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## NAMING OF SCHOOLS

The Board believes that schools can be the focus of the community for activities and identity. In the naming of schools, consideration should be given to geographical names which relate to the location of the school or to names of individuals, including deceased persons, who have made outstanding contributions to the country, the community or to public service on behalf of children, and have significant meaning to students and members of that community.

The Board believes that the naming of schools should be undertaken following consultation with constituents concerned. To this end, the Board will seek suggestions of names from all interested parties.

The Board believes that when naming a new school slated to be immediately adjacent to a new park, consideration of having the same name should be given.

Specifically

1. The process of naming a new school will begin as soon as possible after the school site has been purchased, and where construction is scheduled in the Board's current [capital plan](#).
2. The Superintendent shall organize and solicit community input for the school name. Notification of the intent to name the school and the process to be used will be made in the local press and to groups with a known interest, (e.g. students and parents in the area of attendance, historical societies, retired teachers' association, and Board partner groups).
3. All submissions shall be made in writing to the Secretary-Treasurer, stating:
  - The suggested name
  - The rationale for the proposed name
  - The name, address and telephone of the supporting individual or group

All submissions by members of the public will be held in confidence.

4. If the school is to be named in honour of a deceased person, agreement from close surviving relatives must be sought therefore the name and phone number of the closest living relative will be required.
5. For all new schools, a suitable plaque outlining the origin of the school name shall be placed in a prominent location at the school. If the school is named after an individual, a picture and brief biography of the person shall be displayed.
6. If a school is established as a dual track school or becomes a dual track school, the original name of the school will be retained. If the school community also wishes to state the name

of the school in an alternate manner, then this will be permitted as long as the original name did not change.

Example:       Langley Elementary School  
                  Ecole Elementaire Langley

7. A school name that is already in use in another school district, especially a neighboring one, is to be avoided.

Legal Reference:   Sections 65 School Act.

Adopted:           December 15, 2020