

# Nicomekl Elementary School - Code of Conduct

*“Learning together, respecting each other and creating community”*

The staff of Nicomekl Elementary School believes that appropriate student conduct is based on our motto: **Be Safe, Be Fair, Be Kind.**

All students and staff are subject to our *code of conduct* while at Nicomekl Elementary, while going to and from school, while attending any school curricular or extra-curricular function and activity.

## School Rules and Expectations

- Keep hands and feet to yourself at all times
- Listen to and follow the instructions of school staff
- Always be respectful to other students, staff and parents
- Respect the rights of others and their property
- Participate in class, without disrupting others' learning
- No littering, and clean up after yourself
- Always be honest, never steal
- No running or yelling in the hallways or playing in the washrooms
- No swearing, using other inappropriate language or name calling
- Bullying, intimidation or harassment will never be tolerated
- Come to school on time and be ready to learn
- Respect school property. Do not touch bulletin boards or student artwork.
- Students are to enter and exit the building via their classroom doors
- Gum chewing is not permitted at school
- The following are not allowed at school: cell phones, ipods/mp3s, video games or toy weapons (cell phones/mp3s must be left in the office)

## Nicomekl's Dress Code

The following are not allowed at school:

- Clothing that is revealing or distracting
- Shirts/Tops with spaghetti straps
- Low cut shirts, Muscle shirts or Halter tops
- Very short skirts/shorts
- Hats are not to be worn indoors
- Clothing with inappropriate language, reference or symbols, and anything that advertises drugs, tobacco or alcohol
- Inappropriate amounts of makeup

Underwear (top or bottoms) must never be seen. Bare stomachs/backs are not appropriate even when sitting down

## *Our Response to Misbehaviour*

The staff of Nicomekl Elementary have agreed upon the following steps to address student misbehaviour:

STEP 1 - Minor misbehaviours (for example: littering, swearing, running in the hallways, rough play etc.) will be addressed as they occur by teaching and/or support staff working directly with the student. Misbehaviour will be clarified and appropriate behaviours identified. Logical consequences, designed to encourage commitment to more positive behaviour, may be applied. Classroom teachers will also be informed.

STEP 2 - For more serious or repetitive behaviours (vandalism, pushing and shoving, disrespectful behaviour etc.) it may be necessary to employ consequences such as: time out, time in the Planning Center (Behaviour Resource Room) during recess and/or lunch and/or during class time, in-school-suspension, "shadowing" with the principal, community service, and/or a written apology.

STEP 3 - Serious misbehaviours (fighting, bullying, on-line bullying etc.) will be addressed through parent discussions with the principal, and/or teacher and student and may result in restricted recess and/or lunch privileges and/or suspension from school.

### Student suspension and exclusion policy:

In accordance with the School Act, the Langley School Board of Trustees authorizes school administrators to suspend a student from school for up to five days. Suspension may be for the following reasons:

- A student is deliberately disobedient or disrespectful toward any Langley School Board employee
- Harmful behaviour of the student towards others e.g. physical fighting, name calling, sexist comments/actions, racist comments, homophobic comments, threatening behaviour (including in person and online), bullying
- Theft or vandalism to school, student or staff property.

The authority to suspend students is given to the principal.

**Please note that if the violation of the School Code is of a very serious nature, suspension will be immediate - steps one and two will be by-passed.**

**Appropriate behaviour is a shared responsibility among the students, their parents and school staff.**

Please take the time to read our school's Code of Conduct as a family. Have a discussion with your child about the school's expectations and how inappropriate behaviour will be dealt with. Once you have finished reading, please sign the acceptance form below, detach it from the Code of Conduct and return it to your child's teacher. It will be kept on file. You should keep the copy of the Code of Conduct for your family's information.

## Acceptance of Our Code

I have read the Nicomekl Code of Conduct, the Nicomekl School Rules and the consequences for inappropriate behaviour at Nicomekl.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Signature

\_\_\_\_\_

Date \_\_\_\_\_ 2010

Parent Signature

\_\_\_\_\_

Date \_\_\_\_\_ 2010