

Administrative Procedure 313

PROVISION OF MENSTRUAL PRODUCTS TO STUDENTS

Background

The Ministry of Education and Child Care issued a Ministerial Order amending the [Support Services for Schools Order](#) to require Districts to provide free menstrual products to students in school washrooms in a manner that protects student privacy. The Ministerial Order requires that procedures related to the provision of free menstrual products to students be established and communicated.

Procedures

1. The Superintendent will ensure that products are made available to students of all gender identities or expressions in a manner that protects student privacy.
 - 1.1. Menstrual products will be provided in:
 - 1.1.1. Elementary Schools
 - 1.1.1.1. K to grade 7 available in baskets in a designated washroom and available in the office.
 - 1.1.1.2. K to grade 5 available in the office.
 - 1.1.2. Middle Schools
 - 1.1.2.1. Two dispensers per school in designated washrooms.
 - 1.1.2.2. One basket in the universal washrooms.
 - 1.1.2.3. Counseling staff will have them available.
 - 1.1.3. Secondary Schools
 - 1.1.3.1. Up to 5 dispensers per school based on size of school in designated washrooms.
 - 1.1.3.2. Counseling staff will have them available.
 - 1.2. Operations staff at each elementary, middle and secondary school will maintain and monitor stock and replenish as needed.
2. The District will provide menstrual products at no cost to students:
 - 2.1. Product will be available in containers or coin-free dispensers.

3. The District will consider student feedback with respect to provision of menstrual products.

Reference: Sections 2, 3, 4, 7, 8.2, 20, 22, 23, 65, 74.1, 75, 75.1, 85 School Act
Child, Family and Community Service Act
Family Relations Act
Infants Act
Visiting Forces Act
Ministerial Order 149/89

Approved: November 26, 2019
Revised: December 15, 2020