



Administrative Procedure 442

EVALUATION OF SUPPORT STAFF

Background

As required, support staff shall participate in performance appraisals conducted by their immediate supervisor and/or principal as part of the normal supervisory process.

Procedures

1. Each support staff member will be provided with a role description developed by their immediate supervisor and/or principal.
2. It is essential to maintain ongoing communication between support staff and their immediate supervisors.
3. Support staff shall to avail themselves of professional development opportunities in order to remain current with their assignments.
4. Performance appraisals may be conducted when requested by the support staff member or the immediate supervisor and/or principal.

Reference: Sections 17, 18, 20, 22, 23, 65, 85 School Act
Employment Standards Act
Collective Agreements

Adopted: December 15, 2020