

## **BOARD REPRESENTATIVES**

In response to requests from external organizations or agencies, the Board will give consideration to naming representatives to various external committees, agencies and organizations. Such representation is established at the discretion of the Board to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the District and other organizations.

The Board will determine the terms of reference for each representative. The Board shall be guided by the following principles when naming representatives to other organizations:

- The Board's decision-making role can be exercised only by the Board as a whole, not by an individual trustee or any external committee.
- The Board's function is primarily governance, rather than administration.
- Responsibilities placed on trustees are to be closely related to the Board's central role as per [Policy 2](#).

The Superintendent may appoint resource personnel to work with the representative and shall determine the roles, responsibilities and reporting requirements of resource personnel.

The following organizations/committees will have Board representation as identified normally at the annual Inaugural Meeting or alternatively at a subsequent meeting of the Board.

### **External Committees**

#### 1. [British Columbia School Trustees Association](#) (BCSTA) Provincial Council

##### 1.1 Purpose of the Provincial Council

- 1.1.1 Act as a forum for discussion of relevant, timely and emerging issues identified from individual boards, BCSTA Board of Directors, [Ministry of Education and Child Care](#) and other sources.
- 1.1.2 Discuss, and/or develop, policy issues for submission at the Annual General Meeting.
- 1.1.3 Establish interim policies of the Association between general meetings.
- 1.1.4 Address matters as outlined in [BCSTA bylaws](#), including Association budget approval.
- 1.1.5 Act on action requests from BCSTA Board of Directors.

##### 1.2 Powers and Duties of the Board Representative

- 1.2.1 Attend Provincial Council meetings.

- 1.2.2 Represent the Board's positions and interests at the provincial level.
  - 1.2.3 Communicate to the Board the work of the Provincial Council.
  - 1.2.4 Bring recommendations to the Board as and when necessary.
  - 1.2.5 Build positive relationships.
- 1.3 Membership
  - 1.3.1 One (1) trustee; one (1) alternate.
  - 1.3.2 Selected by the Chair.
- 1.4 Meetings
  - 1.4.1 As called by Provincial Council. (Usually 4 per year, one at the AGM)
- 2. [British Columbia Public School Employers' Association](#) (BCPSEA)
  - 2.1 Purpose of the BCPSEA
    - 2.1.1 Act as the accredited bargaining agent for the BCSTA's members.
    - 2.1.2 Assist in carrying out any objectives and strategic directions established by the Public Sector Employers' Council.
    - 2.1.3 Coordinate collective bargaining objectives, benefit administration, human resource practices and out-of-scope compensation matters amongst members.
  - 2.2 Powers and Duties of the Board Representative
    - 2.2.1 Attend the BCPSEA meetings as required.
    - 2.2.2 Represent the Board's positions and interests at BCPSEA meetings.
    - 2.2.3 Communicate to the Board the work of BCPSEA.
    - 2.2.4 Bring recommendations to the Board as and when necessary.
    - 2.2.5 Build positive relationships.
  - 2.3 Membership
    - 2.3.1 One (1) trustee; one (1) alternate.
    - 2.3.2 Selected by the Chair.
  - 2.4 Meetings
    - 2.4.1 As called by BCPSEA.
- 3. BCSTA Branch
  - 3.1 Purpose of the BCSTA Branch
    - 3.1.1 Receive reports from the BCSTA Board of Directors.
    - 3.1.2 Discuss and/or develop policy issues for submission at the Annual General Meeting.
    - 3.1.3 Act as a forum for discussion of issues.
  - 3.2 Powers and Duties of the Board Representative
    - 3.2.1 Attend BCSTA Branch meetings.

- 3.2.2 Represent the Board's positions and interests at BCSTA Branch meetings.
- 3.2.3 Communicate to the Board the work of the BCSTA Branch.
- 3.2.4 Bring recommendations to the Board as and when necessary.
- 3.2.5 Build positive working relationships with other Boards.
- 3.3 Membership
  - 3.3.1 Any trustees may attend; however, one (1) trustee; one (1) alternate are assigned as representatives.
  - 3.3.2 Assigned by the Chair as representatives.
- 3.4 Meetings
  - 3.4.1 Typically, four (4) meetings per year are scheduled.

### **Civic and Community Committee Representatives**

The Board seeks to have a mutually beneficial relationship with the City of Langley Council and the Township of Langley Council and to that end welcomes invitations from the council to have District representation on civic committees.

1. Normally such committees deal with administrative matters and therefore shall be represented by administrative staff selected by and reporting to the Superintendent.
2. When an invitation is received for District membership on a civic or community committee, the Board shall determine if the terms of reference for the committee requires Board representation. Normally if there is such a need the Board corporate will seek a meeting with the Municipal Council to determine the issues to be addressed and the most appropriate means of addressing these issues of mutual interest to the two governing bodies.
3. Should the Board determine that a trustee representative shall be appointed to a committee, after reviewing the terms of reference including the purpose of the committee, the Board will determine the powers and duties of the trustee representative and the Chair shall select the trustee representative.
4. If a staff member representing the District identifies any governance issue as defined as an area of responsibility retained by the Board in the Board Policy Handbook, the issue shall be referred to the Board for its consideration and disposition.

### **Internal Committee Representation**

In exceptional circumstances the Board may select Board representation to an internal district committee when the committee's mandate requires a role that has been retained by the Board in its [Board Policy Handbook](#).

1. ya:ȳestəl' (working together)
  - 1.1. History
    - 1.1.1. The Aboriginal Advisory Committee (AAC) was given the hənqəmiñəh̄ name ya:ȳestəl' (working together) at a Traditional Name Ceremony that took place at Fort Langley Elementary on November 21st, 2008.

- 1.1.2. Since the beginning, ya:yəstəl' has recognized and advocated for all Aboriginal students (First Nations, Inuit, and Métis).
  - 1.1.3. The Langley School District resides on the unceded traditional territories of qʷa:nλən (Kwantlen), qicəy (Katzie), Mathexwi (Matsqui) and Semiahmoo (səmyamaʔaʔ) First Nations. The Aboriginal Advisory Committee began in 1994.
- 1.2. Purpose and Duties of the Board Representative
- 1.2.1. ya:yəstəl'
  - 1.2.2. will assert the inherent right\* of our Aboriginal students to receive a quality education that embraces Aboriginal language and culture throughout their educational journey.\*\*
  - 1.2.3. In addition, we will continue to provide leadership and support for all students and staff in the Langley School District.
  - 1.2.4. \*by Lekeyten, Elder, qʷa:nλən (Kwantlen) First Nation
  - 1.2.5. \*\* as upheld by the United Nations Declaration on the Rights of Indigenous Peoples
  - 1.2.6. ya:yəstəl' shall work with the Board and the First Nations to fulfill the following mandate:
  - 1.2.7. Recognize the shared responsibility with the Board of Education for the education of our Aboriginal children. ya:yəstəl' encourages strengthening the partnership through respectful collaboration on all Aboriginal matters.
  - 1.2.8. Support the work of the Aboriginal Leadership Team (District Aboriginal Principal and the District Teachers). ya:yəstəl' expects collaboration at all times between the District Leadership Team and the Aboriginal Leadership Team on any major changes to budget allocations.
  - 1.2.9. Collaborate with, and supports, the District Aboriginal Principal and District Teachers (Aboriginal Leadership Team).
  - 1.2.10. Provide an opportunity for two Aboriginal representatives from the committee, in addition to the Aboriginal Leadership Team, to participate in the interview process.
  - 1.2.11. Recognize and understand that Aboriginal Program funding including, but not limited to, the targeted funding will be allocated by the Aboriginal Leadership Team to meet the goals of the Enhancement Agreement.
  - 1.2.12. Shall be provided with financial reports three times per year.
- 1.3. Membership
- 1.3.1. Each Nation and community organization will notify the Aboriginal Leadership Team (in writing) of the names of their representatives in September prior to the first meeting.
    - 1.3.1.1. qicəy (Katzie) – Chief, 1 Elder & 1 Representative.
    - 1.3.1.2. qʷa:nλən (Kwantlen) – Chief, 1 Elder & 1 Representative Mathexwi (Matsqui) – Chief, 1 Elder & 1 Representative (Stó:lō Nation Representative) may have alternate.
    - 1.3.1.3. Waceyá Métis Nation – 1 Representative.

- 1.3.1.4. Lower Fraser Valley Aboriginal Society – 1 Representative
- 1.3.1.5. Board of Education – 1 Trustee Representative, District Leadership Team – 1, Representative Aboriginal Leadership Team – 3 Representatives, 1 District Principal and 2 District Teachers.
- 1.3.1.6. Parent/Guardian – 2 Representatives. (with children in the Langley School District) (\* to be determined by the Aboriginal Leadership Team)
- 1.3.1.7. Guests – to include youth.

#### 1.4. Decision Making

- 1.4.1. Decisions made by ya:y̓əstəł' shall occur through respectful consensus. ya:y̓əstəł' members will exclude themselves from all discussions and/or decisions that may pose a conflict of interest.
- 1.4.2. ya:y̓əstəł' will evaluate the Terms of Reference in 2020 and review them in September of each year.

#### 1.5. Meetings

- 1.5.1. Meetings shall be held on a regular basis, commencing in September, or as needed. The Aboriginal Leadership Team is primarily responsible for preparing the Agenda, recording and distributing the Minutes. Meeting dates will be determined in June. The locations are determined by the members of ya:y̓əstəł' on a rotating basis. The hosting community will determine the protocols. Minutes will be distributed to ya:y̓əstəł' members, who will report back to their Nations and communities as required.

## 2. Board Liaison Committees

### 2.1. Purpose

- 2.1.1. To provide a forum for discussion of matters of concern to the Board, the [Langley Principals' and Vice-Principals' Association](#), the [Langley Teachers' Association](#) and the [Canadian Union of Public Employees](#), except matters pertaining to employment contracts and collective agreements. Accordingly, the Board will establish a Board/LPVPA Liaison Committee, Board/LTA Liaison Committee, and a Board/CUPE Liaison Committee to meet with the respective employee groups on a regular basis.

### 2.2. Powers and Duties

- 2.2.1. To make recommendations to the Board following consultation with the Superintendent.

### 2.3. Membership

- 2.3.1. All trustees. The Superintendent shall attend as an observer.

### 2.4. Meetings

- 2.4.1. Typically, 2 per year with each of the three groups.

Legal Reference: Sections 8.4, 8.5, 22, 65, 74, 85 School Act  
Ministry of Education website

Adopted: December 15, 2020