



SCHOOL DISTRICT NO. 35 (LANGLEY)
REGULAR MEETING OF THE BOARD OF EDUCATION

AGENDA

Tuesday, May 24, 2022
7:00 p.m.
Langley School Board Office

Pages

1. AUDIO VISUAL RECORDING (WEBCASTING) OF REGULAR BOARD MEETING
2. CALL TO ORDER
3. REPORT FROM "IN CAMERA"
4. CONSENT AGENDA

Recommendation:

That the Board of Education adopts the consent agenda items as provided.

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|----------|---|---------|
| 4.1. | <u>CONSIDERATION OF MINUTES</u> | 1 - 10 |
| 4.2. | <u>COMMITTEE REPORTS</u> | |
| 4.2.1. | <u>EDUCATION/STRATEGIC PLAN COMMITTEE</u> | 11 - 11 |
| 4.2.2. | <u>FINANCE AND FACILITIES COMMITTEE</u> | 12 - 12 |
| 4.2.3. | <u>HANDBOOK COMMITTEE</u> | 13 - 13 |
| 4.3. | <u>BOARD LIAISON COMMITTEE REPORTS</u> | |
| 4.3.1. | <u>BCSTA</u> | |
| 4.3.1.1. | <u>PROVINCIAL COUNCIL (Trustee Tod)</u> | 14 - 19 |
| 4.3.2. | <u>DISTRICT PARENT ADVISORY COUNCIL (Trustee Ward)</u> | 20 - 32 |
| 4.4. | <u>SCHOOL DISTRICT COMMITTEE REPORTS</u> | |
| 4.4.1. | <u>ABORIGINAL / ya:yəstəl' (Assistant Superintendent Moino)</u> | 33 - 34 |
| 4.4.2. | <u>LGBTQ (Deputy Superintendent Bradford)</u> | 35 - 36 |

4.4.3.	<u>EMERGENCY PREPAREDNESS (Assistant Superintendent Bunyan)</u>	37 - 39
4.5.	<u>COMMUNITY COMMITTEE REPORTS</u>	
4.5.1.	<u>CITY OF LANGLEY ADVISORY PLANNING COMMISSION (Trustee Coburn)</u>	40 - 46
4.5.2.	<u>JOINT SCHOOL DISTRICT NO. 35 / TOWNSHIP OF LANGLEY MUNICIPAL LIAISON (Trustee Ross)</u>	47 - 50
4.5.3.	<u>TOWNSHIP OF LANGLEY RECREATION, CULTURE AND PARKS ADVISORY (Trustee Tod)</u>	51 - 59
4.6.	<u>CORRESPONDENCE</u>	60 - 62
5.	<u>CONSIDERATION OF AGENDA</u>	
	Recommendation: That the Agenda be approved as presented.	
6.	<u>SECRETARY-TREASURER'S REPORTS</u>	
6.1.	<u>2022-2023 ANNUAL BUDGET BYLAW (First and Second Reading)</u>	63 - 83
	Recommendation: That the School District No. 35 (Langley) Annual Budget Bylaw for fiscal year 2022/2023 in the amount of \$294,199,666 be given first reading.	
	Recommendation: That the School District No. 35 (Langley) Annual Budget Bylaw for fiscal year 2022/2023 in the amount of \$294,199,666 be given second reading.	
7.	<u>SUPERINTENDENT'S REPORTS</u>	
7.1.	<u>DISTRICT FLAGS</u>	84 - 85
	Recommendation: That the Board of Education follow the guidance of ya:yəstəl', the leadership of Matsqui, Kwantlen, Katzie and Semiahmoo First Nations and the recommendation of District staff to do the following:	
	<ul style="list-style-type: none"> • Host an honouring ceremony on May 31, 2022, after which all flags at all SD35 sites will be returned to full mast. • Request further consultation to gain guidance from ya:yəstəl' and the leadership of Matsqui, Kwantlen, Katzie and Semiahmoo First Nations around the establishment of a more permanent memorial to honour residential school survivors and those that did not return. 	
7.2.	<u>LANGLEY'S YOUTH ENGAGEMENT PROJECT</u>	86 - 87
	Recommendation: That the Board of Education receives the report on Langley's Youth Engagement Project	

2021-2022 for information, as presented.

7.3. SUMMER SESSION 2022

88 - 88

Recommendation:

That the Board of Education receives the report on Summer Session 2022 for information, as presented.

8. NEW BUSINESS

9. TRUSTEE COMMENTS

10. QUESTION PERIOD

Question Period is provided at Board Meetings. The purpose is to ensure that those present in the audience have an opportunity to obtain clarification concerning business conducted during that meeting. Priority will be given to responding to one question per person before considering further questions from any individual.

The following will help the public develop questions for Question Period at a Board Meeting that is keeping with the goal of a respectful and focused meeting.

Questions:

1. Need to be directed to the Chair and not to staff;
2. Need to be related directly to the topic on the agenda;
3. Need to be succinct, focused and not be a statement;
4. May not be asked that are related to personnel or directed at an individual trustee;
5. May not be asked that are related to contract negotiations; and
6. The questioner shall provide their name so that it can be reflected in the minutes.

All of the above are directions provided for in Board Policy No. 7 - Board Operations. The Chair may answer, may defer to staff or indicate a question may not be in keeping with the above guidelines.

The Board appreciates the public's interest and wants to ensure a professional meeting is conducted, with Question Period focused on providing guests with the clarification they seek.

Trustees also welcome questions from members of the public apart from Question Period. Their contact information is available on the School District website.

11. ADJOURNMENT

Recommendation:

That the meeting be adjourned at __ p.m.



SCHOOL DISTRICT NO. 35 (LANGLEY)
REGULAR MEETING OF THE BOARD OF EDUCATION
MINUTES

Date: Tuesday, April 19, 2022
Location: Langley School Board Office

Trustees Present:	Rod Ross	Chairperson
	David Tod	Trustee
	Shelley Coburn	Trustee
	Suzanne Perreault	Trustee
	Tony Ward	Trustee
	Marnie Wilson	Trustee
	Charlie Fox	Trustee
 Staff Present:	 Mal Gill	 Superintendent
	Brian Iseli	Secretary-Treasurer
	Woody Bradford	Deputy Superintendent
	Barry Bunyan	Assistant Superintendent
	Lisa Lainchbury	Assistant Superintendent
	Shind Chand	Assistant Secretary-Treasurer
	Joanne Abshire	Communications Manager
	Judy Swanson	Executive Assistant
	Pol Babao	Technical Support Specialist 1
	Dale Vo	Technical Support Specialist 3
	Vincent Montefrio	Technical Support Specialist 1
	Kim Anderson	District Principal
 Partner Groups:	 Houman Anasory	 CUPE 1851, President
	Tanya Kerr	LTA, President
	Ellen Bornowsky	LTA, Vice-President
	Jeremy Lyndon	LPVPA President
	Jennifer Johnson	CUPE 1260 President

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1. AUDIO VISUAL RECORDING (WEBCASTING) OF REGULAR BOARD MEETING

Those in attendance were informed that as per Policy No. 7 - Regular and Special Meetings of the Board may be streamed live, archived and accessed online. The Board reserves, at its sole discretion, via motion at any meeting, the right to not stream live or archive a meeting or a portion of a meeting. Further, the Board reserves the right to edit any recorded portion of a meeting.

2. CALL TO ORDER

The Board Chair called the meeting to order at 7:02 pm, and began the meeting with the introduction stating: "I would like to acknowledge that the Langley School District is located on the traditional, ancestral and unceded territories of the Matsqui, Kwantlen, Katzie and Semiahmoo First Nations. We gather here tonight in an understanding of the importance of ya:yəstəl' (**y-eye yes tel**) /sq'eq'o yoyes (**sckecka y-eyes**) (working together) and náʔaʔmat (**not sa mot**) /lets'emó:t (**let sa mot**) (**uniting** ourselves with one mind, one heart) to ensure that we support and inspire all learners to reach their full potential."

Chairperson welcomed everyone and introduced attendees.

3. REPORT FROM "IN CAMERA"

The Vice-Chair reported that the items discussed in the 'In Camera' meeting pertained to personnel, property and legal.

The items from the Special In Camera Meeting on March 8, 2022 to be reported out is property.

4. CONSENT AGENDA

R22/04/19-01

Moved By: Trustee Tod

Seconded By: Trustee Perreault

That the Board of Education adopts the consent agenda items as provided.

CARRIED UNANIMOUSLY

4.1 CONSIDERATION OF MINUTES

4.2 COMMITTEE REPORTS

4.2.1 AUDIT COMMITTEE

- 4.2.2 EDUCATION/STRATEGIC PLAN COMMITTEE
- 4.2.3 FINANCE AND FACILITIES COMMITTEE
- 4.2.4 POLICY COMMITTEE
- 4.2.5 COMMUNICATIONS COMMITTEE
- 4.3 BOARD LIAISON COMMITTEE REPORTS
 - 4.3.1 DISTRICT PARENT ADVISORY COUNCIL (Trustee Ward)
- 4.4 SCHOOL DISTRICT COMMITTEE REPORTS
 - 4.4.1 EMERGENCY PREPAREDNESS (Assistant Superintendent Bunyan)
- 4.5 COMMUNITY COMMITTEE REPORTS
 - 4.5.1 CITY OF LANGLEY ADVISORY DESIGN PANEL (Trustee Coburn)
 - 4.5.2 CITY OF LANGLEY / SCHOOL DISTRICT NO. 35 LIAISON (Trustee Coburn)
 - 4.5.3 TOWNSHIP OF LANGLEY RECREATION, CULTURE AND PARKS ADVISORY (Trustee Tod)
- 4.6 CORRESPONDENCE
- 4.7 2022-2023 BOARD MEETINGS SCHEDULE

5. CONSIDERATION OF AGENDA

R22/04/19-02

Moved By: Trustee Tod

Seconded By: Trustee Perreault

That the Agenda be approved as amended with the swap of items 7.3: School Calendars 2022-2023 and 7.4: District Calendar Approval (2022-2023 and 2024-2025)

CARRIED UNANIMOUSLY

6. DELEGATIONS

6.1 DAY OF MOURNING FOR WORKERS KILLED AND INJURED

Presenting on behalf of the New Westminster & District Labour Council was Tanya Kerr, President of Langley Teachers' Association on the Day of Mourning For Workers Killed and Injured.

R22/04/19-03

Moved By: Trustee Wilson

Seconded By: Trustee Coburn

To further increase awareness of the International Day of Mourning for Workers Killed and Injured next week on April 28th, I move a motion that we observe a moment of silence.

CARRIED UNANIMOUSLY

7. SUPERINTENDENT'S REPORTS

7.1 COVID-19 UPDATE

R22/04/19-04

Moved By: Trustee Perreault

Seconded By: Trustee Wilson

That the Board of Education receives the COVID-19 Update for information, as presented.

CARRIED UNANIMOUSLY

7.2 EARLY LEARNING: YEAR 3 UPDATE

R22/04/19-05

Moved By: Trustee Perreault

Seconded By: Charlie Fox

That the Board of Education receives the report on Early Learning, Year 3 Update for information, as presented.

CARRIED UNANIMOUSLY

7.3 DISTRICT CALENDAR APPROVAL (2022-2023 AND 2024-2025)

R22/04/19-06

Moved By: Trustee Wilson

Seconded By: Trustee Coburn

That the Board of Education approves the Amended District Calendar for 2022-2023, as presented.

CARRIED UNANIMOUSLY

R22/04/19-07

Moved By: Charlie Fox

Seconded By: Trustee Tod

That the Board of Education approves the District Calendar for 2024-2025, as presented.

CARRIED UNANIMOUSLY

7.4 SCHOOL CALENDARS 2022-2023

R22/04/19-08

Moved By: Trustee Tod

Seconded By: Charlie Fox

That the Board of Education approves the School Calendars for the 2022-23 school year, as presented.

CARRIED UNANIMOUSLY

8. SECRETARY-TREASURER'S REPORTS

8.1 ANNUAL FACILITIES GRANT 2022-2023

R22/04/19-09

Moved By: Trustee Tod

Seconded By: Charlie Fox

That the Board of Education approves the Annual Facilities Grant 2022/2023 spending plan, as presented.

CARRIED UNANIMOUSLY

8.2 ANNUAL FIVE-YEAR CAPITAL PLAN BYLAW 2022-2023

R22/04/19-10

Moved By: Charlie Fox

Seconded By: Trustee Coburn

That the School District No. 35 (Langley) (Capital Plan 2022/2023) Capital Bylaw No. 2022/23-CPSD35-01 in the amount of \$2,182,417 be given first reading.

CARRIED UNANIMOUSLY

R22/04/19-11

Moved By: Trustee Tod

Seconded By: Trustee Coburn

That the School District No. 35 (Langley) (Capital Plan 2022/2023) Capital Bylaw No. 2022/23-CPSD35-01 in the amount of \$2,182,417 be given second reading.

CARRIED UNANIMOUSLY

R22/04/19-12

Moved By: Trustee Coburn

Seconded By: Charlie Fox

That the Board of Education of School District No. 35 (Langley) approves having all three readings of the (Capital Plan 2022/2023) Capital Bylaw No. 2022/23-CPSD35-01 in the amount of \$2,182,417 at tonight's meeting.

CARRIED UNANIMOUSLY

R22/04/19-13

Moved By: Trustee Perreault

Seconded By: Trustee Tod

That the School District No. 35 (Langley) (Capital Plan 2022/2023) Capital No. 2022/23-CPSD35-01 in the amount of \$2,182,417 be given third reading, passed and adopted on this 19th day of April 2022.

CARRIED UNANIMOUSLY

8.3 SCHOOL SITE ACQUISITION CHARGE (SSAC)

R22/04/19-14

Moved By: Trustee Tod

Seconded By: Charlie Fox

That the School District No. 35 (Langley) Capital Bylaw 2022-02 (School Site Acquisition Charge Bylaw) be given first reading.

Trustee Coburn opposed.

CARRIED

R22/04/19-15

Moved By: Trustee Wilson

Seconded By: Trustee Tod

That the School District No. 35 (Langley) Capital Bylaw 2022-02 (School Site Acquisition Charge Bylaw) be given second reading.

Trustee Coburn opposed.

CARRIED

R22/04/19-16

Moved By: Trustee Tod

Seconded By: Charlie Fox

That the Board of Education of School District No. 35 (Langley) approves having all three readings of the Capital Bylaw 2022-02 (School Site Acquisition Charge Bylaw), as presented.

CARRIED UNANIMOUSLY

R22/04/19-17

Moved By: Trustee Wilson

Seconded By: Trustee Ward

That the School District No. 35 (Langley) Capital Bylaw 2022-02 (School Site Acquisition Charge Bylaw) be given third reading, passed and adopted on the 19th day of April, 2022.

Trustee Coburn opposed.

CARRIED

9. NEW BUSINESS

9.1 MOTIONS FROM TRUSTEE MARNIE WILSON

R22/04/19-18

Moved By: Trustee Wilson

Seconded By: Trustee Perreault

Be it resolved that the Langley Board of Education direct staff to investigate the cost of changing the walk limits in Policy 18: Student Transportation, from 3.2 km for students in grades K-7 and 4.8 km for students in grades 8-12. To 3km for students in grades K-7 and 4 km for students in grades 8-12. To be brought back to the board by the June 2022 Regular Board Meeting.

MOTION AMMENDED

R22/04/19-19

Moved By: Trustee Coburn

Seconded By: Trustee Wilson

Be it resolved that the Langley Board of Education direct staff to investigate the cost of changing the walk limits in Policy 18: Student Transportation, from 3.2 km for students in grades K-7 and 4.8 km for students in grades 8-12. To 3km for students in grades K-7 and 4 km for students in grades 8-12. To be brought back to the board by the December 2022 Regular Board Meeting.

Opposed: Trustees Charlie Fox, David Tod and Rod Ross

MOTION DEFEATED

R22/04/19-20

Moved By: Trustee Ward

Seconded By: Charlie Fox

Be it resolved that the Langley Board of Education direct staff to investigate the cost of changing the walk limits in Policy 18: Student Transportation, from 3.2 km for students in grades K-7 and 4.8 km for students in grades 8-12. To 3km for students in grades K-7 and 4 km for students in grades 8-12. To be brought back to the board by the April 2023 Regular Board Meeting.

Opposed: Trustees Charlie Fox, David Tod and Rod Ross.

CARRIED

R22/04/19-21

Moved By: Trustee Wilson

Seconded By: Trustee Perreault

Be it resolved that the Langley Board of Education write a letter to the Ministry of Education requesting increased funding for more counsellors and mental health supports.

CARRIED UNANIMOUSLY

10. TRUSTEE COMMENTS

Trustees shared appreciation for the respectful conversations tonight, even when disagreeing. Staff survey responses were great. Thank you to Jo Abshire and staff for that work. Acknowledgement and appreciation for barrier free spaces. Thank you to staff for staying late and for partner groups for coming out tonight. Encouragement to check out and use Lifeguard Digital Health.

11. QUESTION PERIOD

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6. The questioner shall provide their name so that it can be reflected in the minutes.

All of the above are directions provided for in Board Policy No. 7 - Board Operations. The Chair may answer, may defer to staff or indicate a question may not be in keeping with the above guidelines.

The Board appreciates the public's interest and wants to ensure a professional meeting is conducted, with Question Period focused on providing guests with the clarification they seek.

Trustees also welcome questions from members of the public apart from Question Period. Their contact information is available on the School District website.

The Chair called for questions from the public.

No questions were received.

12. ADJOURNMENT

R22/04/19-22

Moved By: Trustee Perreault

Seconded By: Trustee Tod

That the meeting be adjourned at 9:40 p.m.

CARRIED UNANIMOUSLY

TRUSTEE ROD ROSS

BOARD CHAIR

BRIAN ISELI, CPA, CMA

SECRETARY-TREASURER



Education/Strategic Plan Committee Report

May 3, 2022 Meeting

At the May 3, 2022 Education/Strategic Plan Committee Meeting, the committee received reports on the following topics:

- Learning Support Services Update
- Physical Restraint and Seclusion Bi-Annual Report
- Counselling Support in Schools



Finance and Facilities Report

May 10, 2022 Meeting

At the May 10, 2022 Finance and Facilities Committee Meeting, the committee received reports on the following topics:

- Financial Update to March 31, 2022
- 2022-2023 Preliminary Budget



Handbook Committee Report

April 26, 2022 Meeting

At the April 26, 2022 Handbook Committee Meeting, the committee received reports on the following topics:

- Items for the Trustee Handbook

**DRAFT MINUTES OF THE MEETING OF THE PROVINCIAL COUNCIL OF THE BRITISH COLUMBIA
SCHOOL TRUSTEES ASSOCIATION HELD ONLINE (via Zoom)
ON February 12, 2022.**

PRESENT:

<i>School District</i>	<i>Provincial Councillor /Alternate</i>
SD05 (Southeast Kootenay)	Bev Bellina, Provincial Councillor
SD06 (Rocky Mountain)	Jane Fearing, Provincial Councillor / Vice-Chair
SD08 (Kootenay Lake)	Sharon Nazaroff, Provincial Councillor / Vice-Chair
SD10 (Arrow Lakes)	Lora Lee Brekke, Provincial Councillor
SD19 (Revelstoke)	Bill MacFarlane, Provincial Councillor / Board Chair
SD20 (Kootenay-Columbia)	Kristin Ali, Provincial Councillor
SD22 (Vernon)	Tom Williamson, Provincial Councillor / Vice-Chair
SD23 (Central Okanagan)	Norah Bowman, Trustee / Alt. PC
SD27 (Cariboo-Chilcotin)	Mary Forbes, Provincial Councillor
SD28 (Quesnel)	Julie-Anne Runge, Provincial Councillor
SD33 (Chilliwack)	David Swankey, Provincial Councillor
SD34 (Abbotsford)	Korky Neufeld, Provincial Councillor
SD35 (Langley)	David Tod, Provincial Councillor / Vice-Chair
SD36 (Surrey)	Bob Holmes, Provincial Councillor
SD37 (Delta)	Laura Dixon, Provincial Councillor
SD38 (Richmond)	Norman Goldstein, Provincial Councillor
SD39 (Vancouver)	Janet Fraser, Provincial Councillor / Board Chair
SD40 (New Westminster)	Dee Beattie, Provincial Councillor / Vice-Chair
SD41 (Burnaby)	Bill Brassington, Provincial Councillor / Vice-Chair
SD42 (Maple Ridge-Pitt Meadows)	Mike Murray, Provincial Councillor
SD43 (Coquitlam)	Jennifer Blatherwick, Provincial Councillor
SD44 (North Vancouver)	Mary Tasi Baker, Provincial Councillor
SD45 (West Vancouver)	Sheelah Donahue, Provincial Councillor
SD46 (Sunshine Coast)	Tonya Ste. Marie, Provincial Councillor
SD47 (Powell River)	Dale Lawson, Provincial Councillor / Board Chair
SD48 (Sea to Sky)	Ian Kent, Provincial Councillor
SD49 (Central Coast)	Crystal Anderson, Provincial Councillor
SD50 (Haida Gwaii)	Adeana Young, Provincial Councillor / Vice-Chair
SD51 (Boundary)	Katie Jepsen, Provincial Councillor
SD52 (Prince Rupert)	Kristy Maier, Provincial Councillor

Provincial Council Meeting Minutes

February 12, 2022

<u>School District</u>	<u>Provincial Councillor /Alternate</u>
SD53 (Okanagan Similkameen)	Debbie Marten, Provincial Councillor / L. Member
SD54 (Bulkley Valley)	Frank Farrell, Provincial Councillor
SD57 (Prince George)	Ron Polillo, Provincial Councillor / Vice-Chair
SD58 (Nicola-Similkameen)	Gordon Comeau, Provincial Councillor / Vice-Chair
SD59 (Peace River South)	Tamara Ziemer, Trustee
SD60 (Peace River North)	Erin Evans, Provincial Councillor
SD61 (Greater Victoria)	Jordan Watters, Provincial Councillor
SD62 (Sooke)	Margot Swinburnson, Provincial Councillor
SD63 (Saanich)	Teri VanWell, Provincial Councillor
SD64 (Gulf Islands)	Chaya Katrensky, Provincial Councillor / Vice-Chair
SD67 (Okanagan Skaha)	Shelley Clarke, Provincial Councillor / Vice-Chair
SD68 (Nanaimo-Ladysmith)	Elaine Wilkinson, Trustee / Alt. PC
SD69 (Qualicum)	Eve Flynn, Provincial Councillor / Board Chair
SD70 (Pacific Rim)	Larry Ransom, Provincial Councillor / Vice-Chair
SD71 (Comox Valley)	Janice Caton, Provincial Councillor
SD72 (Campbell River)	Susan Wilson, Provincial Councillor
SD73 (Kamloops/Thompson)	Kathleen Karpuk, Provincial Councillor
SD74 (Gold Trail)	Carmen Ranta, Provincial Councillor
SD75 (Mission)	Shelley Carter, Provincial Councillor
SD78 (Fraser-Cascade)	Ron Johnstone, Provincial Councillor
SD79 (Cowichan Valley)	Barb de Groot, Provincial Councillor
SD81 (Fort Nelson)	Mike Gilbert, Provincial Councillor
SD82 (Coast Mountains)	Angela Brand Danuser, Provincial Councillor
SD83 (North Okanagan-Shuswap)	Tennile Lachmuth, Provincial Councillor / Vice-Chair
SD84 (Vancouver Island West)	Arlaine Fehr, Provincial Councillor / Board Chair
SD85 (Vancouver Island North)	Eric Hunter, Provincial Councillor
SD87 (Stikine)	No registration
SD91 (Nechako Lakes)	Nadine Frenkel, Provincial Councillor / Vice-Chair
SD92 (Nisga'a)	Norman Hayduk, Provincial Councillor / L. Member
SD93 (Conseil Scolaire Francophone)	Annette Azar-Diehl, Provincial Councillor / Vice-Chair

Provincial Council Meeting Minutes

February 12, 2022

<i>School District</i>	<i>OBSERVERS at Provincial Council</i>
SD05 Southeast Kootenay	Nick Taylor, Secretary-Treasurer
SD06 Rocky Mountain	Rhonda Smith, Trustee / Life Member / Alt. PC
SD41 Burnaby	Peter Cech, Trustee / Alt. PC
SD44 North Vancouver	George Tsiakos, Trustee / Alt. PC
SD50 Haida Gwaii	Mitch Stewart, Superintendent
SD53 Okanagan Similkameen	Casey Brouwer, Vice-Chair / Alt. PC
SD70 Pacific Rim	Pam Craig, Board Chair / Alt. PC
SD71 Comox Valley	Sarah Jane Howe, Trustee / Alt. PC
SD73 Kamloops/Thompson	Rhonda Nixon, Superintendent
SD73 Kamloops/Thompson	Trina Cassidy, Secretary-Treasurer
SD85 Vancouver Island North	Leightan Wishart, Board Chair / Alt. PC

BCSTA BOARD OF DIRECTORS:

Stephanie Higginson, President
Carolyn Broady, Vice-President
John Chenoweth, Director
Tim Bennett, Director
Tracy Loffler, Director
Rick Price, Director
Donna Sargent, Director
Suzanne Hoffman, Chief Executive Officer

SD68 Nanaimo-Ladysmith
SD45 West Vancouver
SD58 Nicola-Similkameen
SD54 Gold Trail
SD75 Mission
SD48 Sea to Sky
SD38 Richmond
BCSTA

BCSTA STAFF:

Carmen Batista
Gordon Li
Elaine Teng
Rachel Garrick
Mark Regier
Matt Taylor
Maryke Peter
Zorica Jovic

Director of Human Resources and Labour Relations
Director - Education Services
Director - Finance
Media Relations and Design Specialist
Director - Communications
Technology Manager
Program Assistant
Administrative Assistant

President Stephanie Higginson called the meeting to order at 8:30 am.

1. Adoption of *Provincial Council Rules of Order*

Moved: J-A. Runge That the Provincial Council Rules of Order be adopted as
Sec: E. Evans presented.

CARRIED Res.PC#43/2022

Provincial Council Meeting Minutes

February 12, 2022

2. Oral Report by Legislative Committee on Review of PC Motions

Legislative Committee Chair, Committee Chair Ryan Painter reported on the review of motions to Provincial Council by the Legislative Committee. For this Provincial Council meeting, we received one motion by the submission deadline. School District 46, Sunshine Coast, submitted a motion about the Trustee Honorarium Framework. The Legislative Committee determined the motion was not emergent and SD 46 has decided to withdraw the motion. The Legislative Committee has, therefore, approved no motions for debate by Provincial Council.

3. Adoption of Proposed Agenda

Moved: J-A. Runge That the Agenda be adopted as presented.
Sec: G. Comeau

CARRIED Res.PC#44/2022

4. Approval of Minutes

Moved: D. Tod That the Minutes of the meeting of the Provincial Council held
Sec: E. Wilkinson on October 23, 2021, be adopted as presented.

CARRIED Res.PC#45/2021

5. Oral Reports

5.1. President's Report

President Stephanie Higginson reported on BCSTA's work done over the past months. A full summary of the President's Report is included in the BCSTA Provincial Council Synopsis.

Moved: E. Evans That the President's oral report be received.
Sec: S. Carter

CARRIED Res.PC#46/2022

5.2. Chief Executive Officer's Report

Chief Executive Officer Suzanne Hoffman provided a report on her work since joining the BCSTA in October 2021. A full summary of the CEO's Report is included in the BCSTA Provincial Council Synopsis.

Moved: B. Holmes That the Chief Executive Officer oral report be received.
Sec: D. Tod

CARRIED Res.PC#47/2022

5.3. Canadian School Boards Association Reports

Canadian School Boards Association Vice-President and BCSTA Director Carolyn Broady reported on the current activities of CSBA, including their recent CSBA Board of Directors held on February 6th, 2022. A full summary of the CSBA Report is included in the BCSTA Provincial Council Synopsis.

Moved: D. Swankey That the CSBA Vice-President oral report be received.
Sec: S. Nazaroff

CARRIED Res.PC#48/2022

Provincial Council Meeting Minutes

February 12, 2022

5.4. BCSTA Standing Committee Reports

That Professional Learning Committee Tracy Loffler on behalf of Chair Leah Ward, Dana Moraes of the Indigenous Education Committee, delivered oral reports regarding the meetings of each committee. A full summary of the reports is included in the BCSTA Provincial Council Synopsis.

Moved: B. Brassington That the oral reports of the BCSTA Professional Learning
Sec: S. Carter Committee and Indigenous Education Committee be
 received.

CARRIED Res.PC#49/2022

6. Written Reports

Provincial Council received the following minutes.

- 6.1. Minutes of the meetings of the Board of Directors held on 2021-09-16, 2021-10-22, 2021-10-27, 2021-11-04 and 2021-12-02.
- 6.2. Minutes of the meetings of the Professional Learning Committee held on 2021-09-23, 2021-10-21-22, 2021-11-25 and 2021-12-01.
- 6.3. Minutes of the meetings of the Indigenous Education Committee held on 2021-09-27
- 6.4. Minutes of the meetings of the Finance and Audit Committee held on 2021-08-31 and 2021-10-18.
- 6.5. Minutes of the meetings of the Legislative Committee held on 2021-09-24 and 2021-12-03.

Moved: J. Caton That the written reports (meeting minutes) of the Board of
Sec: G. Comeau Directors, Professional Learning Committee, Indigenous
 Education Committee, Finance and Audit Committee, and the
 Legislative Committee be received.

CARRIED Res.PC#50/2022

7. Motion Tracking Database Update

- 7.1. Provincial Council Resolution Tracking
- 7.2. Annual General Meeting Resolution Tracking

Moved: L. Dixon That the resolution tracking reports of Provincial Council and
Sec: E. Flynn Annual General Meeting 2021 be received.

CARRIED Res.PC#51/2022

8. Action Items

8.1. BCSTA 2022-2023 Draft Budget

Moved: E. Evans That Provincial Council receive the BCSTA 2022/2023 draft
Sec: T. VanWell budget and provide feedback to the Finance & Audit
 Committee prior to March 1, 2022.

CARRIED Res.PC#52/2022

Provincial Council Meeting Minutes

February 12, 2022

9. MOTIONS TO PROVINCIAL COUNCIL

None

10. LATE MOTIONS TO PROVINCIAL COUNCIL

None

1. Adjournment

Moved: T. VanWell That the meeting adjourns.
Sec: C. Katrensky

CARRIED Res.PC#53/2022



DPAC General Meeting Minutes

March 31, 2022 @ 7pm

Approved

[Join The Teams Meeting](#)

1. Call To Order: 7:03pm

2. Welcome and Introductions

- a. We acknowledge that the Langley School District resides on the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations.

3. Establish Quorum (45 schools total 20% needed)

ACSS, Langley Meadows, West Langley, Gordon Greenwood, Willoughby, Noel Booth, Brookwood Secondary, HDSMS, Donna Gabrielle Roberts, Parkside Elementary, Shortreed & Betty Gilbert Elementary, Simonds, RE Mountain, WGSS, Lynn Fripps Elementary, DW Poppy, James Hill, LFMSS, JKE, Belmont Elementary

4. Adoption of

- a. Agenda March 2022 - Approved
- b. Minutes from February General - Approved

5. Presenter: Brian Iseli. Secretary Treasurer, School District 35 Budget Presentation

Review of SD 35 Budget consultation and presentation. 3 sources of funds. Operating fund, Special Purpose fund and Capital fund. Review of source of funds for the 3 categories. Accumulated operating surplus (AOS) review. When AOS occurs SD 35 can decide what do with the funds. Provides a layer of protection for operations against revenue decline or unexpected expenditures. Examples of spending are tech, equipment, portables, facility upgrades, furniture, etc. SD 35 is looking for feedback. Items were shared with the board and was approved on Feb 22, 2022.

Online survey open until April 5th seeking feedback on AOS. Framed around strategic plan. Approx 2,000 responses have been received thus far. Survey link shared in chat. Or via email to budgetconsultation@sd35.bc.ca

6. Report: Tony Ward, School Board Trustee

Next public meeting is April 19th. People can attend in person, or online it is part of board policy. Appears at this time, grad ceremonies are returning. Waiting on this confirmation. Meeting with Langley City to review strategic plan. BCSTA had a conference before Christmas time, with another on April 21 –24 at the annual general meeting. Allows for shared learning among school districts.

7. Report: Mal Gill, Superintendent

Federal travel guidelines changed quickly and didn't learn until Sunday afternoon of the change. Late Sunday early morning, communications were sent late around federal guidelines and travel over spring break.

Staff and student attendance is being monitored daily. Reviewing for increasing trends and will communicate with Fraser Health should this occur.

Success Share: Dorethy Peacock was able to have an assembly. Pep rallies have come back and student participation.

Board meetings will be in person. Pajamas optional! 😊

Today is the last day for kindergarten registration. It does mark the opportunity to plan for actual numbers and classes running. Start to work on staffing for 2022 / 2023 school year planning.

April 20th is last session for Kevin Lamoureux intent is to do a gap analysis and build a plan to go forward.

Framework for enhanced student learning. This yearly document will review data and be underway in the next few months.

Question: Why was the Emergency Preparedness Meeting on Monday cancelled?

A: Wasn't aware it was cancelled. Barry will be connected with and members of the team will be connected with

Question: Willoughby slope area questions. What's happening with the next elementary school. Enrolment seems to be high. What are timelines?

A: it is in motion. Property in place. Waiting for last minute items around a stream within the property. Shovels should be in ground once this is dealt with. Ministry personnel have been alerted. Seeking an additional middle and high school in that area and planning on more. Planning for 2 years from this September 2022 possible to three years. Approximate build time is 2 – 2.5 years.

8. Old Business

A. Scholarship Committee Reminder – Applications NOW Open (Amita) - Closes April 21st
Only a few applications have been received thus far. Deadline is fast approaching.

B. Implementation & progress update - on Motion to advocate [\(Link to October 2021 Motion minutes\)](#) – update / overview (Brian)

Meeting with Shind Chand, Assistant Secretary Treasurer for Langley School District review of request for donation tax receipts. The district is reviewing. The Langley district foundation handles quite a bit for Langley and it's a unique situation. Are we asking for minimal donations. March request for meeting has been made to include board and representatives including DPAC. There have been minor back and forth with the Foundation.

C. Update on Langley Parents Support Foundry Campaign (\$10,000 goal) - Alicia update
Foundry is coming to Langley. They are a unique one stop shop for youth. Physical and mental health services for youth. DPAC executive wanted to support and started a campaign. Taking both personal donations and PAC donations. Langley SD 35 will match the donations. If we reach the goal, they give naming rights to showcase Langley parents.

Donate Here: <https://www.lmhfoundation.com/dpac>

April 26th Vancouver Giants Hockey Game \$20/ticket with \$6.00 from each ticket sold will go to Foundry. Ticket purchase announcements will be sent via email and social media.

May 11th is McHappy Day. Older students can help out, collect donations and give back. Share with your community that 60 volunteers are needed

Noted in Chat: Gordon Greenwood has agreed to donate \$1,000

D. Nominating Committee update for coming 2022/2023 year (see appendix)
Meeting coming up May 19th Candidates can be part of DPAC. All Mal's, VP1 and Secretary. Visit DPAC website to learn more about positions available.

You do not need to be a DPAC Rep to run for DPAC? NO! You do not.

[Nominations are open](#) - Click to vote.

E. Asset Motion – Follow (Barry) We will be getting the tents in May. We hope earlier, but they did give us a May arrival date due to back orders. We are currently underway with developing the process for booking the tents. There will be 3 different schools managing the schools

Note: Willoughby has volunteered to be an alternate school for storing if needed.

9. New Business

No New business items.

10. Executive and Committee Reports:

A. President's Report - Alicia Rempel

We will be confirming dates and meeting presences (i.e. in person or on line)

BCCPAC is approaching. Great opportunity to learn and collaborate with other school districts. There is an early bird rate (registration due April) There is a conference and AGM. If you can't attend you can send a proxy. A recap will be sent out via DPAC or visit [BCCPAC Website](#).

With new Canada food guide coming. BCCPAC is seeking comments and questions on April 5th around hot lunch details. There is an online survey where parents can participate.

Note: \$50 of the \$200 registration fee for BCCPAC can come from DPAC.

Q: DGR can we send a proxy vote?

A: yes, if you are not planning on attending, your school can send a vote via DPAC (or another PAC) we can vote on your behalf. BCCPAC will put out a booklet with the resolutions to be voted on. Check out their website.

Q: Deadline for proxy vote is towards the end of April (April 14th) When does the booklet come out?

A: [The booklet is out now. Review here](#) Submit your proxy now if you are for sure not attending. Then you can take time to decide on how you are going to vote.

B. Treasurer's Report – Jodi Stiglic

i. Review of monthly budget.

Q: Is DPAC still covering the cost of food safe courses.

A: Jodi has to review the constitution as we are at the max budgeted amount. She will come back to you in the next couple of days, once she has had a chance to review.

ii. Draft Budget Presentation for 2022/2023 year

Parent Education and food safe program. This has been proposed for a change. We have proposed to reduce parent ed and increase the food safe budget. Zoom accounts are proposed to be reinstated with the hopes of more in person meetings. Removing COVID relief fund.

Q: Should we keep the COVID fund and use it for another emergency

A: If there are extenuating circumstances. We can make that decision at that moment in time. This was extenuating circumstances. Questions came up, is this really our mandate? DPAC vision is supposed to be supported in the budget

Next Steps: PACS need to take this budget back to their schools. Review with them and put forward any questions you may have. This budget will be voted on during the May AGM. You can bring questions to the next meeting or email those questions into treasurer@lang-leydpac.ca Look for the budget in this months newsletter.

- iii. Gaming updates: Some changes for fees that you can use your gaming funds for. Travel and accommodation costs to the BCCPAC. April 1 the submissions open up for the 2022/2023 year.
- iv. [Gaming guidelines found here:](#)
- v. Scholarships / bursaries paid direct to students in 2023 /2024 is no longer covered by the gaming grant. This has been announced over the last few years. It will no longer be accepted.

Q: Can we gaming this year for scholarships?

A: It would be advised not to. To be safe don't do it. You can email them and ask direct.

C. Committee Reports (Attached if applicable)

11. Announcements

- 1. Next School Board Meeting: April 19, 2022
- 2. Next DPAC Meeting: April 21, 2022

12. Adjournment 8:15pm

13. Appendix

Reminder - DPAC Elections will take place at the AGM on May 2022 – the following positions are up for election

Position	Odd/Even	Term
Vice President 1	Even	2022-2024
Vice President 2	Annual	2022-2023
Secretary	Even	2022-2024
Member at Large (6 positions)	Annual	2022-2023

President Report – Alicia Rempel

BCCPAC Parent Education Conference and AGM – April 29/30 Online Registration will be open on Tuesday March 1, 2022 and Early Bird pricing is in effect until April 7th.

Great presentations with valuable content for PACs and the parent community!

- Address and Q&A with the Minister of Education, the Honorable Jennifer Whiteside
- Address from the Deputy Minister of Education, Christina Zacharuk
- Keynote on Transforming Education Systems through Family-School Collaboration
- Presentation from the Representative for Children & Youth - Dr Jennifer Charlesworth
- The Journey of the Indigenous Family Voices for Education from SD73
- Presentation from Foundry BC on Virtual Services for Families
- School Food Matters with the Coalition for a Healthy School Food Program
- Understanding Misinformation & Disinformation from the BC RCMP
- Update on the Policy for Enhanced Student Learning with senior staff from Ministry of Education

PACs NOT attending, can submit a proxy for DPAC to vote on their behalf. A Proxy Form authorizes the delegate to represent their PAC at the AGM and confirms they are attending as a **Voting** ([Proxy Vote Form](#))

Registration Fees

	Early Bird Rate (to April 7)	Regular Rate (after April 7)
Member - Conference & AGM	\$275	\$350
Member - Conference Only	\$200	\$275
Member - AGM Only	\$75	\$75
Non-Member - Conference Only	\$350	\$350

K-12 Consultation on Proposed 2022 BC School Food Guidelines

The Ministries of Health and Education are requesting parent/guardian, DPAC and PAC feedback on proposed changes to the 2013 Guidelines for Food and Beverage Sales in B.C. Schools. Both Health and Education are seeking feedback on the proposed 2022 School Food Guidelines to help them identify challenges schools might face with implementation. They are very interested in hearing about any resources or tools you think would be useful in supporting schools with implementation.

The first set of Guidelines for Food and Beverage Sales in BC Schools were published by the Ministries of Education and Health in 2005. These were updated in 2008, 2011 and 2013. With the release of Canada's food guide in 2019, the Ministry of Health has drafted proposed 2022

Guidelines that reflect current national and provincial nutrition recommendations. They also reflect the findings of the 2020 school administrator survey on implementation challenges with the 2013 Guidelines.

PAC To-Do's

Review of the [Proposed 2022 Guidelines](#) AND the [K-12 Discussion Paper](#) outlining the Ministry's rationale for the proposed 2022 Guidelines:

1. [Register](#) for the PAC/DPAC webinar on **April 5** to hear an overview of the proposed changes, ask questions and provide your feedback. **Registration closes April 1, 2022.**
2. Complete the BC School Food Guidelines [Feedback Survey](#) online. The survey takes 10 mins or less and is open until April 30.

DPAC General Account

February 28, 2022

Income	Actual
Opening Bank Account Balance	\$40,076.99
Service Charge Reversal	\$4.95
Total Income	\$4.95

Expenses	Actual
Chq 446	\$75.00
Chq 455	\$4,000.00
Chq 452	\$50.00
Chq 499	\$75.00
Monthly Plan Fee	\$4.95
Total Expenses	\$4,204.95
Account Balance	\$35,876.99

Cheques not yet cleared.

<u>Chq#</u>	<u>AMT</u>
Chq 453	\$75.00
Chq 454	\$75.00
Chq 456	\$5,068.00

TOTAL	\$5,218.00	\$30,658.99
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DPAC Gaming Account

February 28, 2022

Income

Actual

Opening Bank Account Balance	\$3,491.72
Gaming Deposit	\$0.00
Total Income	\$3,491.72

Expenses

Actual

Service Charge	\$1.95
Total Expenses	\$1.95

Account Balance

\$3,489.77

Cheques not yet cleared.

TOTAL **\$0.00**

Funds Remaining:

\$3,489.77



DPAC EFT Account

December 31, 2021

Income	Actual
Opening Bank Account Balance	\$445.16
Member Share	\$5.00
Transfer deposit from General	\$4,000.00
Credit Interest	\$0.10
Total Income	\$4,450.26

Expenses	Actual
Member Share	\$5.00
3318057	\$75.00
3335510	\$1,000.00
Total Expenses	\$1,080.00

Account Balance

\$3,370.26

EMT not yet cleared.

3399457	\$104.95
3422737	\$50.00
TOTAL	\$154.95

Funds Remaining:

\$3,215.31

DPAC Committee Reports

DPAC sits on various committees. Below is a summary of any meetings attended in the previous month.

Langley Children Committee (Monthly Thursdays) - Tisha and Jenn

The committee is focused on supporting parents and families through virtual workshops at this time.

September 16th

- \$9500 donation received can only be used for parent ed for school aged children
- Oct 28 – Ted Talk, The Degree of Difference: Building Change Resilience in Uncertain Times.
- CCR Family Place now at LCSS Behind Douglas Park
- CCR – Application for non-profit grant now closed for \$10/day daycare. They had 1000 open applications for 50 spots.

October 21st

- YWCA Single Mom's programs now opening up again in person, Nov. 20.
- Funding is available for story walks, est. Cost 10K each. Looking to have three permanent ones within Langley. Williams Park did one up – looking to see if we can partnerships can be made to reduce the cost.
- Raphael House Mother's Tea was on October 19, it is a hub for food source for the community. Apts are needed to get the foods. Tea was packed with Mom's and representatives from different organizations.

November 18th

- Langley Literacy is for two weeks starting December 5th.
- Project X Committee (StoryWalk) to be setup to look at spending needs for the 30K.
- Jan 11 – Safer Spaces for Parent Education open
- My Tween and Me class set up online for Jan 17th start. Cost is \$50/family. 8 week program
- Community winter clothing drive on-going (new or used). Community Agencies can pick up what is needed.
- 2.4M Grant has been approved for Douglas Rec upgrades.

January 20th

- Project X, (StoryWalk) in the community has chosen two possible locations, Brydon Lagoon or Blacklock / Al Anderson pathway.
- Adventure playground project is looking for community donations such as wood, nails and construction materials. Project X is going to be at Portage Park. Applications have been made to secure funding for summer help. Hoping to run the program for 10 weeks.
- MCFD has decided not to continue the funding for the admin staff for this group. Sadly, this means this group may not continue after March. Open discussion from many groups advising how much they love this group and how informed they find it, bringing all the groups together. Ideas were shared on possibilities on where more funding could be found.
- Donna Gabriel Schools Daycare opened up and was filled by existing families within the school.
- 8 new daycares opened in Langley but are for ages 1-5. School age daycares are desperately still in need. Daycares are struggling to stay above water with COVID outbreaks and some are making their own health rules for their daycares.

DPAC Committee Reports

DPAC sits on various committees. Below is a summary of any meetings attended in the previous month.

Emergency Preparedness Committee (Oct 18, Nov 15, Jan 31, Apr 25 and May 30) - Pamala and Tisha

October 18 – Meeting canceled.

Nov 16th - meeting was cancelled due to the excessive rain/flooding. Possibly being rescheduled in Dec

13 Dec 2021

- Recap of the purpose of the committee for new members.
- Discussion re the School Messenger SD35 Connect App.
 - o Rolling out in January to staff then elementary, middle schools. High schools are last because most high schools have their own App and need to look at integration
- Discussion re why SD35 isn't going to mandate vaccinations. At 3800 staff, an anticipated 5% loss of staff who do not want to vaccinate would be significant and we already have a teacher shortage, don't want to exacerbate the shortage.
- Discussion of upcoming plan to implement a recurring full-scale simulation of an emergency
 - o Emergency being expanded to include flooding, snow, not just earthquakes.

January 2022

- Answered questions from previous meeting that required investigation re emergency kit inventories and updating them. All schools to check inventory and replenish as needed
- Rapid tests dispensed – 2 per staff
- Description and definition of various types of closures, functional, snow/weather, power outages
- SD35 App – deployment postponed
- Radio testing ongoing – SD35 “light dead” zone, equipment needed to boost signal
- Update on ongoing Emergency simulations

Communications Committee (Nov 23, Mar 8, May 10) - Alicia and Geraldine

Communications meeting - November 23 2021 Alicia

- Jo Abshire presented a district communication update “last 3 years at a glance”
 - o Lots of COVID-19 communication including changes with mask wearing, notification updates, vaccines (mandates and eligibility)
 - o Social Media following is increasing - trying to celebrate our story and share popular programs, important info for families etc.
 - o Online advertising is also effective for promoting HR/hiring and various programs
 - o Priorities include: Framework for Enhancing Student Learning website completed; District Statement on Anti- Racism; District Statements on Truth & Reconciliation
 - o Communications with parents included a survey, results shared
- SD35 App

DPAC Committee Reports

DPAC sits on various committees. Below is a summary of any meetings attended in the previous month.

- Didn't roll out as planned due to COVID; rather school messenger came out as a communication tool. IT and Jo met last week to see where this is at and how we want to move forward. Multi phased rollout; starting with staff and admin then parents/families.
- Used for communicating emergency info in a quick way, in addition to normal methods of communicating.
- Refresher on school closure process (Mal Gill)
 - Communicating as early as possible any school closures
 - Maintenance staff, bussing/transportation in close communication especially when they expect inclement weather. Usually starting around 4:30am at schools on site, checking conditions.
 - Aim to get to 6:30am for decision communication to families/staff
 - Agreement with union (covid) to not redeploy staff again this year, still stands.
 - Superintendent is in communication with all FV districts during any kind of weather-related emergency
 - Alicia asked if it would be possible to communicate school closures via school messenger (text) at 6:30am rather than have people seek out the information. Answer; Maybe. They have the capability, but may not have the ability. They have created a process for parents to check the website/listen to media etc. which seems to work. Something they can look into.
- Marnie Wilson (Chair) - met with the partner groups to determine the function and intent of the committee. Gave some history. Marnie wanted to know what people wanted to see from this committee - feedback and thoughts.
 - Alicia shared that this is a very valuable committee for DPAC given we are not staff or a staff partner group so often don't get this information. We would appreciate being able to bring forward agenda items as needed.
 - Others shared, that this opportunity to directly speak to trustees and have an open conversation is valuable.

LGBTQ+ (Nov 1, Jan 24, April 11, May 16)- Jodi and Geraldine

Nov 8

Fraser Valley SOGI Lead meeting happening Nov 20.

Committee will work on inclusive wording as board re-vamps policies and procedures

Committee will formulate final draft of document outlining best practices for staff when supporting gender-diverse students. There will be an additional working group formulated to work on this document outside of regular meeting hours.

Next meeting will be January 24th, 4pm

Inclusive Education (Nov 1, Jan 31, May 30) - Amita

Nov 1 – Write here

DPAC Committee Reports

DPAC sits on various committees. Below is a summary of any meetings attended in the previous month.

Minutes Of Meeting

Attendees:

- | | |
|--------------------|---------------------|
| ▪ Cheryl Gabriel | ▪ Kelly Sears |
| ▪ Brian Coleman | ▪ Lekeyten |
| ▪ Donna Robins | ▪ Marcello Moino |
| ▪ Janet Stromquist | ▪ Mike Pue |
| ▪ Julie Allen | ▪ Suzanne Perreault |
| ▪ Katie Pearson | ▪ Woody Bradford |

Guests:

- | | |
|-------------------|------------------|
| ▪ Brian Iseli | ▪ Michael Morgan |
| ▪ Carrie Mitchell | ▪ Shelley Coburn |

TOPICS DISCUSSED:

Consultation Around Administrative Procedures 355 & 356

Michael Morgan shared a PowerPoint presentation on two Administrative Procedures with a focus on attempting to decolonize them. The procedures focus on Student Expectations (AP355) and Student Exclusion (AP356). The presentation was recorded so that it could be shared with ya:yəstəl' members who were not present. Feedback was provided but a further meeting was arranged to allow members time to review and provide more feedback. Ya:yəstəl' was very honoured and pleased with the process of consultation the district is undertaking with respect to Administrative Procedures.

Minutes Of Meeting

Attendees:

- Janet Stromquist
- Katie Pearson
- Lekeyten
- Marcello Moino
- Mike Pue
- Suzanne Perreault

Guests:

- Carrie Mitchell

TOPICS DISCUSSED:

Aboriginal Achievement Awards

The Aboriginal Achievement Awards will be held on Thursday, May 19th from 5:00 – 8:30pm at Church in The Valley. Trustees are welcome to attend.

2SLGBTQ+ Feedback

The LGBTQ+ District Committee, which is responsible for providing a venue where information sharing and dialogue can occur regarding initiatives and supports for the LGBTQ+ community in the District, asked for guidance. Specifically, they want to make sure they are honouring two-spirited people within the acronym and that it comes in the correct spot. Two common acronyms are LGBTQ2S+ or 2SLGBTQ+. The belief from the committee is that having the 2S at the beginning of the acronym is important as they represent the original people from this land. Feedback from the table was that they appreciated it being brought to the table and that two-spirited individuals are being honoured. Guidance provided was to go forward with the 2SLGBTQ+ acronym.

LGBTQ+ Committee Meeting

MINUTES

Monday, April 11, 2022 • 4:00pm • SBO Room 355

Committee Members:

Woody Bradford	SD35 Deputy Superintendent, Chair
Jessica Bain	SD35/LPVPA
Magdy Ghobrial	SD35 District Principal Wellness & Diversity
Charlie Fox	Board of Education
Suzanne Perreault	Board of Education
Debbie Reimer	CUPE 1260
Jennifer Johnson	CUPE 1260
Houman Anasory	CUPE 1851
Jodi-Rae Stiglic	DPAC
Geraldine McManus	DPAC
Elizabeth Beacom	Exempt/Management Staff
Chief Marilyn Gabriel	Kwantlen First Nation
Darren Storsley	LTA
Janine Orlando	LTA
Marcela Villaca	Restorative Action Program - CJIBC
Marla Coulas	Secondary School Counselling

1. Welcome & Introductions

2. Diversity and Respect Week

- Students at one high school were asked to generate questions that they had about the LGBTQ+ community. Students generated very thoughtful questions – some very simple but others that were more complex. Questions will be answered during Pride Month through a video that is being produced by the students.
- Students and staff indicated that there was engagement in Diversity Week, that all sites were represented and that students were feeling heard.
- Fraser Valley SOGI leads have indicated that Langley is taking a leadership role with regard to Diversity and Respect.

3. SOGI Guidelines

- Up to date research added to the document.
- Discussion around process with washrooms:

The Maintenance Department attended LFAS and Vanguard, two schools with very diverse student populations, to generate quotes for transitioning a washroom at each site to be gender-inclusive. The Director of Maintenance will be invited to a future meeting to discuss ideas around washroom transitions, possibilities and challenges.

Currently gathering information from principals so a plan can be created on what is needed as a response to the Board motion:

- Where is the GN washroom?
- Is there one for staff?
- Are the GN changeroom safe, convenient?
- Access to gym?
- Any innovative ideas on how to utilize space?

LGBTQ+ Committee Meeting

MINUTES

Monday, January 31, 2022 • 4:00pm via MS TEAMS

The possibility of an Administrative Procedure being developed to support the SOGI guidelines and ensure consistency around the District was discussed. The AP would then be made public. In the meantime, it was suggested that abbreviated guidelines should be published while washroom guidelines are being established. Once completed, the guideline will need to be reviewed by the Board of Education and DPAC prior to publication.

It was also suggested that a presentation be made at a Superintendent's Meeting to highlight these procedures with the understanding that this will be a living document that will likely need updating often.

4. Administrative Procedure #170 (Anti-Harassment and Anti-Discrimination)

- AP 170 (Anti Harassment and Anti Discrimination) to be presented to ya:yəstəl' with updated language.
- AP 355 (Student Expectations and Consequences) and AP 356 (Exclusion) have been updated to reflect the District's core values. Both have been presented to ya:yəstəl'.

5. Name Change Forms

- Content of the Abbotsford form looked good with some District-specific modifications.
- Question was discussed around parent consent for name change and at what age. Discussion included the possibility of the age of 12 being considered as a time when the change could be confidential or no age at all.
- Additional information is being gathered from Kelowna and from District Legal to inform this practice.
- This will need to be included in a procedure once determined.

6. Student Registration Forms / Fields Related to Gender

- Registration forms need to be updated to reflect gender inclusive language.

7. Committee Name Change Discussion

- The Committee agreed that its name should be changed to 2SLGBTQ+. ya:yəstəl' will be consulted prior to completing the process.

Meeting adjourned.

8. **Next Meetings:** May 16, 2022 @ 4pm

Integrity, Excellence, Courage, Community

Attendees:

Barry Bunyan	SD35 Assistant Superintendent of Human Resources
Suzanne Perreault	Board of Education – Trustee
Neil Powell	LPVPA
Deah Paton	LPVPA
Jo Abshire	SD35 Communications Manager
Karen Wagner	SD35 Manager, Energy, Environment & Special Projects
Megan Duke	SD35 Occupational Health and Safety Manager
Tanya Kerr	LTA President

Regrets:

Pamala Combs	DPAC
Tisha Krafte	DPAC

Welcome/Opening:

Assistant Superintendent of Human Resources Barry Bunyan opened the meeting with an Aboriginal Acknowledgement.

Barry provided an overview of the agenda.

- COVID-19 Update
- School Emergency Drill Update
- SBO Simulation Training
- Controlled Release Exercise
- Other

COVID-19 Update:

Barry Bunyan provided the latest update on COVID-19 health and safety guidelines. Currently, the District has many rapid tests remaining from the distribution process earlier in the year. He summarized the distribution process and how it started with staff and followed with students. He explained how there was additional communication to families after a Health Canada advisory was released alerting parents to extra instruction regarding the rapid tests. Information will be sent to administrators informing them that extra rapid tests can be distributed to staff if needed. Barry Bunyan explained the Ministry has a surplus of COVID-19 supplies (masks, rubber gloves, paper suits) which have been offered to the district. The district is taking advantage of these supplies.

Question/Comment from Suzanne Perreault: Suzanne suggested we share the items with our community partner organizations.

Food in Schools: Barry Bunyan explained hot lunches and other food items in schools are allowed back in schools.

Health Awareness vs. Daily Health Check: Jo Abshire talked about the transition to health awareness and daily health checks are no longer required for both students, staff, and visitors. She explained that the transition has been well received and there have been minimal complaints or concerns raised by the community at the district level.

Gatherings: Barry Bunyan provided an update on gatherings. Essentially, he explained the guidelines are back to pre-COVID rules. Field trips and events at venues may be affected by independent COVID-19 rules, however, schools have normal capacity limits and the extra-curricular events and sports have returned.

Question from Tanya: Tanya asked about the process/approval of international travel for students and staff for next year. Barry Bunyan explained that any school trips have to be submitted to the District now. The federal travel rules still have to apply. If there are restrictions that are in place, then the District can't approve them. As of now, there are no trips planned for next year.

Additional COVID-19 comments from Megan Duke: Megan mentioned the movement from a COVID-19 safety plan transitioning to a communicable disease plan for each school/JHS committee which requires approval.

School Emergency Drill Update

Barry Bunyan explained that when schools conduct drills, the schools are expected to report on them. Barry shared information on the number of drills expected (11 in total) and the number of drills which have occurred thus far. The district is aware of which schools have completed drills. As he reports, it can be difficult to get through all of the drills in a year and there are a lot of disruptions in general, and COVID-19 did not help with meeting requirements for this year. He said there are times when some schools may not submit the confirmation to the district even though they have been done. He clarified that real evacuations or emergency situations can be considered as a drill. Weather and staffing capacity are also factors in having drills.

Question from Suzanne Perreault: Suzanne asks how can we support the schools that are struggling with meeting requirements? Barry explained Megan Duke is keeping track. She is advising school administrators on when to do this in the calendar supplied during school start up in August.

SBO Simulation Training

Megan Duke completed her research with Hour Zero and was provided the options on courses and training. After reviewing information, it was determined that Collette O'Reilly who worked with our administrators a few years ago on emergency preparedness will be returning to support the District's EOC. She will be working to ensure staff know their roles and responsibilities and she will be doing mock scenarios/exercises in fall 2022. It may require assistance from administrators in the field.

Emergency Preparedness Committee

Minutes of Meeting

April 25, 2022 – 4:00pm

Room 210

Comment from Suzanne Perreault: Suzanne suggested it would be good to provide a report on the EOC training to the board. Barry and Jo agreed and will take this into consideration in the fall.

Controlled Release Exercise

Barry Bunyan explained the District will be conducting controlled release exercises and drills in elementary schools. The goal is to conduct this in phases with the intention to have all elementary schools completed in one year. It will start with elementary schools in Walnut Grove. The drills can take up instructional time and the intention is to have it condensed and mitigate the impact on students and parents. It will be an earthquake drill with one class to do a controlled release of primary grades, at least two grades. We will not be conducting this with middle or secondary schools at the moment. Barry shared a slide with potential tasks and structure of staff. Staff will discuss the details of the execution of the plan. Schools may choose to use supplies as part of the exercise and determining location of set-up. The purpose of the drill is to anticipate what needs to be done, complete it, and then make note of what was missing, what works and what doesn't work. Barry shared the Incident Command System (ICS) cards, the student release form, a graphic outlining what reunification will look like from a bird's eye view. The district will consider presenting an updated report to DPAC in fall 2022.

Question from Suzanne Perreault: Suzanne asked if we are looking at schools that are more vulnerable such as Fort Langley schools, who may be more susceptible to flooding or earthquake? She described TOL maps that were shared years before about what areas were vulnerable in relation to soil. The committee will look into it to see if those maps of vulnerable areas in Langley exist. Megan Duke explained that the school profile touches on some of the hazards and considerations for schools.

Comment from Suzanne Perreault: Suzanne suggested encouraging PACs to continue fundraising to help with emergency preparedness supply goals.

Communications: Jo Abshire shared an overview of the communications plan and outlined which audiences will receive information: staff, schoolwide, and impacted classes.

Question from Suzanne Perreault: Are there special considerations for diverse learning and their families, ELL families, and any other vulnerable students? A general discussion occurred. Jo explained in all emergencies there would be special considerations for diverse learners and any vulnerable learners. Also, this drill and controlled release exercise would be a good opportunity to make note of what considerations are needed for those students.

Next meeting – May 30, 2022



**MINUTES OF THE
ADVISORY DESIGN PANEL**

HELD VIA VIDEO CONFERENCE

**WEDNESDAY, FEBRUARY 16, 2022
AT 7:00 PM**

Present:

Councillor Rudy Storteboom (Chair)
Councillor Nathan Pachal (Co-Chair)
Wendy Crowe
Chad Neufeld
Leslie Koole
Scott Thompson
Matt Hassett
Cst. Peter Mann
Clark Kavolinas
School Trustee Shelley Coburn
Johnnie Kuo

Absent:

Ella van Enter

Guest:

Councillor Albrecht

Staff:

Carl Johannsen, Director of Development Services
Roy Beddow, Deputy Director of Development Services
Anton Metalnikov, Planning Assistant II
Paula Kusack, Deputy Corporate Officer

The Chair began by acknowledging that the land on which we gather is the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations.

1) AGENDA

Adoption of the February 16, 2022 agenda.

It was MOVED and SECONDED

THAT the agenda for the February 16, 2022 Advisory Design Panel be approved.

CARRIED

2) **MINUTES**

Adoption of minutes from the January 19, 2022 meeting.

It was MOVED and SECONDED

THAT the minutes of the January 19, 2022 Advisory Design Panel be approved as circulated.

CARRIED

3) **DEVELOPMENT PERMIT APPLICATION DP 01-22**
ZONING BYLAW AMENDMENT APPLICATION RZ 01-22

A 6-unit rowhome development located at 20816 45A Avenue

Mr. Anton Metalnikov, Planning Assistant II, provided a brief overview of the Development Permit application.

The applicant team entered the meeting:

- Dennis Chan, CEO, Leone Homes
- Manny Janda, President, Leone Homes
- Fred Adab, Owner, F. Adab Architecture
- Steve O'Connell, Owner, Centras Engineering
- Bahareh Nassiri, Landscape Designer, M2 Landscaping
- Meredith Mitchell, Owner, M2 Landscaping

Mr. Adab presented the application, providing an overview of the development with details on the following:

- Project data
- Site plan
- Lane Access
- Floor plans
- Unit configuration
- Roof plans
- Building orientation
- Renderings of building
- Material board
- Exterior elevations
- CPTED considerations

Ms Mitchell provided details on the landscape plan.

Panel members provided feedback on the form and character of the development.

In response to questions from Panel members, staff and the applicants advised that:

- Staff are comfortable with the proximity of the visitor parking stall from 45A Avenue. There will be over 4 meters of sidewalk and public boulevard between them;
- Laneway lighting will be mounted at approximately 6' and will be motion activated so as not to be on all the time. Fixtures will be louvered to minimize light pollution;
- Consideration will be given to the design of privacy screens on the second-floor balconies to improve privacy and architecture;
- The addition of double gate fencing to separate units with shared entrances;
- Applicant will ensure there is a hard surface approach to visitor parking and bike racks at the north side of the site;
- Consideration will be given to using an alternative material to wood for fencing on the east property line;
- Consideration will be given to adding another window on the north side;
- Consideration will be given to adding a vent grill under the gable end to minimize massing effect on north side;
- Unit numbers will be visible at the front (208th Street) and back (lane) of the units
- Civil drawings will illustrate curb bulges at 208th Street and 45A Avenue showing street parking on 45A Avenue;

The applicant team, Dennis Chan, Manny Janda, Fred Adab, Steve O'Connell, Bahareh Nassiri, and Meredith Mitchell left the meeting.

Panel members provided further recommendations including:

- Consideration be given to registering a building scheme on title to control changes to the building façade;
- Consideration be given to including maintenance of landscaping in a party wall agreement.

The Panel compiled a list of recommendations for the applicant.

It was MOVED and SECONDED

THAT

1. The ADP receive the staff report dated February 7, 2022 for information; and
2. The ADP recommends the applicant give further consideration to the following prior to the application proceeding to Council:

- a. Enhance the separation between visitor parking space and 45A Avenue frontage
- b. Review design of balcony separation screens to better tie into broader project architecture and improve privacy
- c. Adjust front yard fencing to separate units with shared entrance paths
- d. Show a drawing of the north frontage including conceptual offsite landscaping
- e. Consider alternative material to wood for south and east fencing
- f. Consider additional 3rd floor glazing and design treatments (vent grille) along side elevations
- g. Consider accessibility for delivery services to units
- h. Consider the maintenance of landscaping in relation to the project's fee simple tenure

Staff note: strongly consider noise attenuation measures along 208th Street.

CARRIED

Clark Kavolinas declared a conflict as he is the principal landscape architect on record for the next development application on the agenda. He left the meeting at 8:18pm.

**4) DEVELOPMENT PERMIT APPLICATION DP 14-21
ZONING BYLAW AMENDMENT APPLICATION RZ 11-21**

A 6-storey, 92-unit apartment building located at 5494-5508 Brydon Crescent & 19890 55A Avenue.

Mr. Roy Beddow, Deputy Director of Development Services, provided a brief overview of the Development Permit application.

The following individuals entered the meeting at 8:23pm:

- Tim Kroeker, Principal, Redekop Kroeker Development Inc.
- Clark Kavolinas, Principal, C. Kavolinas & Associates Inc
- Eric Poxleitner, Senior Principal, Keystone Architecture and Planning Inc.
- Kyle Nagtegaal, Project Manager, Keystone Architecture and Planning Inc.

Mr. Nagtegaal presented the application, providing an overview of the development with details on the following:

- Project data
- Site plan
- Context buildings
- Parkade plan
- Surface parking plan

- Floor plans
- Shadow study
- Renderings of building
- Material board
- Exterior elevations

Mr. Kavolinas provided details on the landscape plan.

Panel members provided feedback on the form and character of the development.

- Consider warming up the colour of the fencing to align better with the colour palette of the building;
- Improve the integration of the roof pop-up element with the overall building design; consider adding a roof top amenity area;
- Expand the warmth of the outer building colour palette to the center of the building. Consider bringing the brick up to the 4th level.
- Move accessible parking spaces to the west side of the parkade, closer to the elevator; add a door on the north side for easier access to the elevator;
- Improve children's play structure, make it more interesting;
- Consider using a variety of landscape materials on the Brydon Crescent side of the property;
- Concern with safety, sightlines, and lack of lighting regarding the surface parking; (CPTED)
- Consider a wall treatment for the large blank wall on the east property line, possibly hedging/trees to break up podium wall;
- Consider a roof treatment to minimize the heat island effect;

In response to questions from Panel members, the applicant's representatives advised that:

- They can improve the access path to the parkade elevator and move the accessible parking spaces closer to the elevator;
- Rooftop amenities are not being considered at this point as the design does not allow for it; there is an outdoor amenity at grade level;
- Preference is to address overhangs / building massing from a design perspective rather than considering a change of use;
- Visitor parking is unsecured however there will be ample LED lighting that runs for long time periods using low energy consumption;
- Roof treatment – can increase the overhang to address the heat dome effect and will use light colours to reflect heat; can use a warmer soffit colour to soften the look.

The applicant team, Tim Kroeker, Clark Kavolinas, Eric Poxleitner, and Kyle Nagtegaal left the meeting at 9:06pm.

The Panel compiled a list of recommendations for the applicant.

It was MOVED and SECONDED

THAT

1. The ADP receive the staff report dated February 3, 2022 for information; and
2. The ADP recommends the applicant give further consideration to the following prior to the application proceeding to Council:
 - a. Employ a warmer/darker colour for the south and east podium fencing
 - b. Review design relationship between roof line and corner pop-ups to better integrate them with each other
 - c. Consider opportunities for rooftop landscaping/amenity space
 - d. Consider warmer/darker materials and colours along building's middle portions
 - e. Consider opportunities for improved access between underground accessible parking spaces and elevator lobby (i.e. moving stalls, adding lobby doors)
 - f. Consider more active/engaging children's play structure
 - g. Consider increased perennial and hedge landscaping and variety, along with larger canopy trees
 - h. Provide lighting at covered surface parking stalls to address potential CPTED concerns
 - i. Consider opportunities for a more attractive east parkade wall treatment as it relates to the neighbouring property
 - j. Incorporate additional landscaping along the south edge of the surface parking area and consider opportunities for additional permeable paving to assist with stormwater runoff management

BEFORE THE QUESTION WAS CALLED there was an inquiry about whether the neighbouring lots would be orphaned. Staff advised that with the anticipated changes to the Zoning Bylaw those lots could accommodate a boutique style multi-family development in the future.

It was noted that the developer will be improving the nearby pedestrian bridge.

CARRIED

5) NEXT MEETING

March 16, 2022.

6) **ADJOURNMENT**

It was MOVED and SECONDED

THAT the meeting adjourn at 9:20 pm.

CARRIED



ADVISORY DESIGN PANEL CHAIR



DEPUTY CORPORATE OFFICER



**JOINT SCHOOL DISTRICT NO. 35 /
MUNICIPAL LIAISON COMMITTEE**

Wednesday, January 26, 2022 at 8:30am
Township of Langley Civic Facility
Via Microsoft Teams



MINUTES

Present:

Councillor Blair Whitmarsh (Co-Chair)
Trustee Rod Ross (Chair)

School District No. 35:

David Tod, Trustee
Charlie Fox, Trustee
Shelley Coburn, Trustee
Brian Iseli, Secretary Treasurer
Mal Gill, Superintendent

RECEIVED BY COUNCIL

FEB 07 2022

TOWNSHIP OF LANGLEY

Township of Langley:

Councillor Eric Woodward
Councillor Steve Ferguson
Mark Bakken, Municipal Administrator
Ramin Seifi, General Manager, Engineering and Community Development
Jason Winslade, General Manager, Administration and Community Services
Corene Quin, Recording Secretary

Regrets:

Peter Tulumello, Director – Arts, Culture, and Community Initiatives

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

**1. Joint School District No. 35 Municipal Liaison Committee
January 26, 2022**

Moved by Trustee David Tod,
Seconded by Councillor Blair Whitmarsh,
That the Joint School District No. 35 Municipal Liaison Committee adopt the
agenda and receive the agenda items of the January 26, 2022 meeting.

CARRIED

B. ADOPTION OF MINUTES

**1. Joint School District No. 35 Municipal Liaison Committee
September 29, 2021**

Moved by Trustee David Tod,
Seconded by Councillor Blair Whitmarsh,
That the Joint School District No. 35 Municipal Liaison Committee adopt the
Minutes of the September 29, 2021 meeting.

CARRIED

C. PRESENTATIONS

D. ITEMS FOR DISCUSSION

1. Updates on Future Schools and Requirements

Brian Iseli introduced new Superintendent, Mal Gill.

Brian Iseli reported on the following:

- Donna Gabriel Robins Elementary, SW Yorkson area opened in September 2021.
- North East Latimer Neighbourhood area - School District working with Ministry and Ministry of Forest, Lands, and Natural Resource Operations for approval for the new elementary school.
- R.E. Mountain Secondary School receiving four new portables and more in future until the completion of a new high school.
- Seismic projects are ongoing with Shortreed Community School, Vanguard Secondary School and Peter Ewart Middle School.

Ramin Seifi reported that South West Yorkson Neighbourhood Park site, adjacent to Donna Gabriel Robins Elementary will be ready as soon as practical and a memo will be forwarded with update.

Trustee Rod Ross commented on the School District's appreciation with their relationship with the Township of Langley with respect to property purchases for parks adjacent to school sites.

2. Student Safety Concerns

Trustee David Tod commented on pedestrian safety concerns for students of R.E. Mountain crossing at 200 Street and 76 Avenue. He further commented on the suggestion of requesting Translink's bus stop to be relocated to a much safer location for students to access.

D. ITEMS FOR DISCUSSION

Trustee David Tod noted that City of Delta produced a study by Opus Hamilton Consultants Ltd. back in 2008 regarding pedestrian road safety. He commented it is a study worth viewing and will forward the link to the study to members.

Ramin Seifi reported updates with Township of Langley and Translink / Coast Mountain on the long-term planning regarding traffic and pedestrian improvements with 200 Street and 72 to 80 Avenue. He further suggested an interim plan could be, to implement a pedestrian signal crossing at a location that meets the needs of safety and long-term planning.

Councillor Blair Whitmarsh commented on concerns of student safety at Yorkson Creek Middle School with respect to student drop off and pick up. He is suggesting a safer traffic flow for student drop off and pick up, so students are not crossing streets unsafely. Mal Gill validated this concern and welcomed suggestions to be forwarded to him for his review.

3. Availability of School Facilities

Councillor Blair Whitmarsh requested an update on the school facility availability for user groups.

Mal Gill reported that high school gyms have very limited availability as they are used for high school sports and events throughout the year. Middle and elementary school gyms/activity rooms have some availability, with Sundays used mostly for church groups.

Mal Gill further reported that the School District continues to take bookings with COVID-19 protocols in place. The School District is looking into an on-line booking system.

E. OTHER BUSINESS

1. Next Meeting Date

It is recommended that the next meeting date be scheduled for May 2022.

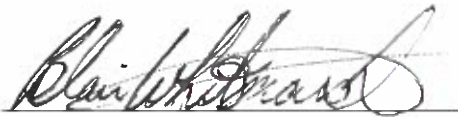
F. NEXT MEETING

Date: TBD
Location: Township of Langley
Time: 8:30am to 10:30am

G. TERMINATE

Moved by Trustee David Todd,
Seconded by Councillor Blair Whitmarsh,
The meeting terminated at 9:36am.

CERTIFIED TRUE AND CORRECT:



Co-Chair

Co-Chair



RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

March 9, 2022 at 7:00pm
Via Zoom

MINUTES

Present:

D. Kang, (Community Co-Chair)
Councillor E. Woodward (Council Co-Chair)

A. Bayona, S. Cameron, R. Cashato, M. Chang, S. Cook, R. Jhaj, and R. Thandi

School Board Representative:

D. Tod

Staff:

T. Buckner, Manager, Parks Operations
R. Chapman, Grant Management Superintendent
R. Stare, Acting Director, Recreation
K. Stepto, Recording Secretary
P. Tulumello, Director, Arts, Culture, and Community Initiatives

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Recreation, Culture, and Parks Advisory Committee – March 9, 2022

Moved by S. Cook,
Seconded by R. Thandi,
That the Recreation, Culture, and Parks Advisory Committee approve the
agenda and receive the agenda items of the March 9, 2022 meeting.

CARRIED

B. ADOPTION OF MINUTES

1. Recreation, Culture, and Parks Advisory Committee – February 9, 2022

Moved by M. Chang,
Seconded by R. Thandi,
That the Recreation, Culture, and Parks Advisory Committee adopt the Minutes
of the February 9, 2022 meeting.

CARRIED

C. DELEGATIONS AND PRESENTATIONS

D. REPORTS

1. Co-Chairperson's Report

Councillor Woodward reported that the draft budget has gone for public input and Council has directed staff to proceed to 1st, 2nd, and 3rd reading. The Parks capital projects will be presented to the committee at the April meeting.

E. CORRESPONDENCE

F. WORK PROGRAM

1. Public Art

P. Tulumello provided an update on the public art projects in the Township. The following three projects are in process:

Fort Langley Utility Box Art Wraps:

- A Request for Expressions of Interest was put out in July 2021.
- Seven artists have contributed 11 images, plus four heritage photos from the archives.
- Licensing agreements have been signed by all seven artists.
- Images have been submitted to BC Hydro for approval.
- A BC Hydro endorsed contractor is submitting pricing to wrap boxes.
- Wraps to be installed in late spring.

Labonte Pressure Reducing Valve Building:

- Four schools were approached to participate.
- Two schools responded (Lynn Fripps and Langley Fine Arts).
- The theme for the art is "Sustainability".
- A contractor has been secured to install images on the north and west faces of building by the end of March.

200 Street Sculptures:

- Pre-approved by Council to be part of the 2022 Capital Budget.
- Preparing the Request for Expressions of Interest for submission in April.
- Theme for the two locations – "Diversity and Environment".

2. Langley Awards

No report.

3. BCRPA 2022 Annual Conference

April 27, 2022 – Virtual and
May 4-5, 2022 – in Whistler

Committee members were asked to select one or two members to attend conference and provide a report to the committee.

F. WORK PROGRAM

A. Bayona and S. Cook expressed an interest to attend. Staff will contact these members to register and provide further details.

G. COUNCIL REFERRALS

1. The following item was referred to the RCPAC for comment at the February 28 Regular Council Meeting:

Community Donations Policy Update
Report 22-14
File ENG 1030-01

*Moved by Councillor Long,
Seconded by Councillor Whitmarsh,
That Council adopt revisions to Policy No. 06-303 presented as Attachment A to this report.*

REFERRAL

*Moved by Councillor Richter,
Seconded by Councillor Woodward,
That this motion be referred to the Recreation, Culture, and Parks Advisory Committee for comment.*

CARRIED

R. Chapman provided an overview of the revisions to the policy. The following information was provided:

- The revisions were made to modernize the policies.
- Many of the updates were just housekeeping and administrative items.
- As communities grow, the policy needs to be more robust and provide more guidance.
- Donations are typically for park benches, trees, and picnic tables. These do not preclude donations in any other areas.
- More guidance was needed for how benches will be considered on Township road allowances.

Discussion ensued, and the following comments and questions were provided by the committee:

- Is there a sponsorship policy for businesses who want to donate or sponsor?
 - There is a separate policy for corporate sponsorship.
- Are the QR Codes on benches common practice going forward?
 - The QR Codes are there to let the public know the bench is available to sponsor and information on how to do that.
- Should the donations be tied to capital for the upkeep of the benches etc.?
 - Upkeep on benches is very minimal. Upkeep for trees is absorbed into existing pruning programs. Picnic tables do not have a large amount for maintenance.

G. COUNCIL REFERRALS

- Section 4.2 states that where items may present a maintenance cost outside of budget areas, that staff include a maintenance cost request to Council in those circumstances.
- When a lot is purchased in a cemetery, a percentage goes into a care fund that collects interest to maintain assets.

COUNCIL

Moved by R. Thandi,

Seconded by S. Cook,

That the Recreation, Culture, and Parks Advisory Committee recommends that Council refer the Community Donations Policy Update to staff to include a maintenance clause that ensures that maintenance is considered at no additional cost to the taxpayer.

CARRIED

H. OTHER BUSINESS AND ITEMS FOR INFORMATION

1. “Table 35” Meeting Update

No report. D. Todd will provide a report at the next meeting if they have a meeting.

N. NEXT MEETING

Date: April 13, 2022

Location: Langley Regional Airport
#300, 5385-216 Street

Time: 7:00 pm

O. TERMINATE

Moved by A. Bayona,

Seconded by S. Cameron,

That the meeting terminate at 8:01pm.

CARRIED

CERTIFIED CORRECT:

Community Representative Co-Chair

Council Representative Co-Chair



RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

April 13, 2022 at 7:00pm
Langley Regional Airport
#300, 5385-216 Street
Langley, BC

MINUTES

Present:

D. Kang, (Community Co-Chair)
Councillor E. Woodward (Council Co-Chair)

R. Cashato, M. Chang, S. Cook, R. Jhaj, and R. Thandi

School Board Representative:

D. Tod

Staff:

F. Ardestani, Manager, Facilities Planning and Construction
T. Buckner, Manager, Parks Operations
A. Laverdure, Recreation Centre Supervisor
C. Marshall, Manager, Parks Design and Development
K. Stepto, Recording Secretary
P. Tulumello, Director, Arts, Culture, and Community Initiatives
K. Young, Acting Deputy Director, Recreation

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Recreation, Culture, and Parks Advisory Committee – April 13, 2022

Moved by R. Cashato,
Seconded by M. Chang,
That the Recreation, Culture, and Parks Advisory Committee approve the
agenda and receive the agenda items of the April 13, 2022 meeting.
CARRIED

B. ADOPTION OF MINUTES

1. Recreation, Culture, and Parks Advisory Committee – April 13, 2022

Moved by R. Thandi,
Seconded by S. Cook,
That the Recreation, Culture, and Parks Advisory Committee adopt the Minutes
of the March 9, 2022 meeting.
CARRIED

C. DELEGATIONS AND PRESENTATIONS

1. Capital Budget

F. Ardestani provided an update on the WC Blair Recreation Centre Expansion. The following information was provided:

- The Township received grant funding from the Provincial Government for this expansion.
- Construction has begun while the facility remains open.
- The old weight room and cardio room will be combined into one.
- A new steam room and multi-purpose room will be built.
- The goal for completion is early 2023.
- A walking track was not approved for funding.

C. Marshall continued by providing an update on the 2022 Parks Capital Works projects. The following information was provided:

Aldergrove Athletic Park:

- Phase 2 of skateboard park improvements; and
- Synthetic turf field replacement.

Fort Langley:

- Salishan Place Outdoor Amphitheatre and First Nations Garden; and
- Spray Park and Masterplan

Murrayville:

- Grant Ward Park at Langley Regional Airport.

Willoughby:

- Smithview Park - Jericho Reservoir;
- Willoughby Community Park Sport Court Lighting;
- Northeast Latimer Neighbourhood Park;
- Southwest Yorkson Neighbourhood Park; and
- Yorkson Community Park Development – Skateboard Park.

Other projects:

- Ponder Park Shelter Repairs
- Tennis Court Upgrading Program – Noel Booth Community Park
- Playground Replacement Program – McClughan Park and Walnut Grove Community Park
- Annual Sportsfield Improvements
- Derek Doubleday Arboretum Parking and Entrance
- Brookswood Activity Park Masterplanning

2. Youth Programs and Services

Amanda Laverdure provided a presentation regarding Youth programs in the Township. She noted that the Township's philosophies include:

- Providing programming in all communities;
- Removing barriers, where possible;

C. DELEGATIONS AND PRESENTATIONS

- Opportunities for skill development;
- Encouraging healthy lifestyles;
- Connecting youth to community services; and
- Mentoring and leadership development.

Prior to the pandemic, many activities and programs were offered for youth including Grade 6/7 dances, summer programming, youth lounges, registered programs, drop-in basketball, and weight room orientations.

A Youth Summer Pass is being offered for youth aged 13-18 from June 30 to September 5 for \$20. This pass will provide admission to all drop-in activities (pools, fitness classes, weight room, and gymnasium activities), and to Youth Nights at the waterpark.

Current and upcoming events for youth include:

- Youth Week May 1-7;
- Registered programs (art, basketball, volleyball);
- Drop-in basketball;
- Weight room orientations;
- Ongoing participation with a Youth Engagement Project – RCMP and Sd35; and
- Youth Lounge returning in September.

D. REPORTS

1. Co-Chairperson's Report

Councillor Woodward reported that Council approved the 2022-2026 Budget. He further noted that the Community Donations Policy Update motion from the RCPAC was referred to staff with an amendment to change the wording to “consider maintenance” instead of “require” it. Staff are in the process of discussing which categories of donations should have a maintenance cost incorporated.

Council also approved a one-time capital project grant of \$250,000 to the Langley Rugby Club for construction of a new rugby field and parking area on Crush Crescent. This is conditional on the Langley Rugby Club matching the funds with a Provincial Community Gaming Grant.

E. CORRESPONDENCE

F. WORK PROGRAM

1. Fees and Charges

K. Young reported that the Langley Fees and Charges Bylaw received 1st, 2nd, and 3rd reading with a 3% increase. It will receive final reading on April 25.

2. Canada Day Events

P. Tulumello reported that the Township received \$32,000 in funding from the Provincial and Federal Governments for Canada Day events. Staff are considering having one event in Aldergrove instead of separate events in Fort Langley and Willoughby due to construction this summer at the LEC and the new Museum. They are also considering having the event rotate through the communities each year. 150 musical acts have applied to participate this year. An independent committee is reviewing the applicants for Canada day and also the Summer Festival Series.

3. Langley Walk

K. Young reported that this is the 60th Anniversary of the Langley Walk and that the start and finish areas will be at McLeod Athletic Park. More volunteers are needed for this event.

4. Langley Awards

D. Kang reported that the Volunteer Appreciation Event took place on April 7 and was a successful event. He noted that the work that volunteers contribute to the Township is impressive.

G. COUNCIL REFERRALS

H. OTHER BUSINESS AND ITEMS FOR INFORMATION

1. "Table 35" Update

D. Todd reported that this group has not had a meeting.

N. NEXT MEETING

Date: May 11, 2022
Location: Langley Regional Airport
#300, 5385-216 Street
Time: 7:00 pm

O. TERMINATE

Moved by M. Chang,
Seconded by S. Cook,
That the meeting terminate at 8:20pm.

CARRIED

CERTIFIED CORRECT:

Community Representative Co-Chair

Council Representative Co-Chair

April 27, 2022

Mr. Brian Iseli
Secretary Treasurer
Langley School District #35
4875 – 222nd Street
Langley, BC V3A 3Z7

Dear Mr. Iseli,

Re: Advisory Design Panel

I am writing to follow up on the topic raised by Langley City School Trustee Shelley Coburn at the April 5, 2022 Joint School District Trustees and City Council dinner meeting regarding the role of the School District #35 representative on the Advisory Design Panel (ADP).

By way of background, the mandate of the ADP is to advise City Council on the form and character and urban design quality of development applications, by evaluating these applications according to the Official Community Plan's urban design policies and Development Permit Area (DPA) guidelines, and other City plans, policies and bylaws. The ADP may also, from time to time, provide advice to City Council regarding proposed policy updates and Bylaw amendments, draft land use and urban design concepts, preliminary redevelopment master plans and major public facility designs, and proposed administrative procedure improvements related to the functioning of the ADP. The voting members include professionals in the architectural and landscape architect sectors, representatives from the business community, an accessibility representative, and residents. The non-voting members include City Council members and representatives from Langley School District #35 (representative) and the Langley RCMP. The members reflect the diversity of the community, with experience, knowledge, and expertise to achieve the mandate of the ADP.

We appreciate the participation of the representative as a member of the ADP and the previous Advisory Planning Commission (APC) over the years. The representative, above all, is a resident of the community who can bring added value to the discussion and deliberation of each application being reviewed by the ADP from their personal experience, knowledge, and expertise. We welcome and remain open to having a representative to sit as a member of the ADP. If there are topics, other than the specific areas under the mandate of the ADP, that the representative wishes to bring forward for discussion with the City, the Joint School District #35 Municipal Liaison Committee (Committee) may be a more suitable forum. This Committee is intended to facilitate exchange of information, promote partnerships, opportunities, and development of programs and initiatives, and to provide input and recommendations to City Council and the Langley School District #35 Board on policies and matters of mutual interest within the community.

I trust that this is satisfactory. If you have any questions, please do not hesitate to contact me at 604-514-2805 or fcheung@langleycity.ca.

Yours truly,
CITY OF LANGLEY

A handwritten signature in black ink, appearing to read 'Francis Cheung', written over the printed name.

Francis Cheung, P. Eng.
Chief Administrative Officer

cc: Langley School District #35 Board
Langley City Council
Mal Gill, Superintendent of Schools
Carl Johannsen, Director of Development Services
Kim Hilton, Director of Recreation, Culture and Community Services



May 3, 2022

The Honourable Jennifer Whiteside
Minister of Education and Child Care
PO Box 9050 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Whiteside,

Re: Funding for Mental Health Support

The Langley Board of Education writes to you regarding a motion that was carried unanimously at the Board's Regular Meeting on April 19, 2022.

Motion:

"That the Langley School Board of Education write a letter to the Ministry of Education requesting increased funding for more counsellors and mental health supports."

Our school communities have been coping with growing demands for mental health supports prior to the COVID-19 pandemic. The anxiety and stress of the last two years have only exacerbated the situation for our most vulnerable members of society; our children and youth.

As a Board, our priority is meeting the educational needs as well as the health, safety, and mental wellness of our students. It is our responsibility as education advocates to ensure we have the personnel, the tools, and the trauma-informed practices and training to support our students. In our current state, our counsellors are unable to meet the needs of all students due to increased work volume. Our Board is proud of our staff who have worked tirelessly to do what they can to ensure our students are well and able to focus on learning. As we continue to transition to pre-COVID-19 operations and education delivery, our request is for more funding to add more counsellors to even begin to start helping our students in a way that they deserve.

In a recent District Budget Consultation survey of more than 2,000 parents/guardians and staff, respondents indicated counselling and mental health supports was their second highest priority. It is clear, our families want more help for our students. As a Board, it is our responsibility to take the lead in listening, building trust and resilience, healing, and empowering our students. We implore you to consider and act on this request to help us continue our work to inspire all learners to reach their full potential and create a positive legacy for the future.

Sincerely,

Rod Ross
Chair, Langley Board of Education

STAFF REPORT

DATE: May 24, 2022

TO: Board of Education

FROM: Brian Iseli, Secretary-Treasurer

SUBJECT: Annual Budget Bylaw 2022/2023 (First and Second Reading)

RECOMMENDED MOTION:

That the School District No. 35 (Langley) Annual Budget Bylaw for fiscal year 2022/2023 in the amount of \$294,199,666 be given first reading.

That the School District No. 35 (Langley) Annual Budget Bylaw for fiscal year 2022/2023 in the amount of \$294,199,666 be given second reading.

BACKGROUND:

Boards of Education are required to adopt an Annual Budget on or before June 30th of each year for the next fiscal year. The adopting of an Annual Budget is by Bylaw. The adoption of the Annual Budget Bylaw is one of a Board of Education's significant responsibilities as a Board and is specifically required under the *School Act* [Sub-section 113(1)]. Three readings of the Bylaw are required. The first two readings are presented to the Board for approval at tonight's meeting. The third and final reading of the Bylaw will be presented to the Board at the June 21st Regular Board Meeting.

The *School Act* also requires a Board of Education to prepare the Annual Budget for the next fiscal year in the form required by the Minister of Education and containing the content specified by the Minister of Education [Sub-section 111(2)]. For fiscal years beginning after December 31, 2011, the form and content required by the Minister is as described under the Public Sector Accounting Board ("PSAB") framework.

The attached Annual Budget Bylaw for the 2022/2023 Annual Budget has been prepared under PSAB guidelines. The PSAB framework requires a Board's Annual Budget to contain the financial information of all funds for which the Board is responsible. These include the Operating Fund, the Capital Fund and all the Special Purpose Funds under the Board's charge.

The Annual Budget Bylaw amount of \$294,199,666 for 2022/2023 is the sum of the expenses and capital purchases in each of these funds and is summarized as follows:

	Operating	SPF	Capital	Total
Operating Fund - Total Expense	\$233,356,716			\$233,356,716
Special Purpose Fund - Total Expense		43,966,844		43,966,844
Special Purpose Fund - Capital Assets Purchased				-
Capital Fund - Total Expense			14,506,253	14,506,253
Capital Fund - Capital Assets Purchased from Local Capital			2,369,853	2,369,853
	\$233,356,716	\$ 43,966,844	\$ 16,876,106	\$294,199,666

Special Purpose Fund Changes

The Annual Budget for 2022/2023 contains the Classroom Enhancement Fund, which was established by the Provincial Government in response to the Memorandum of Agreement reached between the Government and the BCTF after the Supreme Court of Canada ruled in favour of the BCTF in November 2016, restoring provincial collective agreement language that was removed in 2001. This year, the funding for the restored collective agreement is being done in stages and only stage one has been announced to districts. Stage one is comprised only of funding for last year's teacher staffing and overhead costs, it doesn't include amounts for remedy for the restored language. The amount of funding provided to the District for 2022/2023 to restore the collective agreement language and included in the Annual Budget Bylaw is \$31,190,906 The District is still waiting for stage two funding that will be for any changes in teacher staffing and remedy for the restored language.

Operating Fund

The majority of the Board's financial operations is included in the Operating Fund. For 2022/2023, the Annual Budget Bylaw contains an Operating Fund deficit of \$770,673 which will be offset by an appropriation of prior years' surpluses to produce a balanced budget position in this fund. This will require a Board motion prior to the third reading of the Bylaw on June 21st.

Three-Year Budget Forecasting

For the 2022/23 budget process, districts were required to have Policies/Administrative Procedures on a 3 year budget, which we have in [Administrative Procedure 500: Financial Planning and Reporting](#). The process of longer-term high level budget forecasting is to assist in formulating strategies, plan for the future and to align our goals across the entire organization. These processes are crucial components to

support our District's decision-making process as it continues to grow and during periods of change. It also ensures adequate and timely use of resources and effectiveness of operations.

Below is a table of the three-year high-level budget and explanation of the assumptions.

	2022/2023 Preliminary Budget	2023/2024 Projected Budget	2024/2025 Projected Budget
Revenue:			
Ministry of Education Operating Grant	216,933,925	221,321,081	225,734,076
Other Ministry Funding	1,832,806	1,832,806	1,832,806
Other Provincial Grants	216,859	216,859	216,859
Tuition	13,860,070	13,860,070	13,860,070
Other Revenue	899,555	899,555	899,555
Leases and Rentals	797,681	947,681	1,047,681
Investment Income	415,000	415,000	415,000
	234,955,896	239,493,052	244,006,047
Expenses:			
Teachers	107,011,252	109,904,679	112,718,870
Principals & Vice-Principals	13,243,606	13,608,478	13,980,648
Educational Assistants	20,748,184	21,148,184	21,428,184
Support Staff	17,642,719	17,691,719	17,740,719
Other Professionals	5,594,785	5,756,681	5,921,814
Substitutes	7,469,026	7,581,061	7,694,777
Benefits	41,737,417	41,474,208	41,159,656
Supplies	19,909,727	20,307,922	20,714,080
Local Capital Additions	2,369,853	4,519,853	4,564,853
	235,726,569	241,992,784	245,923,601
Surplus / (Deficit)	(770,673)	(2,499,733)	(1,917,555)

Accumulated Surplus Assumptions

The District will utilize internally restricted funds to balance future budgets, fund portables, and purchase projectors for replacement at schools. The table below illustrates how accumulated surpluses will fund budget deficits to the 2024/25 school year. In the 2024/25 budget year, if nothing changes, we will need to use the unrestricted accumulated surplus or reduce costs to balance the budget. If the unrestricted surplus is used, this would reduce the balance to less than the 1.5% of operating revenue. As per [Board Policy 17: Accumulated Operating Surplus](#), the Board would need to establish strategies to re-establish the unrestricted accumulated surplus to more than 1.5%

	2022/2023 Preliminary Budget	2023/2024 Projected Budget	2024/2025 Projected Budget
Surplus / (Deficit)	(770,566)	(2,499,626)	(1,917,448)
Use of Accumulated surplus to balance			
Internally restricted to balance future budgets	770,566	1,499,626	230,510
Internally restricted for infrastructure replacement			107,804
Internally restricted for student capacity needs		500,000	
School Generated Funds			
Internally restricted for projector replacements		500,000	
Internally restricted for COVID-19 contingency			
Restricted for Future District Capital Contribution			
Unrestricted			1,579,134
Total used accumulated surplus	770,566	2,499,626	1,917,448
Surplus/(Deficit) after using accumulated surplus	0	0	0
Accumulated Surplus balances			
Internally restricted to balance future budgets	1,730,136	230,510	0
Internally restricted for infrastructure replacement	107,804	107,804	0
Internally restricted for student capacity needs	500,000	0	0
School Generated Funds	2,611,009	2,611,009	2,611,009
Internally restricted for projector replacements	500,000	0	0
Internally restricted for COVID-19 contingency	283,393	283,393	283,393
Restricted for Future District Capital Contribution	320,988	320,988	320,988
Unrestricted	4,000,000	4,000,000	2,420,866
Fund Balance End of the Year	10,053,330	7,553,704	5,636,256

Revenue Assumptions

With respect to revenue changes, we are projecting enrollment increases for school-age enrollment and in the Unique Students Needs category.

- 357.20 FTE for 2023/24 - \$2.8 million
- 333.45 FTE for 2024/25 - \$2.7 million
- Unique Students Needs (Special Ed, ELL, Indigenous) 2023/24 - \$1.6 million
- Unique Students Needs (Special Ed, ELL, Indigenous) 2024/25 - \$1.7 million

Also, there is an assumption that facilities rentals revenue will increase slightly and trend back to pre-pandemic levels for the 2023/24 (\$150K) and 2024/25 (\$100K) school years. We expect the International Student Program to remain flat in enrolment intake due to capacity constraints at schools. We are also making the assumption that all other revenues will remain flat.

Salary & Benefit Assumptions

Based on the school-age enrollment increase of 357.20 FTE for the 2023/24 School year and 333.45 for the 2024/25 school year and increases in the Unique Students Needs category we are making the following staffing assumptions:

- Adding 14 (\$1.47 million) Enrolling Teachers in 2023/24 and (\$1.37 million) in 2024/25
- Resource Teacher growth of 4.0 FTE (\$414K) for 2023/24 and 2024/25
- English Language Learning Teacher growth of (\$207K) 2.0 FTE for 2023/24 and 2024/25
- Additional Special Education Assistants; 10 (\$513K) in 2023/24 and 7 (\$359K) in 2024/25
- Custodian increase of 1.0 FTE (\$62K) for increased enrolment and classrooms in 2023/24 & 2024/25
- Increased Substitute Salary costs; \$112K for 2023/24 and \$114K for 2024/25
- Assumption that any potential changes to both CUPE and Teacher Collective Agreements will be fully funded. (No increases are included in the 3 year budget projections.)

Other salary and benefit assumptions include the following:

1. Annual teacher salary increments for teachers moving up the salary grids due to experience - \$1.2 million for 2023/24 and 2024/25.
2. Principal & Vice Principal and Other Professional salary increases - \$600K for 2023/24 and 2024/25.
3. Utilizing Dental & Extended Health Benefit surpluses to take Benefit Premium; \$1.0 million for 2023/24 and 2024/25 (being used to partially pay for portables).

Capital Addition Assumptions

Increased enrollment projections will lead to pressures on student capacity needs and require the District to budget for 10 portables (\$1.5 million) in 2023/24 and 13 (\$2.0 million) in 2024/25. Each portable will also require furniture and equipment; (\$150K in 2023/24 and \$195K in 2024/25). The District will also be purchasing and installing short throw projectors in 2023/24 totalling \$500K.

Services & Supplies Assumptions

The District is factoring in a modest 2% inflation factor for the 2023/24 and 2024/25 school years even though many commodities and services are being met with higher inflationary cost pressures.

Annual Budget

School District No. 35 (Langley)

June 30, 2023

School District No. 35 (Langley)

June 30, 2023

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 35 (LANGLEY) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 35 (Langley) Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$294,199,666 for the 2022/2023 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2022/2023.

READ A FIRST TIME THE _____ DAY OF _____, 2022;

READ A SECOND TIME THE _____ DAY OF _____, 2022;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2022;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 35 (Langley) Annual Budget Bylaw 2022/2023, adopted by the Board the _____ DAY OF _____, 2022.

Secretary Treasurer

School District No. 35 (Langley)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2023

	2023 Annual Budget	2022 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	22,809,510	22,488,500
Adult	58,000	60,625
Total Ministry Operating Grant Funded FTE's	22,867,510	22,549,125
Revenues	\$	\$
Provincial Grants		
Ministry of Education	254,502,989	299,778,640
Other	797,445	854,126
Tuition	13,858,070	14,370,043
Other Revenue	8,901,555	4,381,555
Rentals and Leases	797,681	797,681
Investment Income	451,000	475,428
Amortization of Deferred Capital Revenue	10,748,866	10,740,292
Total Revenue	290,057,606	331,397,765
Expenses		
Instruction	240,149,169	235,702,696
District Administration	9,082,179	9,270,427
Operations and Maintenance	39,830,379	40,248,666
Transportation and Housing	2,768,086	2,758,367
Total Expense	291,829,813	287,980,156
Net Revenue (Expense)	(1,772,207)	43,417,609
Budgeted Allocation (Retirement) of Surplus (Deficit)	770,673	7,173,764
Budgeted Surplus (Deficit), for the year	(1,001,534)	50,591,373
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(1,001,534)	50,591,373
Budgeted Surplus (Deficit), for the year	(1,001,534)	50,591,373

School District No. 35 (Langley)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2023

	2023 Annual Budget	2022 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	233,356,716	231,640,490
Special Purpose Funds - Total Expense	43,966,844	41,724,579
Special Purpose Funds - Tangible Capital Assets Purchased		191,579
Capital Fund - Total Expense	14,506,253	14,615,087
Capital Fund - Tangible Capital Assets Purchased from Local Capital	2,369,853	9,513,201
Total Budget Bylaw Amount	294,199,666	297,684,936

Approved by the Board

Signature of the person of the Board		
Signature of the Superintendent		Date Signed
Signature of the Secretary/Treasurer		Date Signed

DRAFT

School District No. 35 (Langley)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2023

	2023 Annual Budget \$	2022 Amended Annual Budget \$
Surplus (Deficit) for the year	(1,772,207)	43,417,609
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds		(191,579)
From Local Capital	(2,369,853)	(9,513,201)
From Deferred Capital Revenue	(14,287,555)	(56,868,843)
Ministry of Education Restricted Capital		(1,000,000)
Total Acquisition of Tangible Capital Assets	(16,657,408)	(67,573,623)
Amortization of Tangible Capital Assets	14,156,253	14,015,087
Total Effect of change in Tangible Capital Assets	(2,501,155)	(53,558,536)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(4,273,362)	(10,140,927)

School District No. 35 (Langley)

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2023

Schedule 2

	2023 Annual Budget \$	2022 Amended Annual Budget \$
Revenues		
Provincial Grants		
Ministry of Education	218,820,690	214,765,289
Other	162,900	233,359
Tuition	13,858,070	14,370,043
Other Revenue	901,555	881,555
Rentals and Leases	797,681	797,681
Investment Income	415,000	432,000
Total Revenue	234,955,896	231,479,927
Expenses		
Instruction	197,434,831	195,897,133
District Administration	8,659,325	8,847,533
Operations and Maintenance	25,060,322	24,687,503
Transportation and Housing	2,202,238	2,208,321
Total Expense	233,356,716	231,640,490
Net Revenue (Expense)	1,599,180	(160,563)
Budgeted Prior Year Surplus Appropriation	770,673	7,173,764
Net Transfers (to) from other funds		
Local Capital	(2,369,853)	(7,013,201)
Total Net Transfers	(2,369,853)	(7,013,201)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 35 (Langley)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2023

	2023 Annual Budget \$	2022 Amended Annual Budget \$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	217,090,262	213,081,410
ISC/LEA Recovery	(156,337)	(156,337)
Other Ministry of Education Grants		
Pay Equity	551,875	551,875
Funding for Graduated Adults	500,000	500,000
Student Transportation Fund	260,000	260,000
Support Staff Benefits Grant	325,200	325,200
FSA Scorer Grant	17,740	17,740
Child Care Funding	53,959	
Support Staff Funding EHB	166,534	166,534
ELF Implementation Grant		3,210
District Capacity Building		4,200
Additional Support Staff Funding	11,457	11,457
Total Provincial Grants - Ministry of Education	218,820,690	214,765,289
Provincial Grants - Other	162,900	233,359
Tuition		
Summer School Fees	150,120	150,120
Continuing Education	52,000	54,000
International and Out of Province Students	13,655,950	14,165,923
Total Tuition	13,858,070	14,370,043
Other Revenues		
Funding from First Nations	156,337	156,337
Miscellaneous		
Other Revenues	238,218	238,218
Transportation	40,000	20,000
BC Hydro Grant	47,000	47,000
Salary Recoveries	420,000	420,000
Total Other Revenue	901,555	881,555
Rentals and Leases	797,681	797,681
Investment Income	415,000	432,000
Total Operating Revenue	234,955,896	231,479,927

School District No. 35 (Langley)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2023

	2023 Annual Budget	2022 Amended Annual Budget
	\$	\$
Salaries		
Teachers	107,001,519	104,556,829
Principals and Vice Principals	13,243,603	12,700,401
Educational Assistants	20,748,185	20,493,190
Support Staff	17,642,721	17,664,448
Other Professionals	5,594,783	5,271,227
Substitutes	7,469,179	8,014,812
Total Salaries	171,699,990	168,700,907
Employee Benefits	41,734,315	40,790,384
Total Salaries and Benefits	213,434,305	209,491,291
Services and Supplies		
Services	5,949,242	6,679,064
Student Transportation	120,599	112,985
Professional Development and Travel	1,377,013	1,352,675
Rentals and Leases	42,100	42,100
Dues and Fees	1,470,510	1,188,397
Insurance	465,004	465,004
Supplies	6,945,943	9,016,974
Utilities	3,550,000	3,290,000
Bad debts	2,000	2,000
Total Services and Supplies	19,922,411	22,149,199
Total Operating Expense	233,356,716	231,640,490

School District No. 35 (Langley)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2023

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	84,432,587	1,323,913	304,106	1,095,950		5,740,741	92,897,297
1.03 Career Programs	440,773		322,843	58,311			821,927
1.07 Library Services	1,082,160		580,421	14,662		8,450	1,685,693
1.08 Counselling	3,217,271		3,986	46,951		3,000	3,271,208
1.10 Special Education	13,237,056	845,265	17,262,714	46,064	217,071	576,772	32,184,942
1.30 English Language Learning	1,840,941	100,914	80,782			20,136	2,042,773
1.31 Indigenous Education	462,828	146,252	1,383,078	61,669		16,000	2,069,827
1.41 School Administration		9,861,175		2,961,877	85,343	90,976	12,999,371
1.60 Summer School	585,778	110,958	146,413	1,235		2,760	847,144
1.62 International and Out of Province Students	1,702,125	275,012	510,970	194,204	428,929	83,304	3,194,544
Total Function 1	107,001,519	12,663,489	20,595,313	4,480,923	731,343	6,542,139	152,014,726
4 District Administration							
4.11 Educational Administration		430,622		51,101	1,068,743	2,540	1,553,006
4.40 School District Governance					214,457		214,457
4.41 Business Administration		149,492		1,249,540	2,035,694	17,500	3,452,226
Total Function 4	-	580,114	-	1,300,641	3,318,894	20,040	5,219,689
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				109,840	1,143,844	8,000	1,261,684
5.50 Maintenance Operations				10,302,359	352,612	690,000	11,344,971
5.52 Maintenance of Grounds				389,866		139,000	528,866
5.56 Utilities							-
Total Function 5	-	-	-	10,802,065	1,496,456	837,000	13,135,521
7 Transportation and Housing							
7.41 Transportation and Housing Administration				107,205	48,090	10,000	165,295
7.70 Student Transportation			152,872	951,887		60,000	1,164,759
Total Function 7	-	-	152,872	1,059,092	48,090	70,000	1,330,054
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	107,001,519	13,243,603	20,748,185	17,642,721	5,594,783	7,469,179	171,699,990

School District No. 35 (Langley)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2023

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2023 Annual Budget	2022 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	92,897,297	23,212,896	116,110,193	3,690,452	119,800,645	120,264,487
1.03 Career Programs	821,927	205,789	1,027,716	155,434	1,183,150	1,191,063
1.07 Library Services	1,685,693	407,857	2,093,550	169,040	2,262,590	2,232,062
1.08 Counselling	3,271,208	765,805	4,037,013	73,050	4,110,063	4,166,824
1.10 Special Education	32,184,942	7,849,768	40,034,710	679,501	40,714,211	39,438,812
1.30 English Language Learning	2,042,773	477,274	2,520,047	72,400	2,592,447	2,660,491
1.31 Indigenous Education	2,069,827	528,094	2,597,921	382,812	2,980,733	3,079,674
1.41 School Administration	12,999,371	2,814,277	15,813,648	457,366	16,271,014	15,645,111
1.60 Summer School	847,144	170,015	1,017,159	22,316	1,039,475	1,039,475
1.62 International and Out of Province Students	3,194,544	722,554	3,917,098	2,563,405	6,480,503	6,179,134
Total Function 1	152,014,726	37,154,329	189,169,055	8,265,776	197,434,831	195,897,133
4 District Administration						
4.11 Educational Administration	1,553,006	349,585	1,902,591	300,822	2,203,413	1,954,191
4.40 School District Governance	214,457	12,650	227,107	130,700	357,807	352,025
4.41 Business Administration	3,452,226	754,598	4,206,824	1,891,281	6,098,105	6,541,317
Total Function 4	5,219,689	1,116,833	6,336,522	2,322,803	8,659,325	8,847,533
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1,261,684	259,685	1,521,369	1,020,112	2,541,481	2,310,858
5.50 Maintenance Operations	11,344,971	2,799,959	14,144,930	3,901,747	18,046,677	18,099,454
5.52 Maintenance of Grounds	528,866	96,298	625,164	305,000	930,164	995,191
5.56 Utilities	-	-	-	3,542,000	3,542,000	3,282,000
Total Function 5	13,135,521	3,155,942	16,291,463	8,768,859	25,060,322	24,687,503
7 Transportation and Housing						
7.41 Transportation and Housing Administration	165,295	35,631	200,926	5,400	206,326	207,474
7.70 Student Transportation	1,164,759	271,580	1,436,339	559,573	1,995,912	2,000,847
Total Function 7	1,330,054	307,211	1,637,265	564,973	2,202,238	2,208,321
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	171,699,990	41,734,315	213,434,305	19,922,411	233,356,716	231,640,490

DRAFT - Not Finalized

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School District No. 35 (Langley)

Schedule 3

Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2023

	2023 Annual Budget	2022 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	35,332,299	37,795,391
Other	634,545	620,767
Other Revenue	8,000,000	3,500,000
Total Revenue	43,966,844	41,916,158
Expenses		
Instruction	42,714,338	39,805,563
District Administration	422,854	422,894
Operations and Maintenance	829,652	1,496,122
Total Expense	43,966,844	41,724,579
Net Revenue (Expense)	-	191,579
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased		(191,579)
Total Net Transfers	-	(191,579)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 35 (Langley)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2023

Schedule 3A

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing
	\$	\$	\$	\$		\$	\$	\$	\$
Deferred Revenue, beginning of year									
Add: Restricted Grants									
Provincial Grants - Ministry of Education	665,831	738,921		288,000	75,950	211,772	2,110,919	906,082	30,284,824
Provincial Grants - Other									
Other			8,000,000						
	665,831	738,921	8,000,000	288,000	75,950	211,772	2,110,919	906,082	30,284,824
Less: Allocated to Revenue	665,831	738,921	8,000,000	288,000	75,950	211,772	2,110,919	906,082	30,284,824
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	665,831	738,921		288,000	75,950	211,772	2,110,919	906,082	30,284,824
Provincial Grants - Other									
Other Revenue			8,000,000						
	665,831	738,921	8,000,000	288,000	75,950	211,772	2,110,919	906,082	30,284,824
Expenses									
Salaries									
Teachers					21,295		273,186		23,892,284
Principals and Vice Principals						45,338			
Educational Assistants		702,304		209,547			1,389,530		
Support Staff	228,018							286,400	
Other Professionals								72,176	
Substitutes					26,921	9,000	10,454	456,781	758,624
	228,018	702,304	-	209,547	48,216	54,338	1,673,170	815,357	24,650,908
Employee Benefits	51,878	36,617		55,301	5,038	9,632	437,749	90,725	5,633,916
Services and Supplies	385,935		8,000,000	23,152	22,696	147,802			
	665,831	738,921	8,000,000	288,000	75,950	211,772	2,110,919	906,082	30,284,824
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 35 (Langley)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2023

Schedule 3A

	Seamless Day Kindergarten	SWIS	TOTAL
	\$	\$	\$
Deferred Revenue, beginning of year			-
Add: Restricted Grants			
Provincial Grants - Ministry of Education	50,000		35,332,299
Provincial Grants - Other		634,545	634,545
Other			8,000,000
	50,000	634,545	43,966,844
Less: Allocated to Revenue	50,000	634,545	43,966,844
Deferred Revenue, end of year	-	-	-
Revenues			
Provincial Grants - Ministry of Education	50,000		35,332,299
Provincial Grants - Other		634,545	634,545
Other Revenue			8,000,000
	50,000	634,545	43,966,844
Expenses			
Salaries			
Teachers		46,053	24,232,818
Principals and Vice Principals			45,338
Educational Assistants		270,369	2,571,750
Support Staff		11,184	525,602
Other Professionals		82,404	154,580
Substitutes			1,261,780
	-	410,010	28,791,868
Employee Benefits		105,054	6,425,910
Services and Supplies	50,000	119,481	8,749,066
	50,000	634,545	43,966,844
Net Revenue (Expense)	-	-	-

School District No. 35 (Langley)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2023

	2023 Annual Budget			2022 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education	350,000		350,000	47,217,960
Investment Income		36,000	36,000	43,428
Amortization of Deferred Capital Revenue	10,748,866		10,748,866	10,740,292
Total Revenue	11,098,866	36,000	11,134,866	58,001,680
Expenses				
Operations and Maintenance	350,000		350,000	600,000
Amortization of Tangible Capital Assets				
Operations and Maintenance	13,590,405		13,590,405	13,465,041
Transportation and Housing	565,848		565,848	550,046
Total Expense	14,506,253	-	14,506,253	14,615,087
Net Revenue (Expense)	(3,407,387)	36,000	(3,371,387)	43,386,593
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased			-	191,579
Local Capital		2,369,853	2,369,853	7,013,201
Total Net Transfers	-	2,369,853	2,369,853	7,204,780
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	2,369,853	(2,369,853)	-	
Total Other Adjustments to Fund Balances	2,369,853	(2,369,853)	-	
Budgeted Surplus (Deficit), for the year	(1,037,534)	36,000	(1,001,534)	50,591,373

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 35 (LANGLEY) (called the "Board") to adopt the annual budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

1. The Board has complied with the provisions of the *Act* respecting the annual budget adopted by this bylaw.
2. This bylaw may be cited as School District NO. 35 (LANGLEY) Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached "Statement 2" showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$294,199,666 for the 2022/2023 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, Statement 4 and Schedules 2 to 4 are adopted as the annual budget of the Board for the fiscal year 2022/2023.

READ A FIRST TIME THE 24th DAY OF MAY, 2022;

READ A SECOND TIME THE 24th DAY OF MAY, 2022;

READ A THIRD TIME, PASSED AND ADOPTED THE 21st DAY OF JUNE, 2022.

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 35 (LANGLEY) Annual Budget Bylaw 2022/2023, adopted by the Board 21st DAY OF JUNE, 2022.

Secretary Treasurer

STAFF REPORT

DATE: May 24, 2022

TO: Board of Education

FROM: Mal Gill, Superintendent of Schools

RESOURCE: Mike Pue, District Principal of Aboriginal Education

SUBJECT: District Flags

RECOMMENDED MOTION:

That the Board of Education follow the guidance of ya:yəstəl', the leadership of Matsqui, Kwantlen, Katzie and Semiahmoo First Nations and the recommendation of District staff to do the following:

- Host an honouring ceremony on May 31, 2022, after which all flags at all SD35 sites will be returned to full mast.
- Request further consultation to gain guidance from ya:yəstəl' and the leadership of Matsqui, Kwantlen, Katzie and Semiahmoo First Nations around the establishment of a more permanent memorial to honour residential school survivors and those that did not return.

BACKGROUND:

Guidance from ya:yəstəl'

On May 27, 2021, Tk'emlúps te Secwépemc First Nation in Kamloops, BC announced the discovery of the remains of 215 children buried at the site of what was once a Residential school. On May 31, 2021, the Provincial Government of BC declared that as a sign of respect and way to honour those who suffered trauma and harm at the former residential school in Kamloops, and their families and communities who are mourning, all schools in BC are asked to lower the flags to half-mast until further notice. In accordance with the provincial declaration, all flags were lowered to half-mast at all SD35 sites, with an end period to be determined.

Then on July 11, 2021, the Government of British Columbia announced that the half-masting period would end at sunset. In response to this announcement, the Langley Board of Education approved a motion that flags at all SD35 sites would remain at half-mast for an indefinite period of time. At the October 2021 Board of Education meeting, the Board of Education passed the following motion:

"That the Langley Board of Education ask our ya:yəstəl' representative and staff to take the half-masting of flags to the ya:yəstəl' table to guide trustees on our next steps."

At the November ya:yəstəl' meeting, the Board representative asked for guidance and support with respect to how to move forward with finding an appropriate way to honour the survivors and the children who did not return. The feedback from ya:yəstəl' was for this matter to be taken to the leadership of Matsqui, Kwantlen, Katzie and Semiahmoo First Nations. On behalf of ya:yəstəl', Donna Robins, Cheryl Gabriel and Mike Pue met with leadership from each of the four land based Nations. From these meetings, feedback was given on the process, how to move forward in a good way and discussion was started around a more permanent way to honour the residential school survivors and those that did not return.

At the Regular Meeting of the Board, Mike Pue, District Principal of Aboriginal Education, and Cheryl Gabriel, Education Coordinator, Kwantlen First Nation will provide the board with an update around the honouring of residential school survivors and those that did not return based upon the feedback from the leadership of Matsqui, Kwantlen, Katzie and Semiahmoo First Nations, including the process for returning the flags to full mast and the establishment of a permanent memorial.

STAFF REPORT

DATE: May 24, 2022

TO: Board of Education

FROM: Michael Morgan, Director of Learning Support Services
Magdy Ghobrial, District Principal of Wellness and Diversity
Iha Hayer, District Vice-Principal of Enhanced Student Services

SUBJECT: Langley's Youth Engagement Project 2021-2022

RECOMMENDED MOTION:

That the Board of Education receives the report on Langley's Youth Engagement Project 2021-2022 for information, as presented.

BACKGROUND:

In response to needs in the community, the RCMP and SD35 teamed up to gather information from the youth that we serve to see how their needs could be best met in the community and in schools.

Historical Context

Renge Bailie, former District Principal of Student Support Services, and Constable Craig VanHerk began the Youth Engagement Project (YEP) process in Langley in 2019. However, this process was interrupted due to COVID-19. Therefore, in the 2021-2022 school year, the District Leadership Team endeavored to begin this process again and have since generated invaluable information from our youth that will propel and guide our work as a District and community moving forward.

What Did the YEP Look like this year?

1. Community Partner Forum (October 2021)
 - a. Goal
 - i. To invite a commitment to action moving forward from community partners
 - ii. To decide who we as a community wanted to hear from and what we wanted to ask our youth
 - b. Community asked for the following:
 - i. To hear from a diverse group of students, representing all the middle and high Schools in the Langlies
 - ii. To explain that the students have been invited because they are so resilient, and we want their feedback to help your friends and the other kids in our district
 - c. Questions generated:
 - i. What would help you feel more connected to healthy adults in the school and community?

- ii. If you had a magic wand, what could we do to remove barriers for accessing supports at school and in the community?
 - iii. What are you and your peers missing in the areas of mental health and/or substance use support? E.g., what would make your life better?
- d. Principles:
 - i. Anonymity for youth participating
 - ii. Creating and hold a safe space for our youth participants
- 2. YEP – Youth Forum (December 2021) – Bring youth together in a trauma informed way to gather their feedback.
- 3. Community Partnership Forum (April 2022) – Analyse the repeating words and themes correlated from our youths' feedback.
 - a. The overarching themes from what our youth said to us about what they need and want in order to thrive follows:
 - i. Community Collaboration Approach (Involving youth)
 - ii. Accessibility – Resources, Services, Transportation, Healthy Accessible Adults
 - iii. Safe Spaces (Trauma informed, stigma free) – in community and school
- 4. YEP – Youth Forum (May 2022) – Did we get it right?

What did we learn from the process this year and what are we doing about this learning?

Some of the needs the youth are asking for will be covered by the opening of Foundry-Langley. However, there will be gaps that the Foundry isn't able to cover both in the community and in the school system. Filling those gaps and needs will be our ongoing next steps and tough work over the next few years.

Celebration

Our biggest lesson learned through this process, is that youth engagement needs to be at the heart of all the work we do for students. This not only gave the youth in our community a voice, but it gave our community partners an opportunity to come together to work towards a shared desire to see all the youth that we serve thrive.

At Tuesday's Regular Meeting of the Board of Education, District Principal Magdy Ghobrial, District Vice-Principal Iha Hayer and RCMP Cpl Craig van Herk will provide Trustees with further details.

STAFF REPORT

DATE: May 24, 2022
TO: Board of Education
FROM: Mal Gill, Superintendent of Schools
RESOURCE: Sam Muraca, District Principal of Continuing Education
SUBJECT: Summer Session 2022

RECOMMENDED MOTION:

That the Board of Education receives the report on Summer Session 2022 for information, as presented.

BACKGROUND:

Sam Muraca, District Principal responsible for Summer Session, will provide a preview of Summer Session 2022. Registration for Summer Session 2022 opened on April 10, 2022. The District will once again be offering face-to-face learning opportunities as part of Summer Session with a similar range and blend of classes. Registration has shown very strong interest from the Langley community for students to have learning opportunities this summer, with steady registration across all programs.

Summer Session 2022 will be running at eight elementary/middle sites, two secondary sites, as well as one fully outdoor based program. Beyond that there are site-specific "Youth At Risk" programs operating at some sites to allow students to make positive school connections during the summer to help them feel better prepared and connected ahead of September start-up. The District has opened enrolment to students from the Langley School District (April 20 registration); Langley Township and City residents (May 10 registration) and will be opening to surrounding cities with registration starting on May 23rd.

At Tuesday's Regular Meeting of the Board of Education, updates will be provided on existing programs and classes available to students from Grades 1 to 12 across the District and to share how Summer Session in Langley has become an alternative learning opportunity and extension to help students engage in their learning beyond the regular school year.