



SCHOOL DISTRICT NO. 35 (LANGLEY)
REGULAR MEETING OF THE BOARD OF EDUCATION

AGENDA

Tuesday, October 24, 2023

7:00 p.m.

Langley School Board Office

Pages

1. OPENING PRESENTATIONS (6:45 pm)
2. AUDIO VISUAL RECORDING (LIVESTREAMING) OF REGULAR BOARD MEETING
3. CALL TO ORDER
4. REPORT FROM "IN CAMERA"
5. CONSENT AGENDA

Recommendation:

That the Board of Education adopts the consent agenda items as provided.

- | | | |
|-------|---|---------|
| 5.1 | <u>CONSIDERATION OF MINUTES</u> | 1 - 11 |
| 5.2 | <u>COMMITTEE REPORTS</u> | |
| 5.2.1 | <u>EDUCATION/STRATEGIC PLAN COMMITTEE</u> | 12 - 12 |
| 5.2.2 | <u>FINANCE AND FACILITIES COMMITTEE</u> | 13 - 13 |
| 5.2.3 | <u>POLICY COMMITTEE</u> | 14 - 14 |
| 5.3 | <u>SCHOOL DISTRICT COMMITTEE REPORTS</u> | |
| 5.3.1 | <u>ABORIGINAL / ya:yəstəl' (Assistant Superintendent Moino)</u> | 15 - 15 |
| 5.4 | <u>COMMUNITY COMMITTEE REPORTS</u> | |
| 5.4.1 | <u>CITY OF LANGLEY ADVISORY DESIGN PANEL (Trustee Ward)</u> | 16 - 32 |
| 6. | <u>CONSIDERATION OF AGENDA</u> | |

Recommendation:

That the Agenda be approved as presented.

7. SUPERINTENDENT'S REPORTS

7.1 BOUNDARY CHANGE PROCESS

33 - 35

Recommendation:

That the Board of Education receives the report on the Boundary Change Process for information, as received.

8. SECRETARY-TREASURER'S REPORTS

8.1 ANNUAL FIVE-YEAR CAPITAL PLAN BYLAW 2023-2024

36 - 49

Recommendation:

That the School District No. 35 (Langley) (Capital Plan 2023/2024) Capital Bylaw No. 2023/24-CPSD35-02 be given first reading.

Recommendation:

That the School District No. 35 (Langley) (Capital Plan 2023/2024) Capital Bylaw No. 2023/24-CPSD35-02 be given second reading.

Recommendation:

That the Board of Education of School District No. 35 (Langley) approves having all three readings of the (Capital Plan 2023/2024) Capital Bylaw No. 2023/24-CPSD35-02 at tonight's meeting.

Recommendation:

That the School District No. 35 (Langley) (Capital Plan 2023/2024) Capital Bylaw No. 2023/24-CPSD35-02 be given third reading, passed and adopted on this 24th day of October 2023.

8.2 FUNDING AND ENROLMENT UPDATE

50 - 58

Recommendation:

That the Board of Education receives the Funding and Enrolment Update for information, as presented.

9. TRUSTEE COMMENTS

10. QUESTION PERIOD

Question Period is provided at Board Meetings. The purpose is to ensure that those present in the audience have an opportunity to obtain clarification concerning business conducted during that meeting. Priority will be given to responding to one question per person before considering further questions from any individual.

The following will help the public develop questions for Question Period at a Board Meeting that is keeping with the goal of a respectful and focused meeting.

Questions:

1. Need to be directed to the Chair and not to staff;

2. Need to be related directly to the topic on the agenda;
3. Need to be succinct, focused and not be a statement;
4. May not be asked that are related to personnel or directed at an individual trustee;
5. May not be asked that are related to contract negotiations; and
6. The questioner shall provide their name so that it can be reflected in the minutes.

All of the above are directions provided for in Board Policy No. 7 - Board Operations. The Chair may answer, may defer to staff or indicate a question may not be in keeping with the above guidelines.

The Board appreciates the public's interest and wants to ensure a professional meeting is conducted, with Question Period focused on providing guests with the clarification they seek.

Trustees also welcome questions from members of the public apart from Question Period. Their contact information is available on the School District website.

11. ADJOURNMENT

Recommendation:

That the meeting be adjourned at __ p.m.



SCHOOL DISTRICT NO. 35 (LANGLEY)
REGULAR MEETING OF THE BOARD OF EDUCATION
MINUTES

Date: Tuesday, September 19, 2023
Location: Microsoft Teams Virtual Meeting

Trustees Present:	Candy Ashdown	Chairperson
	Holly Dickinson	Trustee
	Charlie Fox	Trustee
	Joel Neufeld	Trustee
	Sarb Rai	Trustee
	Tony Ward	Trustee
	Marnie Wilson	Trustee
 Staff Present:	 Mal Gill	 Superintendent
	Brian Iseli	Secretary-Treasurer
	Woody Bradford	Deputy Superintendent
	Lisa Lainchbury	Assistant Superintendent
	Marcello Moino	Assistant Superintendent
	Shind Chand	Assistant Secretary-Treasurer
	Joanne Abshire	Communications Manager
	Judy Swanson	Executive Assistant
	Pol Babao	Technical Support Specialist 3
	Vincent Montefrio	Technical Support Specialist 3
	Matt Williams	Chief Information and Technology Officer
	George Kozlovic	Director of Instruction
	Michael Morgan	Director, Learning Support Services
 Partner Groups:	 Taylor Holoboff	 CUPE 1260 President
	Jessie Cowger	CUPE 1260 Vice-President
	Carey Schafer	CUPE 1851 Vice-President
	Brian Martens	DPAC Vice President
	Jennifer Pyper	DPAC Vice President
	Kim Anderson	LPVPA President
	Taylor Fauteux	LTA President
	Janine Orlando	LTA Vice-President

1. AUDIO VISUAL RECORDING (LIVESTREAMING) OF REGULAR BOARD MEETING

Those in attendance were informed that as per Policy No. 7 - Regular and Special Meetings of the Board may be streamed live, archived and accessed online. The Board reserves, at its sole discretion, via motion at any meeting, the right to not stream live or archive a meeting or a portion of a meeting. Further, the Board reserves the right to edit any recorded portion of a meeting.

2. CALL TO ORDER

The Board Chair called the meeting to order at 7:01 pm, and began the meeting with the introduction stating: "I would like to acknowledge that the Langley School District is located on the traditional, ancestral and unceded territories of the Matsqui, Kwantlen, Katzie and Semiahmoo First Nations. We gather here tonight in an understanding of the importance of ya:yəstəl' (**y-eye yes tel**) /sq'eq'ó yoyes (**sckecka y-eyes**) (working together) and náčəʔmat (**not sa mot**) /lets'emó:t (**let sa mot**) (**uniting** ourselves with one mind, one heart) to ensure that we support and inspire all learners to reach their full potential."

Chairperson welcomed everyone and introduced attendees.

2.1 NATIONAL DAY FOR TRUTH AND RECONCILIATION

Board Chair Candy Ashdown made an announcement to acknowledge the upcoming National Day for Truth and Reconciliation and Orange Shirt Day.

3. REPORT FROM "IN CAMERA"

The Vice-Chair reported that the items discussed in the 'In Camera' meeting on September 19, 2023 pertained to personnel and property.

The items discussed at the In Camera Meeting on June 20, 2023 pertained to personnel.

The items discussed at the Special In Camera meeting on June 27, 2023 pertained to personnel.

The items discussed at the Special In Camera Meeting on September 5 at 4:00pm pertained to personnel.

The items discussed at the In Camera Meeting on September 5, 2023 pertained to legal, property and personnel.

4. CONSENT AGENDA

R23/09/19-01

Moved By: Trustee Fox

Seconded By: Trustee Dickinson

That the Board of Education adopts the consent agenda items as provided.

CARRIED UNANIMOUSLY

4.1 CONSIDERATION OF MINUTES

4.2 COMMITTEE REPORTS

4.2.1 AUDIT COMMITTEE

4.2.2 FINANCE AND FACILITIES COMMITTEE

4.3 BOARD LIAISON COMMITTEE REPORTS

4.3.1 DISTRICT PARENT ADVISORY COUNCIL (Trustee Neufeld)

4.4 COMMUNITY COMMITTEE REPORTS

4.4.1 CITY OF LANGLEY ADVISORY DESIGN PANEL (Trustee Ward)

4.4.2 CITY OF LANGLEY / SCHOOL DISTRICT NO. 35 LIAISON (Trustee Ward)

4.4.3 TOWNSHIP OF LANGLEY RECREATION, CULTURE AND PARKS ADVISORY (Trustee Dickinson)

5. CONSIDERATION OF AGENDA

R23/09/19-02

Moved By: Trustee Rai

Seconded By: Trustee Fox

That the Agenda be approved as presented.

CARRIED UNANIMOUSLY

6. SUPERINTENDENT'S REPORTS

6.1 FACILITATED BOARD SELF-EVALUATION PROCESS

R23/09/19-03

Moved By: Trustee Neufeld

Seconded By: Trustee Dickinson

That the Board of Education receives the update on the Facilitated Board Self-Evaluation Process for information, as presented.

CARRIED UNANIMOUSLY

6.2 FRAMEWORK FOR ENHANCING STUDENT LEARNING

R23/09/19-04

Moved By: Trustee Ward

Seconded By: Trustee Fox

That the Board of Education approves the Framework for Enhancing Student Learning 2023-2024, as presented.

CARRIED UNANIMOUSLY

6.3 SCHOOL START-UP

R23/09/19-05

Moved By: Trustee Rai

Seconded By: Trustee Fox

That the Board of Education receives the report on School Start-up for information, as presented.

CARRIED UNANIMOUSLY

6.4 FOIPPA (FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT)
ADMINISTRATIVE PROCEDURES

R23/09/19-06

Moved By: Trustee Fox

Seconded By: Trustee Dickinson

That the Board of Education receives new Administrative Procedure 177: Privacy Impact Assessments, new Administrative Procedure 178: Critical Incident and Privacy Breach, new Administrative Procedure 179: Privacy Management Program and revised Administrative Procedure 180: Freedom of Information and Protection of Privacy for information, as presented.

CARRIED UNANIMOUSLY

6.5 PIDA (PUBLIC INTEREST DISCLOSURE ACT) POLICY/ADMINISTRATIVE PROCEDURE

R23/09/19-07

Moved By: Trustee Ward

Seconded By: Trustee Dickinson

That the Board of Education serves Notice of Motion to the District's education committee and its education partner groups that it intends to adopt new Policy 20: Public Interest Disclosure at the November 21, 2023 Regular Board Meeting.

CARRIED UNANIMOUSLY

7. SECRETARY-TREASURER'S REPORTS

7.1 FIVE-YEAR CAPITAL PLAN UPDATE

R23/09/19-08

Moved By: Trustee Rai

Seconded By: Trustee Neufeld

In accordance with provisions under Section 142 (4) of the School Act, the Board of Education of School District No. 35 (Langley) hereby approves the proposed Five-Year Capital Plan (Minor Capital Programs) for 2024/2025, as provided on the attached Minor Five-Year Capital Plan.

CARRIED UNANIMOUSLY

8. AUDIT COMMITTEE

8.1 APPROVAL OF AUDITED 2022-2023 FINANCIAL STATEMENTS

R23/09/19-09

Moved By: Trustee Fox

Seconded By: Trustee Wilson

That the Board of Education of School District No. 35 (Langley) approves the 2022/2023 Audited Financial Statements and request staff to submit them to the Ministry of Education and Child Care.

CARRIED UNANIMOUSLY

8.2 FINANCIAL STATEMENT DISCUSSION & ANALYSIS

R23/09/19-10

Moved By: Trustee Fox

Seconded By: Trustee Neufeld

That the Board of Education of School District No. 35 (Langley) approves the Financial Statement Discussion and Analysis (FSD&A) be included with the 2022/2023 Financial Statements.

CARRIED UNANIMOUSLY

8.3 SURPLUS RESTRICTIONS

R23/09/19-11

Moved By: Trustee Fox

Seconded By: Trustee Wilson

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$2,937,040 for commitments from 2022/2023, as described in note 12 of the 2022/2023 Audited Financial Statements.

CARRIED UNANIMOUSLY

R23/09/19-12

Moved By: Trustee Fox

Seconded By: Trustee Rai

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$125,000 for initiatives not completed in 2022/2023, as described in note 12 of the 2022/2023 Audited Financial Statements.

CARRIED UNANIMOUSLY

R23/09/19-13

Moved By: Trustee Fox

Seconded By: Trustee Wilson

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$77,271 for Indigenous Education, as described in note 12 of the 2022/2023 Audited Financial Statements.

CARRIED UNANIMOUSLY

R23/09/19-14

Moved By: Trustee Fox

Seconded By: Trustee Rai

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$2,695,414 for the school generated funds balance that hasn't been spent and now is part of the operating surplus due to PSAB, as described in note 12 of the 2022/2023 Audited Financial Statements.

CARRIED UNANIMOUSLY

R23/09/19-15

Moved By: Trustee Fox

Seconded By: Trustee Neufeld

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$1,981,482 to balance future budgets, as described in note 12 of the 2022/2023 Audited Financial Statements.

CARRIED UNANIMOUSLY

R23/09/19-16

Moved By: Trustee Fox

Seconded By: Trustee Dickinson

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$1,747,329 for student capacity needs, as described in note 12 of the 2022/2023 Audited Financial Statements.

CARRIED UNANIMOUSLY

R23/09/19-17

Moved By: Trustee Fox

Seconded By: Trustee Neufeld

That the Board of Education of School District No. 35 (Langley) approves the internally restricted school operating fund surpluses of \$264,997 from 2022/2023 be carried forward to 2023/2024 for schools, as described in note 12 of the 2022/2023 Audited Financial Statements.

CARRIED UNANIMOUSLY

R23/09/19-18

Moved By: Trustee Fox

Seconded By: Trustee Wilson

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$270,000 for classroom furniture as described in note 12 of the 2022/2023 Audited Financial Statements.

CARRIED UNANIMOUSLY

R23/09/19-19

Moved By: Trustee Fox

Seconded By: Trustee Wilson

That the Board of Education of School District No. 35 (Langley) approves the internally restricted surplus of \$350,000 for projector replacements, as described in note 12 of the 2022/2023 Audited Financial Statements.

CARRIED UNANIMOUSLY

R23/09/19-20

Moved By: Trustee Fox

Seconded By: Trustee Rai

That the Board of Education of School District No. 35 (Langley) approves the restricted surplus of \$30,919 for Future District Capital Contributions, as described in note 12 of the 2022/2023 Audited Financial Statements.

CARRIED UNANIMOUSLY

8.4 INTERFUND TRANSFERS

R23/09/19-21

Moved By: Trustee Fox

Seconded By: Trustee Neufeld

That the Board of Education of School District No. 35 (Langley) approves the transfer of \$109,461 from the special purpose fund and \$7,307,635 from the operating fund to the capital fund, as described in note 13 of the 2022/2023 Audited Financial Statements.

CARRIED UNANIMOUSLY

9. TRUSTEE COMMENTS

Trustees shared their appreciation for all District and school staff. Appreciation also shared for SOGI leads for the great work they are doing to make our schools inclusive places as well as the SOGI education in our schools. Trustees recognized the National Day for Truth and Reconciliation and Orange Shirt Day. Families were ensured that, that as a Board, Trustees are doing all they can get more schools into Langley as quickly as they can. A welcome to students, parents/guardians and staff to a new school year.

10. QUESTION PERIOD

Due to the use of an online platform for this Regular Board Meeting, the process for question period is as follows. The Board will not be taking questions from members of the public in real time. We encourage members of the public to please submit their questions by emailing feedback@sd35.bc.ca. Questions will be accepted up until one hour after the adjournment of the meeting. Board members or the appropriate staff will respond to the individual directly to acknowledge they've received the email within 24 hours. Thereafter, a response will be provided to the individual.

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The Board appreciates the public's interest and wants to ensure a professional meeting is conducted, with Question Period focused on providing guests with the clarification they seek.

Trustees also welcome questions from members of the public apart from Question Period. Their contact information is available on the School District website.

The Chair called for questions from the public.

No questions were received from the public.

11. ADJOURNMENT

R23/09/19-22

Moved By: Trustee Wilson

Seconded By: Trustee Fox

That the meeting be adjourned at 8:48 p.m.

CARRIED UNANIMOUSLY

TRUSTEE CANDY ASHDOWN

BOARD CHAIR

BRIAN ISELI, CPA, CMA

SECRETARY-TREASURER



Education/Strategic Plan Committee Report

October 3, 2023 Meeting

At the October 3, 2023 Education/Strategic Plan Committee Meeting, the committee received reports on the following:

- Ensouling Our Schools
- AP 356: Return to School



Finance and Facilities Committee Report

October 10, 2023 Meeting

At the October 10, 2023 Finance and Facilities Committee Meeting, the Committee received reports on the following topics:

- Revenue Generation
- Boundary Change Process
- Enrolment Numbers
- Inclusive Access to Spaces Motion



Policy Committee Report

October 3, 2023 Meeting

At the October 3, 2023 Policy Committee Meeting, the committee discussed the following topics:

- Policy Committee Workplan
- Annual Board Advocacy/Influence Plan
- Annual Board Development Plan
- Policy 12: Role of The Superintendent
- Policy 14: School Closure
- Late Motion Policy

Board Report

June 14, 2023

Attendees:

- Marcello Moino
- Mike Pue
- Candy Ashdown
- Katie Pearson
- Janet Stromquist
- Julie Allen
- Brian Coleman

Guests:

- Kim Anderson
- Amanda Slade
- Sam Collie

Regrets:

- Donna Robins
- Kelly Sears
- Shannon Adams

TOPIC DISCUSSED:**Aboriginal Achievement Awards – May 18th**

Sam, Amanda, and Kim shared the development of the Welcome Centre, which is located at Donna Gabriel Robins Elementary School. They shared the activities, resources, and plans for growing the program. The request for the table is to help with the choosing of a name for the program that connects to place and traditional languages of the area. ya:yəstəl' agreed to help in this process at a later date when all groups are present.

Aboriginal Achievement Awards Update from May 17, 2023

It was shared with the table that the evening was an incredible success and truly honoured students and their families. Changes were made to the evening in order to keep the focus on the success of students, to decolonize the event and keep it in line with the traditions and protocols of the lands. Overall, the changes were met with lots of positive feedback. Next year's event will take place on Thursday, May 24th.



**MINUTES OF THE
ADVISORY DESIGN PANEL**

**HELD IN COUNCIL CHAMBERS,
LANGLEY CITY HALL**

**WEDNESDAY, JUNE 7, 2023
AT 7:01 PM**

In Attendance: Councillor Paul Albrecht (Chair)
Councillor Mike Solyom (Co-Chair)
Blair Arbuthnot
Matt Hassett
Leslie Koole
Johnnie Kuo
Cst. Peter Mann
Chad Neufeld
Tony Osborn
Scott Thompson

Absent: Ella van Enter

Guest: Mayor Nathan Pachal

Staff: C. Johannsen, Director of Development Services
R. Beddow, Deputy Director of Development Services
K. Kenney, Corporate Officer
A. Metalnikov, Planner

Chair Albrecht began by acknowledging that the land on which we gather is on the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations.

1) AGENDA

Adoption of the June 7, 2023 agenda.

It was MOVED and SECONDED

THAT the agenda for the June 7, 2023 Advisory Design Panel be approved.

CARRIED

2) **MINUTES**

Adoption of minutes from the May 10, 2023 meeting.

It was MOVED and SECONDED

THAT the minutes of the May 10, 2023 Advisory Design Panel meeting be approved as circulated.

CARRIED

3) **DEVELOPMENT PERMIT APPLICATION DP 01-23** **ZONING BYLAW AMENDMENT APPLICATION RZ 01-23**

Proposed 6-storey, 75-unit apartment development at 20214 & 20224 54A Avenue.

Mr. Anton Metalnikov, Planner, spoke to the staff report dated May 30, 2023 and provided a brief overview of the Development Permit application.

The Applicant team entered the meeting:

David Eaton, Architect, David Eaton Architect

Harp Saran, President, Development, Scale Projects

Manpreet Singh, Architect, David Eaton Architect

David Stoyko, Landscape Architect, David Stoyko Landscape Architect

Mr. Eaton presented the application, providing an overview of the development with details on the following:

- Site location
- Site context
- Project description
- Property dimensions
- Shadow studies
- Design principles
 - Siting and building design
 - Massing
 - Entrances
 - Vehicle access,
 - Two levels of underground parking
 - Garbage area
 - Individual floor plans
 - Renderings from different views
 - Colour palette and building materials
 - Elevation views.

Mr. Stoyko provided information on the landscape plan.

Panel members provided feedback on the form and character of the development and discussion took place in regard to the following:

- One room has bedroom that appears to have slider doors (unit C) two doors open in 45 degree angle;
- use of lighter colour for less solar absorption;
- potential to get more trees;
- potential for more garden boxes;
- unit C has bedroom with no window; potential to reconfigure to have window;
- balcony is coming off bedroom in H1 unit, potential to reconfigure to have it come off living room;
- potential to incorporate maintenance area for bikes in storage locker;
- the design of the roof edge, specifically with regard to its materials, height, and use of a parapet wall;
- Incorporate shaded areas on rooftop amenity space with structures, potted trees;
- suggest incorporating a green roof on garbage enclosure as people will have sightlines to top of that roof;
- Yew trees may not be most appropriate species for rooftop due to heat;
- have access to the garbage structure closer to the building;
- exterior edge treatment colours are competing against each other;
- should have outside area for people to step outside of indoor amenity area;
- potential to utilize the decorative element wraps around the building to provide solar shading, especially on the south side;
- green space for amenity space is desirable;
- Overall colour palette, black treatment takes away from cleanness of the light colour;
- balcony above the entrance is competing with the overall design;
- consider alternatives (not synthetic turf) to grass boulevards which will be difficult to maintain due to use by pets;
- doors to garbage enclosure, amenity space, storage lockers should have auto open feature;
- consider design to make sure bike storage in unit is actually usable for that purpose;
- cover or shorten the walk to the garbage room:
- rain /solar coverage on the roof, may need more significant shade coverage;
- need roll up community garden plots for people in wheelchairs;

- consider noise mitigation strategies for units with bedroom-to-living room inter-unit walls;
- if the neighbouring property trees are to be removed, the renderings aren't accurate as they show these trees;
- recommend putting in Canada Post equipment which is more secure;
- concern with soil stability for the two level parking;
- as north facing exterior will not receive sun, need to consider mitigation measures to reduce algae and other vegetation growth on that side of the building;
- consider sightlines in rear lane for parking when backing out into traffic;
- any type of covering on roof top amenity should be over BBQ or seating areas, not over garden areas.

In response to questions from Panel members, the applicant team members advised that:

- the current two fourplexes on the site will be demolished with materials transferred to different sites depending on whether they can be re-used or recycled;
- the storage space in each unit meets the minimum required size, with some exceeding the minimum required size; the unit square footage does not include the storage space;
- there are outlets in the storage rooms to charge ebikes;
- with respect to fire safety, the whole building is sprinklered;
- the storage lockers are made of crosshatched metal with a powder coated finish, the contents of the storage lockers may be seen through the crosshatching which the developer believes is a better theft deterrent than making them opaque, but will seek the advice of their crime prevention consultant as to which type of enclosure is recommended from a theft deterrent perspective;
- other security features for the storage areas in the parkade include security cameras and fob access which records who used their fob to access the storage units;
- The detention pond is for overflow of storm water due to heavy rain; its sizing will be finalized with the City's Engineering Department as part of the civil design and review process;
- seating area to left of mail room is kept open to allow landscaping to be seen; is part of social space in lobby, can view outdoor areas from the interior, that corner gives good observance of street;
- projects that are less than 100 units do not require rear loading of mailboxes for Canada post;
- the mail room size is adequate for this size of building;
- could add in delivery boxes as part of indoor amenity area for delivery of parcels;

- roof decking material is a rubber paver composed of recycled tires, is one tenth the weight of concrete pavers, is easy to install and repair, is durable, and slip proof;
- garden boxes dimensions are 3' x 6' ft. and 2 ½ ft. high;
- the community garden area will have hose bib;
- there will be a bench with built in storage for storage of garden tools;
- although more planter boxes could be placed in the area, the area was deliberately left open for creative play for children or an exercise area;
- the BBQ will be natural gas fed;
- The design of the fire pit meets multi-family guidelines, is push start, gas fed; but could be replaced with a coffee table if deemed dangerous;
- both areas of underground parking are gated; residential parking outside is gated as well;
- can look at incorporating high level windows in the indoor amenity space to get more natural light;
- cannot put trees in planters on roof because the size of planters that would be required to ensure the trees could be successful would be too heavy for wood frame building;
- the garbage area could potentially be greened up with some plantings;
- the missing dividers between units' balconies on the fifth and sixth floors on the plans was an oversight;
- there is no water retention system, as summers are so dry, a tank large enough to capture enough water for that duration of time wouldn't be feasible to build;
- the reason the elevator is not located closer to lobby is to accommodate residents coming and going from the building in the back; as there will be numerous deliveries to the backside of the building, the number of people going to the back of the building will be about the same number as those coming to the front; there will be a call button into the building from the back of the building;
- the applicant has been engaging with neighbouring owners to remove some trees from their properties, and will be compensating the owners; given the small site, its full width is needed to accommodate the underground parkade and the trees can't be retained; however, if other trees can be saved during construction, they will do that; they might be able to add more street trees;
- there is no car sharing program but will be providing 8 resident stalls with Level II EV chargers, and pre-wiring the remaining resident stalls to be EV charger-ready and pre-ducting the visitor stalls to facilitate future installation;
- high rises require two elevators;
- translucent glass doors will provide natural light into bedroom without direct external window access;

- the garbage enclosure can't be relocated, as it has to have access from the lane, there was a lot of thought put into determining where the best location would be;
- air conditioning is included in the units.

In response to questions from Panel members, staff advised that:

- while a minimum lane width of 8m is required for fire vehicle access, as development occurs, the City tries to expand current lanes to meet the new wider standard;
- the detention pond is a requirement for multi-family sites and the rate of flow out of them is reviewed by the Engineering Department;
- staff do not recall why the garbage building was designed with a concrete roof, but will discuss adding more architectural interest to the building;
- right now there are no street trees; staff will try to find more space for street trees; staff are also open to suggestions from the developer for other treatments that will reduce heat loading;
- staff will confirm with the Fire Department that the fire pit is permitted.

The applicant team left the meeting.

In response to a question from a panel member, staff advised that staff will request that the applicant paint the inside of the parkade white.

The Panel compiled a list of recommendations for the applicant.

It was MOVED and SECONDED

THAT

1. The ADP receive the staff report dated May 30, 2023 for information; and
2. The ADP recommends the applicant give further consideration to the following prior to the application proceeding to Council:
 - a. Review the rooftop amenity area to:
 - i. Update roof paver colour to support solar reflectivity
 - ii. Consider adding more communal garden plots to rooftop patio, including roll-up, accessible plots
 - iii. Show shade structures adjacent to stairwells on rooftop, and consider adding more shade structures and greenery, while acknowledging sun access need of communal garden plots (i.e. creating shade over barbecue and seating areas)

- iv. Consider strengthening the separation between the various activity areas on the rooftop patio through the use of planters and other features
- v. Consider using an alternate plant species for the demising planters on the rooftop patio
- b. Review on and off-site landscaping to:
 - i. Review opportunities to plant additional trees, including street trees, and update renders to show intended trees
 - ii. Review alternatives to grass cover for street boulevard
 - iii. Make outdoor space beside the indoor amenity space accessible to users
- c. Review the building design to:
 - i. Consider moving balcony of unit H1 to be accessed from living room, with consideration given to how it affects the corner entrance feature
 - ii. Consider adding windows to indoor amenity room
 - iii. Add more design interest to the garbage room, including considering incorporating a green roof
 - iv. Show dividers between individual units' balconies on the fifth and sixth floors
 - v. Review design of the narrow northwest balcony walls and black window railings for harmony with the overall building architecture
 - vi. Consider opportunity for extruded box features to provide solar shading to units, especially on south side
 - vii. Consider mitigation measures to avoid growth of vines and moss on north elevation
- d. Review storage lockers and bicycle parking to:
 - i. Consider opaque material for storage locker walls to prevent visibility into them (not form and character)
 - ii. Re-illustrate bicycle storage in storage rooms to demonstrate usability (not form and character)
 - iii. Incorporate bicycle maintenance area (not form and character)
- e. Review building and site circulation to:
 - i. Review opportunities to improve access to garbage room, including shortening the distance, and providing roof cover
 - ii. Provide automatic door buttons as appropriate throughout building (not form and character)
 - iii. Review sightlines for rear lane parking spaces
- f. Consider additional sound attenuation measures for units with living room-to-bedroom interfaces (not form and character)
- g. Review Canada Post mail room standards and look to incorporate

h. Paint interior walls and columns of parkade white

CARRIED

4) NEXT MEETING

June 28 or July 5, 2023 (tentative).

Staff will poll the panel to see what date works best for most panel members.

Chair Albrecht requested staff provide an update on the new Zoning Bylaw at the next meeting.

5) ADJOURNMENT

It was MOVED and SECONDED

THAT the meeting adjourn at 8:58 pm.

CARRIED



ADVISORY DESIGN PANEL CHAIR



CORPORATE OFFICER



**MINUTES OF THE
ADVISORY DESIGN PANEL**

**HELD IN COUNCIL CHAMBERS,
LANGLEY CITY HALL**

**WEDNESDAY, JULY 5, 2023
AT 7:01 PM**

In Attendance: Councillor Paul Albrecht (Chair)
Councillor Mike Solyom (Co-Chair)
Blair Arbuthnot
Matt Hassett
Leslie Koole
Johnnie Kuo
Cst. Peter Mann
Chad Neufeld
Tony Osborn
Scott Thompson
Ella van Enter

Guest: Mayor Nathan Pachal

Staff: C. Johannsen, Director of Development Services
R. Beddow, Deputy Director of Development Services
A. Metalnikov, Planner

Chair Albrecht began by acknowledging that the land on which we gather is on the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations.

1) AGENDA

Adoption of the July, 5 2023 agenda.

It was MOVED and SECONDED

THAT the agenda for the July 5, 2023 Advisory Design Panel be approved.

CARRIED

2) **MINUTES**

Adoption of minutes from the June 7, 2023 meeting.

It was MOVED and SECONDED

THAT the minutes of the June 7, 2023 Advisory Design Panel meeting be approved as circulated.

CARRIED

3) **ZONING BYLAW UPDATE**

Mr. Carl Johannsen, Director of Development Services, provided an update on the scope, process and timing of the Zoning Bylaw Update, which is being undertaken to modernize and align the Zoning Bylaw with the new Official Community Plan (OCP).

4) **DEVELOPMENT PERMIT APPLICATION DP 05-23**

Proposed 2-building, 9,681 m2 industrial development at 5721 Production Way.

Mr. Roy Beddow, Deputy Director of Development Services, spoke to the staff report dated June 23, 2023 and provided a brief overview of the Development Permit application.

The Applicant team entered the meeting:

- Jeremy Bergmann, Senior Project Manager, Hungerford Properties
- Jon Leugner, Senior Director of Real Estate, Hungerford Properties
- Darren Cruickshanks, Senior Associate Project Manager, d. Force Design Inc.
- Jessica Thiessen, Landscape Architect, Manager, KD Planning & Design Ltd.
- Ruchir Dhall, Principal, Architecture Panel Inc.

Mr. Dhall, Leugner and Cruickshanks presented the application, providing an overview of the development with details on the following:

- Site location
- Site context
- Project description
- Design principles
 - Siting configuration and constraints, resultant building design
 - Small bay industrial uses
 - Architectural aesthetic
 - Vehicle access

- Loading areas
- Pedestrian circulation
- Amenity areas
- Renderings from different views
- Elevation views
- EV charging
- Waste management
- High albedo roof membranes.

Ms. Thiessen provided information on the landscape plan, including:

- Preserved cedar trees and hedge along south property line
- 27 new trees on-site
- Site plan and landscaping choices.

Panel members provided feedback on the form and character of the development and discussion took place in regard to the following:

- on-site traffic management and circulation;
- access and maneuvering space for large trucks;
- robustness of proposed trees given the site conditions;
- pedestrian access through site and need for wayfinding;
- architectural design is well done;
- sufficient soil volumes for proposed trees;
- consider using permeable pavement and structural soil to support a more sustainable design;
- design of amenity area adjacent to Production Way, noting there is an opportunity to enhance the design and follow the curve of the Production Way frontage;
- mail delivery (is it central or to each unit);
- on-site lighting for security, including central loading area;
- should have larger canopy, coniferous trees on-site;
- amenity area need to have covered areas, to protect from sun and rain, such as a pergola;
- tree protection needs to be followed through on during construction;
- need for secure on-site bike parking;
- considering pedestrian connectivity to Production Way and on to Fraser Highway, 56 Avenue and 196 Street, as well as considering connectivity for cycling (supporting active transportation); and
- considering innovative rooftop treatments, including landscaping, amenity areas (ie. portions visible from 196 Street overpass).

In response to questions from Panel members, the applicant team members advised that:

- stop signs and wayfinding signs will be used to calm/manage traffic and assist pedestrian navigation through site;

- smaller trucks will be using the site, including SU9 and 40 foot single axle trucks;
- a Transportation Impact Assessment (TIA) will need to be completed as part of the application and will inform access and circulation requirements and other potential transportation improvements;
- tree species are robust enough for the expected site conditions;
- site and circulation design based on CPTED review;
- signage is being used to align with building architecture and wayfinding design;
- site lighting plan tailored to night time security;
- tree protection barriers and on-site arborist supervision will be used to ensure trees identified for preservation are protected during construction; and
- site circulation will be reviewed by a traffic engineer as a part of finalizing design and access lanes/drive aisles.

In response to comments/questions from Panel members, staff advised that:

- future redevelopment in the area, particularly south of the proposed application could create additional pedestrian/active transportation access to 196 Street and 56 Avenue.

The applicant team left the meeting.

The Panel compiled a list of recommendations for the applicant.

It was MOVED and SECONDED

THAT:

1. The ADP receive the staff report as information; and
2. The ADP recommends the applicant give further consideration to the following prior to the application proceeding to Council:
 - a. Review opportunities to enhance pedestrian access into and within the site, along with enhanced pedestrian safety/priority measures (e.g. raised crosswalks)
 - b. Review opportunities to incorporate more permeable surfaces into the site
 - c. Provide more detail on the building signage program, including drawing of front monolith sign
 - d. Consider providing more landscaping within the City right-of-way to mimic the curve of the proposed sidewalk
 - e. Review opportunities to provide larger canopy trees and additional coniferous trees
 - f. Provide rain shelter/shade structures in amenity areas

- g. Provide more secure visitor bicycle parking opportunities outdoors (e.g. enclosed bike lockers, larger two-point bike racks, etc.)
- h. Review site maneuverability for safety (especially visitor and pedestrian) and efficiency, including considering one-way sections, sightlines, speeding, and providing more details on traffic management signage
- i. Provide more design interest on the building roofs (e.g. green roof, geometric patterns, etc.)
- j. Ensure sufficient soil volumes are provided for all trees (i.e. 10 m³)
- k. Review landscape plan in conjunction with fire hydrant placement to ensure the viability of the landscaping

CARRIED

5) DEVELOPMENT PERMIT APPLICATION DP 03-23 **ZONING BYLAW AMENDMENT APPLICATION RZ 03-23**

Proposed two 6-storey buildings with a total of 171 apartment units at 20659-20679 Eastleigh Crescent.

Mr. Anton Metalnikov, Planner, spoke to the staff report dated June 23, 2023 and provided a brief overview of the Development Permit application.

The Applicant team entered the meeting:

Stanford Siu, Managing Director, Admiral Operations Ltd.

Patrick Yang, Principal Architect, Pacific West Architecture Inc.

Molly Liu, Landscape Architect, Durante Kreuk Ltd.

Mr. Siu and Yang presented the application, providing an overview of the development with details on the following:

- Site location
- Site context
- Project description
- 21 rental units, remainder are strata
- Shadow studies
- Design principles
 - Siting and building design
 - Massing
 - Entrance lobby design
 - Central amenity space/courtyard
 - Parking access ramps
 - Façade design
 - Colour palette and building materials
 - Elevation views
 - Renderings from different views.

Ms. Liu provided information on the landscape plan, including:

- traditional Japanese garden inspired courtyard and amenity area;
- unique entry experience, transitioning to different amenity area components
- description of shrubs and trees.

Panel members provided feedback on the form and character of the development and discussion took place in regard to the following:

- considering plantings on west side of parkade ramp, like the other edges of the site;
- ensure that street trees are shown on street-side renderings to provide a better sense of streetscape greening;
- enlarge balconies on top of amenity rooms near entrance;
- architectural design is well done;
- need to review stairwell and exiting on ground floor interface with surface parking lot;
- questions about landscaping concept and stormwater management;
- consider more native and coniferous plantings and trees;
- request for more texture in façade, less monochromatic color palette, add more cedar soffit panelling;
- re-orienting rental units on ground floor;
- using different materials for fencing;
- screen waste management area and PMT;
- add more landscape variety on east side, show tiered wall landscaping more clearly;
- discussion regarding garden style (Japanese garden vs. west coast native plants);
- ensure garden/courtyard design is accessible;
- difference between existing and proposed new rental floorspace;
- better, more secure location needed for visitor bike parking;
- is air conditioning being provided;
- mail area design and location;
- washer and dryer access in adaptable units;
- sound attenuation between units;
- access from visitor parking to west building;
- ensuring that landscape strip along north property line is maintained;
- inquiry in how surface of exposed parkade walls will be treated;
- dog use area and proposed materials (no synthetic turf);
- harmonizing landscape design with adjacent amenities (library and gym);
- accessible parking spaces need to be closer to elevator;
- loading space and accessible parking space need to be reviewed and redesigned;
- importance of ensuring mail room is up to Canada Post standard;

- updating access ramp to ensure sightline are maintained;
- considering roof top amenity area; and
- considering the use of non-fossil fuel based heating/cooling elements, such as heat pumps and solar panels.

In response to questions from Panel members, the applicant team members advised that:

- accessible parking space locations will be updated;
- air conditioning rough-ins will be incorporated into units;
- bike repair and dog wash areas will also be included;
- mail and package delivery space with secure entry will be designed into lobby;
- access to east building needed to consider CPTED (access from visitor parking area to east building should not go through resident-only courtyard); and
- parkade surface will be painted.

The applicant team left the meeting.

The Panel compiled a list of recommendations for the applicant.

It was MOVED and SECONDED

THAT:

1. The ADP receive the staff report for information; and
2. The ADP recommends the applicant give further consideration to the following prior to the application proceeding to Council:
 - a. Provide softer edge at southwest property line, and review opportunities to soften the west property line elsewhere (e.g. permeable fencing, landscaping, etc.), including potentially rerouting the west sidewalk to the east of the parkade ramps
 - b. Consider incorporating additional/larger canopy trees and native and coniferous plant species into landscape plans while maintaining hardiness and original Japanese theme
 - c. Review the loading zone for location beside the accessible parking stall, access to buildings, and consider providing one additional loading zone
 - d. Reposition the underground accessible parking stalls to be closer to each elevator lobby
 - e. Look to provide additional visual interest/texture to the elevations (i.e. making greater use of metal cedar siding), especially on interior elevations
 - f. Consider rearranging the ground floor units and indoor amenity areas to improve livability
 - g. Show location of mail/package rooms, and consider Canada Post standards in their design

- h. Enhance design of underground parkade ramp “cage”
- i. Consider opportunities to screen the PMT and garbage staging area
- j. Provide more shrub plantings in ground floor grass patios
- k. Relocate visitor bike parking areas and replace with additional landscaping
- l. Ensure accessible route is provided through the entire length of the courtyard
- m. Provide benches in children’s play area
- n. Consider additional sound attenuation measures for inter-unit walls with living room/kitchen-to-bedroom interfaces (not form and character)
- o. Ensure all appliances in adaptable units are accessible
- p. Review rental and adaptable unit selection for unit type variety (i.e. number of bedrooms) (not form and character)
- q. Consider opportunities to provide more direct access between the visitor parking area and east building
- r. Provide more information on maintenance logistics of landscaping along north property line
- s. Replace all artificial turf with non-synthetic material
- t. Review outdoor areas adjacent to indoor amenity spaces to align with indoor uses (i.e. workout space outside the gym, seating areas outside the library)
- u. Consider use of non-fossil fuel-based heating/cooling systems (not form and character)
- v. Consider installation of air conditioning within rental units at opening (not form and character)
- w. Ensure a high-albedo roof surface is provided
- x. Adjust landscaping around the accessible entrance ramp to ensure safety and adequate sightlines
- y. Provide additional design interest on the stepped-back roofs, including considering additional privacy enhancements on the north

CARRIED

6) NEXT MEETING

July 19 or 26, 2023 (tentative).

Staff will poll the panel to see what date works best for most panel members.

7) ADJOURNMENT

It was MOVED and SECONDED

THAT the meeting adjourn at 9:30 pm.

CARRIED

A handwritten signature in black ink, appearing to read "P. Alhadeff". The signature is fluid and cursive, with a large initial "P" and a stylized "A".

ADVISORY DESIGN PANEL CHAIR

A handwritten signature in black ink, consisting of a series of loops and a long, sweeping horizontal stroke at the end.

DIRECTOR OF DEVELOPMENT SERVICES

STAFF REPORT

DATE: October 24, 2023

TO: Board of Education

FROM: Mal Gill, Superintendent of Schools

RESOURCE: Lisa Lainchbury, Assistant Superintendent

SUBJECT: Boundary Change Process

RECOMMENDED MOTION:

That the Board of Education receives the report on the Boundary Change Process for information, as received.

BACKGROUND:

Over the past three years, there has been a significant increase of the enrolment in the elementary schools in the Langley Secondary Family of Schools region. At the elementary level, the majority of enrolment increase has occurred at Nicomekl Elementary School.

As space becomes unavailable at Nicomekl, children are now attending other elementary schools in the region. This September, despite adding two divisions at Nicomekl, it was necessary to find alternate schools for 35 Nicomekl catchment students. Not including the Montessori (Choice) program, currently 118 students living in the Nicomekl catchment attend other elementary feeder schools.

As of September 30, 2023 Placements in schools of Nicomekl catchment students (July 2023 – September 2023 registrations)		As of September 30, 2023 Total number of K-5 Nicomekl catchment students
Douglas Park	11	50
Blacklock Fine Arts	12	42
Simonds	5	10
Uplands	4	19 Montessori/8 Regular
James Hill	3	8

Total	35	Total including 35 from this year: 118
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The enrollment increase has additionally existed at HD Stafford Middle and Langley Secondary School.

Growth in LSS Schools 2020 – 2023			
School Name	Operating Capacity	2020	2023
Nicomekl	332	306	454
Douglas Park	290	272	314
Blacklock Fine Arts	358	215	275
Simonds	332	151	142
Uplands	313	235	252
• Neighbourhood		80	88
• Montessori		155	164
James Hill	354	306	371
HD Stafford	825	567	766
Langley Secondary	800	815	926

The enrollment growth in the Langley Secondary region has required staff to take a closer look at the option of changing boundaries to plan for September 2024, and for following years. As Nicomekl and surrounding schools fill to and beyond capacity, the District will work with the Ministry of Education and Child Care to build expansions for Langley schools. Criteria for such work will include all schools in the region full to capacity.

Boundary Change Process and Timeline

October	Meet with LSS Family of Schools administrators to share catchment change rationale and proposal of potential change.
October/November	Attend an Elementary PAC meeting for each Elementary feeder school and share the rationale and proposal of potential change. Collect questions and concerns for consideration.
November	Meet with District staff to discuss feedback, impact, supports and boundary change options.
As soon as feasible following data collection	Report to the Board with a plan for next steps.

Considerations in Boundary Placements

- Current Langley students who live in the catchment(s) that will be affected by boundary change
- Current Langley students who attend the schools within the affected catchments
- Pre-school aged children residing in the catchment area(s)
- Local knowledge of where housing is being built
- Major roads and natural boundaries (i.e., creeks)
- Minor roads
- Safe walk routes
- Transportation
- Choice Programs
- Family of Schools
- Local opinions
- Any other unique issues that may be relevant

As always, the District's focus is on the well-being and support of Langley students and families. The District will continue to strive to provide a smooth transition for them as they are welcomed into Langley's school communities. A change in catchment boundaries would allow for enrolment at schools to be more balanced and provide space so that the families can become established in their catchment schools as they arrive in the community.

At Tuesday's Regular Meeting of the Board of Education, Assistant Superintendent Lisa Lainchbury will provide further details on the boundary change process and answer Trustee questions.

STAFF REPORT

DATE: October 24, 2023

TO: Board of Education

FROM: Brian Iseli, Secretary-Treasurer

SUBJECT: Amended Annual Five-Year Capital Plan 2023/2024 – Capital Bylaw No. 2023/2024 – CPD35-02

RECOMMENDED MOTION:

That the School District No. 35 (Langley) (Capital Plan 2023/2024) Capital Bylaw No. 2023/24-CPD35-02 be given first reading.

That the School District No. 35 (Langley) (Capital Plan 2023/2024) Capital Bylaw No. 2023/24-CPD35-02 be given second reading.

That the Board of Education of School District No. 35 (Langley) approves having all three readings of the (Capital Plan 2023/2024) Capital Bylaw No. 2023/24-CPD35-02 at tonight's meeting.

That the School District No. 35 (Langley) (Capital Plan 2023/2024) Capital Bylaw No. 2023/24-CPD35-02 be given third reading, passed and adopted on this 24th day of October 2023.

BACKGROUND:

The District has received the attached amended response letter to their Five-Year Capital Plan submission. The response letter is how the Board is informed of the capital projects approved by the Ministry of Education. The Board is then required to pass a Capital Bylaw which covers all the projects approved. The original Bylaw was approved at the April 25th Regular meeting. Subsequent to that meeting, districts were able to request capital funds for the Feeding Futures Funding that is new for this school year. At the June 20, 2023 Regular meeting, the Board approved a revised capital plan requesting funding for HD Stafford to enhance the existing food service program to students. The updated response letter now contains approval for HD Stafford food program as well as the approval of a 6-classroom prefabricated modular addition to Richard Bulpitt Elementary.

CAPITAL BYLAW NO. 2023/24-CPSD35-02
CAPITAL PLAN 2023/24

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 35 (*Langley*) (hereinafter called the “Board”) has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated *September 29, 2023*, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No. 35 (*Langley*) Capital Bylaw No. 2023/24-CPSD35-02.

READ A FIRST TIME THE 24th DAY OF *OCTOBER* 2023;
READ A SECOND TIME THE 24th DAY OF *OCTOBER* 2023;
READ A THIRD TIME, PASSED THE 24th DAY OF *OCTOBER* 2023.

Candy Ashdown, Board Chair

Brian Iseli, Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 35 (*Langley*) Capital Bylaw No. 2023/24-CPSD35-02 adopted by the Board the 24th DAY OF *OCTOBER* 2023.

Brian Iseli, Secretary-Treasurer



September 29, 2023

Ref: 293335

To: Secretary-Treasurer and Superintendent
School District No. 35 (Langley)

Capital Plan Bylaw No. 2023/24-CPSD35-04

Re: Amended Ministry Response to the Annual Five-Year Capital Plan Submission for 2023/24

This letter is in response to your School District's 2023/24 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- School Food Infrastructure Program (FIP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and can proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, SAP, RDP)

New Projects

Project #	Project Name	Project Type	Comments
154966	Willoughby Secondary	New School	Project has been supported for planning (business case). Please submit a draft Project Development Report (PDR) to Ministry by October 20, 2023.
159111	Richard Bulpitt Elementary	Addition	Project has been approved for a 6-classroom prefabricated modular addition. Please contact your Regional Director for next steps.

Projects in Development from Previous Years

Project #	Project Name	Project Type	Comments
150075	Langley Secondary	Addition	Final business case (Project Definition Report, or PDR) with Ministry for funding approval
127788	North East Latimer Elementary	New School	Final business case (PDR) with Ministry for funding approval

** Projects in the table above have been crossed off as they have since received government funding approval.*

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also, note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Aldergrove Community Secondary	SEP – Exterior Wall Systems Upgrade	\$1,100,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Aldergrove Community Secondary	CNCP – Exterior Wall Systems Upgrade	\$400,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
H D Stafford Middle	Kitchen Equipment and Upgrade	\$100,000	Proceed to design, tender & construction. To be completed by March 31, 2024.

New projects for BUS

Existing Bus Fleet #	New/Replacement Bus Type	Amount Funded by Ministry	Next Steps & Timing
A9350	C (34-45) with 4 wheelchair spaces	\$190,867	Proceed to ordering the school bus(es) between April 3rd and May 15th, 2023 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbcc.org

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2023/24 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw must be signed, dated, and emailed to Ministry Planning Officer Nathan Whipp at Nathan.Whipp@gov.bc.ca as soon as possible.

As the 2023/24 Capital Plan process is now complete, the Capital Plan Instructions for the upcoming 2024/25 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) will be available on the Ministry's [Capital Planning](#) webpage by April 1st, 2023.

NOTE: School districts' Capital Plan submission deadlines for the 2024/25 fiscal year, using the CAPS online platform, will be as follows:

- **June 30, 2023** – Major Capital Programs (SMP, EXP, REP, RDP, SAP, BEP); Minor Capital Programs (FIP).
- **September 30, 2023** – Minor Capital Programs (SEP, CNCP, PEP, BUS).

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2023 deadline.

Additionally, the Annual Facility Grant (AFG) project requests for the 2023/24 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2023.

As a school district with a School Site Acquisition Charge (SSAC) scheme in place, please also be advised that the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the *Local Government Act*, is duly accepted by the Ministry as part of the Board's approved capital plan for 2023/24.

The Board should forthwith adopt a bylaw setting the School Site Acquisition Charges for the School District, as s. 575(3) of the *Local Government Act* prescribes that a SSAC may only come into effect 60 days (inclusive of weekends and holidays) after that bylaw is adopted by a board of education. At that point, local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a board.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process. Specific questions about SSAC should be directed to Travis Tormala, Regional Director.

Sincerely,



Damien Crowell, A/Executive Director
Capital Management Branch

pc: Geoff Croshaw, A/Director, Major Capital Projects, Capital Management Branch
Michael Nyikes, Director, Minor Capital Programs and Finance Unit, Capital Management Branch

ANNUAL PROGRAMS FUNDING AGREEMENT

This Annual Programs Funding Agreement dated for reference the 15th day of September 2023, is in effect for the 2023/24 fiscal year period of April 1, 2023 to March 31, 2024.

BETWEEN: **His Majesty the King in Right of the Province of British Columbia**,
represented by the Minister of Education and Child Care (the "Ministry")

OF THE FIRST PART

AND: **the Board of Education of School District No. 35 (Langley)** (the "Board")

OF THE SECOND PART.

The parties agree as follows:

1. DEFINITIONS

1.01 In this Agreement, unless the context otherwise requires:

"Agreement" means the Annual Programs Funding Agreement;

"Board" or "Board of Education" means a board of school trustees constituted under the *School Act* [RSBC 1996] c. 412 and any person designated by the Board to act with respect to a provision of this Agreement;

"Business Day" means a day, other than a Saturday or Sunday or Statutory Holiday, on which Provincial government offices are open for normal business in British Columbia;

"Capital Funding Grant" means a funding grant authorized by the Minister of Finance in accordance with section 56.1 of the *Financial Administration Act* [RSBC1996] c. 138;

"Certificate of Approval" means the Certificate of Approval described in paragraph 3.04;

"Eligible Expenditure(s)" means those expenditure(s) areas more particularly described in paragraph 3.01;

"Event of Force Majeure" means invasion, rebellion, hostilities, sabotage, government regulations or controls, acts of God, strikes, lockouts or labour disputes that are a major disabling event or circumstance in relation to the normal operations of the party concerned as a whole that is beyond the reasonable control of the party directly affected and results in a material delay, interruption or failure by such party in carrying out its duties, covenants or obligations under this Agreement;

"Minister" means the Minister of Education and Child Care, and includes the Deputy Minister of Education and Child Care and any person designated by either of them to act with respect to a provision of this Agreement;

"Ministry" means the Ministry of Education and Child Care of the Province of British Columbia;

"Project" means the project(s) described in paragraph 3.01;

"Schools Protection Program" means the risk management program administered and delivered by the Risk Management Branch of the Ministry of Finance in conjunction with the Ministry of Education and Child Care, and includes the "Schools Protection Program Reference Manual" and all amendments and updates to the program and manual;

"Treasury Board" means the Treasury Board established under the *Financial Administration Act* [RSBC 1996] c. 138.

2. SCHEDULES

2.01 The following Schedule(s) form an integral part of this Annual Programs Funding Agreement:

- A. Communications Protocol Agreement on Minor Capital Projects between the Ministry of Education and Child Care and School Districts

3. PROVINCIAL FUNDING CONTRIBUTIONS AND OBLIGATIONS

3.01 The Ministry will provide capital funding to the Board which is to be used for the purposes of the following Project:

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Aldergrove Community Secondary	SEP - Exterior Wall Systems Upgrades	\$1,100,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Aldergrove Community Secondary	CNCP - Exterior Wall Systems Upgrades	\$400,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
H D Stafford Middle	Kitchen Equipment and Upgrade	\$100,000	Proceed to design, tender & construction. To be completed by March 31, 2024.

Existing Bus Fleet #	New/Replacement Bus Type	Amount Funded by Ministry	Next Steps & Timing
A9350	C (34-45) with 5 wheelchair spaces	\$190,867	Proceed to ordering the school bus(es) between April 3rd and May 15th, 2023 from the list of approved vendors available through the Bus Standing

			Offer portal on the ASTSBC website at http://www.astsbcc.org
--	--	--	--

- 3.02 The Ministry will, in no event, provide more than the amount listed above.
- 3.03 The Ministry will provide the capital funding in paragraph 3.01 in the form of a Capital Funding Grant.
- 3.04 Payment of a Capital Funding Grant is subject to the Ministry issuing a Certificate of Approval for the Project in paragraph 3.01 in accordance with Treasury Board policies and directives and to the following conditions:
- a) in no case may the Board make a draw against funds available under a Certificate of Approval, unless the draw is reimbursement for Eligible Expenditure(s) properly incurred by the Board in connection with the Project;
 - b) the Ministry may modify or withhold a Capital Funding Grant and applicable Certificate of Approval, or any portion thereof, in the event the Board fails to observe, perform and comply with any provision of this Agreement or if, in the opinion of the Ministry, there has been a material change in the Project;
 - c) the Board will comply with all applicable policies and directives of the Treasury Board respecting Capital Funding Grants.
- 3.05 Notwithstanding any other provision of this Agreement, the payment of funds by the Ministry to the Board, pursuant to this Agreement, is subject to the provisions of the *Financial Administration Act* ("the Act"), which makes that payment obligation subject to:
- a) there being sufficient monies available in an appropriation, as defined in the Act, to enable the Ministry, in any fiscal year or part thereof when any payment of money by the Ministry to the Board falls due pursuant to this Agreement, to make that payment;
 - b) Treasury Board, as defined in the Act, not having controlled or limited, pursuant to the Act, expenditure(s) under any appropriation referred to in this subparagraph a).

4. BOARD OBLIGATIONS

- 4.01 The Board will:
- a) carry out the Project in a manner that ensures:
 - i) delivery within budget;
 - ii) completion by March 31, 2024;
 - iii) scope details are fully met upon completion;

- iv) accrued cost-savings realized from completed capital projects as approved in this Agreement are reported to the Ministry and transferred into the school district's Minister-Restricted Capital account, unless otherwise agreed to in writing by the Ministry.
 - b) comply with all policies and best practices related to Capital Project Procurement, as documented in the Capital Asset Management Framework and Capital Procurement Checklist published by the Ministry of Finance;
 - c) procure the Project in accordance with the Capital Asset Management Framework;
 - d) include in any contracts all standard insurance and indemnification clauses required by the Schools Protection Program;
 - e) ensure all communication related to the Capital Project conforms to the "Communications Protocol Agreement on Minor Capital Projects between the Ministry of Education and Child Care and School Districts" (provided as Schedule A). Note this protocol may be amended from time to time by the Ministry, with the most current version of the protocol being used.
- 4.02 Provide written notice to the Ministry of Education and Child Care immediately upon completion of each Project. (Note: the Ministry will be following up with school districts regarding delayed and/or incomplete projects in early January, at which time the Ministry may choose to reallocate associated funds depending on the status of the Project).
- 4.03 At the request of the Ministry, prepare additional reports relating to the Project.
- 4.04 Notify the Ministry immediately, in writing, should any Event of Force Majeure arise that could materially affect the scope, costs or schedule of the Project.
- 4.05 Indemnify and save harmless the Province of British Columbia and its employees and agents from and against any losses, claims, damages, actions, causes of action, costs and expenses that the Province of British Columbia or any of its employees or agents may sustain, incur, suffer or be put to at any time, either before or after this agreement ends, which are based upon, arise out of or occur, directly or indirectly, by reason of, any act or omission by the Board or by any of its agents, employees, officers, directors, or contractors with respect to the Project.
- 4.06 Purchase school buses through the Request for Standing Offer (RFSO) portal available through the Association of School Transportation Services of BC (ASTSBC).
- 4.07 Reserve two (2) percent of the Total Funding amount provided under the Bus Acquisition Program in paragraph 3.01 as fee payment for ASTSBC's administration services. The ASTSBC will invoice the Board once buses have been ordered. This fee is included in the Capital Funding Grant and is not an additional cost to the Board.
- 5. EVENT OF FORCE MAJEURE**
 - 5.01 In the Event of Force Majeure:

- a) the Board will immediately notify the Ministry, in writing, describing the Event of Force Majeure.
- b) within five (5) Business Days of being notified of the Event of Force Majeure, the Ministry will communicate with the Board to explore what steps are to be taken to mitigate the Event of Force Majeure, determine an appropriate course of action, and establish an estimated cost related to the Event of Force Majeure.
- c) the course of action must be agreed to by the Ministry and the Board.
- d) either party may request the assistance of an independent cost consultant appointed by mutual agreement of the parties.
- e) the Ministry will not approve any expenditure(s) incurred prior to the agreed course of action unless the costs were demonstrably incurred for the preservation of life and/or safety.

6. PUBLIC ANNOUNCEMENTS

- 6.01 Any public announcement relating to the Project will be in accordance with the “Communications Protocol Agreement on Minor Capital Projects between the Ministry of Education and Child Care and School Districts” (provided as Schedule A).

7. NOTICE

- 7.01 Any notice or communication required or permitted to be given under this Agreement will be in writing and will be considered to have been sufficiently given if delivered by hand or electronic transmission to the physical address or electronic mail address of each party set out below:

- a) if to the Board:

School District No. 35 (Langley)
4875 222nd St, Langley, BC, V3A 3Z7
Attention: Brian Iseli, Secretary-Treasurer
Email: biseli@sd35.bc.ca

- b) if to the Ministry:

Ministry of Education and Child Care
PO Box 9151 Stn Prov Govt, Victoria, BC, V8W 9H1
Attention: Nathan Whipp
Email: Nathan.Whipp@gov.bc.ca

- 7.02 Any such notice or communication will be considered to have been received:

- a) if delivered by hand during business hours (and in any event, at or before 4:00pm local time in the place of receipt) on a Business Day, upon receipt by a

responsible representative of the receiver, and if not delivered during business hours, upon the commencement of business hours on the next Business Day;

- b) if sent by electronic transmission during business hours (and in any event, at or before 4:00pm local time in the place of receipt) on a Business Day, upon receipt by a responsible representative of the receiver, and if not delivered during business hours, upon the commencement of business hours on the next Business Day, provided that:
 - i) the receiving party has, by electronic transmission or by hand delivery, acknowledged to the notifying party that it has received such notice; or
 - ii) within twenty-four (24) hours after sending the notice, the notifying party has also sent a copy of such notice to the receiving party by hand delivery.

7.03 Delivery by mail will not be considered timely notice under this Agreement.

7.04 In the event a contact name changes for either the Ministry or for the Board, then parties must be notified within five (5) Business Days.

2023/24 Annual Programs Funding Agreement for School District No. 35 (Langley)

IN WITNESS WHEREOF the parties have executed this Agreement, in duplicate, as of the day and year first above written.

SIGNED on behalf of His Majesty the King)
in Right of the Province of British Columbia)
by a duly authorized designate of the)
Minister of Education and Child Care)

Authorized Signatory (For the Minister of Education and
Child Care)

Name (Print)

Title

Date Signed (Month/Day/Year)

SIGNED on behalf of **the Board**)
of Education of School District)
No. 35 (Langley))
by its duly authorized signatories)

Signatory (Secretary Treasurer)

Name (Print)

Date Signed (Month/Day/Year)

SCHEDULE A

COMMUNICATIONS PROTOCOL AGREEMENT ON MINOR CAPITAL PROJECTS BETWEEN THE MINISTRY OF EDUCATION AND CHILD CARE (ECC) AND SCHOOL DISTRICTS

News Release

Upon issuance of Capital Plan approvals and funding agreements to school districts, ECC will issue public news releases regarding minor capital projects. School district(s) may be requested to provide a quote from a designated representative for such news releases.

Signage

Significant, high-profile minor capital construction projects and/or initiatives approved in the ECC Capital Plan **may** be requested to be identified by signage prominently displayed at the site. ECC will notify a school district(s) if this is the case.

If requested, signs must conform to Government of B.C.'s Infrastructure Sign Specifications and be produced by Government Communications and Public Engagement (GCPE) graphics department. In addition to the BC logo, school districts and other funding partners will be identified with their logos on signage. Signs are to be installed as soon as possible after announcement of the project, and amended to include the amount of investment and date of completion after award of the contract and preferably before the start of work. The signs are to remain on the site until the work is completed and after any completion ceremonies where applicable. A digital picture of the sign is to be sent to GCPE after it has been installed. Cost of the sign is to be funded from the approved project budget. School districts are responsible for installing the signs.

The steps from signage design to installation are as follows:

1. Project is announced;
2. GCPE will have their graphics department create a construction sign;
3. GCPE graphics department will create and send the approved file to Kings Printer for print production;
4. Kings Printer will notify GCPE when the sign is ready;
5. GCPE will notify the school district(s) when the sign is ready to be ordered and provide them with the online requisition form: <http://brokerage.qp.gov.bc.ca/submit-print/print-form.aspx>;
6. The school district(s) orders, pays and arranges for the sign to be installed. Signs are to be post mounted in a visible location;
7. School district(s) will notify GCPE when the sign is installed and send photo as confirmation.

Official Ceremonies

ECC will notify a school district(s) if an official ceremony **may** be held to commemorate the launch and/or ground-breaking for a project. The parties shall co-operate in the organization ceremonies, and messages and public statements for such events should be mutually agreed upon.

Plaques

ECC **may** request the district provide and install (upon completion of significant, high-profile construction projects and/or initiatives), a plaque bearing an appropriate inscription. The design, wording and specifications of such plaques must be approved by ECC. Cost of the plaque is to be funded from the approved project budget.

STAFF REPORT

DATE: October 24, 2023
TO: Board of Education
FROM: Brian Iseli, Secretary-Treasurer
SUBJECT: Funding and Enrolment Update

RECOMMENDED MOTION:

That the Board of Education receives the Funding and Enrolment Update for information, as presented.

BACKGROUND:

The chart below compares the Full Time Equivalents (FTEs) Enrolment Projections provided to the Ministry in February and the FTEs used in the budget with the actual final enrolments as at September 30, 2023, as identified in the recently completed 1701 data collection process. It should be noted that the District is awaiting final confirmation from the Ministry and, as indicated, duplicate resolution still needs to be completed. Duplicate resolution involves determining which district gets to claim a student when that student might initially be included in two districts' 1701 report. Historically, the District will lose students to other districts and independent schools in the duplicate resolution process. At the time of the writing of this report, the number of students and FTEs lost is unknown. Consequently, the enrolment and related Ministry funding presented in this report will be slightly higher than that included in the amended budget.

As indicated in the table below, the actual Ministry funding that the District expects to receive is \$257.090 million which is \$6.167 million higher than the projected \$250.922 million in the budget for the September count. There are several components and implications of this \$6.167 million positive variance from budget that the Board should understand:

- The District is up 454.56 FTEs from budget in the Regular Student category, representing **a net funding increase from budget of \$3,920,602;**
 - The District is up 5 FTEs from budget in Alternate category, representing **a net funding increase from budget of \$43,125;**
-

- This is offset by a decreased enrolment of 8.4375 FTE's in the Continuing Education, Online Learning, Home Schooling and Course Challenges, representing **a net lower funding of \$82,651;**
- The District has exceeded the projected enrolment for Special Needs Students at Level 1 by 1, Level 2 by 58 and Level 3 by 14 students, representing **a net funding increase from budget of \$1,563,950;**
- In the category of English Language Learners, there were 181 more students than projected, representing **a net funding increase from budget of \$314,035;**
- In the categories for Indigenous Education, there were 55 more students than projected, representing **a net funding increase from budget of \$94,050;**
- Summer Session 2023 increased, resulting in **a net funding increase from budget of \$314,463.**

	Estimated Enrolment			1701			Variance	
	School-Age Enrolment	Funding Level	Funding	School-Age Enrolment	Funding Level	Funding	Enrolment	Funding
September 2023 Enrolment Count								
Standard (Regular) Schools	23,574.8750	\$8,625	203,333,297	24,029.4375	\$8,625	207,253,898	454.5625	\$3,920,602
Continuing Ed	5.0000	\$8,625	43,125	6.7500	\$8,625	58,219	1.7500	\$15,094
Alternate	256.0000	\$8,625	2,208,000	261.0000	\$8,625	2,251,125	5.0000	\$43,125
Online Learning	129.0000	\$6,960	897,840	114.8125	\$6,960	799,095	-14.1875	-\$98,745
Home School	45	\$250	11,250	49	\$250	12,250	4	\$1,000
Course challenges	98	\$270	26,460	98	\$270	26,460	0	\$0
Total Enrolment-Based Funding			\$206,519,972			\$210,401,047		\$3,881,075
Level 1 Special Needs	29	\$49,070	1,423,030	30	\$49,070	1,472,100	1	\$49,070
Level 2 Special Needs	1,325	\$23,280	30,846,000	1,383	\$23,280	32,196,240	58	\$1,350,240
Level 3 Special Needs	332	\$11,760	3,904,320	346	\$11,760	4,068,960	14	\$164,640
ELL	2,191	\$1,735	3,801,385	2,372	\$1,735	4,115,420	181	\$314,035
Indigenous Education	1,912	\$1,710	3,269,520	1,967	\$1,710	3,363,570	55	\$94,050
Adult Ed	23.7500	\$5,505	130,744	23.7500	\$5,505	130,744	0.0000	\$0
Supplement for Unique Student			\$43,374,999			\$45,347,034		\$1,972,035
July 2023 Enrolment Count								
Summer Learning 1-7	2,295	\$245	562,275	2,479	\$245	607,355	184	\$45,080
Summer Learning 8-9	192	\$245	47,040	240	\$245	58,800	48	\$11,760
Summer Learning 10-12	689	\$490	337,610	801	\$490	392,490	112	\$54,880
Summer Learning Enrolment-Based Funding			\$946,925			\$1,058,645		\$111,720
Level 1 Special Needs	0	\$3,067	0	0	\$3,067	0	0	\$0
Level 2 Special Needs	47	\$1,455	68,385	177	\$1,455	257,535	130	\$189,150
Level 3 Special Needs	17	\$735	12,495	32	\$735	23,520	15	\$11,025
Aboriginal Funding	0	\$107	0	24	\$107	2,568	24	\$2,568
Supplemental Summer Learning Funding			\$80,880			\$283,623		\$202,743
Total Funding			\$250,922,776			\$257,090,349		\$6,167,573

Enrolment Report

The 1701 data collection process at the end of September provides significant information about the student enrolment in the District, both in terms of headcount and full-time equivalents ("FTE's"). The following chart illustrates the change this year from September 2022 in various categories of our enrolment:

	September 2023		September 2022		Increase (Decrease)	
	Headcount	FTE	Headcount	FTE	Headcount	FTE
School Aged Students	24,284.0000	24,412.0000	23,088.0000	23,152.2500	1,196.0000	1,259.7500
Graduated Adults	414.0000	73.6875	307.0000	52.1250	107.0000	21.5625
Non-Graduated Adults	142.0000	23.7500	160.0000	23.7500	(18.0000)	-
Total Ministry Funded Students	24,840.0000	24,509.4375	23,555.0000	23,228.1250	1,285.0000	1,281.3125
International Students	1,019.0000		981.0000		38.0000	
Other Non-funded Students	301.0000		326.0000		(25.0000)	
Total Students	26,160.0000		24,862.0000		1,298.0000	

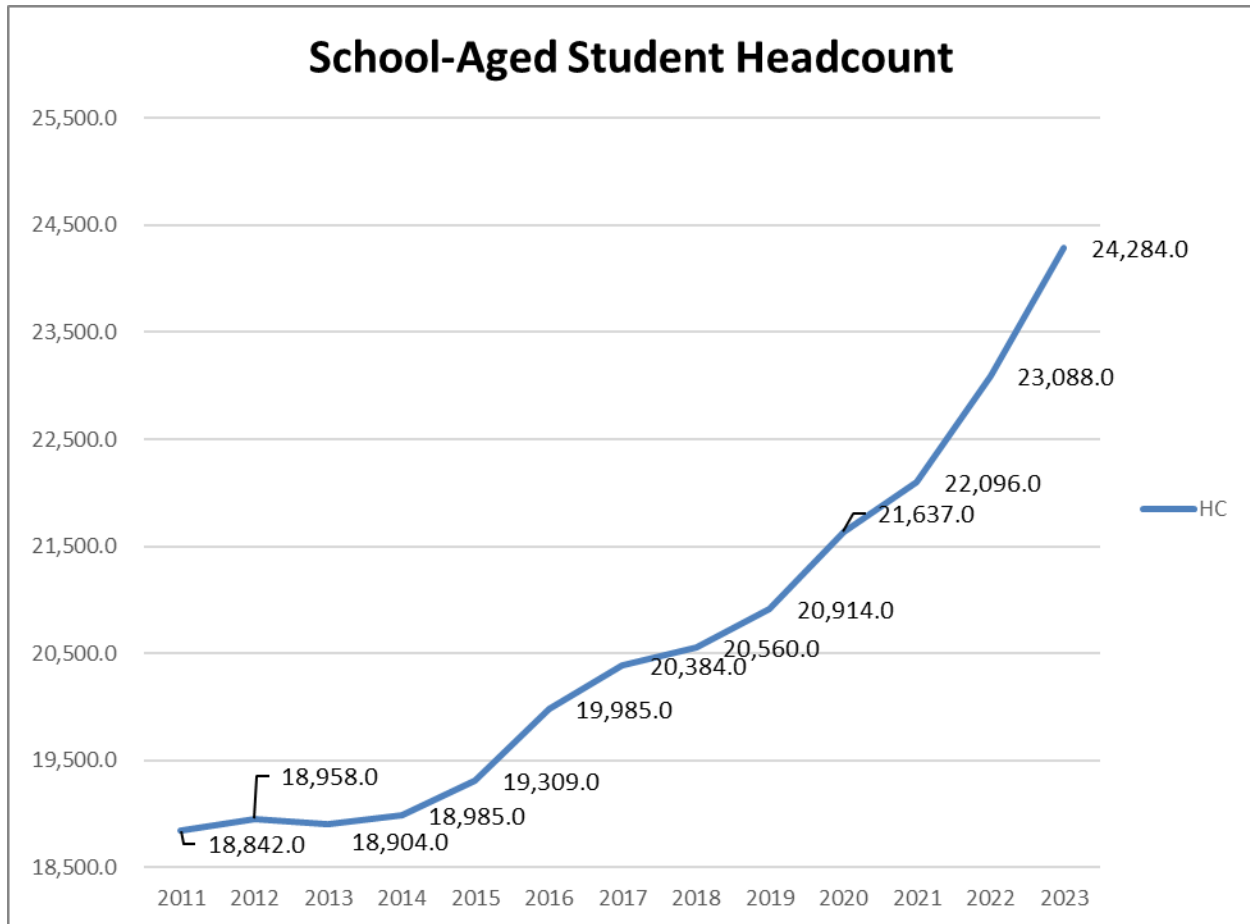
Ministry Funded School-Aged Students

With respect to Ministry funded students, the District is up 1,196 school-aged students from 2022. The chart below illustrates growth in all age groups.

	September 2023	September 2022	Increase (Decrease)
	Headcount	Headcount	
Kindergarten	1,746	1,769	(23)
Grades 1-3	5,599	5,356	243
Grades 4-7	7,461	6,926	535
Grades 8-10	5,760	5,465	295
Grades 11-12	3,718	3,572	146
Total School-Aged	24,284	23,088	1,196

This growth is indicative of the demographic shifts that have been taking place in Langley since 2014 of young families having children and the in-migration of families to the District to take advantage of new housing in the Willoughby area.

Prior to 2014, the Ministry funded school-aged student headcount had been fairly constant but has consistently grown since then (other than 2020 due to COVID-19), as illustrated below:



Other District Specific Programs

The following chart compares this year's enrolment with 2022 for specific District programs (the enrolment numbers in this chart are included in the charts above):

	September 2023		September 2022		Increase (Decrease)	
	Headcount	FTE	Headcount	FTE	Headcount	FTE
Core French	9,146.0000	753.7300	8,653.0000	719.6800	493.0000	34.0500
Early French Immersion	1,166.0000	786.4000	1,184.0000	792.0000	(18.0000)	(5.6000)
Late French Immersion	157.0000	140.4000	162.0000	146.8000	(5.0000)	(6.4000)
English Language Learners	2,377.0000		1,916.0000		461.0000	
Aboriginal Education	1,999.0000		1,918.0000		81.0000	
Career Programs	82.0000		102.0000		(20.0000)	
Special Education	3,652.0000		3,375.0000		277.0000	

As indicated, the District has experienced growth this year in most areas except for Early French Immersion, Late French Immersion and Career Programs. Core French is a required course for Grades 5-7 but is optional in Grades 8-12.

Headcount By Catchment

The table below shows the headcount this year compared to 2022 for Ministry Funded Students and International Students by catchment (information on individual schools within the catchment are in Appendix A).

	Ministry Funded			International Students			Grand Total		
	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)
Langley Secondary Catchment	3,500	3,255	245	145	149	(4)	3,645	3,404	241
Aldergrove Community Secondary	2,046	1,939	107	103	102	1	2,149	2,041	108
R E Mountain Catchment	7,496	6,779	717	123	139	(16)	7,619	6,918	701
Walnut Grove Catchment	4,482	4,415	67	266	250	16	4,748	4,665	83
Brookwood Catchment	2,318	2,288	30	147	136	11	2,465	2,424	41
D W Poppy Catchment	1,837	1,798	39	74	50	24	1,911	1,848	63
Choice Schools & Programs	2,605	2,614	(9)	150	154	(4)	2,755	2,768	(13)
Total	24,284	23,088	1,196	1,008	980	28	25,292	24,068	1,224

As indicated, the most significant growth in Ministry Funded Students has been in the RE Mountain catchment with growth in all area's except for the Choice Schools & Programs.

The following chart illustrates the growth by categories of schools; we have growth in all areas (with the exception of Choice) which is indicative of the number of young families having children and the in-migration the District is experiencing.

Total by Category of School	Ministry Funded			International Students			Grand Total		
	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)
Secondary Schools	7,285	6,900	385	742	745	(3)	8,027	7,645	382
Middle Schools	2,989	2,687	302	5	6	(1)	2,994	2,693	301
Elementary Schools	11,405	10,887	518	111	75	36	11,516	10,962	554
Choice Schools & Programs	2,605	2,614	(9)	150	154	(4)	2,755	2,768	(13)
Total	24,284	23,088	1,196	1,008	980	28	25,292	24,068	1,224

APPENDIX A

Langley Secondary Catchment	Ministry Funded			International Students			Grand Total		
	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)
Langley Secondary School (incl Focus)	926	845	81	143	147	(4)	1,069	992	77
H D Stafford Middle School	766	696	70	-	1	(1)	766	697	69
Elementary Feeder Schools									
Blacklock	275	257	18	1	-	1	276	257	19
Douglas Park	314	303	11	-	-	-	314	303	11
James Hill	371	341	30	-	-	-	371	341	30
Nicomekl	454	409	45	-	-	-	454	409	45
Simonds	142	145	(3)	-	-	-	142	145	(3)
Uplands	252	259	(7)	1	1	-	253	260	(7)
Total Elementary Feeder Schools	1,808	1,714	94	2	1	1	1,810	1,715	95
Catchment Total	3,500	3,255	245	145	149	(4)	3,645	3,404	241

Aldergrove Community Secondary	Ministry Funded			International Students			Grand Total		
	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)
Aldergrove Secondary (incl Advance)	631	580	51	102	102	-	733	682	51
Betty Gilbert Middle School	479	466	13	-	-	-	479	466	13
Elementary Feeder Schools									
Parkside	511	484	27	1	-	1	512	484	28
Shortreed	425	409	16	-	-	-	425	409	16
Total Elementary Feeder Schools	936	893	43	1	-	1	937	893	44
Catchment Total	2,046	1,939	107	103	102	1	2,149	2,041	108

R E Mountain Catchment	Ministry Funded			International Students			Grand Total		
	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)
R E Mountain Secondary	2,181	1,969	212	118	134	(16)	2,299	2,103	196
Peter Ewart Middle School	888	796	92	3	1	2	891	797	94
Yorkson Creek Middle School	856	729	127	2	4	(2)	858	733	125
Total Middle Feeder Schools	1,744	1,525	219	5	5	-	1,749	1,530	219
Elementary Feeder Schools									
Donna Gabriel Robins	608	501	107	-	-	-	608	501	107
Langley Meadows	502	454	48	-	-	-	502	454	48
Lynn Fripps	628	606	22	-	-	-	628	606	22
R C Garnett	578	569	9	-	-	-	578	569	9
Richard Bulpitt	636	611	25	-	-	-	636	611	25
Willoughby	619	544	75	-	-	-	619	544	75
Total Elementary Feeder Schools	3,571	3,285	286	-	-	-	3,571	3,285	286
Catchment Total	7,496	6,779	717	123	139	(16)	7,619	6,918	701

Walnut Grove Catchment	Ministry Funded			International Students			Grand Total		
	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)
Walnut Grove Secondary	1,929	1,905	24	169	178	(9)	2,098	2,083	15
Elementary Feeder Schools									
Alex Hope	554	554	-	29	36	(7)	583	590	(7)
Dorothy Peacock	489	477	12	13	9	4	502	486	16
Gordon Greenwood	325	345	(20)	33	11	22	358	356	2
James Kennedy	638	616	22	8	3	5	646	619	27
Topham	318	306	12	8	12	(4)	326	318	8
West Langley	229	212	17	6	1	5	235	213	22
Total Elementary Feeder Schools	2,553	2,510	43	97	72	25	2,650	2,582	68
Catchment Total	4,482	4,415	67	266	250	16	4,748	4,665	83

Brookwood Catchment	Ministry Funded			International Students			Grand Total		
	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)
Brookwood Secondary (incl Equestrian)	911	905	6	140	135	5	1,051	1,040	11
Elementary Feeder Schools									
Alice Brown	322	303	19	3	-	3	325	303	22
Belmont	547	541	6	1	1	-	548	542	6
Glenwood	205	198	7	-	-	-	205	198	7
Noel Booth	333	341	(8)	3	-	3	336	341	(5)
Total Elementary Feeder Schools	1,407	1,383	24	7	1	6	1,414	1,384	30
Catchment Total	2,318	2,288	30	147	136	11	2,465	2,424	41

D W Poppy Catchment	Ministry Funded			International Students			Grand Total		
	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)
D W Poppy Secondary (incl Connections)	707	696	11	70	49	21	777	745	32
Elementary Feeder Schools									
Fort Langley	298	296	2	4	1	3	302	297	5
North Otter	391	379	12	-	-	-	391	379	12
Peterson Road	241	246	(5)	-	-	-	241	246	(5)
Wix Brown	200	181	19	-	-	-	200	181	19
Total Elementary Feeder Schools	1,130	1,102	28	4	1	3	1,134	1,103	31
Catchment Total	1,837	1,798	39	74	50	24	1,911	1,848	63

Choice Schools & Programs	Ministry Funded			International Students			Grand Total		
	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)	2023	2022	Increase (Decrease)
Choices Program	103	84	19	-	-	-	103	84	19
Coglan Fundamental Elementary	223	218	5	-	-	-	223	218	5
Langley Education Centre	41	30	11	-	1	(1)	41	31	10
Langley Fine Arts	807	824	(17)	58	58	-	865	882	(17)
Langley Fundamental Elementary	496	491	5	-	-	-	496	491	5
Langley Fundamental Middle Secondary	621	633	(12)	92	95	(3)	713	728	(15)
Langley Online & DL	64	72	(8)	-	-	-	64	72	(8)
U-Connect	140	162	(22)	-	-	-	140	162	(22)
Vanguard	110	100	10	-	-	-	110	100	10
Total	2,605	2,614	(9)	150	154	(4)	2,755	2,768	(13)