

Administrative Procedure 550 FACILITY USER GROUP FEES

FACILITY USER GROUP CLASSIFICATION USER GROUP SANCTIONED ACTIVITIES

Group A: District and School Activities
CUPE, LTA, Management Groups and official committees of these organizations,
School PAC and District PAC

Group BC: Community Use – Non-Profit

Group D: Commercial/ For-Profit Use (excludes Filming)

FACILITY USER FEE RATES (excludes Filming)

Rates per hour:

Group	A	BC	D
Classroom	N/C	\$14	\$30
Small Gym (i.e. Elementary)	N/C	\$18	\$55
Large Gym (Secondary)	N/C	\$29	\$120
Library / Multi-purpose	N/C	\$18	\$ 48
Home Ec (full use)	N/C	\$NA	\$NA
Cafeteria (seating only)	N/C	\$39	\$132
Contract Admin. Fee		\$25	\$25
Processing/ Change Fee		\$ 9	\$ 9
Service Fee; per Open/Close		\$30	\$30
Cancellation Fee (1 Time booking non-refundable)		\$25	\$25

Weekends: 2-hour minimum rental plus opening/closing and custodial charges where applicable.

MOVIE FILMING - FEE RATES
Rates per Day; Employee Services per Hour

Damage Deposit	\$10,000.
Filming – Interior Prep or Wrap Day	1,150.
Filming – Exterior Prep or Wrap Day	1,150.
Filming – Interior	2,300.
Filming – Exterior	1,700.
Same Day- Prep/Film/Wrap	2,300.
Emptying of Dumpster	75.
Field Usage	450.
Maintenance Labour	70.
Misc. Maintenance Fees (heat, etc.)	330.00
Parking – Daily Rate	450.
Custodian O/T per Hour	60.
Authorized District Personnel	30.
Service Fee per Open/ Close	30.00
Cancellation Fee	150.00
Filming Admin. Fee; % of Invoiced to Max.\$500	15%

Insurance:

Certificate of Insurance; Include the District as “additional insured” – minimum \$5,000,000 liability.

Effective July 1, 2020