



## Administrative Procedure 340

---

# OPIOID OVERDOSE RESPONSE

## Purpose

This procedure clarifies the response to a possible opioid overdose at District schools. These guidelines within the Administrative Procedure apply to District and school staff who have been identified and trained by the District to recognize and respond to signs of a student opioid overdose at school sites and during school sanctioned events

## Definitions

### Naloxone

An antidote to an opioid overdose. Naloxone can restore breathing following an opioid overdose and can be given by injection. Under BC law, anyone may administer naloxone in an emergency situation outside of a hospital setting. This includes staff, students, parents, and volunteers. Naloxone has no effect on a person if they have not taken opioids.

### Opioid

A class of drug, such as morphine, heroin and codeine as well as oxycodone, methadone, and fentanyl.

### Opioid Overdose

An acute life-threatening condition caused using too much opioid. During an opioid overdose a person's breathing can slow or stop.

## 1. Minimum Standard

- 1.1 Given the risks associated with overdoses related to opioids, all secondary schools will be provided with Naloxone kits and voluntary staff training will be made available regarding:
  - 1.1.1 Identification of opioid overdose
  - 1.1.2 Delivery of naloxone
  - 1.1.3 Need for cardiopulmonary resuscitation (CPR)
  - 1.1.4 When to call 911.
- 1.2 Staff trained in opioid identification and naloxone administration will call 911 and then may choose to give naloxone and/or cardiopulmonary resuscitation (CPR) depending on the circumstances and their comfort level with administering naloxone. By permission of the Superintendent (or designate) naloxone kits will be made available to identified District sites through the District procurement system.

## **2. Education and Training**

- 2.1 In-person training will be provided by Fraser Health Staff. Online training through the “Toward the Heart” [website](#) will be made available to those who would like and/or cannot attend the in-person training.
- 2.2 For staff safety, staff will not be required to leave their school/site to respond to overdoses occurring off the school site.
- 2.3 Staff should understand that there may be some health and safety risk involved in responding to an overdose. Responding to overdoses involves proper use of personal protective equipment, handling syringes, and potential contact with drugs or blood and body fluids. If drugs are on the person or the scene, they also must be handled carefully (gloves are required and located in the naloxone kit). Finally, some individuals may be angry and physically aggressive or violent upon revival via naloxone. Staff should be prepared to stand back and de-escalate these situations.

## **3. Overdose Documentation**

Any staff member who responds to an overdose will report the event immediately to the school administrator and provide a written summary of the events. This documentation will be kept separate from the student file.

- 3.1 The school administrator will report the event to the Superintendent (or designate) and complete a [BC Schools Protection Program](#) (SPP) report.

## **4. Overdose Response Supplies**

Two (2) naloxone kits will be provided to all secondary schools and should be stored with other emergency medical supplies for easy access when required, yet out of easy reach of students.

- 4.1 Procurement of Naloxone shall be done centrally on a purchasing schedule based on the purchase dates of the Naloxone and the expiry date. Purchasing will initiate the procurement of Naloxone three months prior to the expiry date and distribute it to schools with instructions to dispose of the unused expiring lot at a local pharmacy.

## **5. Identification of an Overdose**

Identification that a person is having an opioid overdose is the first and most critical step in saving a person’s life. Some early signs that a person is experiencing an opioid overdose include:

- 5.1 Severe sleepiness or unconsciousness
- 5.2 Slow heartbeat
- 5.3 Trouble breathing or slow, shallow breathing or snoring
- 5.4 Cold, clammy skin
- 5.5 Trouble with walking or talking

6. The following information from the *Towards the Heart* program has been adopted as District procedure:

Follow the **SAVE ME** steps below to respond.



**S**timulate  
Unresponsive?  
**CALL 911**



**A**irway



**V**entilate  
1 breath every  
5 seconds



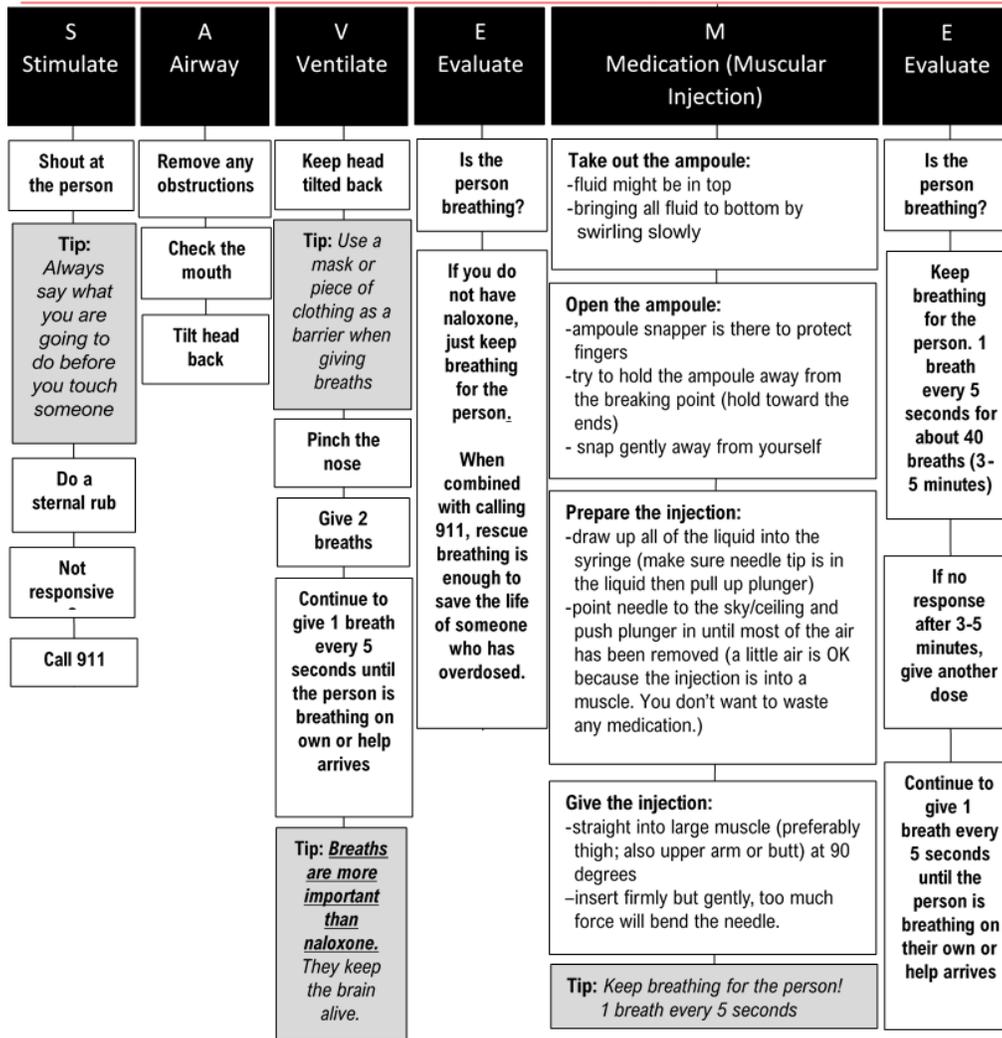
**E**valuate



**M**edication  
1 mL of naloxone  
Continue to provide  
breaths until the  
person is breathing on  
their own



**E**valuate  
2<sup>nd</sup> dose?  
If no response  
after 3-5  
minutes give  
another dose



Reference: Fraser Health, *Towards the Heart* program, BC Communicable Disease Control, Harm Reduction Services

Adopted: May 25, 2021