



**SCHOOL DISTRICT NO. 35 (LANGLEY)**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**MINUTES**

**Date:** Tuesday, September 19, 2023  
**Location:** Microsoft Teams Virtual Meeting

<b>Trustees Present:</b>	<b>Candy Ashdown</b>	<b>Chairperson</b>
	<b>Holly Dickinson</b>	<b>Trustee</b>
	<b>Charlie Fox</b>	<b>Trustee</b>
	<b>Joel Neufeld</b>	<b>Trustee</b>
	<b>Sarb Rai</b>	<b>Trustee</b>
	<b>Tony Ward</b>	<b>Trustee</b>
	<b>Marnie Wilson</b>	<b>Trustee</b>
 <b>Staff Present:</b>	 <b>Mal Gill</b>	 <b>Superintendent</b>
	<b>Brian Iseli</b>	<b>Secretary-Treasurer</b>
	<b>Woody Bradford</b>	<b>Deputy Superintendent</b>
	<b>Lisa Lainchbury</b>	<b>Assistant Superintendent</b>
	<b>Marcello Moino</b>	<b>Assistant Superintendent</b>
	<b>Shind Chand</b>	<b>Assistant Secretary-Treasurer</b>
	<b>Joanne Abshire</b>	<b>Communications Manager</b>
	<b>Judy Swanson</b>	<b>Executive Assistant</b>
	<b>Pol Babao</b>	<b>Technical Support Specialist 3</b>
	<b>Vincent Montefrio</b>	<b>Technical Support Specialist 3</b>
	<b>Matt Williams</b>	<b>Chief Information and Technology Officer</b>
	<b>George Kozlovic</b>	<b>Director of Instruction</b>
	<b>Michael Morgan</b>	<b>Director, Learning Support Services</b>
 <b>Partner Groups:</b>	 <b>Taylor Holoboff</b>	 <b>CUPE 1260 President</b>
	<b>Jessie Cowger</b>	<b>CUPE 1260 Vice-President</b>
	<b>Carey Schafer</b>	<b>CUPE 1851 Vice-President</b>
	<b>Brian Martens</b>	<b>DPAC Vice President</b>
	<b>Jennifer Pyper</b>	<b>DPAC Vice President</b>
	<b>Kim Anderson</b>	<b>LPVPA President</b>
	<b>Taylor Fauteux</b>	<b>LTA President</b>
	<b>Janine Orlando</b>	<b>LTA Vice-President</b>

1. AUDIO VISUAL RECORDING (LIVESTREAMING) OF REGULAR BOARD MEETING

Those in attendance were informed that as per Policy No. 7 - Regular and Special Meetings of the Board may be streamed live, archived and accessed online. The Board reserves, at its sole discretion, via motion at any meeting, the right to not stream live or archive a meeting or a portion of a meeting. Further, the Board reserves the right to edit any recorded portion of a meeting.

2. CALL TO ORDER

The Board Chair called the meeting to order at 7:01 pm, and began the meeting with the introduction stating: "I would like to acknowledge that the Langley School District is located on the traditional, ancestral and unceded territories of the Matsqui, Kwantlen, Katzie and Semiahmoo First Nations. We gather here tonight in an understanding of the importance of ya:yəstəl' (**y-eye yes tel**) /sq'eq'o yoyes (**sckecka y-eyes**) (working together) and náčəʔmat (**not sa mot**) /lets'emó:t (**let sa mot**) (**uniting** ourselves with one mind, one heart) to ensure that we support and inspire all learners to reach their full potential."

**Chairperson welcomed everyone and introduced attendees.**

2.1 NATIONAL DAY FOR TRUTH AND RECONCILIATION

Board Chair Candy Ashdown made an announcement to acknowledge the upcoming National Day for Truth and Reconciliation and Orange Shirt Day.

3. REPORT FROM "IN CAMERA"

The Vice-Chair reported that the items discussed in the 'In Camera' meeting on September 19, 2023 pertained to personnel and property.

The items discussed at the In Camera Meeting on June 20, 2023 pertained to personnel.

The items discussed at the Special In Camera meeting on June 27, 2023 pertained to personnel.

The items discussed at the Special In Camera Meeting on September 5 at 4:00pm pertained to personnel.

The items discussed at the In Camera Meeting on September 5, 2023 pertained to legal, property and personnel.

4. CONSENT AGENDA

R23/09/19-01

**Moved By:** Trustee Fox

**Seconded By:** Trustee Dickinson

That the Board of Education adopts the consent agenda items as provided.

**CARRIED UNANIMOUSLY**

4.1 CONSIDERATION OF MINUTES

4.2 COMMITTEE REPORTS

4.2.1 AUDIT COMMITTEE

4.2.2 FINANCE AND FACILITIES COMMITTEE

4.3 BOARD LIAISON COMMITTEE REPORTS

4.3.1 DISTRICT PARENT ADVISORY COUNCIL (Trustee Neufeld)

4.4 COMMUNITY COMMITTEE REPORTS

4.4.1 CITY OF LANGLEY ADVISORY DESIGN PANEL (Trustee Ward)

4.4.2 CITY OF LANGLEY / SCHOOL DISTRICT NO. 35 LIAISON (Trustee Ward)

4.4.3 TOWNSHIP OF LANGLEY RECREATION, CULTURE AND PARKS ADVISORY (Trustee Dickinson)

5. CONSIDERATION OF AGENDA

R23/09/19-02

**Moved By:** Trustee Rai

**Seconded By:** Trustee Fox

That the Agenda be approved as presented.

**CARRIED UNANIMOUSLY**

6. SUPERINTENDENT'S REPORTS

6.1 FACILITATED BOARD SELF-EVALUATION PROCESS

R23/09/19-03

**Moved By:** Trustee Neufeld

**Seconded By:** Trustee Dickinson

That the Board of Education receives the update on the Facilitated Board Self-Evaluation Process for information, as presented.

**CARRIED UNANIMOUSLY**

6.2 FRAMEWORK FOR ENHANCING STUDENT LEARNING

R23/09/19-04

**Moved By:** Trustee Ward

**Seconded By:** Trustee Fox

That the Board of Education approves the Framework for Enhancing Student Learning 2023-2024, as presented.

**CARRIED UNANIMOUSLY**

6.3 SCHOOL START-UP

R23/09/19-05

**Moved By:** Trustee Rai

**Seconded By:** Trustee Fox

That the Board of Education receives the report on School Start-up for information, as presented.

**CARRIED UNANIMOUSLY**

6.4 FOIPPA (FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT)  
ADMINISTRATIVE PROCEDURES

R23/09/19-06

**Moved By:** Trustee Fox

**Seconded By:** Trustee Dickinson

That the Board of Education receives new Administrative Procedure 177: Privacy Impact Assessments, new Administrative Procedure 178: Critical Incident and Privacy Breach, new Administrative Procedure 179: Privacy Management Program and revised Administrative Procedure 180: Freedom of Information and Protection of Privacy for information, as presented.

**CARRIED UNANIMOUSLY**

6.5 PIDA (PUBLIC INTEREST DISCLOSURE ACT) POLICY/ADMINISTRATIVE PROCEDURE

R23/09/19-07

**Moved By:** Trustee Ward

**Seconded By:** Trustee Dickinson

That the Board of Education serves Notice of Motion to the District's education committee and its education partner groups that it intends to adopt new Policy 20: Public Interest Disclosure at the November 21, 2023 Regular Board Meeting.

**CARRIED UNANIMOUSLY**

7. SECRETARY-TREASURER'S REPORTS

7.1 FIVE-YEAR CAPITAL PLAN UPDATE

R23/09/19-08

**Moved By:** Trustee Rai

**Seconded By:** Trustee Neufeld

In accordance with provisions under Section 142 (4) of the School Act, the Board of Education of School District No. 35 (Langley) hereby approves the proposed Five-Year Capital Plan (Minor Capital Programs) for 2024/2025, as provided on the attached Minor Five-Year Capital Plan.

**CARRIED UNANIMOUSLY**

8. AUDIT COMMITTEE

8.1 APPROVAL OF AUDITED 2022-2023 FINANCIAL STATEMENTS

R23/09/19-09

**Moved By:** Trustee Fox

**Seconded By:** Trustee Wilson

That the Board of Education of School District No. 35 (Langley) approves the 2022/2023 Audited Financial Statements and request staff to submit them to the Ministry of Education and Child Care.

**CARRIED UNANIMOUSLY**

8.2 FINANCIAL STATEMENT DISCUSSION & ANALYSIS

R23/09/19-10

**Moved By:** Trustee Fox

**Seconded By:** Trustee Neufeld

That the Board of Education of School District No. 35 (Langley) approves the Financial Statement Discussion and Analysis (FSD&A) be included with the 2022/2023 Financial Statements.

**CARRIED UNANIMOUSLY**

8.3 SURPLUS RESTRICTIONS

R23/09/19-11

**Moved By:** Trustee Fox

**Seconded By:** Trustee Wilson

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$2,937,040 for commitments from 2022/2023, as described in note 12 of the 2022/2023 Audited Financial Statements.

**CARRIED UNANIMOUSLY**

R23/09/19-12

**Moved By:** Trustee Fox

**Seconded By:** Trustee Rai

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$125,000 for initiatives not completed in 2022/2023, as described in note 12 of the 2022/2023 Audited Financial Statements.

**CARRIED UNANIMOUSLY**

R23/09/19-13

**Moved By:** Trustee Fox

**Seconded By:** Trustee Wilson

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$77,271 for Indigenous Education, as described in note 12 of the 2022/2023 Audited Financial Statements.

**CARRIED UNANIMOUSLY**

R23/09/19-14

**Moved By:** Trustee Fox

**Seconded By:** Trustee Rai

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$2,695,414 for the school generated funds balance that hasn't been spent and now is part of the operating surplus due to PSAB, as described in note 12 of the 2022/2023 Audited Financial Statements.

**CARRIED UNANIMOUSLY**

R23/09/19-15

**Moved By:** Trustee Fox

**Seconded By:** Trustee Neufeld

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$1,981,482 to balance future budgets, as described in note 12 of the 2022/2023 Audited Financial Statements.

**CARRIED UNANIMOUSLY**

R23/09/19-16

**Moved By:** Trustee Fox

**Seconded By:** Trustee Dickinson

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$1,747,329 for student capacity needs, as described in note 12 of the 2022/2023 Audited Financial Statements.

**CARRIED UNANIMOUSLY**

R23/09/19-17

**Moved By:** Trustee Fox

**Seconded By:** Trustee Neufeld

That the Board of Education of School District No. 35 (Langley) approves the internally restricted school operating fund surpluses of \$264,997 from 2022/2023 be carried forward to 2023/2024 for schools, as described in note 12 of the 2022/2023 Audited Financial Statements.

**CARRIED UNANIMOUSLY**

R23/09/19-18

**Moved By:** Trustee Fox

**Seconded By:** Trustee Wilson

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$270,000 for classroom furniture as described in note 12 of the 2022/2023 Audited Financial Statements.

**CARRIED UNANIMOUSLY**

R23/09/19-19

**Moved By:** Trustee Fox

**Seconded By:** Trustee Wilson

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$350,000 for projector replacements, as described in note 12 of the 2022/2023 Audited Financial Statements.

**CARRIED UNANIMOUSLY**



R23/09/19-20

**Moved By:** Trustee Fox

**Seconded By:** Trustee Rai

That the Board of Education of School District No. 35 (Langley) approves the restricted surplus of \$30,919 for Future District Capital Contributions, as described in note 12 of the 2022/2023 Audited Financial Statements.

**CARRIED UNANIMOUSLY**

#### 8.4 INTERFUND TRANSFERS

R23/09/19-21

**Moved By:** Trustee Fox

**Seconded By:** Trustee Neufeld

That the Board of Education of School District No. 35 (Langley) approves the transfer of \$109,461 from the special purpose fund and \$7,307,635 from the operating fund to the capital fund, as described in note 13 of the 2022/2023 Audited Financial Statements.

**CARRIED UNANIMOUSLY**

#### 9. TRUSTEE COMMENTS

Trustees shared their appreciation for all District and school staff. Appreciation also shared for SOGI leads for the great work they are doing to make our schools inclusive places as well as the SOGI education in our schools. Trustees recognized the National Day for Truth and Reconciliation and Orange Shirt Day. Families were ensured that, that as a Board, Trustees are doing all they can get more schools into Langley as quickly as they can. A welcome to students, parents/guardians and staff to a new school year.

#### 10. QUESTION PERIOD

Due to the use of an online platform for this Regular Board Meeting, the process for question period is as follows. The Board will not be taking questions from members of the public in real time. We encourage members of the public to please submit their questions by emailing [feedback@sd35.bc.ca](mailto:feedback@sd35.bc.ca). Questions will be accepted up until one hour after the adjournment of the meeting. Board members or the appropriate staff will respond to the individual directly to acknowledge they've received the email within 24 hours. Thereafter, a response will be provided to the individual.

Question Period is provided at Board Meetings. The purpose is to ensure that those present in the audience have an opportunity to obtain clarification concerning business conducted during that meeting. Priority will be given to responding to one question per person before considering further questions from any individual.

The following will help the public develop questions for Question Period at a Board Meeting that is keeping with the goal of a respectful and focused meeting.

Questions:

1. Need to be directed to the Chair and not to staff;
2. Need to be related directly to the topic on the agenda;
3. Need to be succinct, focused and not be a statement;
4. May not be asked that are related to personnel or directed at an individual trustee;
5. May not be asked that are related to contract negotiations; and
6. The questioner shall provide their name so that it can be reflected in the minutes.

All of the above are directions provided for in Board Policy No. 7 - Board Operations. The Chair may answer, may defer to staff or indicate a question may not be in keeping with the above guidelines.

The Board appreciates the public's interest and wants to ensure a professional meeting is conducted, with Question Period focused on providing guests with the clarification they seek.

Trustees also welcome questions from members of the public apart from Question Period. Their contact information is available on the School District website.

The Chair called for questions from the public.

No questions were received from the public.

11. ADJOURNMENT

R23/09/19-22

**Moved By:** Trustee Wilson

**Seconded By:** Trustee Fox

That the meeting be adjourned at 8:48 p.m.

**CARRIED UNANIMOUSLY**

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TRUSTEE CANDY ASHDOWN

BOARD CHAIR

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BRIAN ISELI, CPA, CMA

SECRETARY-TREASURER