



Administrative Procedure 365

COURSE CHALLENGE

Background

The District recognizes that relevant learning can be acquired by students outside the school system. Course challenge is an acceptable avenue for students to have prior undocumented learning acknowledged and to receive credit for this learning.

Procedures must be in place for students to challenge courses. The purpose of challenge is to permit students to obtain full credits for a course (Grade 11 or 12) without having to take the course when they can provide strong and compelling evidence that they have acquired the appropriate learning elsewhere.

Definition

Course challenge is a process by which students demonstrate that they can meet the learning outcomes of a Grade 11 or 12 provincially or locally developed course to the same standard as students who take the course through regular classes.

Procedures

1. Only students enrolled in the District are eligible to challenge a course.
2. Students must apply for a course challenge. The readiness and relevancy for a challenge to proceed will be determined by the principal in consultation with the student and parent(s).
3. A course challenge is a two-stage process:
 - 3.1 When a student is able to give compelling evidence that he or she will succeed in a challenge assessment.
 - 3.2 When a student demonstrates that he or she has successfully met the learning outcomes prescribed for the provincially or Board/Authority Authorized course.
4. Challenges must adhere to school and [District policy and procedures](#).
5. Students must challenge the full course.
6. The course challenge must be linked to the student learning plan.

7. Students cannot challenge courses they have previously taken or courses for which they have received credit for similar learning outcomes.
8. Students will be granted only one opportunity to challenge a specific course.
9. The following courses may be challenged:
 - 9.1 Board/Authority Authorized or provincially developed two and four-credit courses at the Grade 11 or 12 level.
 - 9.2 Courses currently being taught in District schools.
10. Externally developed courses recognized for credit by the Ministry cannot be challenged (e.g. International Baccalaureate and Advanced Placement).
11. Course challenge cannot be used to upgrade existing marks in a course.
12. Students will be awarded credit for a successful challenge and will receive a letter grade and percentage for the course as per Ministry reporting policy.
13. The final decision to award credit will be approved by the principal.
14. Principals will develop challenge procedures within Ministry and District guidelines. These procedures are to ensure equity of student access.
15. Procedures will be communicated to students and parents through regular school communication channels.
16. Considering timetabling and resources available, principals will establish and communicate appropriate timelines for challenges.
17. Principals will ensure that:
 - 17.1 Course safety expectations and applicable safety procedures as per WHMIS and WCB are learned and examined.
 - 17.2 A variety of assessment strategies will be used to attain a reliable evaluation of understanding and achievement as measured against the prescribed learning outcomes of the course.
18. Principals are not required to offer challenge opportunities until one year after new curricula are scheduled for full implementation.
19. Principals are required to accept challenge only for courses taught in their school and for students registered in their school. However, they may facilitate challenges for students from other schools.

Reference: Sections 20, 22, 65, 75, 85 School Act
Graduation Program Order M302/04
Adopted: December 15, 2020