



## Administrative Procedure 355

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### STUDENT DISCIPLINE

#### Background

The District believes that the conduct of students is to at all times contribute to a safe, orderly and positive learning environment. Each student is expected to respect the rights and property of others, and to adhere to District and school procedures.

District and school procedures shall set expectations for student conduct that:

- Direct the student toward responsible behavior.
- Maintain an orderly, positive school environment conducive to learning, and
- Protect persons and property.

Discipline expectations are designed to teach students to be responsible citizens in the school community. For misbehavior, there shall be reasonable disciplinary action that promotes personal/social development.

#### Procedures

##### 1. Rules

##### 1.1. Alcohol and Drugs

- 1.1.1. No student shall possess, use, sell or otherwise transfer, or be under the influence of any of the following:
  - 1.1.1.1. Spirits, wine, beer or any other alcoholic or intoxicating beverage;
  - 1.1.1.2. Any controlled substances or drugs, the use or possession of which is prohibited by law, including but not limited to marijuana and its derivatives, narcotic drugs, hallucinogens stimulants, depressants, amphetamines, or barbiturates.
  - 1.1.1.3. Glue, aerosol, paint or other chemical substance for the purpose of inhalation.
  - 1.1.1.4. Any other intoxicant, mood-changing, mind altering, or behaviour altering drug, chemical or substance.
- 1.1.2. No student shall or attempt to possess, use, sell or otherwise transfer any substance, represented to be a substance described in clause 1.1.1 of this administrative procedure, or any paraphernalia related to the use of drugs or chemical substances.

- 1.1.3. A student who possesses, uses or is under the influence of any of the substances described in clause 1.1.1 of this administrative procedure, or possesses any of the paraphernalia described in clause 1.1.2 in accordance with a physician's prescription for the student, that student shall not be in violation of this administrative procedure.
- 1.2. Offenses to the Person
  - 1.2.1. No student shall or attempt to assault, threaten, harass or sexually harass, or intimidate any person or extort anything from any person. Harassment is malicious or persistent comments or acts that are hurtful, degrading or offensive to an individual. False accusations motivated by malice or mischief are considered harassment.
- 1.3. Weapons
  - 1.3.1. No student shall possess or be in possession of any weapon for any purpose, and no student shall possess, be in possession of or use any object or thing as a weapon with the intention of or purpose of causing injury, death, threatening or intimidating any person.
- 1.4. Offenses to Property
  - 1.4.1. No student shall damage, destroy, deface or vandalize the property of others or of the District.
  - 1.4.2. No student shall take, temporarily or otherwise, property not belonging to him or her without consent of the person to whom the property belongs.
- 1.5. Smoking, Vaping and Tobacco Use
  - 1.5.1. No student shall smoke/vape or use tobacco in school buildings. There is to be no smoking/vaping anywhere on school property.
  - 1.5.2. No student shall vape/smoke or use tobacco during any activity organized or sponsored by the school or the District regardless of time or place.
- 1.6. Disruptive Behaviour
  - 1.6.1. No student shall:
    - 1.6.1.1. Disrupt or interfere with the conduct of classes or any other school activity.
    - 1.6.1.2. Disobey or fail to comply with directives or instructions of a teacher or other employee of the District to cease or refrain from any behaviour, conduct or activity that is prohibited by this administrative procedure or by the school procedures.
    - 1.6.1.3. Possess or use fireworks, firecrackers, explosives, or stink bombs or similar devices or objects.
    - 1.6.1.4. Disobey or fail to comply with any lawful directive or instruction of a teacher or other employee of the District.
- 1.7. Responsibilities and Rules
  - 1.7.1. Principals shall offer strategies that proactively support responsibility and respect for the rights of others. These strategies could utilize such activities as student discussions, presentations, mentoring or intervention programs that will

foster a safe, supportive environment. Principals shall provide information to students on the process for reporting situations where they have been harassed, or victimized (i.e. where to go for help).

- 1.7.2. The principal shall take reasonable steps to establish a process to inform students and their parents of the school procedures.
- 1.7.3. Students have a responsibility to become informed of the school procedures and shall comply with school procedures authorized by the principal.

## 2. Discipline

- 2.1. An educational component that will help students understand the relationship between mis-behaviour and its impact on others can be vital to the discipline process. Where ever practical and appropriate, students will be provided with opportunities to make restitution for their mis-behaviour.
- 2.2. Consequences for inappropriate behaviour are to vary with the age of the students and severity of the behaviour, with severe, persistent, pervasive or retaliatory mis-behaviour warranting stronger consequences.
- 2.3. The principal of the school shall, in accordance with this administrative procedure and other policies of the Board, exercise paramount authority within the school in matters concerning the discipline of students. Discipline may include the suspension of a student from attending the school where in the opinion of the principal, such action is warranted.
- 2.4. The principal may, and is hereby authorized to suspend a student from the school for a period not exceeding five (5) consecutive school days provided that the student is assigned school work, to be completed at home. An in-school suspension is not a suspension from the school.
- 2.5. Subject to clause 2.4, a suspension under clause 2.2 shall not be confirmed until the principal has provided the student and parent an opportunity to review the suspension being considered.
- 2.6. The principal may and is hereby authorized to suspend a student from the school for a period exceeding five (5) consecutive school days, provided that an alternate educational program is made available to the student in another school, another District or through a home study program offered by the District. The principal will contact the Assistant Superintendent for any suspension greater than 5 days. In the event that a student will not be returning to the site, an alternate program will be made available. Such suspension may be in addition to and may be made during a period of suspension imposed pursuant to clause 2.2.
- 2.7. Despite anything in Section 2, where a student, in the opinion of the principal poses a present danger to the safety, health or welfare of other students or to employees of the District, or presents an immediate disruptive influence on the learning environment, or is under the influence of any substance described in clause 1.1, the principal may forthwith suspend the student and shall as soon as possible thereafter provide an opportunity for review as set out in either clause 2.3 or clause 2.4.

## 3. District Behaviour Support Program

- 3.1. Project Resiliency- A program designed to support youth who are disengaging from schools. As an alternate to traditional programs, Project Resiliency is a strength based, supportive assessment and intervention program. Students may be referred for a three-

day counselling based program that offers students a structured experience that encourages the consideration and incorporation of healthy coping strategies and establishes positive adult supports with the school and the community.

#### 4. Refusal Of An Educational Program

- 4.1. In the case of a student 16 years of age or older, the District may refuse to offer an educational program where the student:
  - 4.1.1. Has refused to comply with this administrative procedure, the school procedures or other policies of the District; or
  - 4.1.2. Has failed to apply himself or herself to his or her studies.
- 4.2. Where the District is considering the refusal of an educational program to a student under clause 3.1, and before the District makes any determination about such refusal, the District shall:
  - 4.2.1. Ensure that the principal has informed the student and the parent of that student that a refusal to offer an educational program is being considered.
  - 4.2.2. Ensure that the Assistant Superintendent has approved the denial of an educational program.
  - 4.2.3. Ensure that parents receive a report and recommendation in writing from the Assistant Superintendent.
  - 4.2.4. If the issue is not resolved, a meeting can be arranged will be arranged with the Superintendent to consider the matter.
  - 4.2.5. Meet to consider the report and recommendations of the Superintendent, hear from the student and his or her parent, and determine the matter.
- 4.3. A refusal to offer an educational program under section 3 may be considered and determined notwithstanding that the student is at the time suspended from school pursuant to section 2 of this administrative procedure.

#### 5. Appeals

- 5.1. An appeal pursuant to S. 11 of the [School Act](#) lies in respect of any decision relating to discipline or a refusal to offer an educational program made pursuant to section 2 or section 3 of this administrative procedure. See Board Policy 13 – Appeals Bylaw.

Reference: Sections 6, 7, 8, 17, 20, 22, 26, 65, 79, 85 School Act

Adopted: March 6, 1975

Revised: February 3, 1986; January 21, 1991; May 19, 1998; December 15, 2020