



SCHOOL DISTRICT NO. 35 (LANGLEY)
REGULAR MEETING OF THE BOARD OF EDUCATION

AGENDA

Tuesday, February 21, 2023

7:00 p.m.

Langley School Board Office

Pages

1. AUDIO VISUAL RECORDING (LIVESTREAMING) OF REGULAR BOARD MEETING
2. CALL TO ORDER
 - 2.1 ANNOUNCEMENT - DIVERSITY AND RESPECT WEEK
 - 2.2 ANNOUNCEMENT - BLACK HISTORY MONTH
3. REPORT FROM "IN CAMERA"
4. CONSENT AGENDA

Recommendation:

That the Board of Education adopts the consent agenda items as provided.

- | | | |
|-------|---|---------|
| 4.1 | <u>CONSIDERATION OF MINUTES</u> | 1 - 6 |
| 4.2 | <u>COMMITTEE REPORTS</u> | |
| 4.2.1 | <u>AUDIT COMMITTEE</u> | 7 - 7 |
| 4.2.2 | <u>EDUCATION/STRATEGIC PLAN COMMITTEE</u> | 8 - 8 |
| 4.2.3 | <u>FINANCE AND FACILITIES COMMITTEE</u> | 9 - 9 |
| 4.3 | <u>BOARD LIAISON COMMITTEE REPORTS</u> | |
| 4.3.1 | <u>DISTRICT PARENT ADVISORY COUNCIL (Trustee Neufeld)</u> | 10 - 18 |
| 4.4 | <u>SCHOOL DISTRICT COMMITTEE REPORTS</u> | |
| 4.4.1 | <u>ABORIGINAL / ya:ýəstəl' (Assistant Superintendent Moino)</u> | 19 - 19 |
| 4.4.2 | <u>2SLGBTQ+ (Assistant Superintendent Lainchbury)</u> | 20 - 21 |

4.4.3	<u>INCLUSIVE EDUCATION (Assistant Superintendent Lainchbury)</u>	22 - 24
4.4.4	<u>EMERGENCY PREPAREDNESS (Assistant Superintendent Moino)</u>	25 - 27
4.5	<u>COMMUNITY COMMITTEE REPORTS</u>	
4.5.1	<u>CITY OF LANGLEY ADVISORY DESIGN PANEL (Trustee Ward)</u>	28 - 33
4.5.2	<u>JOINT SCHOOL DISTRICT NO. 35 / TOWNSHIP OF LANGLEY MUNICIPAL LIAISON (Trustee Rai)</u>	34 - 38
4.5.3	<u>TOWNSHIP OF LANGLEY RECREATION, CULTURE AND PARKS ADVISORY (Trustee Dickinson)</u>	39 - 47
5.	<u>CONSIDERATION OF AGENDA</u>	
	Recommendation: That the Agenda be approved as presented.	
6.	<u>DELEGATIONS</u>	
6.1	<u>ISHTAR'S WOMEN'S RESOURCE SOCIETY - PEACE PROGRAM AND VIOLENCE IS PREVENTABLE PROGRAM (Rena Andronek, PEACE Coordinator, and Megan Comey, PEACE Counselor)</u>	
7.	<u>SECRETARY-TREASURER'S REPORTS</u>	
7.1	<u>AMENDED BUDGET BYLAW 2022-2023</u>	48 - 68
	Recommendation: That the Board of Education approves staff to appropriate (unrestrict) the following restricted surplus amounts to balance the 2022-2023 Amended Budget:	
	<ul style="list-style-type: none"> • \$1,233,788 Internally restricted for commitments 2021-2022 • \$167,804 Internally restricted for Indigenous Education • \$283,393 Internally restricted for COVID-19 contingency • \$421,322 school surpluses • \$130,000 Internally restricted for classroom furniture • \$600,000 Internally restricted for projector replacements • \$300,000 Internally restricted for future District capital contributions 	
	Recommendation: That the School District No. 35 (Langley) Amended Annual Budget Bylaw 2022-2023 in the amount of \$331,414,661 be given first reading.	
	Recommendation: That the School District No. 35 (Langley) Amended Annual Budget Bylaw 2022-2023 in the amount of \$331,414,661 be given second reading.	

Recommendation:

That the Board of Education of School District No. 35 (Langley) approves having all three readings of the Amended Annual Budget Bylaw 2022-2023 in the amount of \$331,414,661 at tonight's meeting.

Recommendation:

That the School District No. 35 (Langley) Amended Annual Budget Bylaw 2022-2023 in the amount of \$331,414,661 be given third reading, passed and adopted on this 21st day of February 2023.

8. SUPERINTENDENT'S REPORTS

8.1 ACTION PLANS FOR LEARNING

69 - 70

Recommendation:

That the Board of Education receives the report on Action Plans for Learning for information, as presented.

8.2 SETTLEMENT WORKERS IN SCHOOLS PROGRAM (SWIS)

71 - 74

Recommendation:

That the Board of Education receives the report on the Settlement Workers in Schools Program for information, as presented.

8.3 DISTRICT CALENDAR 2025-2026

75 - 77

Recommendation:

That the Board of Education requests staff begin the consultation process for the District Calendar for 2025-2026.

8.4 INTERNATIONAL STUDENT PROGRAM TUITION CHANGES

78 - 78

Recommendation:

That the Board of Education receives the report on International Student Program Tuition Changes for information, as presented.

9. POLICY COMMITTEE

9.1 NOTICE OF MOTION RETURN - POLICY 13: APPEALS BYLAW

79 - 83

Recommendation:

That the School District No. 35 (Langley) Policy 13: Appeals Bylaw be given first reading.

Recommendation:

That the School District No. 35 (Langley) Policy 13: Appeals Bylaw be given second reading.

Recommendation:

That the Board of Education of School District No. 35 (Langley) approves having all three readings of the Policy 13: Appeals Bylaw at tonight's meeting.

Recommendation:

That the School District No. 35 (Langley) Policy 13: Appeals Bylaw be given third reading, passed and adopted on this 21st day of February 2023.

10. EDUCATION/STRATEGIC PLAN COMMITTEE

10.1 LANGLEY ENVIRONMENTAL AWARENESS PROGRAM ACADEMY

84 - 84

Recommendation:

That the Board of Education approves that the current Langley Environmental Awareness Program (LEAP) become a Specialty Academy within the Langley School District for September 2023, as presented.

Recommendation:

That the Board of Education approves the Langley Environmental Awareness Program Academy fee of \$175 for the 2023-2024 school year.

10.2 DW POPPY RUGBY ACADEMY

85 - 85

Recommendation:

That the Board of Education approves the DW Poppy Secondary School Rugby Academy for September 2023, as presented.

Recommendation:

That the Board of Education approves the DW Poppy Secondary School Rugby Academy fee of \$600 for the 2023-2024 school year.

10.3 ANNUAL REVIEW OF SPECIALTY ACADEMY FEES

86 - 95

Recommendation:

That the Board of Education approves the fees for Specialty Academies for the 2023-2024 school year, as presented.

10.4 ANNUAL REVIEW OF INTERNATIONAL BACCALAUREATE FEES

96 - 96

Recommendation:

That the Board of Education approves the fee structure for the International Baccalaureate Program at RE Mountain Secondary for the 2023-2024 school year, as presented.

11. NEW BUSINESS

12. TRUSTEE COMMENTS

13. QUESTION PERIOD

Question Period is provided at Board Meetings. The purpose is to ensure that those present in the audience have an opportunity to obtain clarification concerning business conducted during that meeting. Priority will be given to responding to one question per person before considering further questions from any individual.

The following will help the public develop questions for Question Period at a Board Meeting that is keeping with the goal of a respectful and focused meeting.

Questions:

1. Need to be directed to the Chair and not to staff;
2. Need to be related directly to the topic on the agenda;
3. Need to be succinct, focused and not be a statement;
4. May not be asked that are related to personnel or directed at an individual trustee;
5. May not be asked that are related to contract negotiations; and
6. The questioner shall provide their name so that it can be reflected in the minutes.

All of the above are directions provided for in Board Policy No. 7 - Board Operations. The Chair may answer, may defer to staff or indicate a question may not be in keeping with the above guidelines.

The Board appreciates the public's interest and wants to ensure a professional meeting is conducted, with Question Period focused on providing guests with the clarification they seek.

Trustees also welcome questions from members of the public apart from Question Period. Their contact information is available on the School District website.

14. ADJOURNMENT

Recommendation:

That the meeting be adjourned at __ p.m.



SCHOOL DISTRICT NO. 35 (LANGLEY)
REGULAR MEETING OF THE BOARD OF EDUCATION
MINUTES

Date: Tuesday, January 24, 2023
Location: Langley School Board Office

Trustees Present:	Candy Ashdown	Chairperson
	Holly Dickinson	Trustee
	Charlie Fox	Trustee
	Joel Neufeld	Trustee
	Sarb Rai	Trustee
	Tony Ward	Trustee
	Marnie Wilson	Trustee
 Staff Present:	 Mal Gill	 Superintendent
	Brian Iseli	Secretary-Treasurer
	Woody Bradford	Deputy Superintendent
	Lisa Lainchbury	Assistant Superintendent
	Marcello Moino	Assistant Superintendent
	Shind Chand	Assistant Secretary-Treasurer
	Joanne Abshire	Communications Manager
	Judy Swanson	Executive Assistant
	Dale Vo	IT Manager, Infrastructure and Security
	Pol Babao	Technical Support Specialist 3
	Vincent Montefrio	Technical Support Specialist 2
	Debbie Jones	Executive Assistant - HR
	Mike Pue	District Principal, Aboriginal Education
 Partner Groups:	 Taylor Holoboff	 Acting President, CUPE 1260
	Tanya Kerr	President, LTA
	Shawn Davids	Vice-President, LPVPA
	Alicia Rempel	President, DPAC
	Tyrone Kennedy	Acting Vice-President, CUPE 1260

1. AUDIO VISUAL RECORDING (LIVESTREAMING) OF REGULAR BOARD MEETING

Those in attendance were informed that as per Policy No. 7 - Regular and Special Meetings of the Board may be streamed live, archived and accessed online. The Board reserves, at its sole discretion, via motion at any meeting, the right to not stream live or archive a meeting or a portion of a meeting. Further, the Board reserves the right to edit any recorded portion of a meeting.

2. CALL TO ORDER

The Board Chair called the meeting to order at 7:03 pm, and began the meeting with the introduction stating: "I would like to acknowledge that the Langley School District is located on the traditional, ancestral and unceded territories of the Matsqui, Kwantlen, Katzie and Semiahmoo First Nations. We gather here tonight in an understanding of the importance of ya:yəstəl' (**y-eye yes tel**) /sq'eq'o yoyes (**sckecka y-eyes**) (working together) and náčəʔmat (**not sa mot**) /lets'emó:t (**let sa mot**) (**uniting** ourselves with one mind, one heart) to ensure that we support and inspire all learners to reach their full potential."

Chairperson welcomed everyone and introduced attendees.

3. REPORT FROM "IN CAMERA"

The Vice-Chair reported that the items discussed in the 'In Camera' meeting pertained to personnel and property.

4. CONSENT AGENDA

R23/01/24-01

Moved By: Trustee Fox

Seconded By: Trustee Neufeld

That the Board of Education adopts the consent agenda items as provided.

CARRIED UNANIMOUSLY

4.1 CONSIDERATION OF MINUTES

4.2 COMMITTEE REPORTS

4.2.1 EDUCATION/STRATEGIC PLAN COMMITTEE

4.2.2 FINANCE AND FACILITIES COMMITTEE

4.2.3 POLICY COMMITTEE

4.3 SCHOOL DISTRICT COMMITTEE REPORTS

4.3.1 2SLGBTQ+ (Assistant Superintendent Lainchbury)

4.3.2 EMERGENCY PREPAREDNESS (Assistant Superintendent Moino)

4.4 COMMUNITY COMMITTEE REPORTS

4.4.1 CITY OF LANGLEY ADVISORY DESIGN PANEL (Trustee Ward)

4.5 BOARD / AUTHORITY AUTHORIZED (BAA) COURSES

5. CONSIDERATION OF AGENDA

R23/01/24-02

Moved By: Trustee Dickinson

Seconded By: Trustee Fox

That the Agenda be approved as presented.

CARRIED UNANIMOUSLY

6. DELEGATIONS

6.1 LANGLEY ENVIRONMENTAL PARTNERS SOCIETY (Amanda Smith, Agriculture Program Coordinator, and Erin Lavallee, Education Coordinator)

7. SUPERINTENDENT'S REPORTS

7.1 DISTRICT TRANSITIONS GOAL

Deputy Superintendent Woody Bradford, District Principal of Aboriginal Education Mike Pue, and Langley Secondary Vice-Principals Brittany Reid and Jordan Howlett presented.

R23/01/24-03

Moved By: Trustee Ward

Seconded By: Trustee Rai

That the Board of Education receives the report on the District Transitions Goal for information, as presented.

CARRIED UNANIMOUSLY

7.2 LOCAL EDUCATION AGREEMENT

Assistant Superintendent, Marcello Moino, and District Principal of Aboriginal Education, Mike Pue presented.

R23/01/24-04

Moved By: Trustee Dickinson

Seconded By: Trustee Wilson

That the Board of Education receives the report on the Local Education Agreement for information, as presented.

CARRIED UNANIMOUSLY

8. SECRETARY-TREASURER'S REPORTS

8.1 CAPITAL PROJECTS UPDATE 2022-2023

R23/01/24-05

Moved By: Trustee Rai

Seconded By: Trustee Ward

That the Board of Education receives the report on Capital Projects 2022/2023 for information, as presented.

CARRIED UNANIMOUSLY

8.2 ANNUAL REVIEW OF TRUSTEE REMUNERATION

R23/01/24-06

Moved By: Trustee Ward

Seconded By: Trustee Neufeld

That the Board of Education approves the increase of 6.3% effective January 1, 2023 based on the 12 month change in Canada Consumer Price Index (CPI) in accordance with Board Policy 7: Board Operation, section 11 and to update the salaries in Policy 7: Board Operation, section 11.1 with the new salaries.

Trustee Wilson opposed.

CARRIED

9. POLICY COMMITTEE

9.1 POLICY 8: BOARD COMMITTEES

Charlie Fox reported on this item.

R23/01/24-07

Moved By: Trustee Fox

Seconded By: Trustee Wilson

That the Board of Education serves Notice of Motion to the District's education community and its education partner groups that it intends to adopt the revisions to Policy No. 8: Board Committees at the April 25, 2023 Regular Board Meeting.

CARRIED UNANIMOUSLY

9.2 POLICY 18: STUDENT TRANSPORTATION

R23/01/24-08

Moved By: Trustee Fox

Seconded By: Trustee Dickinson

That the Board of Education serves Notice of Motion to the District's education community and its education partner groups that it intends to adopt the revisions to Policy No. 18: Student Transportation at the April 25, 2023 Regular Board Meeting.

Trustee Wilson and Trustee Rai opposed.

CARRIED

10. TRUSTEE COMMENTS

Trustees thanked partner groups, students, families, and senior staff. Happy birthday to Holly and to Candy on her birthday tomorrow. The presentations were fabulous, great stories from LSS. Former Trustee Suzanne Perreault was acknowledged as a member of the audience.

11. QUESTION PERIOD

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The Board appreciates the public's interest and wants to ensure a professional meeting is conducted, with Question Period focused on providing guests with the clarification they seek.

Trustees also welcome questions from members of the public apart from Question Period. Their contact information is available on the School District website.

The Chair called for questions from the public.

Questions were received from Tanya Kerr, LTA President, regarding Policy 8 and standing committees.

Questions were received from Evan regarding notice of motions and portables.

12. ADJOURNMENT

R23/01/24-09

Moved By: Trustee Wilson

Seconded By: Trustee Fox

That the meeting be adjourned at 8:53 p.m.

CARRIED UNANIMOUSLY

TRUSTEE CANDY ASHDOWN

BOARD CHAIR

BRIAN ISELI, CPA, CMA

SECRETARY-TREASURER



Audit Committee Report

February 7, 2023 Meeting

At the February 7, 2023 Audit Committee Meeting, the committee discussed the following topics:

- Financial Governance and Accountability Update



Education/Strategic Plan Committee Report

February 7, 2023 Meeting

At the February 7, 2023 Education/Strategic Plan Committee Meeting, the committee received reports on the following:

- DW Poppy Rugby Academy
- Collaboration Time in Schools
- Learning Support Services – Inclusion
- Annual Review of International Baccalaureate Fees
- Annual Review of Specialty Academy Fees



Finance and Facilities Committee Report

February 13, 2023 Meeting

At the February 13, 2023 Finance and Facilities Committee Meeting, the Committee received reports on the following topics:

- Secretary-Treasurer's Report
- Amended Budget 2022-2023
- Long Term Facilities Plan
- School Site Acquisition Charge



DPAC General Meeting Minutes

November 17th, 2022 @ 7pm

Approved

IN PERSON – School District 35 Board Office

- 1. Call to Order: 7pm**
- 2. Establish Quorum** (44 schools total 20% needed) 25 Aldergrove, Betty Gilbert Middle, Brookwood, Coghlan, Donna Gabriel Robins, DW Poppy Secondary, Fort Langley, Gordon Greenwood, HD Stafford, James Hill, James Kennedy, Langley Fine Arts, Langley Fundamental, Langley Meadows, Langley Secondary, RE Mountain Secondary, Richard Bulpitt, Shortreed, Topham, Uplands, Vanguard Secondary, West Langley, Willoughby, Wix- Brown
- 3. Welcome and Housekeeping**
 - A.** Territory Acknowledgment
 - B.** Executive Introductions – Review of team
 - C.** Review of voting procedures; Q&A opportunities; meeting protocol – Review of protocols and processes. Every school gets one vote. If motion on table, motion comes forward and would be seconded to come to the floor. Please keep speaking to two minutes or less and on topic at hand. Please raise hand so everyone may have a turn to speak and give everyone a chance to be heard.
- 4. Adoption of**
 - a. Agenda November 2022 - Approved
 - b. Minutes from October - Approved
- 5. Langley School District – George Kozlovic, Director of Instructional Services SD 35**
 - Assessment curriculum in the district. Presentation on student learning. Speaking about assessment and reporting. They are connected but two different items. Review of a document called Guiding Principles of Assessment.
 - 6 guiding principles that they work with teachers: Strength based and reflect students' skill in relation to the curricular competencies, ongoing descriptive feedback, empower students, clear learning intentions and communication success, guide students in guided learning.
 - Assessment simplified: Where am I now? Where am I going? Response: Feedback, differentiated, targeted practice, extension and goal setting.
 - Assessment results must generate a productive response (Growth / Verification) Ongoing process that is analyzed and reviewed within the classroom.
 - Curriculum is more focused on competencies and skills rather than completion of tasks.
 - Reporting – Ministry of education is moving to new reporting order. Sept 2023 final reporting order goes into effect in full.
 - Administrators would have sent out a family document called "Reporting on Student Learning" ([copy link provided here](#)) assessment should be based on where student is by the end of the process.
 - Ministry moving to proficiency scale vs letter grades. Move away from marks and focus on learning

improve on their learning.

- SD 35 has been moving in this direction for the last four years (approx.) Langley currently does K-9 2022/2023 is first full year. Slowly moving in this direction. 10-12 letter grades and percentages will continue to exist.
- Core competency reflection once per year for all students, student inclusive conferences at elementary.
- Student Inclusive Conferences (SIC) currently 4 schools, adding in 8 schools
 - These are different than parent/teacher interview.
 - SIC this is driven by the student. Child, parent, teacher (sometimes ELL, etc.) Child starts with what they learned, what they are working on, and where they are going. By end of conference a goal is set with everyone as to what the child will be working towards.
 - [Video Link Provided Here](#)

Q: Is there a document that the parents are provided

A: Yes, parents are provided details and outlined goals that they are working on

Q: What is the schedule for this

A: no different than parent teacher schedules to do this. There is flexibility around this. All parents to have an opportunity to attend

Comment: Conferences are spread out over a 2-week window for elementary so parents have a chance to attend. Teachers save time so they don't have to write out long details in a report card. (goal is within 2 years to have schools doing this).

Q: What would be the first year the transition would be made from proficiency scale to letter grades

A: proficiencies were moved into first year ie grade 8 where 9 was optional. Kids at 10-12 have always used letter grades

Comment – how has the transition gone for kids going back to letter grades. What are the learning outcomes from this? Some kids will never have had letter grades, is someone reviewing the effects of the transition back.

Q: Is this increasing parent involvement / engagements in the learning process?

A: Yes! Lots of feedback received (first school was RC Garnet) they learned far more about their own child on what they do daily

Q: Are other provinces moving to this?

A: There are others, not all, but some are. It is not consistent. 10-12 doesn't look like it will move away from grades so students can transition if they move out of province, into province and/or post-secondary.

New category added: insufficient evidence if students can't demonstrate that they understand. They would be given more time to meet the requirements.

Q: is the failure rate higher in 10-12

A: this hasn't changed in anyway; seems to be consistent.

Proficiency scale review (Emerging, Developing, Proficient, Extending) these should not be translated to grades. These levels are not equal in terms of their size. They could spend longer in emerging and developing rather than other categories, but are still taking time to work on the learning.

The goal for all students is proficient (not extending) this means they understand and they meet the standard of the ministry in relation to the Learning Standards of the curriculum.

Extending – this looks different for everyone. Gets the child to go deeper. It does not mean the next grade level. It means you can expand, inquire deeper and have a greater understanding of something. It doesn't mean bonus marks and doing more. This is not the goal for all students.

Developing – is growing consistency. Not failing. They child is growing and needs help to become proficient

Emerging – student not yet demonstrating learning in relation to Learning Standards and they are beginning to understand but may not be consistent.

Q: If a student approaches a teacher to ask what it takes to get extending. Should teachers be able to explain this and develop a plan for the student

A: This is what we would expect; however, the teachers are still learning and may not fully know yet how to do this. It would be ideal that the teacher would work with the students to do this.

Comment: Students looking to achieve extending. How can we help them achieve this. Some teachers don't seem to be providing this. The child should have the opportunity to extend if they are seeking additional items. It's a journey. It's not doing extra items, it's about a deeper understanding. No pressure on a child to be extending. It should be about additional opportunities to learn.

6. Report: Joel Neufeld, Trustee

Trustee Neufeld introduced as the new Board of Education representative to DPAC. DPAC President, Alicia Rempel, thanked previous representative Trustee Ward for his time with DPAC and welcomed Trustee Neufeld to the meeting.

Nov 8th inaugural BoE meeting. 1st board working session has been done. Updating of the Aboriginal Education Enhancement agreement is underway. Dec 1-3 BCSTA academy review of roles / responsibilities. Attended Alice Brown Remembrance Day ceremony.

7. Superintendent Report – Brian Iseli, Secretary Treasurer

- Mal is at a conference, so Brian will step in.
- Lock down at Walnut Grove Secondary. Staff and students responded well and it went quite smoothly. It was lifted quite quickly. It was traumatic for some staff and students and are debriefing with RCMP. District has decided to hire an outside agency to see what we can learn from this. It's an emergency response agency that will come in. It has started and we should see some recommendations to come out of this. Four new members to onboard so lots of learning going on.
- Friday Nov 18th design / assessment day.
- Late starts – power outages have gone on in some schools. Some schools were able to open at 9:30. LSS was closed today LEC did get back open today, and notifications were sent via social media and communications were expedited to parents
- In the last year of the strategic plan. It's the road map for the district and playbook for trustees / district to support students and staff. It was done four years ago and Mal will return to consult with DPAC and the board to develop the plan for the next four years.

Q: Brookwood Police incident – The parents were given general information and didn't know what went on. The nature of the incident should be highlighted. Parents were frustrated to get a generic email that said there was an incident and it has been resolved.

Q: JKE is only a few minutes from WGSS. Parents were not informed about what is going on and that they went into a soft lock down until well after school had ended. More parent communications.

Comment: as a first responder it's hard to deal with the situation at hand and at the same time communicate with parents. Recommendation to bring this to a communications committee on how to get word to parents right away (Jenn and Tisha on the communications committee) Share your thoughts and concerns around how you are communicated with during an event. Please email info@lang-leydpac.ca

8. Old Business

A. Tax Receipt process – Brian

Review of original motion (October 21 2021 general meeting) - have DPAC advocate for the SD35 school district to accept, hold and disperse tax receipt-able donation on behalf of PAC fundraising efforts without charging any fees or additional costs.

Review of other school districts vs. Langley

- Shared link on comparably sized districts and their accounting staff numbers. See list below
- Review of donation form and tax receipt process. When the form is completed, it will go to the Assistant Secretary Treasurer. They will take on donations of \$1,000 or more. (note: last meeting it was discussed as \$5,000)
- SD needs to know the specific fundraising effort; it must be defined and pre-approved by the principal. (see SD35 admin procedures #520 for fundraising)
- This will cost the school district money to do this. They have agreed to absorb the costs, it just won't be deducted from the money that is donated.
- The donation would not go into the PAC account. It would go to the school account and set aside for the specific fund
- You can't get a benefit for what you contribute (ie Grad fundraising where child gets a benefit)
- The idea is if a campaign is for a "new playground" this could work

[Admin Procedure 50 Document Link Here](#)

[Draft Donor Form for Tax Receipt Found Here](#)

Here are the accounting department sizes for our district and a few other districts (not including Assistant Secretary Treasurer):

Langley (~24K students)

2 x Managers
1 x Schools Accountant
1 x Schools Accounting Clerk
2 x accounting clerks

Total = 6 staff

Burnaby (~25K students)

Director of Finance
2 x Managers
1 x Finance Officer
2 x Junior Accountants
1 x Senior accounting clerk
2 x Accounting Clerks
1 x School Accounting Coordinator

Total = 10 staff

Abbotsford (~20K students)

Director of Finance
2 x Managers
3 x accounting assistants
2 x Senior accounting assistants

TOTAL = 8 staff

Chilliwack (~15K students)

2 x Managers
4 x accounting clerks

Total = 6 staff

Coquitlam (~32K students)

3 x Managers

3 x Assistant managers

2 x Senior accounting clerks

5 x accounting clerks

Total = 13 staff

Q: How come 58 districts (out of 60) in the province issue tax receipts

A: The main reason, those School Districts will accept and take this on as a cost. We might have to add staff members to take this on and this would be an unbudgeted item.

Other school districts are set up differently. 20 years ago, the Langley School District created a Charitable Foundation for the purpose of fundraising and managing donors/donations and tax receipting. School cash online can accept donations. It's the software in the background that has to manage the funds and issue the tax receipt that would cost the district around \$35,000 to add on (plus additional staff as reported in the October meeting) for a rough estimate cost to the district of \$100,000.

Follow up Comment: Advocate for clean water fountains / lead pipes. This should not be a PAC initiative. You need to advocate to your principals to have fixed. PACs are fundraising for things that should be deemed a necessity.

DPAC Response: Yes, PACs should not be funding items such as that. This is the first process. Take this form back to our PACs along with the process and the understanding of the costs associated with asking this of the district. If we need to discuss this further, we can do that.

9. New Business

A. Supporting learners with special needs and diverse learning – Resha

Approx two years ago we held a meeting where Michael Morgan presented and it was very well received. We are proposing to separate out between 2-3 meetings instead of one meeting to ask questions.

Communication will go out by email to DPAC reps seeking feedback and what parents are looking for from these meetings (Jan / Feb Meetings)

10. Executive and Committee Reports:

A. President's Report - Alicia Rempel

Chantale and Alicia will attend BCCPAC Leadership conference. It's a provincial conference to see how other DPACs are learning / developing. We will hear from the Ministry of Education and Child Care along with some other presenters and have a chance to liaise with other DPACs

DPAC does a lot of work with other PACs. Brookwood came to DPAC with some challenges around student vaping and we were able to connect them with the Healthy Schools Nurse to offer resources, sessions and education pieces for students/parents. Kudos to their PAC for doing some great work around the health of their students!

Social media posts – We have been trying to share PAC info, please feel free to tag DPAC and we can reshare!

DPAC participated in the Affordability Fund planning - the district does have a plan and this will be shared with schools shortly. We went through a comprehensive consultation process where DPAC was consulted and hopefully, your Principal engaged your PAC as well. We can

be really proud of the process our district took. Families and schools will benefit from these funds. Details pending!

B. Treasurer's Report – Jodi Stiglic

Review of accounts General, Gaming and EFT Account.

Reminder Food safe and BCCPAC payments can be claimed via DPAC and reimbursed!

Send your cheque rec and receipts to treasurer@langleydpac.ca

Thank you to SD35 for the \$8,000 annual contribution to support us in supporting parents and PACs!

C. Committee Reports (Attached if applicable)

11. Announcements

A. Next DPAC Meeting: January 19th 2023 – online TBC with flip flopping there

B. Next School Board Meeting: November 29th 2022 ~ 7pm

12. Adjournment 9:57pm



DPAC General Account

October 31, 2022

Income	Actual
Opening Bank Account Balance	\$23,095.46
Service Charge Reversal	\$4.95
Total Income	\$4.95

Expenses	Actual
Chq 468	75.00
Monthly Plan Fee	\$4.95
Total Expenses	\$79.95
Account Balance	\$23,020.46

Cheques not yet cleared.

<u>Chq#</u>	<u>AMT</u>
Chq 470	50.00
Chq 471	60.00
Chq 473	104.95

TOTAL	\$214.95	\$22,805.51
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DPAC Gaming Account

October 31, 2022

Income

Actual

Opening Bank Account Balance	\$4,743.10
Gaming Deposit	
Total Income	\$4,743.10

Expenses

Actual

Service Charge	\$1.95
Total Expenses	\$1.95

Account Balance

\$4,741.15

Cheques not yet cleared.

Chq 122	\$341.25
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TOTAL	\$341.25
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Funds Remaining:

\$4,399.90

DPAC Committee Reports 2022-2023 School Year

DPAC sits on various committees. Below is a summary of any meetings attended in the previous month.

Langley Children Committee (Sept 15, Nov 17, Jan 19, Mar 16, May 18) assigned to: Tisha Krafte

September 15th 2022:

The committee is focused on supporting parents and families through virtual workshops at this time.

Nov 17 – DPAC couldn't make it

Emergency Preparedness Committee (November 28, January 23, March 27, May 29) - assigned to:

Resha

Communications Committee (Oct. 11, March 7, May 9) - Assigned to: Jenn Pyper & Tisha Krafte

October 11 attended by Jenn Pyper & Tisha Krafte

COVID-19 UPDATE -Moving away from all protocols

EMERGENCY PHONES - Ensuring the schools have an emergency phone in case of power outages.

SD35 CONNECT APP- working on this communication tool. More information to come.

LGBTQ+ (Nov 28, January 23, May 8)- Assigned to: Jodi Rae Stiglic & Kristen Faulkner

November 28, 2022

Committee Name Change: The Committee name change request (from “LGBTQ+” to “2SLGBTQ+”) will be presented to the Board in January 2023.

Diversity and Respect Week takes place in the final week of February, and both district-wide and school-based activities are being planned. School GSAs will be contacted to solicit student input and ideas.

Guidelines: The review and update of the Guidelines document (“Langley School District: School Support for Gender Diverse Students”) is nearing completion. This is a living document that will be revised as needed to update language and best practices. Planning forms and adjustments to the MyEd platform are being developed to ensure consistent and affirming support for students.

Gender neutral washrooms: All schools have been surveyed to identify current and potential facilities for gender neutral washrooms, and to determine where additional work is needed to provide these facilities. To support long term planning, research about current practices and facilities in other districts, and potential Ministry support for retrofits, is ongoing.

Next meeting: January 23, 2023 at 4pm.

Board Report

January 20, 2023

Attendees:

- Woody Bradford
- Marcello Moino
- Mike Pue
- Candy Ashdown
- Donna Robins
- Katie Pearson
- Janet Stromquist
- Julie Allen
- Kelly Sears
- Lekeyten
- Brian Coleman

Guest:

- Mal Gill

TOPIC DISCUSSED:**Presentation of Strategic Plan**

Superintendent Mal Gill shared a presentation on the renewal process for the strategic plan and shared some of the achievements over the length of the past strategic plan. Following the presentation, feedback was requested around what should be included in the future strategic plan, as well as how can the Strategic Plan connect with the Aboriginal Education Enhancement Agreement (AEEA) in a more explicit and collaborative way. Discussion followed regarding various opportunities and programs in the District that will help and support students on their educational journey, including after they leave the K-12 system. Ya:yəstəl' is appreciative of the District working to bring the AEEA into the strategic plan, given that it is such an important document and now will be seen more broadly.

Attendees:

Lisa Lainchbury	SD35 Assistant Superintendent, Chair
Magdy Ghobrial	SD35 District Principal Wellness & Diversity
Jessica Bain	SD35/LPVPA
Holly Dickinson	Trustee – Board of Education
Amanda Dornan	CUPE 1260
Jodi-Rae Stiglic	DPAC
Kristen Faulkner	DPAC
Janine Orlando	LTA/Middle School Counselling
Marcela Villaca	Restorative Action Program - CJIBC

Regrets:

Carey Schafer	CUPE 1851 President (acting)
Chief Marilyn Gabriel	Kwantlen First Nation
Darren Storesley	LTA
Marla Coulas	Secondary School Counselling

1) Welcome & Introductions**2) Guidelines Draft and Name Change Form Update**

- Guidelines Draft has been finalized and the completed documented being updated. The only remaining edit is linking in the name change form. We are waiting on updates from the Ministry regarding the name change form, and connecting it to MyEd. The meeting with SOGI and Ministry of Education will tell us more.

3) Washrooms

- Costing for LFA and Vanguard in process.
- Survey went out on access to all schools.
- Most schools have at least one gender neutral washroom. One did not - LEC.
- LFA needing staff washroom.
- Change areas for PHE/Gym were a focus for the second Survey.
- All information gathered and in process - further action to be determined.
- Vast majority of K-7 students don't change anymore.
- All middle schools have gender neutral changerooms that are close to the gym

4) Committee Name Update

- Gone through a number of meetings, in discussing that it should shift to 2SLGBTQ+. Our committee wanted it in the name itself not just referred to in the (+). Finalization pending. Once this happens the agenda will reflect this. Is it worth looking at including IA? We would have to go through the steps again. Right now, it's been submitted. It was part of the conversation last year. Do we want to open the conversation again? BC Fed has it in their name. At this time, we decided not to reopen this.

5) Committee Membership/GSA's

- How do we get our school GSA's more involved in giving us feedback, us listening to feedback, and connecting GSA's? GSA's are now more intertwined within schools than they were when the District GSA meeting took place.
- The work we do is to ensure student voices are being heard. How do we make sure we connect with students and get their voices heard? Us creating the structure, create the event so then they create the structure to give us feedback. Youth forum? Could involve the Hub, Foundry, the GSA's themselves. GSA in another District. First step - send info out, gather from GSA's, ground up, see what schools need and what they're ready for.
- Elementary kids would need something different. Start with secondary and monitor with other grade groups. Secondary can then act as leader to the middle and then to elementary.
- Staff playing hosts to other people to get them started.
- Something to go out to GSA groups - structure of what happens when there is hate mail, homophobic situations - ensure safety in our schools. Could there be an ally or supporter to attend? Circle of love. We show what we represent daily.
- Creating a comfortable space - Restorative Action is more than happy to help with that.

6) Diversity and Respect Week

- Go over the resources the District will be supporting sites with.
- Diversity binder share out.

Meeting adjourned.

Next Meeting: May 8, 2023 - 4:00pm

Integrity, Excellence, Courage, Community

Present:

Lisa Lainchbury	Chair/Assistant Superintendent of Schools
Iha Hayer	District Vice-Principal
Mike Morgan	Director, SD35 Learning Support Services
Mike Pue	District Principal, Aboriginal Education
Jessica Bain	Vice-Principal, Langley Fine Art Schools
Tara Henry	CUPE 1260
Loren Roberts	Encompass Support Services Society
Jenilee Wood	Inclusion Langley
Tamira Burton	Fraser Health – Langley PPH
Janine Orlando	LTA
Deanna Stobbe	Ministry of Children & Family Development
Sarb Rai	Trustee

Regrets:

Magdy Ghobrial	District Principal, Wellness and Diversity
Elise Rehnby	LPVPA
Chief Marilyn Gabriel	Kwantlen First Nation
Elva Morrison	CUPE 1851
Katie Pearson	Lower Fraser Valley Aboriginal Society
Sanjeev Nand	Langley Community Services Society
Resha Sabti	DPAC

- Welcome – Lisa Lainchbury**
- Acknowledgement of Traditional Territories**
- Overview and discussion around Ensouling our Schools - Lisa**
- Admin Procedure 356 – Mike Morgan**

Gave overview around AP365 which is being implemented as a result of feedback from parents and other stakeholders when students were removed from learning for disciplinary reasons. Ombudsperson stated discipline procedures need to be updated. Discussion around a more restorative action type procedure be in place as there may be other factors such as cognitive impairment or language barriers involved.

Goal for AP365 is: To provide clarity for families around the process for student absenteeism – related to the function of the behaviour.

- To ensure multidisciplinary team is supporting learners.
- To be designed to provide accountability and a process for reintegration.
- To allow proactive planning to address system wide unnecessary exclusions.
- To provide schools with specific instructions around response to behaviours.
- To provide a mechanism for the District to know when reintegration is delayed.
- To clearly define different categories for learners that require reintegration:
 - Partial day programming
 - Reset days
 - Temporary full day

Discussion:

Procedures like this exist across the province and the Ministry is collecting data around how each School District is tracking data. Of note, the word “**exclusion**” has been identified as problematic in itself.

Clarification: This is an Admin Procedure not a policy. The hope is to provide a supportive approach for identified groups including (but not limited to) children in care and Indigenous youth. Mike Pue and Iha Hayer are involved with this.

Tuesday, January 31st at 7:00pm there is a Community Information session at the SBO to discuss AP365.

5. Diversity and Respect Week - Jessica Bain

Jessica Bain spoke. Diversity and Respect week is February 20th – 24th. This week was established in 2017 to coincide with Pink Shirt Day to celebrate our diverse student population in a caring, welcoming, and inclusive way.

Theme this year is “We All Belong”. World maps and stickers were distributed to Middle/Secondary schools. Students can place stickers on the map indicating their origins. Crayola’s “Colors of the World” crayons will be distributed to elementary schools with a smaller version of the map. T-shirts will be available again this year (info to follow).

6. Aboriginal Education – Mike Pue

Mike Pue discussed the “Aboriginal Education Enhancement Agreement” which is based on the principals of learning/aboriginal ways of knowing and learning.

The goal: To establish trusting and respectful partnerships between schools and the aboriginal community. To work together to create strength based personalized learning that respects aboriginal history, culture and values and nurtures a sense of belonging for all aboriginal students. To ensure SD35 has these goals integrated in documents such as the strategic plan.

February 2020 was the original start date for the revisions/updating but was postponed due to Covid. Plans were revitalized in October 2022 with a Youth Forum held at Newlands, Community nights held at REMSS and an invitation for feedback online. A lot of work has been done and continues around 2 key questions:

- (1) How can we build a sense of belonging
- (2) What is the success rate around attendance and graduation of aboriginal students.

Topics/themes discussed during the youth gatherings:

- What does your school do to create a sense of belonging?
- What can be done to build a sense of belonging?
- What can be done to build a sense of safety and comfort?
- What does success look like?

Next Steps

In the process of compiling the feedback and forming a subcommittee to look at this. There will be a document signing ceremony when the new Agreement is completed. Target date is September 2023.

7. Final discussion/sharing

Brief general discussion.

Next meeting: April 24, 2023

Meeting adjourned

Attendees:

Marcello Moino	SD35 Assistant Superintendent, Chair
Jo Abshire	SD35 Communications Manager
Megan Duke	SD35 Occupational Health and Safety Manager
Karen Wagner	SD35 Manager, Energy, Environment & Special Projects
Joel Neufeld	Board of Education - Trustee
Neil Powell	LPVPA
Tanya Kerr	LTA
Resha Sabti	DPAC

Regrets:

Tristan Schaufler	SD35 Director of Facilities, Transportation, and Capital Projects
Shawna Lorrie	DPAC

Welcome/Opening

Land Acknowledgement – Marcello Moino started the meeting with the acknowledgment of the territories on which the Langley School District resides on.

Introductions – All committee members briefly introduced themselves.

Agenda – Marcello provided an overview of the agenda and gave committee members an opportunity to add anything further to discuss.

Administrative Procedure 458 Appendix B Update – Marcello Moino presented a draft of Administrative Procedure 458 **Appendix B** which included edits and additions to the existing Administrative Procedure. The revisions were connected to the members of the committee as well as the minimum expectations for the number of meetings. After this review, Marcello Moino would be sharing this draft and feedback with the District Leadership Team (DLT).

Questions from the committee included when the draft would get adopted and when could new members be invited to join the meetings. Marcello Moino explained it would go back to the DLT for final adoption and information to be shared with the committee at the next meeting.

Controlled Release of Students – Marcello Moino provided an update on the controlled release of students and has mentioned that more schools within the WGSS family of schools have completed the drill. The District will get feedback from schools that have completed it. He explained next steps, the goal is to complete all elementary schools by the end of the school year and Secondary in 2024 and beyond. As part of this process, Marcello said he would check in with other Districts to see how they conduct controlled release of students for secondary school students.

Emergency Radios – Marcello Moino outlined that twelve (12) schools are left to complete their testing. There have been persistent issues with some schools communicating from inside their building and could not hear the message that was sent from the school district. He explained how a large antenna was put up at the school board office in the past and that resulted in improvements. As a solution to those schools experiencing problems, one option could be a small antenna which cost \$250. If those antennae do not work, an alternative could be to install an antenna up on the individual school roof for \$2500. The District will look into which solution would work best before purchasing the equipment.

Question from Resha Sabti, why are some antennae better than others? Marcello Moino explained some potential reasons as to why they aren't working, including the steel on roof, concrete offices, environmental factors beyond the District's control.

Jo Abshire shared some information about radios which was learned in the SBO's Emergency Preparedness in-service held earlier in the day. She said it was suggested to test the radios in muster stations (outside) and to ensure schools have car chargers or some sort of plan to charge the radios in the event of power outages in an emergency. She also explained the suggested need for an additional radio channel. One radio channel for each assistant superintendent's group of schools. Marcello Moino added that the Maintenance department raised the idea of ensuring white fleet have emergency radios. All of these ideas will be considered by District staff.

Resha suggested to consider charging sources other than parked cars in schools, such as solar power source, or other things. Marcello to investigate further.

Internet Outages/School Phone Line Outage – Jo Abshire provided an update on emergency phone line testing. There are eight (8) schools which still need to test their emergency phone lines and the District has followed up with them. The school board office's emergency phone line has been set up and tested. The IT and Maintenance Dept emergency phone lines are in progress.

As part of this discussion, it prompted the committee to question if a member of IT needs to be on the Emergency Preparedness Committee. Marcello Moino will look into this.

Question from Resha Sabti on why is it taking some schools long to test their phone lines. Jo Abshire explained it could be a variety of reasons such as they have tested it but have not reported it as having been completed, or they may have misplaced their phone (handset).

EOC Training and Simulation – Megan Duke gave an overview of the training which was provided by former Vancouver School Board Health and Safety Staffer Collette O'Reilly. The training included the purpose of the Emergency Operations Centre (EOC), the establishment and explanation of roles. In the training, staff reviewed roles, learned about their own role, and it was an opportunity to reassign roles.

The training prompted Megan Duke to look into the school board office's generator, its capability, including whether or not it would maintain wi-fi infrastructure. She also shared the idea of developing an alternate location for setting up the EOC in the event there was damage to the existing building/boardroom.

Marcello Moino outlined the next steps include finalizing roles and back-ups based on feedback from the meeting, the creation of EOC binders with to-do lists for individual own roles. He mentioned schools will also need to have their own "to-do" lists. Marcello made additional comments of the "Do not Disturb" function on cell phones and how EOC members should be advised to turn off this function as they are not helpful for callouts to EOC members in emergencies.

Marcello Moino closed the meeting asking participants to bring suggested goals for the next meeting.

Question from Resha Sabti about Emergency Preparedness Kits in schools – what is the responsibility of schools/PACs for emergency preparedness kits?

Karen Wagner explained the history of the grab and go bags for each school. As she explained, a few years ago the committee set a standard of a bare minimum list of items. Teachers are responsible for the red bags. Based on her experience, Resha Sabti expressed some inconsistency with the contents of bags and supplies for the emergency procedures.

Next Meeting: March 27, 2023



**MINUTES OF THE
ADVISORY DESIGN PANEL**

**HELD IN TIMMS COMMUNITY CENTRE
MULTI-PURPOSE ROOM #2**

**WEDNESDAY, July 13, 2022
AT 7:00 PM**

Present:	Councillor Rudy Storteboom (Chair) Councillor Nathan Pachal (Co-Chair) Wendy Crowe Matt Hassett Leslie Koole Johnnie Kuo Chad Neufeld Scott Thompson Cst. Peter Mann
Absent:	School Trustee Shelley Coburn Clark Kavolinas Ella van Enter
Guests:	Councillor Albrecht
Staff:	C. Johannsen, Director of Development Services R. Beddow, Deputy Director of Development Services A. Metalnikov, Planner P. Kusack, Deputy Corporate Officer

The Chair began by acknowledging that the land on which we gather is the traditional lands of the Coast Salish People including the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations.

1) AGENDA

Adoption of the July 13, 2022 agenda.

It was MOVED and SECONDED

THAT the agenda for the July 13, 2022 Advisory Design Panel be approved.

CARRIED

2) **MINUTES**

Adoption of minutes from the June 22, 2022 meeting.

It was MOVED and SECONDED

THAT the minutes of the June 22, 2022 Advisory Design Panel be approved as circulated.

CARRIED

3) **DEVELOPMENT PERMIT APPLICATION DP 07-22** **ZONING BYLAW AMENDMENT APPLICATION RZ 04-22**

Proposed 6-storey, 84-unit apartment development located at 5302 – 200 Street; 20011, 20021, 20031 – 53 Avenue; 20030 – 53A Avenue.

Mr. Anton Metalnikov, Planner, spoke to the staff report and provided a brief overview of the Development Permit application.

There was a brief discussion about three single family homes located north of the subject properties and there was an inquiry if they would be orphaned if this development proceeds as proposed. Staff noted that if the three properties are assembled, the development would be large enough to proceed on its own.

The applicant team entered the meeting:

- Fred Adab, Architect, F. Adab Architects Inc.
- Gurvinder Dhillon, Developer, Red Cardinal Homes 2021 Inc.
- Karamveer Dhillon, Developer, Red Cardinal Homes 2021 Inc.
- Rod Maruyama, Landscape Architect, Maruyama & Associates
- Aman Grewal, Civil Consultant , Centras Engineering Ltd.

Mr. Adab presented the application, providing an overview of the development with details about the following:

- Project context
- Floor plans
- Site Access
- Pedestrian Access from 53 Ave
- Landscaping
- Amenities
- Underground parkade/ Recycling/Garbage/ Bike Storage
- Unit mixes: Studio, 1 bedroom, 2 bedrooms, 2 bedrooms & den, 3 bedrooms. Recessed 6th floor
- Roof plan
- Project statistics, rezoning requirement, no variances

- Renderings
- Façade
- Elevations
- Building materials, colours, exterior finishes
- Shadow analysis
- Sustainability and green measures
- CPTED report and incorporation of recommendations therein

Mr. Maruyama provided information on the landscape plan identifying the following:

- Planting buffers
- Access
- Fencing
- Bike parking
- Paving stones
- Individual privacy planting/ambiance
- Dense, tiered plantings
- Coniferous and deciduous plantings
- Walkways & courtyard
- Landscape lighting throughout the site
- Green roof

Mr. Grewal provided information about the proposed offsite works including a multiuse path, sidewalks, and stormwater management.

Panel members provided feedback on the form and character of the development and discussion took place about the following:

- The north face was lacking the same character as the other three sides of the building. It needs more attention.
- The use of brick was favoured, suggested that the colour could be darker.
- Large decks were very nice, although could use more cover.
- A suggestion was made to wrap the black colour around the back.
- Balcony privacy is important. With just a glass partition between the units it isn't very private. A suggestion was made to make the transition between spaces more opaque or use an aluminum product to improve privacy.
 - The applicant noted in terms of the roof and decks they can extend the overhang to cover a portion of the roof decks.
- West elevation from 200th Street has a lot of massing in a light colour, suggested picking up a darker colour at the base to enhance the view from 200th Street. Bracket the light colour in dark colours.
- Consider moving the accessibility parking closer to the elevator in the south drive isle.
- North side has too much grey and white

- The narrowest part of the building facing 200th Street is very monolithic and it will be viewed the most due to high volume traffic from that side. Any surface treatment to break up the column would be beneficial.
 - The applicant noted that more windows could be incorporated to break it up
- If building air conditioning and heat pumps will not be incorporated at the development stage it was strongly encouraged that vents be incorporated to allow the installation of portable air conditioning units in the individual residential units.
- Consider going above the building code for sound proofing for units where living rooms are back-to-back with a bedroom of the neighbouring unit to minimize the sound transfer.
- Consider roof treatments that minimize noise transfer from rooftop decks to lower residential floors.
 - The applicant noted that a heavy insulation will be used but agreed to add one layer of drywall to assist with reducing noise transfer.

The following additional comments were made:

- The building will be strata market housing
- EV charging stations have been incorporated
- Parking ratios are consistent with shoulder rates being brought forward in the new zoning bylaw
- All units / corridors are accessible by ramps to/from the lobby and the elevator
- The green roof will have automated irrigation with a moisture sensor to allow for adequate irrigation. Materials are low profile and tolerate green roof conditions well.
- The whole site is fenced with gates, and windows are secure.
- Visitor parking spaces are in the parkade, which is secured with gates
- There is no street parking in front, delivery trucks must enter the property from the rear to access the loading bay
 - Staff noted that there may be an opportunity for on street parking on the eastern side of the property.
- Every parking spot has conduit to allow for future EV wiring.

The applicant team left the meeting.

Panel members further discussed the following:

- Shadow studies are intended to determine shadows on parks and outdoor public amenities not on private property.
- Staff will check with Engineering if the proposal goes to a public hearing to determine if other properties are building the multi-use path on 200th Street now or later.

The Panel compiled a list of recommendations for the applicant.

It was MOVED and SECONDED

THAT

1. The ADP receive the staff report dated June 28, 2022 for information; and
2. The ADP recommends the applicant give further consideration to the following prior to the application proceeding to Council:
 - a. Review opportunities to revise the north and west elevations to create a more cohesive façade with additional visual interest on the northwest façade
 - b. Enhance balcony weather protection
 - c. Provide more opaque balcony separation screens for additional privacy
 - d. Improve the accessibility of the outdoor area to the north
 - e. Move accessible parking spaces closer to elevator lobby
 - f. Consider the comparative benefit of the green roof in relation to solar panels (including pre-wiring) and other heat gain mitigation, and review it for financial, operational, and maintenance feasibility
 - g. Consider providing venting/ducting to facilitate portable air conditioner installation by residents
 - h. Review sound attenuation enhancement opportunities, with regard to street noise as well as between units with living room/bedroom interfaces and overhead decks and consistent with applicable OCP DP Guidelines

BEFORE THE QUESTION WAS CALLED staff noted that they will discuss the maintenance issues and associated costs that could arise with the proposed green roof.

THE QUESTION WAS CALLED and same was

CARRIED

4) NEXT MEETING

To be determined.

5) **ADJOURNMENT**

It was MOVED and SECONDED

THAT the meeting adjourn at 8:35 pm.

CARRIED



ADVISORY DESIGN PANEL CHAIR



DEPUTY CORPORATE OFFICER



JOINT SCHOOL DISTRICT NO. 35 / MUNICIPAL LIAISON COMMITTEE

Wednesday, May 11, 2022 at 8:30am
Township of Langley Civic Facility
Via Zoom



MINUTES

Present:

Councillor Blair Whitmarsh (Co-Chair)

School District No. 35:

David Tod, Trustee
Marnie Wilson, Trustee
Brian Iseli, Secretary Treasurer
Mal Gill, Superintendent

Township of Langley:

Councillor Eric Woodward
Mark Bakken, Municipal Administrator
Ramin Seifi, General Manager, Engineering and Community Development
Jason Winslade, General Manager, Administration and Community Services
Corene Quin, Recording Secretary

Regrets:

Trustee Rod Ross
Councillor Steve Ferguson

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Joint School District No. 35 Municipal Liaison Committee May 11, 2022

Moved by Trustee Marnie Wilson,
Seconded by Trustee David Tod,
That the Joint School District No. 35 Municipal Liaison Committee adopt the
agenda and receive the agenda items of the May 11, 2022 meeting.

CARRIED

B. ADOPTION OF MINUTES

**1. Joint School District No. 35 Municipal Liaison Committee
January 26, 2022**

Moved by Trustee David Tod,
Seconded by Councillor Eric Woodward,
That the Joint School District No. 35 Municipal Liaison Committee adopt the
Minutes of the January 26, 2022 meeting.
CARRIED

C. PRESENTATIONS

D. ITEMS FOR DISCUSSION

1. Recreation / Parks

On behalf of Councillor Steve Ferguson's email Mark Bakken reported that with respect to the shortage of lifeguards in the lower mainland, the City of Richmond have been working with Richmond School District in developing a curriculum-based program for students to achieve credits through a program to qualify as lifeguards. City of Richmond referred the following motion. *That staff look into the training and hiring of more lifeguards and instructors, and creating a program to support the training cost for low income Richmond people or Richmond youth from low income families.*

Councillor Eric Woodward reported that he is interested in revisiting the discussion regarding property for playing fields for the School District. It was suggested to start the conversation with respects to land costs and developing costs of the playing fields.

2. Traffic Safety for Students

Trustee David Tod asked for an update with 200 Street and 76 Avenue bus stop.

Ramin Seifi reported that the first phase of the signalization of this intersection was proceeding according to plan, and as previously reported, scheduled for completion this summer in conjunction with development applications in the area. Further improvements will be implemented as part of future phases also in conjunction with development or otherwise as approved by Council based on availability of land.

Trustee Marnie Wilson reported safety concerns for D.W. Poppy students walking/cycling on routes to school, such as speeds, sidewalks, and lighting during the winter months.

Ramin Seifi advised that the Township acknowledges the concerns, which have been brought to the attention of the SD/Municipal Liaison Committee in

D. ITEMS FOR DISCUSSION

the past. The subject area is rural with the associated municipal infrastructure reflecting the rural standards applicable without the urban features such as sidewalks, streetlights, etc., making the provision of these cost-prohibitive based on available resources. A plan of currently available pedestrian connections has been shared with the Committee in the past and will be re-circulated. Further, developer applications in the area could be a trigger for enhancements, subject to Council. Reference Map - Attachment A

3. School District and Township of Langley Collaboration

Trustee Marnie Wilson reported that the School District met with City of Langley Mayor and Council. A dinner meeting was held with presentations and provided the opportunity for collaboration and to share visions. This improved dialogue and was very productive. She suggested this would be helpful for the Township of Langley and School District to do same in the near future.

Discussions ensued and it was recommended for new Township of Langley Council and new School District 35 Board of Trustee to implement in January 2023, as an annual meeting.

E. OTHER BUSINESS

1. Donna Gabriel Robins Elementary

Ramin Seifi provided an update regarding the status of the park improvements adjacent to Donna Gabriel Robins Elementary School, as follows:

Despite best attempts, the provincial (FLNRO) approval is still pending, meaning that the park and associated playing fields cannot be completed in time for the September 2022 School opening, as previously hoped.

Accordingly, Township staff are currently reviewing the potential for providing an all-weather gravel surface playing field, located outside the environmentally sensitive watercourse riparian areas, if possible, for use by the public, including the student population. Staff will be providing a more comprehensive update to Mayor and Council in the coming days as part of a memorandum, considering the Council meeting dates and relatively minor costs associated with the interim works.

SD35 appreciated the update of this, and confirmed that anything that can be provided, even as a temporary measure, would be welcomed by the school community.

E. OTHER BUSINESS

2. Next Meeting Date

It is recommended that the next meeting date be scheduled for January 2023. New Township of Langley Council and new School District 35 Board of Trustee to determine date, location, and time of next meeting.

F. NEXT MEETING

Date: TBD
Location: TBD
Time: TBD

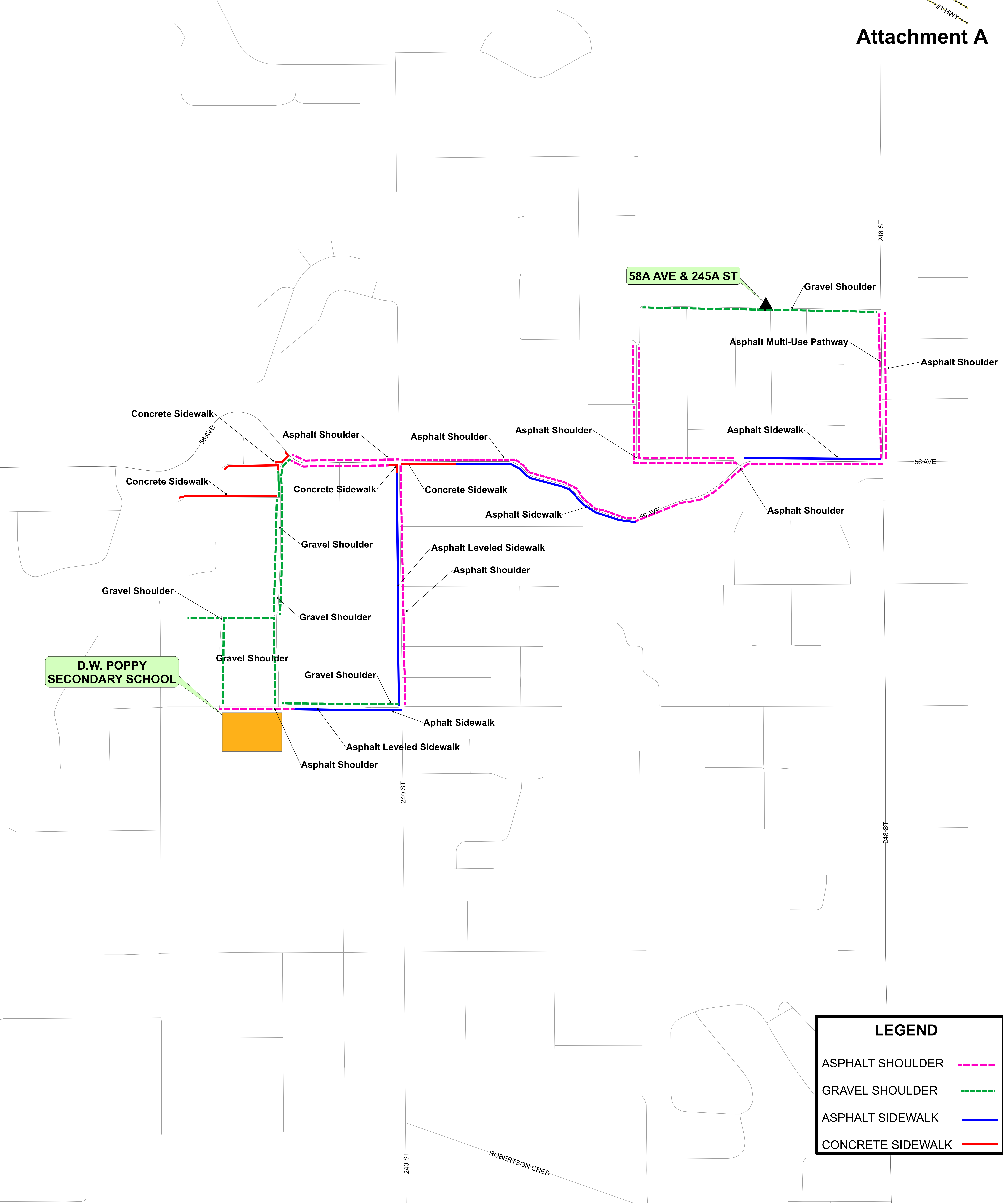
G. TERMINATE

Moved by Councillor Eric Woodward,
Seconded by Trustee Marnie Wilson,
The meeting terminated at 9:10 am.

CERTIFIED TRUE AND CORRECT:

Co-Chair

Co-Chair





RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

May 11, 2022 at 7:00pm
Langley Regional Airport
#300, 5385-216 Street
Langley, BC

MINUTES

Present:

D. Kang, (Community Co-Chair)
Councillor E. Woodward (Council Co-Chair)

A. Bayona, S. Cameron, M. Chang, S. Cook, R. Jhaj, N. Killeen, and R. Thandi

School Board Representative:

D. Tod

Guest:

I. But, Planner and Engagement Specialist, Modus Consulting

Staff:

T. Buckner, Manager, Parks Operations
J. Palframan, Recreation Programmer
K. Stepto, Recording Secretary
R. Stare, Deputy Director, Recreation
N. McGarvey, Assistant Manager, Parks Design and Development

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Recreation, Culture, and Parks Advisory Committee – May 11, 2022

Moved by N. Killeen,
Seconded by S. Cameron,
That the Recreation, Culture, and Parks Advisory Committee approve the
agenda and receive the agenda items of the May 11, 2022 meeting.
CARRIED

B. ADOPTION OF MINUTES

1. Recreation, Culture, and Parks Advisory Committee – April 13, 2022

Moved by R. Thandi,
Seconded by M. Chang,
That the Recreation, Culture, and Parks Advisory Committee adopt the Minutes
of the April 13, 2022 meeting.
CARRIED

C. DELEGATIONS AND PRESENTATIONS

1. Aldergrove Gateway

Ignatius But, Planner and Engagement Specialist, Modus Consulting, led the committee in an engagement opportunity to provide feedback on the civic space at 27030 Fraser Highway. The session included a discussion on:

- Understanding people's perceptions on Aldergrove's existing assets and gaps; and
- Generating ideas for the best possible uses for the Aldergrove Gateway Site considering Aldergrove's gaps and future conditions (population change, climate change etc.)

D. REPORTS

1. Co-Chairperson's Report

Councillor Woodward provided the following update:

- The Canadian Premier Soccer team, Vancouver 2023, is coming to the Langley Events Centre as their home base in 2023.
- The Canadian Track and Field Championships will take place at McLeod Athletic Park from June 22-26, 2022.
- The 7 Generations Cup, an Indigenous hosted Pro Skateboard Contest, will be held at the Langley Events Centre from June 10-12, 2022.
- Council adopted a Notice of Motion regarding placing a hold on completing playing fields before the parking lots at Yorkson Community Park. Staff will provide a presentation to Council before the summer break.

E. CORRESPONDENCE

F. WORK PROGRAM

1. Seniors Programs and Services

James Palframan, Recreation Programmer, provided a presentation on Seniors Programs and Services in the Township. He provided the following information:

TOL Philosophies:

- Removing barriers where possible;
- Opportunities for skill development;
- Encouraging healthy lifestyles;
- Connecting older adults to community services;
- Older Adult terminology – strive to provide programs to all people, - ask that registrants look at the type of program, the time of day etc.

F. WORK PROGRAM

Pre-pandemic successes:

- The TOL offered a variety of programs and classes that were geared towards older adults on land, water, and ice.

Current and Upcoming Offerings:

- Older Adult pickleball
- Chair Yoga
- Fit for Life – low-impact class
- Aqua Fit – Deep water, Shallow water,
- Athrosize;
- Badminton;
- Fitness Centres;
- Weight Room Orientations;
- Super Senior admission rate (80+) - \$1 for drop-in;
- ACUCC Walking track - free.

Seniors Week – June 5 – 11, 2022

- Active opportunities will be available at various facilities;
- Chair yoga, Fit for Life, Badminton, Pickleball, Aquafit, Low-impact aerobics
- Senior Swim Lesson
- Additional activities and costs are dependent on grant availability.

2. Langley Outdoor Sports Advisory Group (LOSAG)

T. Buckner reported that LOSAG will start meeting again in September with the AGM where reps from all the outdoor sporting groups will attend. The group will meet on an as-needed basis following the AGM.

G. COUNCIL REFERRALS

H. OTHER BUSINESS AND ITEMS FOR INFORMATION

1. BCRPA Conference

A. Bayona and S. Cook provided a brief update on the BCRPA Conference that they recently attended. They commented on the struggle that all organizations are having with staffing issues and getting people back to attending recreation centres and gyms.

A summary of the sessions they attended is included as Attachment A.

N. NEXT MEETING

Date: June 8, 2022
Location: Parks Tour
Time: TBD

O. TERMINATE

Moved by N. Killeen,
Seconded by A. Bayona,
That the meeting terminate at 8:50pm
CARRIED

CERTIFIED CORRECT:

Community Representative Co-Chair

Council Representative Co-Chair

BCRPA Symposium Notes – A. Bayona

Day 1:

Sponsorship 101 by Nancy Owens (Coquitlam) and Mary Morrison (Abbotsford)

What is sponsorship? Effective sponsorship is about people & relationships- not about advertising or sales. And like any successful relationship, sponsorship works best when it's a partnership, and when it's a good "fit". Ensure you are getting the most out of a sponsorship - and not selling out!

**Before the event:**

- Proposal- mission and vision pairing are **very important**

- Booth & sponsorship plan
- Event plan

During the event

- Engage with the public

After the Event

- Track post event results
- Measure performance
- Content distribution

Building Positive Culture in Your Young Workforce by Nicholas Mansfield (Kelowna) & Vanessa Cumming (Fort St John)

The young workforce cares about financial stability, but they also want a purpose. And that's why building that positive culture is essential. It is important to have a **Culture** that creates a purpose for their work, navigates interaction, and fosters teambuilding for its members. When you have a positive culture you feel pride, happiness, and enjoy being present in your work environment. It provides a positive atmosphere for you and others around you.

Pillars of culture:

1. Trust
2. Autonomy
3. Availability
4. Relationships

Gallup's Employee Engagement Survey was discussed which includes the following 12 questions/statement answers:

1. I know what is expected of me at work.
2. I have the materials and equipment I need to do my work right.
3. At work, I have the opportunity to do what I do best every day.
4. In the last seven days, I have received recognition or praise for doing good work.
5. My supervisor, or someone at work, seems to care about me as a person.
6. There is someone at work who encourages my development.
7. At work, my opinions seem to count.
8. The mission or purpose of my company makes me feel my job is important.
9. My associates or fellow employees are committed to doing quality work.
10. I have a best friend at work.
11. In the last six months, someone at work has talked to me about my progress.
12. This last year, I have had opportunities at work to learn and grow.

This was a conversation starter- If you had answered yes for 11-12 questions, you were considered to be in a position of growth within your company/ organization, so you would be considered engaged. If yes was selected 7-10 times, you were in a teamwork state which means you are engaged but you are wondering if you belong. If yes was selected only 3-6 times, this shows that you are not engaged and are in a state of individual contribution. If you said yes only 1-2 times, this means you are actively disengaged and only doing the bare minimum.

*Survey has been attached in the email as well in case anyone wants to see the rest of the questionnaire.

Public Engagement: Rules & Tools for Community Engagement by Jim Diers

This workshop explored how to engage with communities as a true partner. The key point to this session was – a community is a group of people, not only one person. We must leverage our resources, support each others' priorities and initiatives, and slowly build segments of our community. We worked in groups of two with people we didn't know, and the exercise was to tell the other person your skills, passions, and knowledge. By acknowledging each individuals' strengths, everyone can contribute to their community where they can help the most. Building that community engagement is crucial and for that we must find a **Common Identity**- it relates to feeling pride from where you are from, and what you are doing- community is a manageable scale, it involves relationship building. It allows opportunity for collective action, for place-making, and for building an inclusive community. The accountability and responsibility of each person is important when building a community. It fosters the belief that together we can make a difference when we all do our part.

Day 2:

Solutions to the Challenge of Recruitment and Retention in a Pandemic & Post Pandemic World

Make sure to cultivate a positive workplace. Place suggestion boxes, let people provide you with real feedback, create expression of interests, how they would like to grow within the company/ organization. Listen to them to know what your team wants (have creative meetings- go for walks, instead of virtual or office meetings) Build relationships! Cultivate EDI (Equity, Diversity, Inclusion)

One size Fits None: Tips & Techniques to Attract and Retain Employees by Cissy Pau

One of today's challenges is finding and keeping employees. The great resignation has impacted almost every industry in 2021-2022. While there is no one right answer for this issue, we learned 5 HR trends that are affecting workplaces today and tips on how to tackle those challenges while increasing the success of attracting and retaining great staff.

1. Strong Employer Branding- **Critical**

Employer Brand: It is important to invest in the Employer Brand- this is different than the marketing brand- marketing brand is for the external people, what you want them to see. However the Employer Brand is what your employees see everyday. You have to set your culture right, and you have to ensure that all decisions are based on the company values. You want to show employees why it is a great place to work. It is crucial to portray real people, share employee testimonials, write about what is happening, and incentivize employees to continue the journey with you. Showcase what you have to offer – build strategy to communicate your EVP (Employee Value Proposition). EVP is about defining the essence of your company- how unique it is and what it stands for. It is important to build that brand awareness within your team. This is how you will gain trust and influence the decision-making process, to make sales, to get people joining your team.

Tip: Check comments on what people think about you as an employer- Indeed, Glassdoor, review, work on those- respond respectfully and claim the account.

2. One Size Fits None- Adapt policies & procedures to match!

Blanket policies NONO – they don't work anymore. You and your team have to start considering what is fair and consider each person's interests, needs, motivation, and demographics. It is time to create a personalized approach to well-being benefits where the goal is to create a culture of care that meets the needs of all workers.

Example: Bonus + Appreciation in different ways- An extra vacation week, add to RRSP, add to benefits for the future, "asking is caring".

3. Employee Well-Being Actions and Considerations

- a. Duty to Inquire- Check in with your team if something is off- it is your right as an employer.
- b. Duty to Accommodate- If anything is disclosed during conversations it is your duty to accommodate whatever is needed to ensure their wellbeing.
- c. Demonstrate compassion, empathy, and flexibility – Be there for them and support them - it is their time to heal
- d. Know the resources available- go over those with your HR team to know what options are available
- e. Corrective action after accommodation- If the employee takes time off, have a corrective conversation once the employee returns to work.

4. Creative Hiring Replaces “Post & Pray”

Attracting Talent- employees have a wide variety of opportunities and employers

- Difficult to stand out for the job you are posting
 - Use plain language
 - Ensure Job description matches current responsibilities
 - Review the requirements (is what you are asking too realistic/ needed, keep it real!)
 - Promote career pathways
 - Be inclusive (example use pronouns)
 - Build brand awareness!

Employees don’t want the traditional arrangements

A flexible work environment is a top priority for candidates. It is time to create alternative solutions- Hybrid and remote work. Higher wages in lower positions are the expectation nowadays. People believe they are qualified to do the job without proper education or experiences. It is important to manage salary progressions, to customize benefits and perks, increase time off vacation

Look into your benefits & perks

What are other companies in similar industries doing that you could potentially do as well?

5. **Increasing Labour Costs**

- Increasing minimum wage
- Higher salary expectations
- More legislative requirements
- Higher benefits costs
- Demands for more perks and fringe benefits.

Management Talent is not as strong as it used to be- it is important to let managers engage their team- remind them to be a leader not a boss.

Learning & Leading in Crisis: Promising Practices in the Pandemic

This one was more of a round table conversation. However, there were a lot of good ideas about different topics worth mentioning:

- If your company/ organization is changing/updating software- create videos and training ambassadors to assist with the transition period
- Well-being priority (HR Initiative), bring experts to have 1:1 counseling giving people the option to ask for help, and have help offered beforehand
- City of Burnaby- invested in Canadian Mental Health Association “Not Myself Today” which was created to reduce stigma around mental health at work. It is an annual subscription that has practical solutions for all employees within the workplace
- As teams are returning to work- make sure to emphasize team building to continue to build that positive culture

- City of Abbotsford, struggling to retain staff as COVID-19 restrictions are lifted and more programs are being offered. As stress levels among staff rise, the solution is to talk to the team, ask for input, ask them what was working before restrictions were lifted, what they want to keep, what they want to change, and then allow the team to be part of the solution, instead of telling them the solution
- City of Richmond created a Buddy System for people to check-in more regularly- this also promotes mental health awareness to make sure no one feels left out or alone.
- Squamish is struggling to find resources- One idea was to share staffing with Whistler. This way part timers can get more hours, and both cities can staff city programs
- City of Abbotsford + City of Vancouver mentioned having a difficult time recruiting new staff, and some suggestions came about that mainly focus on revising how the recruitment process works, understanding why people are not being called for interviews, and coaching applicants on what skills/experiences they would need to become successful applicants.

STAFF REPORT

DATE: February 21, 2023
TO: Board of Education
FROM: Brian Iseli, Secretary-Treasurer
SUBJECT: Amended Budget Bylaw 2022/2023

RECOMMENDED MOTION:

That the Board of Education approves staff to appropriate (unrestrict) the following restricted surplus amounts to balance the 2022/2023 Amended Budget:

- \$1,233,788 Internally restricted for commitments 2021/2022
- \$167,804 Internally restricted for Indigenous Education
- \$283,393 Internally restricted for COVID-19 contingency
- \$421,322 school surpluses
- \$130,000 Internally restricted for classroom furniture
- \$600,000 Internally restricted for projector replacements
- \$300,000 Internally restricted for future District capital contributions

That the School District No. 35 (Langley) Amended Annual Budget Bylaw 2022/2023 in the amount of \$331,414,661 be given first reading.

That the School District No. 35 (Langley) Amended Annual Budget Bylaw 2022/2023 in the amount of \$331,414,661 be given second reading.

That the Board of Education of School District No. 35 (Langley) approves having all three readings of the Amended Annual Budget Bylaw 2022/2023 in the amount of \$331,414,661 at tonight's meeting.

That the School District No. 35 (Langley) Amended Annual Budget Bylaw 2022/2023 in the amount of \$331,414,661 be given third reading, passed and adopted on this 21st day of February 2023.

BACKGROUND:

A draft of the Amended Annual Budget Bylaw 2022/2023 is attached.

Boards of Education are required to submit an Amended Annual Budget Bylaw in accordance with sub-section 113 (2) of the *School Act* if the Minister amends the operating grant to a district as per sub-section 106.3 (6) of the *School Act*. The annual re-calculation of a district's operating grant in December constitutes an amendment by the Minister and districts are given 60 days per the *School Act* to file a certified amended bylaw. In the Amended Annual Budget Instructions provided by the Ministry, the filing deadline is specified to be February 28 of the following calendar year, even though this date is normally beyond the 60-day period described in the *School Act*.

In order for the Board to give the Amended Annual Budget Bylaw 2022/2023 the third and final reading at the same meeting as the first two readings, unanimous approval of the Board is required as per sub-section 68 (4) of the *School Act*, referring to the passage of bylaws.

When the 2022/2023 Annual Budget was approved, a motion was made to appropriate \$770,673 of the District's unrestricted surplus to balance the budget.

In the development of the budget the following internally restricted amounts were added to the Amended Budget and will need to be appropriated to balance the budget:

Internally restricted for commitments 2021/2022	\$ 1,233,788
Internally restricted for Indigenous Education	\$ 167,804
Internally restricted for COVID-19 contingency	\$ 283,393
School surpluses	\$ 421,322
Internally restricted for classroom furniture	\$ 130,000
Internally restricted for projector replacements	\$ 600,000
Internally restricted for future District capital contributions	\$ 300,000
	<u>\$3,136,307</u>

A breakdown of these changes to the Accumulated Operating Surplus is as follows:

	<u>June 30, 2022</u>	<u>Appropriated</u>	<u>June 30, 2023</u>
Restricted Operating Surplus			
Constraints on Funds:			
Internally restricted for commitments 2021/2022	1,233,788	(1,233,788)	0
Internally restricted for Indigenous Education 2021/2022	167,804	(167,804)	0
School Generated Funds	2,622,054		2,622,054
Anticipated Unusual Expenses:			
Internally restricted for COVID-19 contingency	283,393	(283,393)	0
Operations Spanning Multiple Years:			
Internally restricted to balance 2022/2023 budget	770,673	(770,673)	0
Internally restricted to balance future budgets	2,489,351		2,489,351
Internally restricted for infrastructure replacement	107,804		107,804
Internally restricted for student capacity needs	1,500,000		1,500,000
School surpluses	421,322	(421,322)	0
Internally restricted for classroom furniture	250,000	(130,000)	120,000
Internally restricted for projector replacements	750,000	(600,000)	150,000
Future Capital Cost Share:			
Restricted for Future District Capital Contribution	630,919	(300,000)	330,919
Total Restricted Operating Surplus	11,227,108	(3,906,980)	7,320,128
Unrestricted Operating Surplus	4,000,000		4,000,000
Total Operating Surplus	15,227,108	(3,906,980)	11,320,128

AMENDED ANNUAL BUDGET BYLAW 2022/2023

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.35 (Langley) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw
2. This bylaw may be cited as School District No.35 (Langley) Amended Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached "Statement 2" showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$331,414,661 for the 2022/2023 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2022/2023.

READ A FIRST TIME THE 21st DAY OF FEBRUARY, 2023;

READ A SECOND TIME THE 21st DAY OF FEBRUARY, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE 21st DAY OF FEBRUARY, 2023.

Trustee Holly Dickinson
Board Vice-Chair

Brian Iseli, CPA, CA
Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 35 (Langley) Amended Annual Budget Bylaw 2022/2023, adopted by the Board the 21st day of February, 2023.

Brian Iseli, CPA, CA
Secretary-Treasurer

Amended Annual Budget

School District No. 35 (Langley)

June 30, 2023

School District No. 35 (Langley)

June 30, 2023

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 35 (LANGLEY)
(called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022/2023 pursuant
to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 35 (Langley)
Amended Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the
2022/2023 fiscal year and the total budget bylaw amount of \$331,414,661 for the 2022/2023 fiscal
year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board
for the fiscal year 2022/2023.

READ A FIRST TIME THE _____ DAY OF _____, 2023;

READ A SECOND TIME THE _____ DAY OF _____, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2023;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 35 (Langley)
Amended Annual Budget Bylaw 2022/2023, adopted by the Board the _____ DAY OF _____, 2023.

Secretary Treasurer

School District No. 35 (Langley)

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2023

Statement 2

	2023 Amended Annual Budget	2023 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	23,629,375	22,809,510
Adult	60,750	58,000
Total Ministry Operating Grant Funded FTE's	23,690,125	22,867,510
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	286,665,694	254,502,989
Other	835,136	797,445
Tuition	14,452,808	13,858,070
Other Revenue	7,853,958	8,901,555
Rentals and Leases	906,278	797,681
Investment Income	1,862,856	451,000
Amortization of Deferred Capital Revenue	11,112,533	10,748,866
Total Revenue	323,689,263	290,057,606
Expenses		
Instruction	267,861,134	240,149,169
District Administration	9,086,790	9,082,179
Operations and Maintenance	42,699,762	39,830,379
Transportation and Housing	2,846,436	2,768,086
Total Expense	322,494,122	291,829,813
Net Revenue (Expense)	1,195,141	(1,772,207)
Budgeted Allocation (Retirement) of Surplus (Deficit)	3,906,980	770,673
Budgeted Surplus (Deficit), for the year	5,102,121	(1,001,534)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	5,102,121	(1,001,534)
Budgeted Surplus (Deficit), for the year	5,102,121	(1,001,534)

School District No. 35 (Langley)

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2023

Statement 2

	2023 Amended Annual Budget	2023 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	249,757,092	233,356,716
Special Purpose Funds - Total Expense	57,416,264	43,966,844
Special Purpose Funds - Tangible Capital Assets Purchased	200,713	
Capital Fund - Total Expense	15,320,766	14,506,253
Capital Fund - Tangible Capital Assets Purchased from Local Capital	8,719,826	2,369,853
Total Budget Bylaw Amount	331,414,661	294,199,666

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary/Treasurer	Date Signed

DRAFT

School District No. 35 (Langley)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Surplus (Deficit) for the year	1,195,141	(1,772,207)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(200,713)	
From Local Capital	(8,719,826)	(2,369,853)
From Deferred Capital Revenue	(22,599,656)	(14,287,555)
Total Acquisition of Tangible Capital Assets	(31,520,195)	(16,657,408)
Amortization of Tangible Capital Assets	14,970,766	14,156,253
Total Effect of change in Tangible Capital Assets	(16,549,429)	(2,501,155)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(15,354,288)	(4,273,362)

School District No. 35 (Langley)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2023

	Operating Fund	Special Purpose Fund	Capital Fund	2023 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	15,227,108		152,058,330	167,285,438
Changes for the year				
Net Revenue (Expense) for the year	4,812,846	200,713	(3,818,418)	1,195,141
Interfund Transfers				
Tangible Capital Assets Purchased		(200,713)	200,713	-
Local Capital	(8,719,826)		8,719,826	-
Net Changes for the year	(3,906,980)	-	5,102,121	1,195,141
Budgeted Accumulated Surplus (Deficit), end of year	11,320,128	-	157,160,451	168,480,579

School District No. 35 (Langley)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	236,341,453	218,820,690
Other	192,400	162,900
Tuition	14,452,808	13,858,070
Other Revenue	853,958	901,555
Rentals and Leases	906,278	797,681
Investment Income	1,823,041	415,000
Total Revenue	254,569,938	234,955,896
Expenses		
Instruction	211,886,851	197,434,831
District Administration	8,488,936	8,659,325
Operations and Maintenance	27,174,189	25,060,322
Transportation and Housing	2,207,116	2,202,238
Total Expense	249,757,092	233,356,716
Net Revenue (Expense)	4,812,846	1,599,180
Budgeted Prior Year Surplus Appropriation	3,906,980	770,673
Net Transfers (to) from other funds		
Local Capital	(8,719,826)	(2,369,853)
Total Net Transfers	(8,719,826)	(2,369,853)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 35 (Langley)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	225,666,579	217,090,262
ISC/LEA Recovery	(104,122)	(156,337)
Other Ministry of Education and Child Care Grants		
Pay Equity	551,875	551,875
Funding for Graduated Adults	500,000	500,000
Student Transportation Fund	260,000	260,000
Support Staff Benefits Grant	325,200	325,200
FSA Scorer Grant	17,740	17,740
Child Care Funding	53,959	53,959
Early Learning Framework (ELF) Implementation	3,385	
Support Staff Funding EHB	166,534	166,534
Additional Support Staff Funding	11,457	11,457
Labour Settlement Funding Teachers	5,444,931	
Labour Settlement Funding CUPE	2,605,441	
Labour Settlement Funding Exempt and Principal and Vice Principals	828,474	
Policing and Security Branch Funding	10,000	
Total Provincial Grants - Ministry of Education and Child Care	236,341,453	218,820,690
Provincial Grants - Other	192,400	162,900
Tuition		
Summer School Fees	95,715	150,120
Continuing Education	53,000	52,000
International and Out of Province Students	14,304,093	13,655,950
Total Tuition	14,452,808	13,858,070
Other Revenues		
Funding from First Nations	104,122	156,337
Miscellaneous		
Other Revenues	242,836	238,218
Transportation	40,000	40,000
BC Hydro Grant	47,000	47,000
Salary Recoveries	420,000	420,000
Total Other Revenue	853,958	901,555
Rentals and Leases	906,278	797,681
Investment Income	1,823,041	415,000
Total Operating Revenue	254,569,938	234,955,896

School District No. 35 (Langley)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Salaries		
Teachers	113,071,232	107,001,519
Principals and Vice Principals	13,374,955	13,243,603
Educational Assistants	23,732,377	20,748,185
Support Staff	18,538,599	17,642,721
Other Professionals	5,740,045	5,594,783
Substitutes	9,482,849	7,469,179
Total Salaries	183,940,057	171,699,990
Employee Benefits	42,926,295	41,734,315
Total Salaries and Benefits	226,866,352	213,434,305
Services and Supplies		
Services	6,221,913	5,949,242
Student Transportation	162,484	120,599
Professional Development and Travel	1,491,201	1,377,013
Rentals and Leases	52,100	42,100
Dues and Fees	1,548,010	1,470,510
Insurance	577,854	465,004
Supplies	8,935,178	6,945,943
Utilities	3,900,000	3,550,000
Bad Debts	2,000	2,000
Total Services and Supplies	22,890,740	19,922,411
Total Operating Expense	249,757,092	233,356,716

School District No. 35 (Langley)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2023

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	89,476,745	1,060,990	331,143	1,090,438		7,364,796	99,324,112
1.03 Career Programs	436,352		315,812	50,010		3,000	805,174
1.07 Library Services	1,092,325		574,440	14,662		9,850	1,691,277
1.08 Counselling	3,482,320		3,986	46,951		5,000	3,538,257
1.10 Special Education	13,705,704	916,726	20,346,579	46,712	217,070	843,763	36,076,554
1.30 English Language Learning	2,056,579	100,914	77,528			20,136	2,255,157
1.31 Indigenous Education	463,876	146,252	1,350,682	80,874		16,000	2,057,684
1.41 School Administration		10,333,205		2,977,253	85,343	108,246	13,504,047
1.60 Summer School	619,003	121,530	142,603	8,863			891,999
1.62 International and Out of Province Students	1,738,328	275,012	578,099	194,204	424,822	84,104	3,294,569
Total Function 1	113,071,232	12,954,629	23,720,872	4,509,967	727,235	8,454,895	163,438,830
4 District Administration							
4.11 Educational Administration		274,074		49,786	1,068,743	2,540	1,395,143
4.40 School District Governance					214,458		214,458
4.41 Business Administration		146,252		1,250,562	1,966,828	17,500	3,381,142
Total Function 4	-	420,326	-	1,300,348	3,250,029	20,040	4,990,743
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				109,840	1,362,079	8,000	1,479,919
5.50 Maintenance Operations				11,178,765	352,612	780,914	12,312,291
5.52 Maintenance of Grounds				337,749		139,000	476,749
5.56 Utilities							-
Total Function 5	-	-	-	11,626,354	1,714,691	927,914	14,268,959
7 Transportation and Housing							
7.41 Transportation and Housing Administration				111,205	48,090	20,000	179,295
7.70 Student Transportation			11,505	990,725		60,000	1,062,230
Total Function 7	-	-	11,505	1,101,930	48,090	80,000	1,241,525
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	113,071,232	13,374,955	23,732,377	18,538,599	5,740,045	9,482,849	183,940,057

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School District No. 35 (Langley)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2023

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	99,324,112	23,729,486	123,053,598	4,962,663	128,016,261	119,800,645
1.03 Career Programs	805,174	200,583	1,005,757	173,892	1,179,649	1,183,150
1.07 Library Services	1,691,277	407,711	2,098,988	195,080	2,294,068	2,262,590
1.08 Counselling	3,538,257	823,270	4,361,527	124,550	4,486,077	4,110,063
1.10 Special Education	36,076,554	8,424,101	44,500,655	747,721	45,248,376	40,714,211
1.30 English Language Learning	2,255,157	525,292	2,780,449	65,919	2,846,368	2,592,447
1.31 Indigenous Education	2,057,684	510,699	2,568,383	612,793	3,181,176	2,980,733
1.41 School Administration	13,504,047	2,761,756	16,265,803	605,489	16,871,292	16,271,014
1.60 Summer School	891,999	182,078	1,074,077	19,543	1,093,620	1,039,475
1.62 International and Out of Province Students	3,294,569	744,356	4,038,925	2,631,039	6,669,964	6,480,503
Total Function 1	163,438,830	38,309,332	201,748,162	10,138,689	211,886,851	197,434,831
4 District Administration						
4.11 Educational Administration	1,395,143	316,380	1,711,523	339,622	2,051,145	2,203,413
4.40 School District Governance	214,458	12,650	227,108	130,700	357,808	357,807
4.41 Business Administration	3,381,142	733,842	4,114,984	1,964,999	6,079,983	6,098,105
Total Function 4	4,990,743	1,062,872	6,053,615	2,435,321	8,488,936	8,659,325
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1,479,919	305,336	1,785,255	1,152,962	2,938,217	2,541,481
5.50 Maintenance Operations	12,312,291	2,886,936	15,199,227	4,296,795	19,496,022	18,046,677
5.52 Maintenance of Grounds	476,749	83,201	559,950	305,000	864,950	930,164
5.56 Utilities	-	-	-	3,875,000	3,875,000	3,542,000
Total Function 5	14,268,959	3,275,473	17,544,432	9,629,757	27,174,189	25,060,322
7 Transportation and Housing						
7.41 Transportation and Housing Administration	179,295	35,631	214,926	5,400	220,326	206,326
7.70 Student Transportation	1,062,230	242,987	1,305,217	681,573	1,986,790	1,995,912
Total Function 7	1,241,525	278,618	1,520,143	686,973	2,207,116	2,202,238
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	183,940,057	42,926,295	226,866,352	22,890,740	249,757,092	233,356,716

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School District No. 35 (Langley)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	49,974,241	35,332,299
Other	642,736	634,545
Other Revenue	7,000,000	8,000,000
Total Revenue	57,616,977	43,966,844
Expenses		
Instruction	55,974,283	42,714,338
District Administration	597,854	422,854
Operations and Maintenance	844,127	829,652
Total Expense	57,416,264	43,966,844
Net Revenue (Expense)	200,713	-
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(200,713)	-
Total Net Transfers	(200,713)	-
Budgeted Surplus (Deficit), for the year	-	-

School District No. 35 (Langley)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2023

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing
Deferred Revenue, beginning of year	\$ -	\$ 8,657	\$ 1,253,366	\$ 190	11,893	\$ 84,738	\$ 4,077	\$	\$ 3,089,567
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	680,306	766,557		288,000	75,950	213,005	2,178,546	939,969	37,370,731
Provincial Grants - Other									
Other			5,746,634						
	680,306	766,557	5,746,634	288,000	75,950	213,005	2,178,546	939,969	37,370,731
Less: Allocated to Revenue	680,306	775,214	7,000,000	288,190	87,843	297,743	2,182,623	939,969	37,370,731
Recovered									3,089,567
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	680,306	775,214		288,190	87,843	297,743	2,182,623	939,969	37,370,731
Provincial Grants - Other									
Other Revenue			7,000,000						
	680,306	775,214	7,000,000	288,190	87,843	297,743	2,182,623	939,969	37,370,731
Expenses									
Salaries									
Teachers					21,295	25,274	273,186		29,677,134
Principals and Vice Principals						45,338			
Educational Assistants		738,597		209,547			1,447,107		
Support Staff	236,610							286,400	
Other Professionals								72,176	
Substitutes					5,000	9,000	54,394	490,668	764,490
	236,610	738,597	-	209,547	26,295	79,612	1,774,687	849,244	30,441,624
Employee Benefits	53,828	36,617	7,000,000	55,301	5,038	15,612	407,936	90,725	6,929,107
Services and Supplies	389,868			23,342	56,510	202,519			
	680,306	775,214	7,000,000	288,190	87,843	297,743	2,182,623	939,969	37,370,731
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 35 (Langley)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2023

	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Federal Safe Return to Class / Ventilation Fund	Seamless Day Kindergarten	Early Childhood Education Dual Credit Program	Student & Family Affordability	JUST B4
Deferred Revenue, beginning of year	\$	\$	\$	\$	\$	\$	\$	\$	\$
		11,985	70,042	2,990	59,713	17,134	69,899		
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	4,515,675	39,623	48,000	6,000		110,800	20,000	2,163,240	25,000
Provincial Grants - Other									
Other									
	4,515,675	39,623	48,000	6,000	-	110,800	20,000	2,163,240	25,000
Less: Allocated to Revenue	4,515,675	49,129	118,042	8,990	59,713	127,934	89,899	2,163,240	25,000
Recovered		2,479							
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	4,515,675	49,129	118,042	8,990	59,713	127,934	89,899	2,163,240	25,000
Provincial Grants - Other									
Other Revenue									
	4,515,675	49,129	118,042	8,990	59,713	127,934	89,899	2,163,240	25,000
Expenses									
Salaries									
Teachers									
Principals and Vice Principals									
Educational Assistants						87,001			10,464
Support Staff									
Other Professionals									
Substitutes									
	-	-	-	-	-	87,001	-	-	10,464
Employee Benefits						24,896			2,994
Services and Supplies	4,515,675	49,129	118,042	8,990		16,037	89,899	2,022,240	11,542
	4,515,675	49,129	118,042	8,990	-	127,934	89,899	2,022,240	25,000
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	59,713	-	-	141,000	-
Interfund Transfers									
Tangible Capital Assets Purchased					(59,713)			(141,000)	
	-	-	-	-	(59,713)	-	-	(141,000)	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 35 (Langley)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2023

Schedule 3A

	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning	SWIS	TOTAL
	\$	\$	\$	\$
Deferred Revenue, beginning of year			137,284	4,821,535
Add: Restricted Grants				
Provincial Grants - Ministry of Education and Child Care	19,000	175,000		49,635,402
Provincial Grants - Other			642,736	642,736
Other				5,746,634
	19,000	175,000	642,736	56,024,772
Less: Allocated to Revenue	19,000	175,000	642,736	57,616,977
Recovered				3,092,046
Deferred Revenue, end of year	-	-	137,284	137,284
Revenues				
Provincial Grants - Ministry of Education and Child Care	19,000	175,000		49,974,241
Provincial Grants - Other			642,736	642,736
Other Revenue				7,000,000
	19,000	175,000	642,736	57,616,977
Expenses				
Salaries				
Teachers			48,546	30,045,435
Principals and Vice Principals		144,638		189,976
Educational Assistants			346,448	2,839,164
Support Staff			11,184	534,194
Other Professionals			82,404	154,580
Substitutes				1,323,552
	-	144,638	488,582	35,086,901
Employee Benefits		30,362	127,415	14,779,831
Services and Supplies	19,000		26,739	7,549,532
	19,000	175,000	642,736	57,416,264
Net Revenue (Expense) before Interfund Transfers	-	-	-	200,713
Interfund Transfers				
Tangible Capital Assets Purchased				(200,713)
	-	-	-	(200,713)
Net Revenue (Expense)	-	-	-	-

School District No. 35 (Langley)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2023

	2023 Amended Annual Budget			2023 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education and Child Care	350,000		350,000	350,000
Investment Income		39,815	39,815	36,000
Amortization of Deferred Capital Revenue	11,112,533		11,112,533	10,748,866
Total Revenue	11,462,533	39,815	11,502,348	11,134,866
Expenses				
Operations and Maintenance	350,000		350,000	350,000
Amortization of Tangible Capital Assets				
Operations and Maintenance	14,331,446		14,331,446	13,590,405
Transportation and Housing	639,320		639,320	565,848
Total Expense	15,320,766	-	15,320,766	14,506,253
Net Revenue (Expense)	(3,858,233)	39,815	(3,818,418)	(3,371,387)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	200,713		200,713	
Local Capital		8,719,826	8,719,826	2,369,853
Total Net Transfers	200,713	8,719,826	8,920,539	2,369,853
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	8,719,826	(8,719,826)	-	
Total Other Adjustments to Fund Balances	8,719,826	(8,719,826)	-	
Budgeted Surplus (Deficit), for the year	5,062,306	39,815	5,102,121	(1,001,534)

STAFF REPORT

DATE: February 21, 2023

TO: Board of Education

FROM: Mal Gill, Superintendent of Schools

RESOURCE: Lisa Lainchbury, Assistant Superintendent
Marcello Moino, Assistant Superintendent

SUBJECT: Action Plans for Learning (APfL)

RECOMMENDED MOTION:

That the Board of Education receives the report on Action Plans for Learning for information, as presented.

BACKGROUND:

Action Plans for Learning (APfL) are key to the continued improvement of Langley schools, impacting student learning so that every child can reach their full potential. Through the lens of equity and inclusion, each APfL outlines goals and actions for the upcoming school year. Aligned with the District's Strategic Plan, the Framework for Enhancing Student Learning, and Principal/Vice-Principal Growth Plans, the APfL provides a foundation for schools to design teaching and learning opportunities to meet the needs of all students. The 8 Elements of Change (Vision, Team, Community, Professional Learning, Student Learning, Environmental Design, Finances, and Measurement) are used as a framework and guide for the planning, implementation and evaluation of success.

In September/October, initial drafting of the APfL's take place within each individual school. Based on data from the previous school year, and staff and community input, school goals are set, teams for implementation are renewed and established, and plans are made for the implementation of these goals. The Implementation phase involves the application of the 8 Elements of Change to support quality teaching and learning. Measurement takes place throughout the year to help teams make determinations for decision-making. From May onward, the Evaluation phase informs decision-making and new goal-setting, and the cycle continues for a new year of continuous improvement in September.

Assistant Superintendents meet with their school administrators three times per year to discuss, support and provide feedback to the Action Plans for Learning. In addition, ongoing conversations are held and facilitated in order to create and support a professional learning culture. APfL's are where the district moves from ideas to action through the work that is done at schools; there is always much to celebrate and learn as we continue to focus on growth and student-centred decisions.

At Tuesday's Regular Meeting of the Board of Education, Assistant Superintendents Lisa Lainchbury and Marcello Moino will be joined by Principal Rhonda Krisko, who will share the journey of implementation of the Wix-Brown Elementary Action Plan.

STAFF REPORT

DATE: February 21, 2023

TO: Board of Education

FROM: Mal Gill, Superintendent of Schools

RESOURCE: Joanne Neveux, District Principal, ELL/SWIS and Modern Languages
Lisa Weaver, SWIS Manager

SUBJECT: Settlement Workers in Schools Program (SWIS)

RECOMMENDED MOTION:

That the Board of Education receives the report on the Settlement Workers in Schools Program for information, as presented.

BACKGROUND:

The Settlement Workers in Schools program has been part of Langley School District since 2008 and plays a vital role in supporting English language learners and newcomers in Langley schools, helping to promote the District's Vision to "Foster an Inclusive and Accepting Culture."

The Settlement Workers in Schools (SWIS) Program is a comprehensive school-based settlement project that maximizes the integration and settlement of newcomer families, recognizing that schools are primary locations for connection.

Under a Contribution Agreement with Immigrants, Refugees and Citizenship Canada (IRCC), the type of services Settlement Workers in Schools support falls into three categories:

1. Needs and Assets Assessment and Referral Services (for adults, children & youth)
 - a. Newcomers meet with a SWIS worker to identify their needs, barriers, and assets and create a Settlement Action Plan to help them achieve their goals.
 - b. SWIS workers take a Case Management approach for high-needs clients that need more support and wrap-around services. This includes refugee families and newcomers with

- children or youth with health challenges or special needs that require help navigating school, community, or health support services.
 - c. SWIS connects with and refers to community partners based on the client's needs.
 - d. Regular follow-ups and reassessments occur to ensure continuity of support and that the client's needs are being met.
2. Information and Orientation (for adults, children and youth)
- a. SWIS workers organize workshops and provide information one-on-one for parents and youth on various settlement-related topics: education systems, community programs, legal, health, employment, finance, parenting, digital literacy, income taxes, life in Canada, indigenous reconciliation, and citizenship.
 - b. Youth SWIS facilitate Spring Break and Summer Programs, field trips, social/activity clubs, and one-on-one cultural support for children and youth during lunch, after school, or during school breaks.
 - c. The Career Facilitator/Teacher helps vulnerable youth "aging out" of the education system navigate high school, employment, and other challenges unique to students with limited previous education, trauma, and other educational barriers.
3. Community Connections:
- a. Youth SWIS facilitate Homework Clubs, lunchtime programs, and other activities to help youth connect and receive support at school.
 - b. SWIS facilitate weekly Conversation Circles where parents can practice conversational English and discuss relevant topics such as life in Canada, indigenous reconciliation, culture, language idioms, and Canadian holidays.

Currently, the Langley School District SWIS department comprises seven full-time Settlement Workers, two full-time Youth Settlement Workers, a Career Facilitator/Teacher, and a SWIS Manager. All staff work with both parents and children/youth. The two ELL Multicultural Workers work seamlessly with SWIS staff to support students, parents and schools. Support is provided in the following languages: Korean, Mandarin, Punjabi, Hindi, Urdu, Arabic, Spanish, Ukrainian, Russian, Tagalog, Vietnamese, Karen, Burmese, and English.

Growth

School District data reflects a growing immigrant population in Langley. In 2018, one in five Langley students was identified as speaking another language in the home. September 2022 1701 data indicated one in three students identified as speaking another language in the home, with the largest language group being Korean, followed by Chinese and Punjabi speakers. Primarily, the District is most culturally diverse in the Willoughby Slope area, Downtown Langley, Walnut Grove and Aldergrove regions however, there is growth in all regions.

As Langley becomes more diverse, ELL numbers have also been increasing. The ELL 1701 numbers for September 2022 were 1921 for the District, with 1731 ELL students in the Elementary/Middle ELL Itinerant Program and 190 students at the Secondary level.

Funding

The SWIS program is funded through a Contribution Agreement provided by Immigrant, Refugee, Citizenship Canada (IRCC). Every five years, a new detailed proposal is created and submitted to the Federal Government, including yearly plans, service projections and budget.

SWIS is primarily funded to support Permanent Residents, however IRCC has given SWIS programs special permission to support "ineligible clients," including Refugee Claimants, those on Work Permits, and Naturalized Canadian Citizens (including Syrian and Karen Refugees), as they often require settlement support. Approximately 40% of clients are "ineligible."

Areas of Strength

With the funding provided by IRCC, SWIS staff can use School District locations throughout Langley to provide timely access for families to address their immediate settlement needs. Given that many of the current settlement services in Langley are concentrated in the downtown core, SWIS continues to be the primary settlement service provider in all regions in Langley Township.

Having SWIS funding within the Langley School District provides a unique opportunity to collaborate with schools to provide a wrap-around approach to support the most vulnerable students and families.

The last year was a record year for the District's SWIS program. Between April 2022 and December 2022, SWIS staff organized and facilitated over 100 group sessions/workshops for 439 clients. In addition, the staff provided over 4349 one-on-one and family orientation support services to 1194 Permanent Resident clients. These numbers do not reflect the services provided to "ineligible" clients.

Challenges

The school year (July to June) differs from the IRCC fiscal year (April to March). This can create service interruptions – for example, positions are funded until March 30, and without more funds from IRCC, the District would be without a worker from April to June and often the funding is not confirmed until the end of March.

It is challenging to respond quickly to large newcomer groups arriving mid-year, such as the current influx of Ukrainian students in the last year.

The rapid immigrant growth in Langley has created an ongoing need for funding to hire additional staff. While IRCC has been responsive, the challenges outlined above have made it difficult to plan. For example, the District received funding for an additional worker for April 2022 - March 2024, leaving a gap in funding for the final year of the Contribution Agreement.

Because of school districts' unique needs and in-kind contributions, IRCC permits districts to work with non-Permanent Residents or "ineligible clients." However, additional funding is not received to serve these clients, and they are not reflected in data reports to IRCC. It is estimated that 40% of clients are ineligible for IRCC services.

Opportunities

IRCC has been responsive to growth in Langley and has increased funds for additional staff since the current Contribution Agreement started in 2020.

The current Contribution Agreement ends in March 2025. The Call for Proposals is expected to commence in 2024 when there will be an opportunity to re-examine the needs of the District's SWIS Program for 2025-2030.

School district-based SWIS programs collectively began a conversation with IRCC to consider a grant model rather than a contribution agreement to accommodate the unique needs of school districts.

- A grant model would give school districts more power in allocating funds to prioritize services that meet the changing needs of immigrant arrivals. It allows the school district to overcome the discrepancy between the school year and IRCC fiscal year.
- A grant model would be more flexible and less administratively time-consuming than IRCC's contribution agreement model.
- District-based SWIS programs are financially governed and monitored by school districts, and its financial management system ensures the program's financial accountability. Any other financial monitoring process would create an unnecessary administrative burden on the program.

At Tuesday's Regular Meeting of the Board of Education, Lisa Weaver, SWIS Manager and Joanne Neveux, District Principal of ELL/SWIS/Modern Languages will share an overview of the Settlement Workers in Schools Program in the Langley School District.

STAFF REPORT

DATE: February 21, 2023

TO: Board of Education

FROM: Mal Gill, Superintendent of Schools

RESOURCE: Woody Bradford, Deputy Superintendent
Kevan Reeve, District Principal, Human Resources

SUBJECT: District Calendar 2025-2026

RECOMMENDED MOTION:

That the Board of Education requests staff begin the consultation process for the District Calendar for 2025-2026.

BACKGROUND:

In accordance with the School Calendar Regulation, districts are required to create District Calendars and submit them to the Ministry of Education.

The Regulation outlines the information required in any yearly calendar and it also specifies under Section 3 the required minimal hours of instruction for students in Grades K-12. Proposed District Calendars account for days of instruction, non-instructional days, vacation and statutory holidays. They do not provide the level of detail that will be contained in the individual School Calendars such as report card dates as this can vary school by school and year by year.

On February 7, 2023, the BC government announced that September 30th will be declared a provincial statutory holiday. Although schools have observed this day the past two years, the National Day for Truth and Reconciliation will be enshrined in BC law to give more people the chance to honour the strength and resilience of residential school survivors and remember the children who never came home. September 30th will now be designated as a statutory holiday on District and school calendars going forward.

The proposed District Calendar, as presented, complies with legislation as outlined in Bill 36 and the School Calendar Regulation.

Section 5 of the Regulation outlines a consultation process that requires a minimum of a one-month period where the proposed District Calendars are made available to the public and school employees for input. District staff will now be bringing forward the calendar for the 2025-2026 school year. The intent of approving one District Calendar three years in advance is to keep three years of future calendars on the website to inform parents and the community regarding planned days in session and vacation breaks.

Past consultations with the community have indicated a strong desire to align vacation times with other districts. Subsequently, the proposed calendars will align with those school districts that may have already published calendars for the upcoming years. Metro and Fraser Valley school districts acknowledge the need for alignment and communicate regularly to this end.

Individual local school calendars for the 2023-2024 school year will be brought forward at the April Regular Meeting of the Board of Education. These calendars will have specific details regarding term/semester dates and report card dates.

Approved individual school calendars for the following school year, will be made public in the month of May, as per Bill 36 section 87.01(9) and 87.01(10):

87.01(9) Subject to subsection (10), a board must, at least one month before the expiration of the current school calendar, make available to the public the school calendar or school calendars, as applicable, submitted to the minister under subsection (5) or (6).

87.01(10) If the minister amends a school calendar under subsection (8), a board must, at least one month before the expiration of the current school calendar, make available to the public the school calendar amended under that subsection.

A copy of the proposed District Calendar for 2025-2026 is attached for Trustees' information.

Please Note: Winter break, spring break and the first and last day of school dates are final. Non-instructional Days are tentative and may be adjusted based on individual school calendars which will be distributed in May 2025.

School District #35 (Langley) District Calendar 2025-2026

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
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31						

SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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JANUARY						
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FEBRUARY						
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MARCH						
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APRIL						
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MAY						
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JUNE						
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28	29	30				

Instructional Non-Instructional Vacation Period Statutory Holiday



STAFF REPORT

DATE: February 21, 2023

TO: Board of Education

FROM: Mal Gill, Superintendent of Schools

RESOURCE: Mark Leiper, District Principal, International Student Program

SUBJECT: International Student Program Tuition Changes

RECOMMENDED MOTION:

That the Board of Education receives the report on International Student Program Tuition Changes for information, as presented.

BACKGROUND:

Administrative Procedure No. 303 – Admission of International Students requires the Superintendent of Schools to inform the Board of the International Student Program fee structure once yearly. The Administrative Procedure requires that International Student Program students must pay for their educational program for the duration of their stay in Canada. Students registered in the program are currently required to submit a program fee of \$15,500 to cover the cost of their education program per year.

The neighbouring districts of Surrey and Abbotsford will be raising their program fee for the 2024-25 school year to \$16,500 due to the rising program fee charges in the Metro Vancouver School Districts. Langley will follow the same program fee increase.

This new program fee will allow us to maintain our competitive advantage by being lower priced than most Metro Vancouver Districts while maintaining price parity with Surrey and Abbotsford.

In conjunction with the program fee increase, the Langley School District will also increase the Summer Session fee for secondary International students to \$1,350 per course effective July 2023.

STAFF REPORT

DATE: February 21, 2023
TO: Board of Education
FROM: Policy Committee
SUBJECT: Policy 13: Appeals Bylaw

RECOMMENDED MOTION:

That the School District No. 35 (Langley) Policy 13: Appeals Bylaw be given first reading.

That the School District No. 35 (Langley) Policy 13: Appeals Bylaw be given second reading.

That the Board of Education of School District No. 35 (Langley) approves having all three readings of the Policy 13: Appeals Bylaw at tonight's meeting.

That the School District No. 35 (Langley) Policy 13: Appeals Bylaw be given third reading, passed and adopted on this 21st day of February 2023.

BACKGROUND:

At the December 13, 2022 Regular Board meeting the following motion was approved:

That the Board of Education serves Notice of Motion to the District's education community and its education partner groups that it intends to adopt the revisions to Policy No. 13: Appeals Bylaw at the February 21, 2023 Regular Board Meeting.

The notice of motion was served requesting feedback. No feedback was received.

APPEALS BYLAW

The Board of Education recognizes the right of a student and/or parent of a student under Section 11 of the [School Act](#) to appeal a decision of an employee of the Board where such decision significantly affects the education, health, or safety of the student.

The following decisions shall be deemed to significantly affect the education, health, or safety of a student:

- Disciplinary suspension from school for a period in excess of ten (10) days.
- Refusal to offer an educational program to a student who is sixteen (16) years of age or older.
- Requirement to complete all or part of an educational program by distributed learning as a disciplinary measure, where space and facilities are available in a school.
- Exclusion from school for a health condition.
- Failure to provide an IEP to a student with special needs.
- Failure to offer to consult with a parent regarding the placement or IEP of a student with special needs.
- Denial of an educational program by failure to take action in respect of a complaint of bullying, intimidation, harassment, or threat or use of weapons or violence by one or more students against another student.
- The allocation of resources to a student's education program, to the extent of the application of the Board's financial hardship policy; and
- Any other decision that, in the opinion of the Board, significantly affects the education, health, or safety of a student.

A "decision" for the purposes of this bylaw includes the failure of an employee to make a decision. "Parent" is as defined in Section 1 of the [School Act](#).

The Board may refuse to hear an appeal where:

- The appeal has not been initiated within a reasonable time of the decision being appealed.

- The student or parent appealing the decision has not first discussed the decision being appealed with any persons identified by the Board as set out in the Student/Parent Appeals Regulations; or
- The Board determines that the decision does not significantly affect the student's education, health, or safety.
- The Board has previously determined to not hear an appeal and the individual requests an appeal for the same item.

An appeal must be submitted to the Board in accordance with this Bylaw.

1. Appeal Procedure

1.1. Before Filing an Appeal

Before an appeal is filed, the student and/or parent shall discuss the issue in dispute in a constructive manner with those responsible at the school or district level. In this regard, at a minimum, the following steps will be taken before an appeal is filed:

- 1.1.1. Step 1: The student and/or parent shall discuss the issue with the principal where the decision was made at the school level, or the responsible administrator, where the decision was made at the district level; and
- 1.1.2. Step 2: The student and/or parent shall discuss the issue with the administrator(s) appointed by the Superintendent, or the Superintendent.

1.2. Time Limit for Filing Appeal

- 1.2.1. An appeal must be commenced within thirty (30) days of the date the student or parent was informed of the decision being appealed, unless the student or parent initiating the appeal (the "Appellant") can demonstrate that there are reasonable grounds to extend this time limit.

1.3. Filing an Appeal

- 1.3.1. An appeal shall be initiated by filing notice of appeal with the Secretary-Treasurer to the Board.
- 1.3.2. The notice of appeal shall include the following information:
 - 1.3.2.1. The name, address, email address (if applicable), and telephone number of the appellant, including the student's name, school, grade level.
 - 1.3.2.2. A description of the decision (as described on the preamble on page 1) that is being appealed and its effect on the education, health, or safety of the student.
 - 1.3.2.3. The name of the employee who made the decision.
 - 1.3.2.4. The date the appellant was informed of the decision being appealed.
 - 1.3.2.5. The grounds of the appeal and the action requested; and

- 1.3.2.6. The steps that the appellant has taken to discuss the matter directly with the person who made the decision or with other school or District employees.
- 1.3.3. Where the appellant is a student under the age of nineteen (19) years, the Board shall provide a copy of the notice of appeal to the parent(s) of the student.
- 1.3.4. Upon receiving the notice of appeal, the Secretary-Treasurer shall notify the Board, the Superintendent and the employee whose decision is being appealed, of the appeal.
- 1.3.5. The Superintendent may appoint a person to be responsible for carrying out the responsibilities of the Superintendent under this Bylaw.
- 1.4. Preparation for Appeal
 - 1.4.1. The Secretary-Treasurer or his/her designate is responsible for reviewing the notice of appeal and for communicating with the appellant and others on matters related to the appeal.
 - 1.4.2. Where, in the opinion of the Secretary-Treasurer, the appeal does not comply with the requirements for an appeal established under this Bylaw or Section 11 of the [School Act](#) (e.g. it is not a decision of an employee which significantly affects the student's education, health, or safety; the appeal was not filed in a timely manner), the Secretary-Treasurer shall refer the preliminary matter to the Board for a determination.
 - 1.4.3. The Board may ask for written submissions from the appellant and/or the Superintendent on the preliminary matter.
 - 1.4.4. The Board shall notify the appellant and the Superintendent of any preliminary decision it may make, including a refusal to hear the appeal.
 - 1.4.5. Where, in the opinion of the Secretary-Treasurer, there is no preliminary matter to be determined, arrangements will be made for the hearing of the appeal by the Board.
 - 1.4.6. Prior to the date established for the hearing of the appeal, the Superintendent will provide a report to the Board regarding the matter under appeal. The appellants and the employee whose decision is being appealed shall be entitled to a copy of this report.
 - 1.4.7. The Board may provide directions for the hearing of the appeal.
 - 1.4.8. The Board may, prior to the Board hearing the appeal or at any other time, require the appellant discuss the decision being appealed with persons directed by the Board.
 - 1.4.9. The Board may establish a committee of one or more persons who have not been involved in the decision under appeal, for the purpose of investigating an appeal and the committee shall report to the Board as directed.

1.5. Appeal Process

- 1.5.1. The Board may hold an opportunity for oral submission in respect of the appeal and/or may decide the appeal based upon written submissions. Oral submissions will be heard in a closed session.
- 1.5.2. The Board may make any interim decision it considers necessary pending the disposition of the appeal.
- 1.5.3. The Board shall advise the appellant, the Superintendent and the employee whose decision is being appealed, whether the appeal will be determined based upon written submissions and/or an oral hearing and on any directions established for the hearing of the appeal, including the time frame for oral and/or written submissions.
- 1.5.4. Where the Board decides to hold an oral hearing, the appellant, the Superintendent and the employee whose decision is being appealed, shall be provided with written notice of the date, time, and location of the hearing.
- 1.5.5. The Board may ask questions of any person appearing at the appeal hearing.
- 1.5.6. The Board may adjourn the hearing at any time to obtain additional information where it considers such information would assist the Board in determining the appeal.
- 1.5.7. During the appeal process, the appellant may be accompanied by an advocate, support person and/or interpreter/translator.

1.6. Decision

- 1.6.1. The Board shall make any decision that it considers appropriate in respect of the matter that is being appealed and any preliminary matters.
- 1.6.2. The Board shall decide the appeal based on the oral and/or written submissions presented to it and any other information obtained by the Board in accordance with this Bylaw.
- 1.6.3. The Board must make a decision within 45 days from the date the notice of appeal was received in an acceptable form.
- 1.6.4. The Board shall promptly notify the appellant, the Superintendent and the employee whose decision was appealed of the decision of the Board and shall provide written reasons for the decisions as soon as practicable.*
- 1.6.5. [*An Appellant may have a right to appeal a decision of the Board made under this Bylaw. For more information contact the [Student Appeals Branch of the Ministry of Education.](#)]

Legal Reference: Sections 6, 11, 11.1-11.8, 22, 26, 68, 85, 91, School Act
School Act Regulation 24/08- Appeals Regulation
Administrative Tribunals Act
Collective Agreement

Adopted: December 15, 2020

Langley Environmental Awareness Program at Fort Langley Elementary

The Langley Environmental Awareness Program (LEAP) opened its doors at Fort Langley Elementary in September 2017. The goal of the program is to be learning outdoors for a significant portion of instructional time. The purpose of connecting students to the outdoors is to connect students directly to the natural-world through place-based, hands-on learning, allowing the students to understand their relationship with nature, and the impacts that they have. Working with students in various grades, students also learn to develop positive relationships with students who are both younger and older than them through informal mentorship.

The outdoor learning will be based out of one park that will act as the program's "home-base." Students will also experience different outdoor environments throughout Langley in various municipal and metro parks throughout the year.

Age of Students Involved: 5 to 11

Current Year Enrolment: 75

☒ Multi-Year Program offered from Kindergarten to Grade 5

Fees charged:

A fee of \$175 for the school year. Funds cover outdoor supplies and equipment, specialized staff first-aid training and related costs, and field trips and related costs.

The hardship policy applies to all students enrolled.

Rugby Academy at DW Poppy Secondary

The DW Poppy Rugby Academy offers students the ability to be part of an inclusive, supportive, student-athlete centered, and holistic development experience. The goal is to help students develop their confidence and leadership skills, while connecting to both Core and Curricular competencies associated with rugby and physical and health education.

The program is open to students of all skill levels. Students will take three courses over two semesters in each school year, focusing on physical and mental skills, as well as developing a deeper understanding of the sport of rugby and the tactics employed in the game.

Age of Students Involved: 13 to 18

Current Year Enrolment: New for 2023-24

☒ Multi-Year Program offered in both Semester 1 and 2

Courses Offered/Credit Received:

Grade 10

- PHE 10 – 4 credits
- Rugby Academy 10 (BAA course) – 4 credits
- Rugby Foundations 10 (BAA course) – 4 credits

Grade 11

- Active Living 11 – 4 credits
- Fitness & Conditioning 11 – 4 credits
- Rugby Foundations 11 (BAA course) – 4 credits

Grade 12

- Active Living 12 – 4 credits
- Fitness & Conditioning 12 – 4 credits
- Rugby Foundations 12 (BAA course) – 4 credits

Fees charged:

A fee of \$600 will be charged to each student to cover training kit, equipment, fees for guest coaches, fees for certifications, and a bursary contribution to ensure that all students have access to the program.

The hardship policy applies to all students enrolled.

Hockey Canada Skills Academy at Aldergrove Community Secondary

The Hockey Canada Skills Academy (HCSA) at Aldergrove Community Secondary has been at ACSS since 2001 and follows the HSCA (Hockey Canada Skills Academy) guidelines for students. The curriculum allows students to pursue excellence in hockey as well as develop skills for lifelong learning. The outcomes for Physical and Health Education are met in this course and the provincial mandate to encourage healthy lifestyles is pursued. Fitness, Nutrition, Leadership and Hockey Skill Development are some of the components of this course.

It is offered to all students in grades 9 to 12, regardless of gender or ability. Skating experience is recommended but not essential.

Age of Students Involved: 14 to 18

Current Year Enrolment: 18

☒ Multi-Year Program

Courses Offered/Credit Received: Physical Education at Grade Level – Full 4 Credits

Fees charged:

A fee of \$750 will be charged to each student (can be paid in installments over the school year). Funds cover specialized instruction and instructional equipment, ice time (approximately 40 sessions), equipment, transportation and special events.

The hardship policy applies to all students enrolled.

Langley School District Equestrian Academy

The Langley School District Equestrian Academy is a very uniquely structured academy designed to fit the needs of various ability levels, disciplines and demographics of riders. The Academy seeks to develop a common community and cohort group for students who have often removed themselves from our traditional school system due to a very high need for a flexible learning environment to support their equine related pursuits. This Academy seeks to provide a flexible, personalized approach to education while supporting passions and skills in horse related sports or horse related career opportunities.

Age of Students: 12+/grade 8+

Current Year Enrolment: 46

☒ Multi-Year Program

Courses Offered/Credit Received:

- 8 credits – Equestrian Leadership / Equestrian Academy
- Blended online course structure with two teachers and resource support
- Equestrian mentoring provided
- Fees: \$3000 per student

Fees charged:

A fee of \$3,000 will be charged to each student. A deposit of \$500 is required upon registration/reservation with the remaining fees payable prior to the start of classes.

The hardship policy applies to all students enrolled.

Musical Theatre Academy at DW Poppy Secondary School

The DW Poppy Secondary Musical Theatre Academy offers an opportunity for students to develop their skills in music, acting, dance and technical theatre through experiential learning. The program aspires to teach and motivate students to create and inspire through artistic expression. Under the guidance of teachers and professionals working in the fine arts, students learn about all aspects of theatrical production as they prepare for and present musical theatre performances to the Langley community.

Age of Students: 13-18 yrs

Current Year Enrolment:

The Musical Theatre Academy did not operate in 2022-23.

☒ One-Year Program AND ☒ Multi-Year Program

Courses Offered/Credit Received:

Students receive up to 8 credits through the Musical Theatre Academy – two or four credits for grade equivalent Band or Choir, four credits for the grade equivalent in Musical Theatre.

Fees charged:

A fee of \$200 is charged to each student. Funds cover cost of professional workshops and presentations, field trips, materials (i.e., music, scripts, sound/lighting and stagecraft materials, etc.).

The hardship policy applies to all students enrolled.

Secondary Fine Arts Academies of Dance, Music, Photography, Writing, Theatre and Visual Arts at Langley Fine Arts School

Academy of Dance – includes modern ballet, jazz, choreography, anatomy, hip-hop, dance explorations and dance company.

Academy of Music – includes instrumental and vocal components: chamber music, orchestral, jazz, choral, large ensemble, composition, theory, critical analysis and music history.

Academy of Writing – includes creative and journalistic writing, critical analysis, spoken word, presentation, editing, and use of online, audio communicative technology.

Academy of Photography – includes digital and print photography, use of darkroom and developing techniques, layout, graphics, digital editing and multimedia technology.

Academy of Theatre – includes acting, scriptwriting, directing, stagecraft, video, film, critical analysis and theatre history.

Academy of Visual Arts – includes drawing, painting, sculpture, multi-media, ceramics, fabric, printmaking, anatomy, art history, critical analysis and portfolio presentation.

Courses Offered/Credit Received:

Grade 8 students choose 2 of Dance, Drama, Music and Visual Arts as their Fine Arts Majors. Each Major is 6 hours per week, for a total of 12 hours of Fine Arts courses per week. Students may take up to 6 hours of out-of-timetable electives as well. These students receive a minimum of 16 Fine Arts Credits and can take up to 28 Fine Arts Credits per year.

Grade 9 and 10 students choose 1 of Dance, Drama, Music, Photography, Writing and Visual Arts as their Fine Arts Major for concentration. Students in Grade 9 and 10 are in their Major for 6 hours per week. They take an additional 6 hours of in-timetable electives and may select additional courses outside of the timetable. These students receive a minimum of 16 Fine Arts Credits and can take up to 28 Fine Arts Credits per year.

Grade 11 and 12 students choose 1 of Dance, Drama, Music, Photography, Writing and Visual Arts as their Fine Arts Graduation Major, with 9 hours per week in this Major and 3 to 6 hours per week in additional Fine Arts elective courses. Students may take up to 6 hours of out-of-timetable electives as well. These students receive 8 Fine Arts Credits, 4 for Graduation Transitions/Arts Portfolio and as many as 12-14 other senior elective course credits per year.

Age of Students Involved: 13 to 18

Current Year Enrolment: 472

☒ Multi-Year Program

The hardship policy applies to all students enrolled.

Academy Fees – Major

Dance 8	\$60	Music 8	\$60
Drama 8	\$60	Visual Arts 8	\$60
Dance 9/10	\$75	Music 9/10	\$75
Drama 9/10	\$75	Photography 9/10	\$95
Dance 11/12	\$75	Photography 11/12	\$125
Theatre 11/12	\$100	Visual Arts 11/12	\$125
Music 11/12	\$75	Writing 11/12	\$100

Elective Course Fees

Performance Courses (Junior - Semestered)

Choreography 9/10	\$30	Intro to Jazz (Dance) 9/10	\$30
Dance Compositions 9/10	\$30	Musical Theatre 9/10	\$30
Dance Foundations 9/10	\$30	Physical Actor 9/10	\$30
Dance Fusion 9/10	\$30	Theatre Company 9/10	\$30
Dance Performance 9/10	\$30	Vocal Studies 9/10	\$30
Improvisation 9/10	\$30		

Materials-based Courses (Junior – Semestered)

Book Binding 9/10	\$40	Multimedia 9/10	\$40
Ceramics 9/10	\$55	Print Making 9/10	\$40
Drawing & Painting 9/10	\$40	Stagecraft 9/10	\$40
Jewelry Making 9/10	\$50	Stained Glass 9-10	\$70
Mask/Mold-Making 9/10	\$40	Woodwork/Carving 9/10	\$50
		Costume Design 9/10	\$50

Technology-based Courses (Junior – Semestered)

Animation 9/10	\$50	Theatre Production 9/10	\$40
Graphic Design/Coding 9/10	\$40	Video Production Level 1	\$50
Photography 9/10	\$65	Video Production Level 2	\$50
Sound/Film/Journalism 9/10	\$50		

Senior Elective Courses (Year-long)

Advanced Film 12	\$60	Media Performance 11/12	\$50
Advanced Visual Arts 11/12	\$100	Musical Theatre 11/12	\$45
Advanced Writing 12	\$50	Photography 11/12	\$90
Choreography 11/12	\$50	Sculpture/Fabric 11/12	\$70
Dance Company 11/12	\$40	Sound/Film/Journalism 11/12	\$70
		Stained Glass 11-12	\$70

Music Ensembles

All Ensembles	\$30
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All Secondary Academy Students

Cultural Fee	\$20
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Baseball Academy at Langley Secondary School

The Langley Secondary Baseball Academy is a unique program in which diverse students train together with the common purpose of improving their individual and team skills in baseball. The program is open to all students at all skill levels and the focus is on individual skill and team tactical development. The students will have two Baseball Academy blocks every day in the second semester. The on-field staff will consist of a Head Instructor and at least one Assistant Instructor every session in addition to a Langley Secondary teacher assigned to the Baseball Academy.

Age of Students: 14-18 yrs

Current Year Enrolment: 51 grade 9-12 students
(run jointly with Softball Academy)

☒ One-Year Program AND ☒ Multi-Year Program

Courses Offered/Credit Received:

8 credits in Total:

- 4 credits for grade equivalent Physical Education,
- 4 credits for grade equivalent locally developed Baseball Academy Course.

Fees charged:

A fee of \$2,000 will be charged to each student (can be paid in installments). Funds cover cost of professional instruction, transportation, insurance, facilities, clothing and equipment.

The hardship policy applies to all students enrolled.

Hockey Skills Academy at Langley Secondary School

Offered within the timetable, the Hockey Skills Academy is an athlete-centered program aimed at developing the whole athlete. The goal is to enhance a player's confidence and self-esteem while giving them opportunities in both academics and athletics beyond the primary and secondary school system.

The role of the Academy is to provide additional training for minor-aged players, male or female, beginner or advanced, competitive or recreational, who are registered with their local hockey association.

This program is modelled after the Hockey Canada Skills Academies and follows all guidelines and rules set out by Hockey Canada, BCAHA and PCAHA. All instructors are NCCP trained with multiple years of experience.

Age of Students Involved: 13 to 18

☒ Multi-Year Program

Current Year Enrolment: 33 Players

Courses Offered/Credit Received: Hockey (YHKAC 9-12) – Full 4 Credits

Fees Charged: \$1,000 for the semester (can be paid monthly) covers specialized instruction and instructional equipment, ice time, equipment, transportation and special events.

The hardship policy applies to all students enrolled.

Soccer Academy at Langley Secondary School

Offered within the timetable, the Soccer Academy is an athlete-centered program aimed at developing the whole athlete. The goal is to enhance a player's confidence and self-esteem while giving them opportunities in both academics and athletics.

The role of the Academy is to provide general soccer skills, as well as specific positional understandings and skills. Students will be able to better understand the game, as demonstrated through being able to referee games, create appropriate and safe exercise programs, and create age and skill-appropriate practices. Students will also connect with a variety of different soccer organizations in the Lower Mainland.

Age of Students Involved: 14 to 18 ☒ Multi-Year Program offered during Semester 2

Current Enrolment: 30

Courses Offered/Credit Received:

Grade 9: Physical and Health Education 9 x 2 (MPHE-9H and MPHE-9T)

Grade 10: Soccer Academy 10 (4 Credits) and PHE 10 (4 Credits)

Grade 11: Fitness and Conditioning 11 (4 Credits) and Active Living 11 (4 Credits)

Grade 12: Fitness and Conditioning 11 (4 Credits) and Active Living 11 (4 Credits)

Fees Charged: \$500 for the semester (can be paid monthly) covers specialized instruction, referee certification costs, instructional equipment, team gear and special events.

The hardship policy applies to all students enrolled.

Softball Academy at Langley Secondary School

The Langley Secondary Softball Academy is a unique program in which diverse students train together with the common purpose of improving their individual and team skills in softball. The program is open to all students at all skill levels and the focus is on individual skill and team tactical development. The students will have two Softball Academy blocks every day in the first semester. The on-field staff will consist of a Head Instructor and at least one Assistant Instructor every session in addition to a Langley Secondary teacher assigned to the Softball Academy.

Age of Students: 14-18 yrs

Current Year Enrolment: 51 grade 9-12 students
(run jointly with Baseball Academy)

☒ One-Year Program AND ☒ Multi-Year Program

Courses Offered/Credit Received:

Students will be receiving 8 credits through the Softball Academy:

- 4 credits for grade equivalent Physical Education,
- 4 credits for grade equivalent Strength & Conditioning and/or 4 credits for grade equivalent locally developed Softball Academy Course.

Fees charged:

A fee of \$1,500 will be charged to each student (can be paid in installments). Funds cover cost of professional instruction, transportation, insurance, facilities, clothing and equipment.

The hardship policy applies to all students enrolled.

EDGE Academy at Walnut Grove Secondary School

The Walnut Grove EDGE Academy is an integrated program that combines a multitude of environmental and out of the classroom experiences that enhances the teaching of existing programs. The EDGE program is focused on bolstering student academics, personal growth, leadership skills, and a sense of belonging for all participants through collaborative learning experiences, both inside and outside the classroom.

In the EDGE program students connect directly with the natural world through place-based learning activities and trips which enable them to integrate their learning into the wider world and to make personal connections. The physical and social environment that is created in the EDGE program supports the intellectual, personal, and social & emotional development described in the core competencies.

Along with a number of day outings, the EDGE Academy will involve three extended field trips in April (2 days), May (4 days) and June (3 days). Students are scheduled in EDGE second semester and the rest of their courses in semester one to minimize loss of class time in non-EDGE subjects.

Age of Students: 16

☒ One-Year Program

Current Year Enrolment: 72

Courses Offered/Credit Received:

Students in the EDGE Academy will be enrolled in English First Peoples Literature 11 EDGE, Human Geography 11 EDGE, Outdoor Education 11 EDGE and one of Math Foundations 11, Pre-Calculus 11 or Pre-Calculus 12. Students select 4 additional courses for the other semester. EDGE classes are taught by 4 EDGE teachers who are responsible for integration of the curricula. At the end of the year students will have met all ministry requirements for English 11, Social Studies 11, PHE 11 and a *Mathematics 11 and will receive 4 credits for each.

*EDGE students can take one of three Mathematics courses within the program: Foundations of Math 11, Pre-Calculus 11 or Pre-Calculus 12.

Fees charged:

A fee of \$775 will be charged to each student. Funds cover cost of transportation, camp registrations and accommodations on all trips.

The hardship policy applies to all enrolled students.

RE Mountain Secondary International Baccalaureate Programme**Grades:** 11 & 12**Current Enrolment:** 201 Diploma; 68 Certificate (269 total)**Program:** Two Year

The RE Mountain Secondary International Baccalaureate Program is a two-year program of rigorous academic study that prepares students for university, often providing students with entry into second year directly from high school. Students in grades 11 and 12 participate in a globalized education that helps them develop intellectually, emotionally, physically and socially.

The program was initially founded in 1968 to help private international schools establish a recognized standard for articulation into university. Since then, the program has grown to include over 3500 schools in over 140 countries with over 1,000,000 students enrolled from ages 3-19 and is highly regarded by many universities including UBC.

Students are immersed in courses divided into six groups: Studies in Language and Literature; Individuals and Society; Mathematics; the Arts; Sciences; and Language Acquisition. These are woven together through a philosophical foundations course called Theory of Knowledge, an Extended Essay and opportunities to involve one's self in activities that promote creativity, physical activity and service. A student, who wishes, may take only one or more of the courses offered if there is space once diploma enrolment is complete.

To complete a course or the program, students must be enrolled for grades 11 and 12 as each course lasts for two years. Examinations are required in May of the grade 12 year and are marked externally to ensure world-wide validity and reliability in the grades produced. The program must be supported by a coordinator and requires that teachers receive training every five years in their discipline or when the curriculum changes. Often training is only offered in the southern United States.

Fees Charged:

The International Baccalaureate Organization charges member schools fees for registration of the program and for student exams.

RE Mountain Secondary charges \$600 per year in each of the grade 11 and 12 years of the Diploma program totalling \$1,200. Certificate students taking individual courses are charged \$200 for each course to the maximum of \$1,200 split over the two years towards the cost of exams.

These charges mitigate the cost of the International Baccalaureate program but are not full cost recovery.