1. OPENING PRESENTATIONS (6:45 pm)
   1.1 LANGLEY SECONDARY SENIOR BOYS' FIELD LACROSSE TIER TWO PROVINCIAL CHAMPIONS
   1.2 RE MOUNTAIN SECONDARY IMPROV TEAM PROVINCIAL WINNERS

2. CALL TO ORDER

3. REPORT FROM “IN CAMERA”

4. CONSENT AGENDA

Recommendation:
That the Board of Education adopts the consent agenda items as provided.

4.1 CONSIDERATION OF MINUTES OF APRIL 25, 2017

4.2 COMMITTEE REPORTS
   4.2.1 FINANCE AND FACILITIES COMMITTEE

4.3 BOARD LIAISON COMMITTEE REPORTS
   4.3.1 DISTRICT PARENT ADVISORY COUNCIL (Trustee Tod)

4.4 SCHOOL DISTRICT COMMITTEE REPORT
   4.4.1 LGBTQ (Assistant Superintendent Guy)

4.5 COMMUNITY COMMITTEE REPORTS
   4.5.1 LANGLEY SCHOOL DISTRICT FOUNDATION (Trustee Ross)
   4.5.2 TOWNSHIP OF LANGLEY RECREATION, CULTURE AND PARKS ADVISORY (Trustee Wallace)
4.6 CORRESPONDENCE

4.6.1 LETTER FROM ROYAL CANADIAN AIR CADETS DATED MARCH 30, 2017

5. CHANGE IN ORDER

6. CONSIDERATION OF AGENDA

Recommendation:
That the Agenda be approved as presented.

7. PRESENTATIONS

7.1 FOUNDATION ANNUAL REPORT

7.2 CELEBRATION OF FRENCH CULTURE IN THE DISTRICT

8. DELEGATIONS

8.1 CONCERNED PARENTS OF LANGLEY SCHOOL DISTRICT REGARDING LETTER OF MARCH 2, 2017 (Gudrun Stein)

8.2 HEALTHY FAMILIES (Susan Hitchman)

9. SUPERINTENDENT’S REPORTS

9.1 FRAMEWORK FOR ENHANCING STUDENT LEARNING - DISTRICT TECHNOLOGY PLAN

Recommendation:
That the Board of Education receives the report on Framework for Enhancing Student Learning for information as presented.

9.2 ACTION ITEMS

9.2.1 LONG TERM FACILITIES PLAN - MIDDLE SCHOOLS UPDATE

Recommendation:
It is recommended that the Board of Education directs staff establish a Transition Committee to report back to the Board with a detailed plan to implement a middle school model in the Brookswood community once the Brookswood-Fernridge Community Development Plan is approved by the Township of Langley.

Recommendation:
It is recommended that the Board of Education approves the establishment of a Grade 6 to 12 middle/secondary education delivery model at the DW Poppy Secondary facility and directs staff to establish a Transition Committee to report back to the Board by December 2017 with an implementation plan for establishing the model which will include a timeline, facility change requirements and education programming implications.
Recommendation:
It is recommended that the Board of Education directs staff to report back to the Board by December 2017 on facility implications for the elementary schools in the DW Poppy zone by transitioning to a Kindergarten to Grade 5 education delivery model.

Recommendation:
It is recommended that the Board of Education directs staff to include representation from Coghlan Elementary as part of the DW Poppy Transition Committee and report back to the Board by December 2017 with an implementation plan to transition Coughlan to a Kindergarten to Grade 5 model.

Recommendation:
It is recommended that the Board of Education directs staff to report back to the Board by December 2017 on facility implications for Coghlan Fundamental Elementary School by transitioning to a Kindergarten to Grade 5 education delivery model.

Recommendation:
It is recommended that the Board of Education directs staff to establish a Transition Committee to report back to the Board by March 2018 with an implementation plan for establishing the middle school model in the Walnut Grove community which will include a timeline, facility change requirements and education programming implications.

Recommendation:
It is recommended that the Board of Education directs staff to request Ministry of Education capital funding in the Five-Year Capital Plan submission for the acquisition of a site for construction of a middle school.

10. SECRETARY TREASURER’S REPORTS

10.1 ACTION ITEMS

10.1.1 ANNUAL BUDGET BYLAW 2017/2018 (First and Second Reading) 75 - 92

Recommendation:
That the School District No. 35 (Langley) 2017/2018 Annual Budget Bylaw in the amount of $225,732,520 be given first reading.

Recommendation:
That the School District No. 35 (Langley) 2017/2018 Annual Budget Bylaw in the amount of $225,732,520 be given second reading.

10.2 INFORMATION ITEMS

Recommendation:
That the Board of Education receives the Secretary Treasurer’s information item reports as presented.

10.2.1 TRANSPORTATION SERVICES - FEES FOR INELIGIBLE RIDERS
10.2.2 RC GARNETT CONSTRUCTION UPDATE

10.2.3 COMMUNICATIONS PLAN UPDATE

11. EDUCATION COMMITTEE

11.1 AVIATION EDUCATION IN LANGLEY (BAA Course Approval)

Recommendation:
That the Education Committee recommends the Board of Education approves the Board/Authority Authorized Course, Aviation Explorations 12, as presented.

12. TRUSTEE COMMENTS

13. QUESTION PERIOD

Question Period is provided at Board meetings for the public to ask questions of clarification. The Board welcomes questions from the public and wants to ensure that those wishing to ask questions can do so.

The following will help the public develop questions for Question Period at a Board meeting that is keeping with the goal of a respectful and focussed meeting.

Questions:
1. Need to be directed to the Chair and not to staff;
2. Need to be related directly to the topic on the agenda;
3. Need to be succinct, focussed and not be a statement;
4. May not be asked that are related to personnel or directed at an individual trustee; and,
5. May not be asked that are related to contract negotiations.

All of the above are directions provided for in Board Policy No. 1204 - Bylaws of the Board. The Chair may answer, may defer to staff or indicate a question may not be in keeping with the above guidelines.

The Board appreciates the public's interest and wants to ensure a professional meeting is conducted, with Question Period focussed on providing guests with the clarification they seek.

Trustees also welcome questions from members of the public apart from Question Period. Their contact information is available on the school district website.

14. ADJOURNMENT

Recommendation:
That the meeting be adjourned at __ p.m.
1. OPENING PRESENTATIONS (6:45 pm)

1.1 WALNUT GROVE SECONDARY SENIOR BOYS’ AAAA BASKETBALL PROVINCIAL CHAMPIONS

The Walnut Grove Secondary Senior Boys’ AAAA Basketball Provinical Champions were presented to the Board. Principal George Kozlovic introduced Head Coach George
Bergen and George then introduced the following team members: Azino Urefe, Luke Chalk, Min Kim, Alasdair Coyle, Brett Christensen, James Woods, Sheldon Frew, Ritseh Nandakumar, Ty Rowell, Dannon Sturn, Noah Shopland, Andrew Goertzen, Jake Cowley and Luke Adams. Team Manager Randy Bath and Assistant Coaches Ben Millar and Jared Bergen were unable to attend.

1.2 WORKSAFEBC SAFETY VIDEO CONTEST WINNERS

WorksafeBC representative, Robin Schooley introduced William Clewes from Seaspan and Kelly Moon from BC Safety Authority, who attended the meeting to honour the two students who won the top awards for their video contest submissions.

Seaspan and WorksafeBC are sponsoring the $2,500 prize that is shared between the student ($1,000) and their school ($1,500). It was explained that these videos are kept online and are used for students all over the world. The theme this year was student safety and the winner of this award is Kevin Kim for his video “Speak Out”.

In addition, the Canadian Centre for Occupational Health and Safety provides a $2,000 prize for the provincial winner which is shared between the student ($1,000) and the school ($1,000). This year’s winner is Ethan Eigenfeldt for his video “Find Your Voice.”

2. CALL TO ORDER

The Chair called the meeting to order at 7:17 pm, and began the meeting with the introduction stating: "I would like to acknowledge that the Langley School District is located on the traditional lands of the Kwantlen, Katzie, Matsqui and Semiahmoo First Nations."

3. REPORT FROM "IN CAMERA"

The Vice-Chair reported that the items discussed in the 'In Camera' meeting pertained to personnel and property.

4. CONSENT AGENDA

4.1 CONSIDERATION OF MINUTES OF MARCH 7, 2017

4.2 LOCALLY APPROVED TITLES

4.3 COMMITTEE REPORTS

4.3.1 AUDIT COMMITTEE

4.3.2 EDUCATION COMMITTEE

4.3.3 FINANCE AND FACILITIES COMMITTEE

4.3.4 STRATEGIC PLAN COMMITTEE

4.4 SCHOOL DISTRICT COMMITTEE REPORTS

4.4.1 ABORIGINAL / ya:ýǝstǝl' (Assistant Superintendent Bradford)

4.4.2 EMERGENCY PREPAREDNESS (Assistant Superintendent Guy)
4.5 COMMUNITY COMMITTEE REPORTS

4.5.1 CITY OF LANGLEY / SCHOOL DISTRICT NO. 35 LIAISON (Trustee Coburn)

4.5.2 LANGLEY SCHOOL DISTRICT FOUNDATION (Trustee Ross)

4.5.3 TOWNSHIP OF LANGLEY RECREATION, CULTURE AND PARKS ADVISORY (Trustee Wallace)

4.6 CORRESPONDENCE

4.6.1 LETTER FROM BC HYDRO DATED DECEMBER 7, 2016

4.6.2 LETTER TO K. WAGNER AND R. LAM DATED FEBRUARY 22, 2017

4.6.3 LETTER FROM ROYCAN DATED FEBRUARY 13, 2017

4.6.4 LETTER FROM MINISTRY OF EDUCATION DATED MARCH 20, 2017

4.6.5 LETTER FROM CBRE LIMITED DATED MARCH 24, 2017

R17/04/25-01

Moved By: Trustee Dykeman
Seconded By: Trustee Tod

That the Board of Education adopts the consent agenda items as provided.

CARRIED UNANIMOUSLY

5. CHANGE IN ORDER

None.

6. CONSIDERATION OF AGENDA

R17/04/25-02

Moved By: Trustee Tod
Seconded By: Trustee McVeigh

That the Agenda be approved as amended with the removal of Item 9.2.1 - Budget Update.

CARRIED UNANIMOUSLY

7. PRESENTATIONS

7.1 CELEBRATING DIVERSITY IN LANGLEY

The Board received a presentation on celebrating diversity from Assistant Superintendent Claire Guy and District Principal Renge Bailie. They said the District’s goal is to work diligently to ensure all students and staff feel safe and welcome in the school community.

Assistant Superintendent Guy thanked the Board for their support of the development of this program, stating that the topic is complex in nature and everyone has differing
personal values and beliefs. She added that the timing is right for this work in society, and it is a learning journey for everyone. The District supports students’ and staff’s desire to live authentic lives and works to ensure they feel welcome in our school community.

The powerpoint provided information on these four areas: sexual orientation, gender identity, biological sex and gender expression. Terminology, key understandings and the District’s mandate of providing safe schools for all students, as well as highlights of how the District celebrated diversity were also shared.

8. SUPERINTENDENT’S REPORTS

8.1 FRAMEWORK FOR ENHANCING STUDENT LEARNING

The Board received a presentation by District Vice-Principal Edna Schuerhaus on Career Education in Langley – Working for Students. The vision for career education was shared which focuses on the curriculum being: relevant and meaningful; anytime/anywhere; flexible and connected; engaging; personalized and self-directed; connected to community; and, providing collaborative learning opportunities.

Underscored by the new curriculum, there is increased demand by students and parents in this area. The community and employers are asking for Districts to provide opportunities for students.

The top 10 new things in career education for this year were provided which included: elementary curriculum; middle/secondary curriculum; elementary building buddies; student Maker Day training; supporting Aboriginal students; work experience; Langley Hospice Society work experience; aviation; career facilitator staffing in schools; and, professional cook level one.

Trustees received an invitation to attend the year-end celebration for the professional cook program which takes place at Walnut Grove Secondary on Thursday, May 25th.

R17/04/25-03
Moved By: Trustee Dykeman
Seconded By: Trustee McVeigh
That the Board of Education receives the report on Framework for Enhancing Student Learning for information, as presented.

CARRIED UNANIMOUSLY

8.2 INFORMATION ITEMS

8.2.1 SUMMER SESSION 2017

The mission of Summer Session 2017 was provided along with an overview of secondary course enrolments from 2011 to 2016 and elementary/middle from 2013 - 2016. There are a wide mix of students and 300+ staff which consists of teachers, education assistants and clerical staff. For the 2017 session, online/in
person registration opened on April 10th and some areas are already filling up. Due to construction taking place at Langley Secondary this year, Summer Session has been moved to Brookwood Secondary. Construction is also taking place at RC Garnett, therefore the program normally housed there has been moved to Lynn Fripps Elementary.

Trends for 2017 include a high interest in the Jumpstart program for grade 1 and learning support literacy for grades 1 to 5. Summer Session offers sessions on co-exploration, environmental science, science and technology, creative writing, fine arts, Maker explorations/Junior trades, senior math and sciences and youth-at-risk programs. Recreation and summer camp offerings are available from both the Township and the City. Planning has already begun for Summer Session 2018, which includes Douglas Park Community School calendar changes which will mean more options and alignment across the District; and, potential new summer initiatives such as aviation and business/entrepreneurship.

8.2.2 SIMONDS ELEMENTARY / U-CONNECT TRANSITION UPDATE

The Board received an update on the transitioning of the Simonds/U-Connect students. Enrolment numbers from 2014/2015 to projections for 2017/2018 were provided. The transition team (parents, students and staff) met in June 2016, October 2016 and May 2017, to address lessons learned through this process, an update on work in progress and the positives.

Before and after photos of the rooms within the school were provided, along with the impact these changes have had on both students and parents. Learning highlights were shared, as well as an overview of the additional staffing that was required to meet the needs of this transition.

R17/04/25-04
Moved By: Trustee Dykeman
Seconded By: Trustee Tod
That the Board of Education receives the Superintendent's information item reports, as presented.

CARRIED UNANIMOUSLY

8.3 ACTION ITEMS

8.3.1 SCHOOL CALENDARS 2017/2018

The Board reviewed the proposed School calendars for the 2017/2018 school year and was informed that staff have worked on increasing alignment of school calendars while respecting unique school community needs. A two week spring break has been integrated into the calendar as has been done in previous years, and the addition of collaboration time which has been embedded into all school
calendars. Time for collaboration is taken from non-instructional time specified in the calendar regulations. This year Douglas Park Community School and U-Connect will not have separate calendars.

The Joint HR/LTA Calendar Committee meets yearly to review all proposed calendars and bell schedules prior to the presentation to the Board in April. All school calendars are checked to ensure they comply with the relevant school calendar regulations.

R17/04/25-05

**Moved By:** Trustee Tod  
**Seconded By:** Trustee Dykeman  
That the Board of Education approves the School Calendars for the 2017/2018 school year as presented.

**CARRIED UNANIMOUSLY**

9. **SECRETARY TREASURER’S REPORTS**

9.1 **ACTION ITEMS**

9.1.1 **ANNUAL FIVE YEAR CAPITAL PLAN 2017/2018 - BYLAW NO. 17/18-CP-SD35-01**

The Board was reminded that effective May 6, 2016, the Ministry announced changes to the Capital Projects Bylaw. Prior to this change, Boards approved their Five Year Capital Plan and submitted it to the Ministry of Education and each project that was approved by the Ministry of Education had to have a separate capital bylaw adopted by the Board in order to have the Ministry of Education establish a Certificate of Approval from which the District could draw down funds as the capital project proceeded. With the change announced on May 6, 2016, the Board is informed of the capital projects approved by the Ministry of Education in the form of a response letter and asked to complete an Annual Programs Funding Agreement. The Ministry sent a response letter with the spending plan list. The Board is then required to pass a capital bylaw which covers all the projects approved in the amount of $2,570,864.

R17/04/25-06

**Moved By:** Trustee Dykeman  
**Seconded By:** Trustee Tod  
That the School District No. 35 (Langley) (Capital Plan 2017/2018) Capital Bylaw No. 17/18-CP-SD35-01 in the amount of $2,570,864 be given first reading.

**CARRIED UNANIMOUSLY**
Moved By: Trustee Dykeman
Seconded By: Trustee Tod
That the School District No. 35 (Langley) (Capital Plan 2017/2018) Capital Bylaw No. 17/18-CP-SD35-01, in the amount of $2,570,864 be given second reading.

CARRIED UNANIMOUSLY

Moved By: Trustee Dykeman
Seconded By: Trustee Coburn
That the Board of Education of School District No. 35 (Langley) approves having all three readings of the (Capital Plan 2017/2018) Capital Bylaw No. 17/18-CP-SD35-01, in the amount of $2,570,864 at tonight's meeting.

CARRIED UNANIMOUSLY

Moved By: Trustee Coburn
Seconded By: Trustee Wallace
That the School District No. 35 (Langley) (Capital Plan 2017/2018) Capital Bylaw No. 17/18-CP-SD35-01, in the amount of $2,570,864 be given third reading, passed and adopted on this 25th day of April, 2017.

CARRIED UNANIMOUSLY

9.1.2 ANNUAL FACILITIES GRANT 2017/2018

The Board was reminded that the Ministry of Education provides funding in the form of an Annual Facilities Grant for the purpose of maintenance and capital work on our facilities. The grant is provided on the basis of the Ministry’s fiscal year (April 1 to March 31). The Ministry allocates funding from both its operating budget and its capital budget to support the AFG grant to districts. The year’s approved grant is comprised of an operating portion ($680,178) and a capital portion ($2,518,579) for a total of $3,198,757. As in the past, $57,898 for CAMS will be extracted from the operating component by the Ministry, leaving an operating balance of $622,280. The total AFG funding granted to the Langley School District for the 2017/2018 school year is therefore $3,140,859, the same as for 2016/2017.

The Board reviewed the AFG Expenditure Plan presented and was informed that a capital bylaw is no longer required for the District to access these funds.
Moved By: Trustee McVeigh  
Seconded By: Trustee Dykeman  
That the Board of Education approves the Annual Facilities Grant 2017/2018 spending plan as presented.

CARRIED UNANIMOUSLY

9.1.3 BOARD MEETING SCHEDULE 2017/2018

The Board reviewed the proposed Board Meeting Schedule for the 2017/2018 school year and was informed that the Secretary Treasurer developed this schedule in consultation with the Superintendent and the Agenda Review Committee.

Moved By: Trustee Tod  
Seconded By: Trustee Dykeman  
That the Board of Education approves the Board Meeting Schedule for the 2017/2018 school year as presented.

CARRIED UNANIMOUSLY

9.1.4 POLICY NO. 1204 - BYLAWS OF THE BOARD

The Board was advised that a recommendation from the Policy Committee is being brought forward to change the number of delegations for a Regular Board meeting from five to three. As this change affects the community and partner groups, the Committee felt that it was important to send it out as a Notice of Motion. It will return to the Board, with any feedback received, to the June 20th Regular Board meeting.

Moved By: Trustee Dykeman  
Seconded By: Trustee Coburn  
That the Board of Education serves Notice of Motion to the District’s education community and its education partner groups that it intends to adopt the revisions to Policy No. 1204 - Bylaws of the Board at the June 20, 2017 Regular Board meeting.

CARRIED UNANIMOUSLY
10. **TRUSTEE COMMENTS**

Trustees shared their appreciation of those in attendance and reminded everyone to vote on the May 9th Election Day. Trustee Dykeman reported on the Provincial Council meeting held on Sunday, April 23rd at the BCSTA Annual General Meeting, stating that the fees will increase by approximately $620 next year.

11. **QUESTION PERIOD**

The Chair called for questions from the public.

No questions were received.

12. **ADJOURNMENT**

R17/04/25-13

**Moved By:** Trustee Coburn

**Seconded By:** Trustee Dykeman

That the meeting be adjourned at 9:52 p.m.

**CARRIED UNANIMOUSLY**
Finance and Facilities Committee Report

on May 30, 2017 Meeting

At the May Finance and Facilities Committee meeting, the Committee received an update from the Communications Manager on the District Communications Plan 2016 – 2019. Items shared included social media ‘campaigns’ in sharing themes, District and Board News and Box Clever Education. The Committee was informed of actions for emergency preparedness; parent resources; continued website support; consultation services and assistance; and, the Framework for Enhanced Student Learning.

The Committee also received the Secretary Treasurer’s report, presented by the Assistant Secretary Treasurer on the following topics:

- Financial Results to the end of April 2017 with a comparison to the results to the end of April 2016. The Committee was informed that the District has now moved into a surplus position and it is anticipated that this surplus will increase in May and June.

- Update on the areas of revenue, salaries, benefits, supplies and services and capital purchases

- Updates on Facilities Matters including:

  - County Line Sale
  - Carbon Neutral Program approvals
  - BC Hydro PowerSmart Partner Program

- 2017/2018 Budget Update
Langley District Parent Advisory Council

General Meeting
Minutes
April 20, 2017, 7:00pm


Guest:

Executive: Christine Brightman, Teresa Blades, Ashish Kapoor, Daniel Lindenberger, Tina Patterson, Dawn Perrault, Kris Mohammed, Bernice Kristoff-Trowell, Suzanne Perreault, Kerri Ross,

1. Call to Order: 7:05

2. Welcome and Introductions

3. Adoption of:
   1. Agenda for April 20, 2017 – Passed
   2. Minutes from March 9, 2017 – Passed

4. Special Presentation: Cheque Presentation to Weekend FuelBag. Brady and Emma came and updated up that they are now making bags to feed 83 students in 10 schools. They were happy to report that Yorkson Creek PAC had donated $1000.00. Cheque presented to them for $5200 from DPAC to assist with the costs of the Fuelbags for the summer.

5. Special Presentation: HUB cycling Langley – Tony Bisig. Nonprofit advocacy group focused on cycling education. Host event in including FREE event on June 4. Certified teachers teach kids ages 8-12 to ride safely. Can accommodate up to 60 kids, 20 kids in 2 hour blocks. Need to pre-register for this event, they need to know amount of attendees. Hosted on the backside of MEC. Kids need to supply bike and helmet. Liability through HUB. You can register through bikelangley.ca or email questions to the website https://bikehub.ca/langley

6. Presentation from KidSport Langley- Jeff Lively. National non-profit provides funds to students to play a season of sports. Helps kids with self-esteem, 1 in 3 families can’t afford cost of an organized sport. KidSport is now in 11 Provinces/Territories and has 42 chapters in BC. In 2016, 135 kids were assisted in joining a sport. Applicants have to re-apply for further assistance up to a maximum of $300. Need 60 notice before the sports commence, though turnaround is usually 2 weeks. For more information, you can check out http://www.kidsportcanada.ca/british-columbia/langley/
Langley District Parent Advisory Council

7. Presentation from Langley Walk organizers – Tera Edell. Free event put on jointly by the Township of Langley and City of Langley, all about being active. 5km an 10 km walks, as well as options to bike, stroller, wheelchair, for all participants. Walk this year will be in Willoughby at the LEC. Sunday, May 7 from 12-4, walk starts at 1:30pm. There are lots of events for the kids, bouncy castles, ParticipACTION 150 events. Volunteers on route for assistance, and there are prize categories for students and schools. Flyers attached.

8. Report from Claire Guy, Assistant Superintendent. Supreme Court ruling has created class size issues, significant challenges with space requirements for September 2017. Still working on class sizing solutions. Consultation process continues, may have different results for different areas, DW Poppy is currently looking like 6-12 option, not a middle. Transitions committee is looking at options. Emergency Preparedness – sessions coming for parents by September around new language. Still encompasses fire and earthquake drills. Walnut Grove “restaurant” has opened with the culinary students offering 2 and 3 course meals. Hosted until May, already sold out! Clair will be moving to another position outside the District but will be serving the District 20% of existing post as Assistant Superintendent.

9. Report from Board of Education: Trustee, David Tod. Sends his regards, unable to make the meeting. Currently working on budget as per Supreme Court ruling.

10. Old Business:
   1. Survey of GM across District. Looking to gain feedback to address PAC needs. Survey will be going out soon, please encourage your parents to respond, the survey only takes 3 minutes.
   2. Registration for BCCPAC AGM. Registration details are at [http://bccpac.bc.ca/conference/](http://bccpac.bc.ca/conference/)
   3. Shelley Moore Presentation. Presentation positive feedback from educators and parents on inclusion and diversity. Took a loss on presentation $381.
   4. DPAC AGM. DPAC Board will be up for election. If you are interested in a position, please email DPAC and let us know your interest for the AGM next month.

11. New Business:
   1. Presentation of DPACs DRAFT Budget for 2017-2018. Budget has been presented. Please see attached.
   2. Emergency Preparedness Language. Language has been updated. Please see Claire’s report in minutes. Language attached.
Langley District Parent Advisory Council

3. Provincial Election – All Candidates Meeting. Liberals didn’t show. DPAC created submitted 2 questions: With person w/disabilities being the single largest discriminated group internationally, and children not being able to obtain the supports & services they need to gainfully experience a fair and equitable education, we need to see an appointment for an Independent Advocate for Students of Special Needs with a similar mandate to that of the Representative for Children and Youth, what is your position on this?

We have parents who are advocating unsuccessfully to gain proper supports for their children, what measures are you prepared to take to support an Independent Professional with related experience to adjudicate disputes where parents say there is a lack of adequate supports or services for their child?

4. New Societies Act. BCCPAC has contacted us as the Societies Act has changed. If you would like to review the new Act or have questions about becoming a society, you can review the new ACT here: http://www.bclaws.ca/civix/document/id/complete/statreg/15018_01).

12. Reports from Executives:

1. Presidents Report – at 1:1 with Superintendent discussed Road Safety in school zones, increasing number of instances where the speed limit isn’t being respected, and one student resulted in a broken leg because he was struck. Also discussed Supreme court ruling.

13. Committee Reports:

- **Special Education**: None
- **Emergency Preparedness**: Next meeting is May 8.
- **CYMHSU LAT (Child and Youth Mental Health and Substance Abuse- Local Action Team)** – Discussions around how to talk to our youth
- **BCCPAC- AGM**: Is May 5-7 in Surrey this year.
Langley District Parent Advisory Council

- Richard Bulpitt Scholarship - Still accepting submissions to April 28.

14. Correspondence: None.

15. Announcements and upcoming events: We have new partner links up on our website such as District partner groups, Community Links, Provincial organizations, and Community Sports Associations. Please check them all out at http://langleydpac.ca/community-links. We have surveys on the table and hope that you will fill them out. Any further feedback and suggestions for DPAC General Meetings can be sent to secretary@langleydpac.ca. If you have a new DPAC rep, please make sure that Christine has your updated info so you are getting our emails.

Attendance:

Perry Moscarda – LTA – Elementary Counselling
Sam Gregory – LTA
Debbie Reimer – CUPE 1260
Sarban Sangha – LPVPA
Anthony Bruton – CUPE 1851
Patti Johnson – Excluded
Sandra Averill – LTA
Jessica Bain – Secondary Counselling
Karla Woelbern – CJI

Daniel Lindenberger – DPAC
Wendy Cook – LTA
Darren Storesly – LTA
Vanessa Jaggi – LPVPA
Dianne Chretien – LPVPA
Brian Leonard – LPVPA
Renge Bailie – District Principal
Claire Guy – Assistant Superintendent

Regrets:

Sandra Sangha – CUPE 1260
David Tod – Trustee
Alison McVeigh – Trustee
Sherry Matheos – LTA

Approval of the Minutes (January 26, 2017) – APPROVED

Ongoing Business:

District Student GSA

- Alex from Qmunity did a presentation for the students today
- Spoke about several topics – equity vs equality, gender, rape culture, history of LGBTQ+ movements and terminology
- Identities – gave the students a chance to express their thoughts about identities
- Students very engaged
- Approx. 30 students today

SOGI & SOGI School Leads - Updates

- Many schools sending in photos and information about some of the activities they are doing, bulletin boards, etc.
- Lots of info going to the SOGI leads
- Renge shared a ppt to give to the SOGI leads that they can share with their staffs to help get the conversation starting
- The amount of “asks” are increasing (resources, presenters, videos etc.)
New Business:

**Diversity and Respect Week**
- Schools are actively celebrating this newly designated week. Many schools engaged in presentations, lessons and activities to celebrate the diversity found within Langley

**Langley Celebrates Diversity Letter**
- Claire and Renge shared a letter that has been written which will be going out to all parents in Langley School District to inform them of the some of the SOGI work taking place in the District and letting parents know that SOGI education will be taking place in all of our schools
- It will be shared with all partner groups before it goes to the parents

**International Day of Pink – April 12th, 2017**
- Renge shared the rationale as to bring forward the International Day of Pink
- Next year, all SOGI celebrations will be rolled into Diversity & Respect Week

**Reviewing Goals, Setting Priorities:** Updates

**Books**
- Renge brought samples and shared with the group a collection of books that the District has recently purchased with the funding received from the RBC Grant
- Each elementary and middle school will receive a box of the 6 books that will be accompanied by lesson plans in order to assist teachers
- The books purchased were the top 6 books that were recommended by Steve Mulligan – a highly regarded SOGI educator who is providing SOGI education to all of the pre-service teachers at UBC
- The Secondary schools will receive $200 each to purchase their own books because many of them have books already and the District does not want to create duplicates

**Sticker Project**
- The District is working to create “safe place stickers” to display on classroom doors/windows
- The students are designing them based on Renge’s parameters – needed to have 6 rainbow colours, needed to have Langley on it, it would denote a safe space
- Students at WGSS created them for us – a contest – winner gets $75 and it was a marked project for students
- The stickers would be rolled out on April 12 with a lesson that will be provided to teachers
- Renge shared the several examples with the committee and asked people to vote on their top choice. They were all wonderful
- The students in the GSA also voted
- #15 was the top choice for the students and the Committee
- #3 also received approval as a secondary sticker that might be used as well

**Other**
- Dani Liebert is presenting with Brandon Yan at the District Pro D day Feb. 24
- There will be 3 sessions – one from Qmunity, one from Out in Schools and one listed below
- Steve Mulligan – teaches new teachers coming out of UBC – we will be videotaping Steve’s presentation so that other districts can use them
- Wendy – the Human Dignity Coalition met this past week and shared that we will be hosting booths at public events in Langley

**Next Meeting: To be Discussed**
- We are going to add another meeting date for the students for the GSA
- The Committee would like to meet one more time in May or late April – Renge will send out the date soon
The report will align with the Strategic Plan identifying steps and progress in the interim between Board Meetings. New developments in the past six weeks are indicated in RED

FUNDRAISING:

EVENTS:

12TH ANNUAL GRAND PRIX GALA
- June 4 at Thunderbird Show Park during the National Cup (premier international equestrian event with horses and riders competing from around the world). Coupled with the amazing display of horsemanship, is the chance to taste award-winning wines and gourmet hors’ d’oeuvres on a sun-drenched patio at the top three rated equestrian tracts in the world. Net proceeds to support food and homeless youth programs. Committee is meeting. Brochures have been distributed and tickets and sponsorships can be bought on line.

12TH ANNUAL GOLF TOURNAMENT
- August 30 at Redwoods Golf Course. The committee held their first meeting to begin the planning process.

HOMELESS FUNDRAISING CONCERT
- The committee continues to meet. Due to unforeseen circumstances, the date for the potential block party and opening day concert has been changed from June 24 to undetermined date in July or even September.

NEW COMMUNITY PARTNERS
ACTION SCHOOLS
- Partnering with Action Schools to facilitate the implementation of physical literacy into the school curricula. Action Schools is helping to fund and provide mentors to elementary school teachers in six pilot schools, including Shortreed, Wix-Brown, Gordon Greenwood, Lynn Fripps, West Langley and Fort Langley.

ODDFELLOWS
- Provided the opportunity for two Langley students to compete in a speech contest with the possibility of winning an all-expense paid 10 day trip to New York City. We held a district-wide speech contest, choosing two candidates who then participated in a regional speak-off. Kenneth Xing, a grade 11 student from RE Mountain Secondary was chosen. He will be going to New York in July.
- In subsequent conversations with Rory Cleave (Oddfellow president) and following a presentation I did at their members’ meeting, the Oddfellows have agreed to provide an Annual $10,000 grant to the Foundation to funds arts programs in the schools.

WEST COAST ART
- Met with Brian Croft and Peter Luongo to discuss a partnership in an annual fundraising endeavour, whereby West Coast Art plans and organizes an art show featuring local artists with 25% of the proceeds from sales go to the Foundation. The Foundation provides the venue.
PREMIUM BRANDS & CANUEL CATERERS

- Forged an agreement with Premium Brand Foods to provide Canuel Caterers with product to supply the new Breakfast Program at Langley Secondary School.
- The Foundation will provide $250 per month to subsidize the program that will start providing breakfast to 100 students per day.

ENCOMPASS SUPPORT SERVICES

- Working closely with Encompass to help support homeless youth. Partnering in strategizing and planning fundraising events.

LANGLEY MEMORIAL HOSPITAL FOUNDATION

- Regular meetings with the Executive Director to discuss how the two foundations can work together to support common initiatives. i.e. mental health among youth.

HER BROTHERS

- Working with the Penner family and the band Her Brothers to help with fundraising events

ONGOING PARTNERSHIPS

ONLINE COLLISION

- Provided $10,000 to purchase four outdoor Buddy Benches to install at Richard Bulpitt, Peterson Road, Alex Hope and North Otter playgrounds. Also providing ongoing funding to help build playgrounds at our schools, including the latest donation of $15,000 to support Richard Bulpitt Playground.

SUNRISE ROTARY

- Agreed to support new literacy program in the district with an annual donation of $3000.
- The organization is also hosting Taste of Fort Langley Fundraiser with proceeds going to our Food For Thought Campaign. Date is in late May, 2017. Details to follow.

UNITED CHURCHES OF LANGLEY & SUNRISE ROTARY

- Continuing backpack programs at Wix-Brown, Blacklock, Glenwood and Nicomekl. Gift cards were provided to all the families to sustain them over Spring Break.

WEEKEND FUEL BAGS

- Started at Yorkson Creek, WGSS and RE Mountain thanks to donations from Silverman Mortgage, Robles Real Estate, A&A Brokers and others. Instigated by three students. Now providing bags to more than 60 students.

SOUTHRIDGE FELLOWSHIP

- Supporting a new breakfast program at James Hill with funds and volunteers.

BREAKFAST CLUB OF CANADA

- Providing funds and support since 2014 for nine schools offering breakfast to 130 students per day, per school.
- Receiving additional donations of yogurt, eggs, juice, oats and honey for all nine Breakfast Club of Canada schools. Also played host to the donors at DW Poppy during a regular breakfast. The Foundation purchased crock pots for each of the schools.
RE/MAX TREELAND

- Ongoing donations of $450/month to support Food For Thought Campaign. The funds have gone to support Advance Program at ACSS, meal program at Langley Meadows, LFA, Fort Langley and to dozens of students who need help in the District.

CANADIAN DIABETES ASSOCIATION

- The City of Langley mandated that bins had to be removed from school properties in the city. Several schools were upset about the removal and wondered why the City had jurisdiction over school properties. 24 remain at the township schools generating $14,400 per year.

WALNUT GROVE BUSINESS ASSOCIATION

- Presented the Foundation with a cheque for $4,000 to start up a breakfast program at WGSS.
- Breakfast Club is going well, serving more than 130 students every day.

TZU CHI FOUNDATION -

- Received notification that we will receive $10,000 per year in 2017.

POPPY ESTATES- Continues to provide regular donations to support Food for Thought

REFX - Monthly donations to support innovative programs Foundation Initiatives

PATTI & JOHN WILLIAMS - Monthly donations to support counselling for students with an additional one-time donation of $20,000 to the Foundation.

INITIATIVES

FUN FARM: NEW DEVELOPMENTS

- Continues to offer an amazing program for Langley students. Campaign to sell gift baskets and create curricula within the schools around outdoor education. A meeting has been set up with Kwantlen Polytechnic to develop Beekeeping program.
- Developing a new program and infra-structure to build yurts, medicine wheel and sweat lodges to enhance and build cultural awareness and learning among Aboriginal students. (especially boys who have lost their way). Working with sd35 to take 30-50 students to the farm on a monthly basis.

LEARNING RESOURCES & PUBLICATIONS

- The Foundation received $20,000 worth of brand new books and is working with Instructional Services to develop literacy assessments utilizing the books to give to students to take home over the summer. Teachers will evaluate any reading improvement among the students every September for the next three years. Grade One students from 7 schools were selected to choose their own 10 books from dozens of choices to take home and read over the summer. This year, grade 4 students will receive the books.
- The Foundation purchased 1500 brand new hard covered books to supply to the Literacy program, as described above.
PLAYGROUNDS
- The Foundation continues to receive donations towards various playgrounds.
- North Otter, Belmont, Wix-Brown, James Kennedy, Blacklock and Fort Langley have been installed. Petersen Road and Richard Bulpitt now have on going fundraising campaigns.
- Online Collision has provided funding for playgrounds at Alex Hope, Petersen Road, North Otter, and Richard Bulpitt and has offered to install Buddy Benches at those schools.

PA-MOJA
- 3 more Kenyan students arrived in Langley in October, 2016 to experience Canadian culture. The Foundation continues to facilitate their fundraising.
- Butterfly Effect: The Foundation continues to support a global educational interchange among students from throughout the world.

PHYSICAL LITERACY
- Creating a culture of Physical Literacy. Applied for and received a $50,000 grant. A consulting group has been formed to spearhead the initiative.
- A visioning and planning session was held on January 16, 2017. Thanks to a facilitator provided by Envision Financial via Susan Byrom, we were able to identify and define our vision, pillars and details and are now ready to move forward with a well-structured implementation plan.

SCHOLARSHIPS
- revamping and updating the administration and stewardship of the Foundation scholarships. Fund includes 1.3 million in trusts and an additional $300,000 in annual awards.
- New Funds include: Bryn Hutchinson Memorial, Michael Roberds Memorial, Jaymie Friesen Award and Richard Shermann Memorial.
- Named in a will that intends to provide a substantial endowment towards our scholarship fund.

AWAWARENESS & COMMUNICATIONS

NETWORKING & RELATIONSHIPS
- Developing new partnerships with the United Churches of Canada, Presbyterian Church, Langley Hospice Society, Langley Memorial Hospital Foundation, Rotary Clubs, Langley Airport, Kwantlen Polytechnic University, Sources Food Bank, WGBA, Encompass, Premium Brands, Oddfellows, Township of Langley, Shewan Foundation, Breakfast Club of Canada, Save-On Foods, Community Justice Institute, Boys Club Network, Oddfellows, Premium Brands, Canuel Caterers, West Coast Art, Action Schools.
- Working with Susan Byrom, Rod Ross and Gord Stewart on sd 35 Entrepreneur Initiative.
- Participated as a judge for the Sassy Awards (Rotary Club Initiative) and provided an $1800 scholarship to award to top leadership candidate.

STUDENT SUCCESS MAGAZINE:
- The Spring edition has produced and distributed.
- Summer Edition is in production
FOUNDATION INFRASTRUCTURE:

- **Raisers’ Edge**: Tracking all Foundations transactions and producing and mailing out all tax receipts, thank you letters, and Student Success invoices in a very timely manner.
- New Website has been designed and is live.
- Assuming all scholarship administration due to Maureen Pepin’s retirement.
- Continuing discussions on how best to staff the Foundation.
- Foundation Administrative Assistant job description has been completed and presented to Laura d’Alva. She will begin working for the Foundation as a salaried employee beginning May 1, 2017.

GOVERNANCE & SUSTAINABILITY

BOARD ASSESSMENT & BOARD SKILLS ASSESSMENT

- Planning & Policy Committee has completed their mandate and Planning & Policy Documents have now been completed and approved by the Board.
- The Board is now composed of 3 directors appointed by the Board of Education and 7 from the community.

AUDITORS & ACCOUNTING

- Audit is complete.

SCHEDULE OF EVENTS

- **SASSY Awards** - April 27 at 6 pm at Chief Sepass Theatre
- **Her Brothers Homeless Concert** - TBA
- **Grand Prix Gala** - June 4 during National Cup Equestrian Jumping Competition
- **PA-MOJA Kenya trip**
- **AFP International Conference** - April 28- May 1, 2017. Susan Cairns will be attending.
- **Golf Tournament** - August 30, 2017
MINUTES

Present:
Earl Erickson (Co-Chair)
Councillor Blair Whitmarsh (Alternate Co-Chair)

Present:
Remi Camparmo, Diane Gendron, Michael Jackstien, Kate Ludlam, and Jonathan Wilkins

Staff:
Silisha Ali, Youth Recreation Programmer
Nikole Longhi, Aquatic Programmer
Al Neufeld, Manager - Parks Administration, Design & Development
Kim Stepto, Recording Secretary
Peter Tulumello, Acting Director - Recreation, Culture, and Parks
Jason Winslade, General Manager - Municipal Administration and Community Services

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Recreation, Culture, and Parks Advisory Committee - April 12, 2017

   Moved by J. Wilkins,
   Seconded by R. Camparmo,
   That the Recreation, Culture, and Parks Advisory Committee approve the agenda and receive the agenda items of the April 12, 2017 meeting.
   CARRIED

B. ADOPTION OF MINUTES

1. Recreation, Culture, and Parks Advisory Committee – March 8, 2017

   Moved by K. Ludlam,
   Seconded by M. Jackstien,
   That the Recreation, Culture, and Parks Advisory Committee adopt the Minutes of the March 8, 2017 meeting.
   CARRIED

The agenda order was varied.
F. **WORK PROGRAM**

1. **Aldergrove Credit Union Community Centre**

J. Winslade provided an update on the progress of the community centre.

He commented that this is a new Township recreation facility that will complement, not duplicate, the existing recreation facilities in the community.

He noted the goals and rationale for the new centre as follows:

- Centralize the Township’s recreation offerings and municipal resources in East Langley.
- Replace the Aldergrove Outdoor Pool and enhance the year round aquatic opportunities for Aldergrove and the surrounding area’s residents.
- Replace the Aldergrove Community Arena and reduce infrastructure maintenance costs, or the requirement for replacement facilities, in future years.
- Enhance the year-round recreation and fitness opportunities for Aldergrove and the surrounding area’s residents.
- Display leadership in revitalizing the Aldergrove Downtown Core.
- Create a facility and an attraction to encourage Aldergrove to “play local”:
  - Preschoolers
  - Children
  - Teens
  - Young adults
  - Adults
  - Seniors
  - Families
  - Organized user groups
- Create a destination to attract people to visit the community of Aldergrove.
- Demonstrate leadership in sustainable facility practices:
  - Water conservation
  - Solid waste and recycling
  - Energy
  - Alternative transportation
- Upgrade existing transportation and pedestrian infrastructure.

Jason provided drawings and plans of all of the features of the community centre, which will include:

- Arena
- Fitness centre
- Multipurpose rooms
- 6 lane pool
- Leisure pool
- Hot tub
- Play area
- Lazy river
- Water park
- Wave pool
F. WORK PROGRAM

Timeline for the project:
- Ground-breaking was February 3, 2017
- 18-20 months construction, and 2-3 months commissioning

Targets:
- Pools and waterpark – July long weekend, 2018
- Arena – ice for Labour Day weekend, 2018

The agenda order then resumed.

C. DELEGATIONS AND PRESENTATIONS

1. Youth Programs and Services

S. Ali provided a presentation on youth services in the Township. She provided the following information:

Youth Services Philosophy:
- Services in all communities
- Engage youth in program and service planning
- Remove barriers wherever possible
- Skill development opportunities
- Encourage health lifestyles
- Connect youth to services
- Increase awareness of services to youth
- Mentoring and leadership development

Current Goals:
- Engagement
- Culture change
- Partnerships
- Drop in vs. register programming
- Special events
- Community based programming

Future goals:
- Solidify existing partnership and create new ones
- Create a place in the community for youth
- Youth memberships
- Life skills programs
- Recreation leadership
- Aquatics school curriculum
D. REPORTS

1. **Co-Chairperson’s Report**

   Councillor Whitmarsh commented that the Dale Ball Passive Park naming was a great event and the family was very appreciative.

   E. Erickson reported the following:
   - He attended the Volunteer Appreciation Dinner.
   - He attended the BCRPA Symposium in Kelowna where the theme was “Reconnecting with Nature”. The Key Note Speaker spoke on the impact of nature on our physical and mental health.
   - The BCRPA has been assigned to administer grants to 4000 after school recreation programs in the province.
   - The City of Kelowna presented their Healthy City Strategy.

E. CORRESPONDENCE

F. WORK PROGRAM

2. **Joint Committee Meeting**

   The location for the meeting in May is the Surrey Arts Centre where the committee will have a tour of the facility and then conduct their meeting in one of the meeting rooms.

   Tuesday, May 9 – 6:30pm.

3. **Canada Day Events**

   P. Tulumello reported that the Township has received a $13,000 Federal Grant for the Willoughby and Fort Langley Canada Day events. The Township has also received a $30,000 Canada 150 Grant which will help fund a public art piece that involves a photo booth and a First Nation’s artist who will create a mosaic from the photos.

   The amphitheatre in Willoughby Park will be unveiled on May 25 at 7:00pm.

5. **Langley Awards Task Force**

   E. Erickson commented that this was a great event.

6. **Langley Walk Task Force**

   R. Wallace reported that the organizing committee is working towards having 150 groups participate in the Walk. The Walk will take place Sunday, May 7 from 1:00 – 4:00pm.
F. WORK PROGRAM

7. Museum Advisory Group

K. Ludlam reported that the Langley Heritage Society funded the Museum’s Heritage Fair for elementary school kids, and that the museum is looking for volunteers for Canada Day.

She also suggested that the RCPAC consider sending a representative to a cultural conference in 2018, instead of a recreation conference.

G. COUNCIL REFERRALS

H. OTHER BUSINESS AND ITEMS FOR INFORMATION

N. NEXT MEETING

Date: May 9, 2017
Location: Surrey Arts Centre
13750-88 Avenue, Surrey, BC
Time: 6:30pm

O. TERMINATE

Moved by R. Camparmo,
Seconded by D. Gendron,
That the meeting terminate at 9:06pm.
CARRIED

CERTIFIED CORRECT:

_________________________________  ________________________________
Community Representative Co-Chair    Council Representative Co-Chair
30 March 2017

Mr. Rob McFarlane
Langley School District Chair
School District #35
4875 222 Street
Langley, BC V3A 3Z7

Dear Sir,

On behalf of the cadets, parents and officers of 746 Lightning Hawk RCACS, it is my pleasure to invite you to our squadron’s Annual Ceremonial Review. This year’s Review will be held at Lord Tweedsmuir Secondary School, (6151 180th St, Surrey) on Saturday June 3, 2017.

The Annual Ceremonial Review is a presentation of accomplishment and pride in a formal parade that demonstrates the achievements and success that our cadets have made throughout the training year. Many months of preparation and training by our cadets has gone into preparing for this important event of the cadets training year.

We would be happy to receive you at 12:15 pm in the VIP room for a meet and greet over a coffee/tea. The viewing of Cadet displays will commence at 12:30 pm immediately followed by our formal parade and awards presentations which will conclude at 3:00 pm. If you can attend, we would appreciate your RSVP to our squadron chairperson, Bruce Foster at bruce746ssc@gmail.com. If you have any questions, please feel free to contact Bruce Foster at 604-835-5422. We hope to see you there!

Yours truly,

Bruce Foster
SSC Chair
746 Lightning Hawk RCACS
ACR

Superbium in Progressum
“Pride in Progress”
www.746lightninghawk.com
STAFF REPORT

DATE: May 30, 2017

TO: Board of Education

FROM: Gord Stewart, A/Superintendent of Schools

RESOURCE: Sam Muraca, District Principal, Educational Planning

SUBJECT: Framework for Enhancing Student Learning – District Technology Plan

RECOMMENDATION:

That the Board of Education receives the Framework for Enhancing Student Learning report for information, as presented.

BACKGROUND:

Historical Perspective

In the first year of the technology learning plan (2013/2014), the District committed to working on its infrastructure (“behind the wall”) in order to ensure that it was robust enough to support the District’s technology ecosystem needs. In the second year (2014/2015), the focus was on ensuring that teachers had portable technology and classrooms had data projectors. The District leased approximately 860 laptops and these were distributed to any teacher whose assignment was .4FTE or higher. Of the 860 teacher laptops, approximately 710 are Apple Laptops, 150 are PC laptops, and 60 are Surface Pros. The District also purchased approximately 600 data projectors. The original intent was to have these data projectors ceiling mounted; however, this was cost prohibitive. The third year of the plan (2015/2016) was used as an information gathering year and included district staff visits to Toronto District School Board, Hamilton-Wentworth School Board, and Edmonton Catholic School Board. Based on these visits a plan was developed for student technology.

2016/2017 Current Year Update

The 2016/2017 school year represented the fourth year of the technology learning plan and the first year of implementation of its vision to have ALL kindergarten to grade 5 classes outfitted with 6 iPads (see table below). Any teachers that had their assignment increased during 2016/2017 and who were not part of the original laptop lease were provided with an iPad and keyboard. The District is extending its teacher
laptop lease by one year so that teachers can take advantage of the District’s cloud storage solution and start migrating their files to cloud services. At the conclusion of this additional year (June 2018), teachers will have the opportunity to purchase the computer they are currently using. District teams were sent to learn from Apple headquarters in Cupertino, CA; Microsoft headquarters in Vancouver, BC; and a visit of “High Tech” schools in Austin and Dallas, TX.

Middle Schools (HDS & BGMS) were provided with 105 iPads (60 HDS; 45 BGMS).

The District is undertaking the centralization of a “high end” computer lab at each secondary school (Wave 1 schools: ACSS, DWP, LSS, UConnect, Vanguard). It will be leasing either a PC or Apple lab that is robust enough to run the Adobe Creative Suite which will also be the district standard.

The District has also determined a refresh rate and developed a district catalogue for its administrators’ technology. The following will be supported by the District: Apple MacBook Air, Dell XPS, iPad Pro, Dell’s Surface Pro.

A cloud computing partnership has been developed with Microsoft. The District will utilize as its standard Microsoft Office 365 which includes Word, Excel, PowerPoint, Outlook, and OneDrive (Microsoft’s cloud storage). Student email addresses have been issued which will allow for students to download the Microsoft Office Suite on up to 5 home devices and utilize 1 TB of storage in the cloud. Microsoft Office 365 is being supported by the District’s Instructional Services Department.

Four “beta schools” (pilot schools) have been selected to be supported in the innovative use of technology to support learning. In particular, the District is pursuing how “learning can take place in flexible and connected environments” and having older students create media to directly teach younger students. One of the four schools is applying to become an Apple Distinguished Program.

The three-year K-5 plan is summarized in the table below:

<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Teachers (100)</td>
<td>K-3* (600)</td>
<td>4 (180)</td>
<td>5 (180)</td>
<td></td>
</tr>
<tr>
<td>Grade 4 Teachers* (30)</td>
<td>Remaining Teachers* (30)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wave 2 Schools</td>
<td>Teachers (120)</td>
<td>K-4* (720)</td>
<td>5 (180)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Remaining Teachers* (40)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wave 3 Schools</td>
<td>Teachers (160)</td>
<td>K-5 (900)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Used for counts, Administrators & Instructional Coaches determined which grades
The following table identifies which schools are in each wave

<table>
<thead>
<tr>
<th>Wave 1</th>
<th>Shortreed, Parkside, Peterson Road, Simonds, Glenwood, Langley Meadows, Fort Langley, North Otter, Nicomekl, Douglas Park, James Kennedy, Belmont</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wave 2</td>
<td>Wix Brown, Blacklock, Coghlan, James Hill, Topham, Dorothy Peacock, Willoughby, Richard Bullpit, Langley Fine Arts, Noel Booth</td>
</tr>
<tr>
<td>Wave 3</td>
<td>Alice Brown, Uplands, RC Garnett, Lynn Fripps, Alex Hope, Gordon Greenwood, West Langley, Langley Fundamental Elementary</td>
</tr>
</tbody>
</table>

**Human Resources Support**

The District staffed 1.6 FTE (3 people) of Digital Literacy Coaches for the 2016/2017 school year. Wave 1 iPad schools received direct support from its Instructional Coaches. Schools in Wave 2 & 3 received support from the District’s Digital Literacy Coaches. During the 2017/2018 school year supporting Wave 2 schools will be a priority.

**Financial Sustainability**

Once all hardware and software aspects of the plan (Wave 3 of iPad & Wave 2 of secondary “high end” labs) have been leased and implemented, the District estimates an annual cost of roughly $1.1M to support the plan moving forward.
The Board of Education of School District No. 35 (Langley)

STAFF REPORT

DATE: May 30, 2017
TO: Board of Education
FROM: Gord Stewart, A/Superintendent of Schools
SUBJECT: Long Term Facilities Plan: Middle Schools Update

RECOMMENDED MOTION #1:
It is recommended that the Board of Education directs staff establish a Transition Committee to report back to the Board with a detailed plan to implement a middle school model in the Brookswood community once the Brookswood-Fernridge Community Development Plan is approved by the Township of Langley.

RECOMMENDED MOTION #2:
It is recommended that the Board of Education approves the establishment of a Grade 6 to 12 middle/secondary education delivery model at the DW Poppy Secondary facility and directs staff to establish a Transition Committee to report back to the Board by December 2017 with an implementation plan for establishing the model which will include a timeline, facility change requirements and education programming implications.

RECOMMENDED MOTION #3:
It is recommended that the Board of Education directs staff to report back to the Board by December 2017 on facility implications for the elementary schools in the DW Poppy zone by transitioning to a Kindergarten to Grade 5 education delivery model.

RECOMMENDED MOTION #4:
It is recommended that the Board of Education directs staff to include representation from Coghlan Elementary as part of the DW Poppy Transition Committee and report back to the Board by December 2017 with an implementation plan to transition Coughlan to a Kindergarten to Grade 5 model.
RECOMMENDED MOTION #5:
It is recommended that the Board of Education directs staff to report back to the Board by December 2017 on facility implications for Coghlan Fundamental Elementary School by transitioning to a Kindergarten to Grade 5 education delivery model.

RECOMMENDED MOTION #6:
It is recommended that the Board of Education directs staff to establish a Transition Committee to report back to the Board by March 2018 with an implementation plan for establishing the middle school model in the Walnut Grove community which will include a timeline, facility change requirements and education programming implications.

RECOMMENDED MOTION #7:
It is recommended that the Board of Education directs staff to request Ministry of Education capital funding in the Five-Year Capital Plan submission for the acquisition of a site for construction of a middle school.

BACKGROUND:
At the May 30, 2017 Regular Meeting of the Board of Education, Gord Stewart will review the contents of the attached staff report.
Report to the Board of Education
Regular Meeting

Long Term Facilities Plan
Middle Schools Update

Presented by:
Gord Stewart, A/Superintendent of Schools
May 30, 2017
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**APPENDICES** 

I. **LETTER TO PAC PRESIDENTS REGARDING SMALL GROUP COMMUNITY MEETING – NOVEMBER 10, 2016**  

II. **SMALL GROUP MEETING WITH PAC REPRESENTATIVES AND ADMINISTRATORS POWERPOINT – NOVEMBER 23, 2016**  

III. **LETTER TO PARENTS/GUARDIANS REGARDING COMMUNITY MEETINGS IN THE BROOKSWOOD, DW POPPY, FUNDAMENTAL AND WALNUT GROVE COMMUNITIES – DECEMBER 7, 2016**  

IV. **LETTER TO PARENTS/GUARDIANS OF THE BROOKSWOOD FAMILY OF SCHOOLS REGARDING ADJUSTED TIMELINE FOR COMMUNITY CONSULTATION – MARCH 6, 2017**
INTRODUCTION AND BACKGROUND

The Board of Education directed staff at the January 29, 2013 Regular Meeting of the Board to begin work on Recommendation #2 from the Long Term Facilities Plan:

"It is recommended that School District No. 35 (Langley) commences a stakeholder consultation process to discuss middle grades education with a potential follow-up process on middle grades configuration for the Brookswood, DW Poppy and Walnut Grove areas."

Work on this recommendation did not actually get underway until the spring of 2015 when the Superintendent brought a report to the April 28, 2015 In-camera Meeting of the Board in which it was stated that the District Leadership Team wanted to commence an in-service process with the Board on middle school education. The in-service consisted of having the following training sessions:

- May 2015: Kimberly Schonert-Reichl, UBC
- June 2015: SD35 Administrators
- September 2015: SD35 Teachers, Parents and Students

Subsequent to these training sessions the Board requested Ms. Schonert-Reichl to return in December to complete the conversation regarding middle schools. A second session with administrators took place at the January 2016 Finance and Facilities Committee meeting followed by a second session with parents, teachers and students at the February 2016 Finance and Facilities Committee meeting. Staff then brought forward the original motion from 2013 to the February 2016 Strategic Plan Committee meeting for the Board of Education to consider. The discussion at the meeting centered around the need to first have a stakeholder consultation process, prior to any further exploration with individual communities.

In response to that direction, Superintendent Suzanne Hoffman convened a District committee to provide Trustees additional information that was presented in the form of a Staff Report at the April 26, 2016 Regular Meeting of the Board of Education. At the May 24, 2016 Regular Meeting of the Board of Education, Superintendent Hoffman provided further information in the form of another staff Report which contained the following recommendations:

"That the Board of Education requests that the staff host informational community meetings, in September 2016, on middle schools."

"That the Board of Education approves that staff undertakes a consultation, in the fall of 2016, with the Brookswood, DW Poppy and Walnut Grove communities regarding the transition to a middle school model."

The first motion was passed and the second one was referred to the October 25, 2016 Regular Meeting of the Board of Education.
Community Information Meeting

In response to the motion the District Leadership Team hosted a Community Information Meeting on Middle School Programming on October 5, 2016 at the Coast Hotel in Langley City. Approximately 180 individuals were in attendance comprised of District staff, trustees, students and school-based administration and parents from each of the Langley schools.

The Acting Superintendent and Secretary-Treasurer provided a report to the Board at their Regular Meeting on October 25, 2016 following the community meeting, wherein the following motions were passed:

“That the Board of Education supports the establishment of a District-wide middle school model as part of the Long Term Facilities Plan.”

“That the Board of Education approves that staff undertakes a consultation with the Brookswood, DW Poppy and Walnut Grove communities regarding the transition to a middle school model upon completion of the informational community meetings.”

District staff determined that the Fundamental community should also be included in the consultations, specifically Coghlan Fundamental Elementary, which is located in the DW Poppy region of the District and is a K-7 grade configuration.

The District established, for planning purposes, a Working Committee consisting of:

- Gord Stewart, A/Superintendent of Schools
- David Green, Secretary-Treasurer
- Woody Bradford, Assistant Superintendent
- Claire Guy, Assistant Superintendent
- Mal Gill, Assistant Superintendent, Human Resources
- Ken Hoff, Communications Manager
- Brian Iseli, Assistant Secretary-Treasurer
- Sam Muraca, District Vice-Principal, Educational Planning
- Tristan Schaufler, Director of Facilities, Transportation and Capital Planning

Beginning in October 2016, the Committee met on multiple occasions and undertook the work of planning meetings, gathering information, networking with schools, synthesizing information and brainstorming potential options.

The format for the consultation was:

- Small group meeting with administrators and PAC representatives in November 2016
- Larger community meetings with the four communities beginning in January 2017
- Meetings with the Working Committee and Families of Schools’ Principals/Vice-Principals prior to each larger community meeting to discuss the format and information being presented
SCHOOL DISTRICT NO. 35 (LANGLEY)

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- Meetings with the Working Committee and Families of Schools' Principals/Vice-Principals following each larger community meeting to discuss feedback received and plan next steps
- Area Assistant Superintendents meetings with the Principal and a Parent Representative of each school following the first larger community meeting to confirm feedback received
- All information presented at the small group meeting and larger community meetings posted to the District website, along with letters to parents/guardians providing timeline and updates on the consultation www.sd35.bc.ca/news-events/consultations-info-meetings
- Feedback received until May 2, 2017
- Information to the Board of Education on May 30, 2017

TIMELINE: FALL 2016 / SPRING 2017

October 25  Board of Education Motion regarding commencement of community consultations in the Brookswood, DW Poppy and Walnut Grove communities

November 10  Letter to PAC Presidents re Small Group Community Meeting (Appendix I)

November 17  DPAC Meeting

November 21  Meeting with Brookswood, DW Poppy, Fundamental and Walnut Grove administrators

November 23  Small Group Meeting with PAC Representatives and Administrators (Appendix II)

December 7  Letter to Parents/Guardians re Timeline for Consultation (Appendix III)

January 11  Established the District’s Community Consultation on Middle School Programming webpage.

January 11  DW Poppy Community Meeting No. 1

January 17  Brookswood Community Meeting No. 1

January 24  Regular Meeting of the Board of Education

January 26  Fundamental Community Meeting No. 1

January 31  Walnut Grove Community Meeting No. 1

February 7  Strategic Plan Committee Meeting

February 16  DW Poppy Community Meeting No. 2

February 22  Brookswood Community Meeting No. 2

February 27  Walnut Grove Community Meeting No. 2
COMMUNITY MEETINGS

Small Group Meeting - November 23, 2016

On Wednesday, November 23rd the District Committee held a meeting with parent representatives from each of the Brookswood, DW Poppy, Fundamental and Walnut Grove schools and the administrators from each school. The Committee followed the previously established format for consultation with the community which includes smaller group meeting(s) held at the School Board Office and large community meeting(s) held in the individual schools/communities.

The meeting was set up to collaboratively discuss the plans to organize the upcoming community consultations. At the November 23rd meeting staff shared the Guiding Principles for community consultations, reviewed the current Long Term Facilities Plan, shared the proposed consultation timeline and solicited feedback/input into the proposed process.

Following the November 23rd small group meeting, a letter was distributed to the Brookswood, DW Poppy, Fundamental and Walnut Grove communities (December 7th) outlining the timeline and process for the upcoming community consultations, and inviting parent/guardians to participate.

Appendix II contains the November 23rd PowerPoint that provides the content of the presentation and discussion topics.
Brookswood Community Meetings

January 17, 2017

The first community meeting with the Brookswood community was held at Brookswood Secondary School on January 17th. A pre-meeting discussion on middle school philosophy with a panel made up of a middle school administrator, teacher, parent and student was held at 6pm, followed by the community consultation meeting at 7pm. 31 community members signed in with representation from Alice Brown, Belmont, Glenwood and Noel Booth elementary schools, and Brookswood Secondary School.

Information provided at the community meeting included:

- Discussion surrounding the process undertaken by the Board of Education and the District regarding the establishment of a District-wide middle school model as part of the Long Term Facilities Plan
- Review of the Consultation Timeline
- Presentation on the District’s Guiding Principles for community consultations
- Review of the current Long Term Facilities Plan
- Current and Future Enrolment Projections and Capacity Utilization
- Facility Seismic Conditions
- Current transportation schedules
- Opportunities for feedback

Following the presentation, District staff gathered feedback from school communities in break-out sessions focussed on the following three questions:

1. What questions do you have pertaining to the information that was provided this evening?
2. What additional information can we provide?
3. What are the essential things that must be in place for this transition to a middle school model to be successful?

February 22, 2017

The second community meeting with the Brookswood community was held at Brookswood Secondary School on February 22nd. 51 community members signed in with representation from Alice Brown, Belmont, Glenwood and Noel Booth elementary schools, and Brookswood Secondary School.

Information provided at this second community meeting included:

- Review of the revised Consultation Timeline
SCHOOL DISTRICT NO. 35 (LANGLEY)

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- Sharing of the initial community themes and questions gathered from the first community meeting and through emails received via feedback@sd35.bc.ca.
- Options for middle configuration, including enrolment and capacity data

Following the presentation, District staff gathered feedback in break-out sessions organized in mixed groups to discuss the proposed options for middle configuration:

1. What opportunities/considerations would you like to add to option #1: Stand Alone Middle School Gr. 6-8 @ Noel Booth?
2. What opportunities/considerations would you like to add to option #2: Stand Alone Middle School Gr. 6-8 @ Belmont?
3. What opportunities/considerations would you like to add to option #3: Stand Alone Middle School Gr. 6-7 @ Noel Booth?

and break-out sessions in school communities facilitated by school-based administrators to brainstorm responses to:

1. At this time, which of the discussed middle configurations do you think presents the best option for the Brookswood community? Please share why.
2. Are there models we haven’t considered that need to be addressed?

Following the community meeting at Brookswood Secondary on February 22nd, a letter was sent to the parent/guardians of the Brookswood Family of Schools indicating that a fourth option for middle configuration in the community was generated that proposes two dual-track English/French Immersion schools, Kindergarten to Grade 5, at Alice Brown and Noel Booth; a single-track English school, Kindergarten to Grade 5, at Glenwood; and the conversion of Belmont to a dual-track middle school, Grades 6 to 8.

The letter went on to say that the third community meeting scheduled for April 26th was being delayed until the Fall when the District Leadership Team hopes to have more information pertaining to the Brookswood-Fenridge Community Development Plan. The community had indicated they would appreciate knowing the impact on future student enrolment associated with this development and how this may impact current school sites and potential new school building projects before continuing the conversation on the implementation of middle school programming in the Brookswood community.

**DW Poppy Community Meetings**

**January 11, 2017**

The first community meeting with the DW Poppy community was held at DW Poppy Secondary School on January 11th. A pre-meeting discussion on middle school philosophy with a panel made up of middle school administrators, a teacher, parent and student was held at 6pm, followed by the community consultation meeting at 7pm. An invitation was extended to the Coghlan community to attend the pre-meeting; many of those who attended also stayed for the community meeting that followed.

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Presented by Gord Stewart

May 30, 2017
121 community members signed in with representation from Coghlan Fundamental, Fort Langley, North Otter, Peterson Road, Wix-Brown, Langley Fundamental, Topham and Willoughby elementary schools, and DW Poppy Secondary School.

Information provided at the community meeting included:

- Discussion surrounding the process undertaken by the Board of Education and the District regarding the establishment of a District-wide middle school model as part of the Long Term Facilities Plan
- Review of the Consultation Timeline
- Presentation on the District’s Guiding Principles for community consultations
- Review of the current Long Term Facilities Plan
- Current and Future Enrolment Projections and Capacity Utilization
- Facility Seismic Conditions
- Current transportation schedules
- Opportunities for feedback

Following the presentation, District staff gathered feedback from school communities in break-out sessions focused on the following three questions:

1. What questions do you have pertaining to the information that was provided this evening?
2. What additional information can we provide?
3. What are the essential things that must be in place for this transition to a middle school model to be successful?

February 16, 2017

The second community meeting with the DW Poppy community was held at DW Poppy Secondary School on February 9th. 109 community members signed in with representation from Coghlan Fundamental, Fort Langley, North Otter, Peterson Road, Wix-Brown and Langley Fundamental elementary schools, DW Poppy Secondary School, and Southridge Elementary School.

The meeting commenced with a presentation entitled, “A Look into the Grade 6-12 Model – Safety, Culture and Programming by Mr. Diego Testa, Former Principal, and a student from G.W. Graham Middle Secondary School in the Chilliwack School District.

Information provided at this second community meeting from District staff included:

- Review of the revised Consultation Timeline
- Sharing of the initial community themes and questions gathered from the first community meeting and through emails received via feedback@sd35.bc.ca.
- Options for middle configuration, including enrolment and capacity data
Following the presentation, District staff gathered feedback in break-out sessions organized in mixed groups to discuss the proposed options for middle configuration:

1. What opportunities/considerations would you like to add to the stand alone Grade 6-8 model?
2. What opportunities/considerations would you like to add to the Grade 6-12 model?
3. Are there models we haven’t considered that need to be addressed?

and break-out sessions in school communities facilitated by school-based administrators to brainstorm responses to:

1. At this time, which of the discussed middle configurations do you think presents the best option for the DW Poppy community? Please share why.
2. Based on the information provided, what are the District's next steps?

April 19, 2017

The third community meeting with the DW Poppy community was held at DW Poppy Secondary School on April 19th. 42 community members signed in with representation from Coghlan Fundamental, Fort Langley, North Otter, Peterson Road and Wix-Brown elementary schools, and DW Poppy Secondary School.

Information provided at the community meeting included:

- Review of the consultation process to date and the District's Guiding Principles for community consultations
- An overview of feedback received from the community -
  - Grade 6-12 is the preferred model at DW Poppy
  - Need a structure that will provide the educational experiences that will serve our students well in the DW Poppy community
  - Provides a sustainable model for the community
  - Plan needs to address parent concerns regarding student safety
  - Affect on K-5 students needs to be considered (walk / travel distances)
- Discussion on the timeline for implementation of middle school programming in the four communities
- A plan for moving forward that includes the potential impact of the recent Supreme Court Decision
- The proposed Transition Committee structure and the key considerations and opportunities the Committee would need to address

Presented by Gord Stewart
Following the presentation, District staff gathered feedback from school communities in break-out sessions focussed on the following three questions:

1. Feedback on proposed composition of Transition Committee.
2. What are some initial considerations the Transition Committee should work through?
3. Any other feedback?

**Fundamental Community Meetings**

**January 26, 2017**

The first community meeting with the Fundamental community was held at Coghlan Fundamental Elementary School on January 26th. 71 community members signed in with representation from Coghlan Fundamental, Langley Fundamental and Wix-Brown elementary schools, Langley Fundamental Middle/Secondary School, and Southridge Elementary School.

Information provided at the community meeting included:

- Discussion surrounding the process undertaken by the Board of Education and the District regarding the establishment of a District-wide middle school model as part of the Long Term Facilities Plan
- Review of the Consultation Timeline
- An overview of the initial themes and questions gathered at the first community meeting held in the DW Poppy region on January 11th
- Presentation on the District’s Guiding Principles for community consultations
- Review of the current Long Term Facilities Plan
- Current and Future Enrolment Projections and Capacity Utilization
- Facility Seismic Conditions
- Current transportation schedules
- Opportunities for feedback

Following the presentation, District staff gathered feedback from school communities in break-out sessions focussed on the following three questions:

1. What questions do you have pertaining to the information that was provided this evening?
2. What additional information can we provide?
3. What are the essential things that must be in place for this transition to a middle school model to be successful?
SCHOOL DISTRICT NO. 35 (LANGLEY)

Report to the Board of Education
Long Term Facilities Plan
Middle Schools Update

Following the community meeting at DW Poppy Secondary on February 16th, a notice was sent to the parent/guardians of the Fundamental Family of Schools indicating that the second community meeting scheduled for March 2nd was being delayed until April 26th to enable District staff to provide more information related to the DW Poppy school community middle school model to assist the Fundamental community with the process.

April 26, 2017

The second community meeting with the Fundamental community was held at Coghlan Fundamental Elementary School on April 26th. 40 community members signed in with representation from Coghlan Fundamental and Langley Fundamental elementary schools.

Information provided at the community meeting included:

• Review of the consultation process to date and the District’s Guiding Principles for community consultations
• An overview of feedback received from the community –
  o Align the transition of Coghlan Fundamental Elementary to a K-5 grade configuration with the DW Poppy community transition
  o Provide opportunities to grow the Fundamental program
  o Expand exploration opportunities at Langley Fundamental Middle/Secondary School
• Discussion on the timeline for implementation of middle school programming in the four communities
• A plan for moving forward that includes the potential impact of the recent Supreme Court Decision
• The proposed Transition Committee structure and the key considerations and opportunities the Committee would be looking at

Following the presentation, District staff gathered feedback in break-out sessions organized to discuss the proposed options for middle configuration:

1. Feedback on proposed composition of Transition Committee.
2. What are some initial considerations the Transition Committee should work through?
3. Any other feedback?
Walnut Grove Community Meetings

January 31, 2017

The first community meeting with the Walnut Grove community was held at Walnut Grove Secondary School on January 31st. A pre-meeting discussion on middle school philosophy with a panel made up of a middle school administrator, teacher, parent and student was held at 6pm, followed by the community consultation meeting at 7pm. 144 community members signed in with representation Alex Hope, Dorothy Peacock, Gordon Greenwood, James Kennedy, Topham and West Langley elementary schools, Walnut Grove Secondary School, and école de Voyageurs.

Information provided at the community meeting included:

- Discussion surrounding the process undertaken by the Board of Education and the District regarding the establishment of a District-wide middle school model as part of the Long Term Facilities Plan
- Review of the Consultation Timeline
- Presentation on the District’s Guiding Principles for community consultations
- Review of the current Long Term Facilities Plan
- Current and Future Enrolment Projections and Capacity Utilization
- Facility Seismic Conditions
- Current transportation schedules
- Opportunities for feedback

Following the presentation, District staff gathered feedback from school communities in break-out sessions focussed on the following three questions:

1. What questions do you have pertaining to the information that was provided this evening?
2. What additional information can we provide?
3. What are the essential things that must be in place for this transition to a middle school model to be successful?

February 27, 2017

The second community meeting with the Walnut Grove community was held at Walnut Grove Secondary School on February 27th. 103 community members signed in with representation Alex Hope, Dorothy Peacock, Gordon Greenwood, James Kennedy, Topham and West Langley elementary schools and Walnut Grove Secondary School.
SCHOOL DISTRICT NO. 35 (LANGLEY)

Report to the Board of Education
Long Term Facilities Plan
Middle Schools Update

Information provided at this second community meeting included:

- Review of the revised Consultation Timeline
- Sharing of the initial community themes and questions gathered from the first community meeting and through emails received via feedback@sd35.bc.ca.
- Options for middle configuration, including enrolment and capacity data

Following the presentation, District staff gathered feedback in break-out sessions organized in mixed groups to discuss the proposed options for middle configuration:

1. What opportunities/considerations would you like to add to:
   English Middle School Grade 6-8 @ James Kennedy with French Immersion
   Middle School Grade 6-8 @ WGSS?

2. What opportunities/considerations would you like to add to:
   English Middle School Grade 6-8 @ James Kennedy with French Immersion
   Middle School Grade 6-8 @ West Langley?

3. What opportunities/considerations would you like to add to:
   Dual-track Middle School Grade 6-8 @ James Kennedy and English Middle
   School Grade 6-8 @ Gordon Greenwood?

4. What opportunities/considerations would you like to add to:
   English Middle Schools Grade 6-8 @ Dorothy Peacock and Topham with French
   Immersion Middle School Grade 6-8 @ WGSS?

and break-out sessions in school communities facilitated by school-based administrators to brainstorm responses to:

1. At this time, which of the discussed middle configurations do you think presents
   the best option for the Walnut Grove community? Please share why.

2. Based on the information provided, what are the District’s next steps?

May 2, 2017

The third community meeting with the Walnut Grove community was held at Walnut
Grove Secondary School on May 2nd. 182 community members signed in with
representation Alex Hope, Dorothy Peacock, Gordon Greenwood, James Kennedy,
Topham and West Langley elementary schools and Walnut Grove Secondary School.

Information provided at the community meeting included:

- Review of the consultation process to date and the District’s Guiding Principles
  for community consultations
- An overview of feedback received from the community –
  o Prefer to have French Immersion Students Grades 6 to 8 remain with a
    middle school rather than at a secondary school
SCHOOL DISTRICT NO. 35 (LANGLEY)

Report to the Board of Education
Long Term Facilities Plan
Middle Schools Update

- Concern over student safety in terms of access to school (216th Street overpass and congestion on 88th Avenue)
- Would prefer to minimize walk distance for students Grades K to 5
- Difficult to access the secondary school - need a stand alone middle school model
- Would prefer the middle school(s) to be situated in West Langley/Topham and Gordon Greenwood/Dorothy Peacock areas of the region
- Need to approach the Ministry for additional school space

- Discussion on the timeline for implementation of middle school programming in the four communities

- A plan for moving forward that includes the potential impact of the recent Supreme Court Decision
  - Build a case for Ministry funding for a new middle school and conversion of one existing site to a middle school
  - OR
  - Conversion of two existing sites to middle schools
    * The community's preference is for middle schools to be situated in the West Langley/Topham and Gordon Greenwood/Dorothy Peacock areas of the region
  - Establish a Transition Committee, to take effect no later than September 2018, to determine the timeline and implementation plan for converting the Walnut Grove community to a middle school model

- The proposed Transition Committee structure and the key considerations and opportunities the Committee would need to address

Following the presentation, District staff gathered feedback from school communities in break-out sessions focussed on the following three questions:

1. Feedback on proposed composition of Transition Committee.

2. What are some initial considerations the Transition Committee should work through?

3. Any other feedback?

ADDITIONAL COMMUNITY FEEDBACK

The School District has received feedback from the community directly from 28 emails to the feedback@sd35.bc.ca email address from parents and staff. The themes emerging from the feedback align with the feedback provided at the consultation meetings.
School District No. 35 (Langley)

Report to the Board of Education
Long Term Facilities Plan
Middle Schools Update

The following links are newspaper articles and editorials on the current consultation process:

- Langley Times
  10/29 – District-wide middle school model adopted
  11/15 – Middle school process will be slow and selective
  12/02 – Middle school model consultation under way in Langley school district

Staff Recommendations and Next Steps

Brookswood Community

Upon completion of the Brookswood-Fernridge Community Development Plan, the District Leadership Team will develop a plan to transition the Brookswood Community to the middle school model. Consideration will be given to the timeline of establishing a new school in the community, walking distances for Kindergarten to Grade 5 students, and maintaining a vibrant French Immersion Program.

Recommendation:

"It is recommended that the Board of Education directs staff establish a Transition Committee to report back to the Board with a detailed plan to implement a middle school model in the Brookswood community once the Brookswood-Fernridge Community Development Plan is approved by the Township of Langley."

DW Poppy Community

The result of the middle school consultations with the DW Poppy community was a strong recommendation to convert DW Poppy Secondary to a Grade 6 to 12 school to accommodate the establishment of a middle school model in the zone. To facilitate this process a Transition Committee would be established to re-configure DW Poppy Secondary to a Grade 6 to 12 configuration and a Kindergarten to Grade 5 model at Peterson Road, North Otter, Fort Langley and Wix-Brown elementary schools.

The Transition Committee will be comprised of:

- Administrators from each of the DW Poppy family of schools plus Principal of Coghlan Elementary School
- PAC Presidents (or designate) from each of the DWP Poppy family of schools plus Coghlan Elementary School
- Two teachers from DW Poppy Secondary and one from each of the DW Poppy feeder schools plus Coghlan Elementary School
- A support staff member from DW Poppy Secondary and one from each of the DW Poppy feeder schools plus Coghlan Elementary School
- Two students from DW Poppy Secondary and one from each of the DW Poppy feeder schools plus Coghlan Elementary School
Additional members may include the Assistant Superintendent, Secretary Treasurer and Community Partner representatives

Recommendations:

"It is recommended that the Board of Education approves the establishment of a Grade 6 to 12 middle/secondary education delivery model at the DW Poppy Secondary facility and directs staff to establish a Transition Committee to report back to the Board by December 2017 with an implementation plan for establishing the model which will include a timeline, facility change requirements and education programming implications."

"It is recommended that the Board of Education directs staff to report back to the Board by December 2017 on facility implications for the elementary schools in the DW Poppy zone by transitioning to a Kindergarten to Grade 5 education delivery model."

Fundamental Community

The implementation of a Grade 6 to 12 middle/secondary education delivery model at DW Poppy Secondary facility and the establishment of a Kindergarten to Grade 5 model in the elementary schools in the catchment will necessitate consideration of the impact on Coghlan Fundamental Elementary School. Historically, grade 7 students at Coghlan chose to either go to Langley Fundamental Middle/Secondary School or DW Poppy Secondary for grade 8. During the community consultations that have taken place there was an indication that the Coghlan Fundamental community desired to transition to the Kindergarten to Grade 5 model at the same time that the other elementary schools in the DW Poppy catchment transition to that model.

Recommendations:

"It is recommended that the Board of Education directs staff to include representation from Coghlan Elementary as part of the DW Poppy Transition Committee and report back to the Board by December 2017 with an implementation plan to transition Coughlan to a Kindergarten to Grade 5 model."

"It is recommended that the Board of Education directs staff to report back to the Board by December 2017 on facility implications for Coghlan Fundamental Elementary School by transitioning to a Kindergarten to Grade 5 education delivery model."
Walnut Grove Community

The consensus from the middle school consultation in the Walnut Grove community was for District staff to approach the Ministry of Education for a new middle school site in the community in addition to the conversion of an existing elementary school to a middle school structure to address student enrolment pressures. Consideration will be given to establishing an appropriate timeline for conversion that will provide students with a positive educational experience, address walking distances and traffic concerns related to students Kindergarten to Grade 5, maintaining a vibrant French Immersion Program that does not include students in Grades 6 to 8 attending Walnut Grove Secondary, and exploring the Dorothy Peacock/Gordon Greenwood and West Langley/Topham elementary schools as possible sites for conversion to a middle school(s).

The Transition Committee will be comprised of:

- Administrators from each of the Walnut Grove family of schools
- PAC Presidents (or designate) from each of the Walnut Grove family of schools
- A teacher from each of the Walnut Grove family of schools
- A student from each of the Walnut Grove family of schools
- A support staff member from each of the Walnut Grove feeder schools
- Additional members may include the Assistant Superintendent, Secretary Treasurer and Community Partner representatives

Recommendation:

“It is recommended that the Board of Education directs staff to establish a Transition Committee to report back to the Board by March 2018 with an implementation plan for establishing the middle school model in the Walnut Grove community which will include a timeline, facility change requirements and education programming implications.”

“It is recommended that the Board of Education directs staff to request Ministry of Education capital funding in the Five-Year Capital Plan submission for the acquisition of a site for construction of a middle school.”

Transition Committee Recommendations

District staff will provide Trustees with regular updates from the Transition Committee established in the DW Poppy/Coghlan community.

Upon establishment of the Transition Committees in the Brookswood and Walnut Grove communities, the determined middle school model in those areas recommended by the Transition Committees will be presented to the Board of Education for approval prior to implementation.
APPENDIX I

LETTER TO PAC PRESIDENTS REGARDING
SMALL GROUP COMMUNITY MEETING – NOVEMBER 10, 2016
November 10, 2016

Dear PAC President,

As you may be aware, the District has a Long Term Facilities Plan that needs to be updated. Our plan is to complete the process by June 30, 2017. One of the recommendations in the current plan (https://www.sd35.bc.ca/news-events/consultations-info-meetings/long-term-facilities-plan/) speaks to middle grades programming across the District:

It is recommended that School District no. 35 (Langley):

2. Commences a stakeholder consultation process to discuss middle grades education with a potential follow-up process on middle grades configuration for the Brookswood, D.W. Poppy, and Walnut Grove areas.

At this time, the District Leadership Team would like to engage a small group of parents to discuss the draft plan for these community consultations. It is important to district staff and the Board of Education, as necessary conversations are undertaken, that there is integrity to the process, that a strong sense of community is maintained and that the end result is one of excellence.

I am hopeful that you and another PAC representative are able to join us on Wednesday, November 23rd at 6:30pm at the School Board Office (4875 222nd Street). Please RSVP the names of your two representatives to Clare Pereira, my Executive Assistant at cpereira@sd35.bc.ca.

I look forward to meeting you and engaging you in a productive conversation.

Sincerely,

[Signature]

Gord Stewart
A/Superintendent of Schools
APPENDIX II

SMALL GROUP MEETING WITH PAC REPRESENTATIVES AND ADMINISTRATORS POWERPOINT – NOVEMBER 23, 2016
LONG TERM FACILITIES PLAN
TRANSITION TO MIDDLE SCHOOL PROGRAMMING IN BROOKSWOOD, DW POPPY, WALNUT GROVE AND FUNDAMENTAL COMMUNITIES

Wednesday, November 23, 2016
Langley School Board Office
OVERVIEW OF THE MEETING

- Welcome/Introductions
- Purpose of the Meeting
- Guiding Principles
- Long Term Facilities Plan
- Proposed Community Consultation Timeline
- Community Input
- Share Out

PURPOSE OF THE MEETING

Langley Schools
**WHY ARE YOU HERE?**

Long Term Facilities Plan Recommendation

It is recommended that School District no. 35 (Langley):

Commences a stakeholder consultation process to discuss middle grades education with a potential follow-up process on middle grades configuration for the Brookswood, D.W. Poppy, and Walnut Grove areas.

Board of Education Motions – October 2016

"That the Board of Education supports the establishment of a District-wide middle school model as part of the Long Term Facilities Plan."

"That the Board of Education approves that staff undertakes a consultation with the Brookswood, DW Poppy and Walnut Grove communities regarding the transition to a middle school model upon completion of the informational community meetings."

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**SETTING THE STAGE: YOUR ROLE AS PARENTS**

- Communicating
  - Conduit from your schools
    - sharing information from your community’s perspective
  - Conduit to your schools
    - sharing information provided this evening (and at subsequent meetings)
  - DPAC
    - listening, sharing information at the District level
- Offering advice, insights and local knowledge to the District and the process
BOARD OF EDUCATION

- Staff to work with the community
- Board of Education to be apprised of ongoing consultations
- The Board of Education will consider motions within the Long Term Facilities Plan at the Regular Meeting on May 30, 2017

COMMUNICATIONS

- Website: www.sd35.bc.ca/ltfp
- Hash tag: #SD35LTFP
- Feedback email: feedback@sd35.bc.ca
- Newspaper Ads
GUIDING PRINCIPLES

OUR CORE VALUES

Integrity
Excellence
Courage
Community
GUIDING PRINCIPLES FOR AN EFFECTIVE COMMUNITY CONSULTATION

1. That the consultation process be one of integrity where honesty and transparency are of utmost importance.

2. That trust between communities and the District be developed and maintained throughout the process.

3. That the District listen to communities and sincerely reflect on feedback and ideas.

4. That the District value and honour community members and treat them with respect.

A LENS FOR THE MEETING

- Caring for the social – emotional well-being of children
- Being mindful of the physical well-being of children
- Providing vibrant and sustainable learning opportunities for all children
PREVIOUS COMMUNITY CONSULTATIONS

- Balanced Calendar
- LSS Seismic Project
- Willoughby Middle/Secondary
- RC Garnett Expansion
- Willoughby Catchment Changes

LONG TERM FACILITIES PLAN
LONG TERM FACILITIES PLAN (LTFP)

- Required by the Ministry to demonstrate proper facility planning
- Supports the District’s educational plans over a 10 year window
- Becomes the basis for submission of capital project requests by the district and investment decision by the Ministry
- Current plan was adopted in 2012
- Formal revision of a LTFP required by the Ministry of Education when a significant change has taken place

LONG TERM FACILITIES PLAN (LTFP)

Examples of a Significant Change

- Any significant changes in the educational programs, either initiated by the district or the government;
- Enrollment projections that exceed 10% (increase or decrease) over the 10 year window;
- Proposed reconfiguration of schools;
- A change in the availability status of any facility used for K-12 education;
- Other events that potentially affect investment decisions in the district’s facilities
OTHER DISTRICT CONSIDERATIONS

1. Seismic requirements/facility conditions of schools
2. Enrolment projections
3. Capacity issues at some schools
4. No changes to current configurations during the 2017-18 school year

PROPOSED COMMUNITY CONSULTATION TIMELINE
PROPOSED TIMELINE

- November 2016 – May 2017
- Three community meetings planned for each area of the District
  - Brookswood: January 17, February 22 and April 26, 2017
  - DW Poppy: January 11, February 9 and April 19, 2017
  - Fundamental: January 26, March 2 and May 8, 2017
  - Walnut Grove: January 31, February 27 and May 2, 2017
- Small Group Meeting to review feedback from all communities and discuss potential options/timeline for moving forward
  - Administrators and PAC representatives: April 5, 2017
- Final report to the Board of Education Regular Meeting on May 30, 2017
SMALL GROUP CONVERSATIONS

Brainstorm thoughts and ideas that are important considerations from your community’s perspective

- Brookswood Family of Schools
  - Mal Gill, room 355
- DW Poppy Family of Schools
  - Woody Bradford, room 306
- Fundamental Family of Schools
  - Sam Muraca, room 129
- Walnut Grove Family of Schools
  - Claire Guy/David Green, Boardroom

DISCUSSION:
COMMUNITY INPUT INTO THE PROCESS

- Feedback on meeting dates and format
- Format of the first large group meeting?
  - Provision of community data (enrolment figures, condition of facilities, available space)?
  - Some options to consider?
  - Brief overview of middle school programming/pillars?
  - Other?
- Format of future meetings?
- What other considerations would assist your community with this process?
SMALL GROUP CONVERSATIONS

Brainstorm thoughts and ideas that are important considerations from your community’s perspective

- Brookswood Family of Schools
  - Mal Gill, room 355

- DW Poppy Family of Schools
  - Woody Bradford, room 306

- Fundamental Family of Schools
  - Sam Muraca, room 129

- Walnut Grove Family of Schools
  - Claire Guy/David Green, Boardroom

WRAP-UP AND NEXT STEPS
THANK YOU FOR PARTICIPATING

LANGLEY SCHOOL DISTRICT

PURPOSE
MISSION
TO INSPIRE ALL LEARNERS
TO REACH THEIR FULL POTENTIAL
AND CREATE A POSITIVE LEGACY
FOR THE FUTURE

LEARNERS ARE
INNOVATIVE,
INSPIRING & UNIFIED

LEARNING PLACE THROUGH
CULTURE & COMMUNITY

INTEGRITY, EXCELLENCE

COURAGE, RELATIONSHIP

Caring, Empowerment

Innovative, Collaborative

Critical Thinking

Resilience

LTTP Transition to Middle School Programming
November 23, 2016

Langley
APPENDIX III

LETTER TO PARENTS/GUARDIANS REGARDING COMMUNITY MEETINGS IN THE BROOKSWOOD, DW POPPY, FUNDAMENTAL AND WALNUT GROVE COMMUNITIES – DECEMBER 7, 2016
December 7, 2016

To the Parent/Guardians of the Brookswood Family of Schools:

The Board of Education passed a motion at their October 25, 2016 Regular Meeting supporting the establishment of a District-wide middle school model as part of the Long Term Facilities Plan and directed staff to undertake a consultation with the Brookswood, DW Poppy and Walnut Grove communities regarding the transition to a middle school model.

The District is now looking to engage your community in a consultation process regarding middle school programming in the Brookswood region and has planned a series of three community meetings. The purpose of the first meeting is to provide information specific to your community in regards to current facilities as well as current and projected enrolments; the second meeting will be an opportunity for the community to consider various options, specific to their circumstances, for implementation of middle school programming. At the third community meeting, District staff will discuss the draft recommendations going forward to the Board of Education for their consideration at the Regular Meeting at end of May. As has been the case in recent consultations, staff will take input and feedback from the community at each step in the process and is open to other ideas that individuals may have.

The three Community Consultation meetings in the Brookswood region will be held at Brookswood Secondary School (20902 37A Avenue) beginning at 7pm on Tuesday, January 17th, Wednesday, February 22nd and Wednesday, April 26th.

The information provided at each meeting will be translated for our ELL (English Language Learners) community members. Settlement Workers in Schools (SWIS) will be in attendance and will arrange follow-up meetings as necessary. Child minding will be provided.

For those community members who would like more information on middle school philosophy, a panel discussion with current and past middle school administrators, parents and students has been planned for 6pm on January 17th in the Library at Brookswood Secondary School.

A series of similar meetings will be held in the DW Poppy and Walnut Grove regions of the District, as well as with the Fundamental community. Families are welcome to attend any of the meetings, however, information provided will be specific to those communities. Information will be posted on the District’s website throughout this process, under the “Consultations” tab www.sd35.bc.ca/consultations. Feedback can be provided to the District at any time via feedback@sd35.bc.ca.

At the May 30, 2017, Regular Meeting of the Board of Education, based on the feedback received, staff will bring forward to the Board of Education recommendations for the implementation of middle school programming District-wide as part of the revision to the District’s Long Term Facilities Plan. The earliest school year that changes will be made to current school configurations will depend on the extent of the facility changes coming from the recommendations, but in no case will it be for the 2017-18 school year. Recommendations brought forward will be unique to each community involved.

The District is committed to working with the community in an open, honest and transparent manner to seek the best possible solutions for children.

Sincerely,

Gord Stewart
A/Superintendent of Schools
December 7, 2016

To the Parent/Guardians of the DW Poppy Family of Schools:

The Board of Education passed a motion at their October 25, 2016 Regular Meeting supporting the establishment of a District-wide middle school model as part of the Long Term Facilities Plan and directed staff to undertake a consultation with the Brookwood, DW Poppy and Walnut Grove communities regarding the transition to a middle school model.

The District is now looking to engage your community in a consultation process regarding middle school programming in the DW Poppy region and has planned a series of three community meetings. The purpose of the first meeting is to provide information specific to your community in regards to current facilities as well as current and projected enrolments; the second meeting will be an opportunity for the community to consider various options, specific to their circumstances, for implementation of middle school programming. At the third community meeting, District staff will discuss the draft recommendations going forward to the Board of Education for their consideration at the Regular Meeting at the end of May. As has been the case in recent consultations, staff will take input and feedback from the community at each step in the process and is open to other ideas that individuals may have.

The three Community Consultation meetings in the DW Poppy region will be held at DW Poppy Secondary School (23752 52nd Avenue) beginning at 7pm on Wednesday, January 11th, Thursday, February 9th and Wednesday, April 19th.

The information provided at each meeting will be translated for our ELL (English Language Learners) community members. Settlement Workers in Schools (SWIS) will be in attendance and will arrange follow-up meetings as necessary. Child minding will be provided.

For those community members who would like more information on middle school philosophy, a panel discussion with current and past middle school administrators, parents and students has been planned for 6pm on January 11th in the Library at DW Poppy Secondary School.

A series of similar meetings will be held in the Brookwood and Walnut Grove regions of the District, as well as with the Fundamental community. Families are welcome to attend any of the meetings, however, information provided will be specific to those communities. Information will be posted on the District's website throughout this process, under the "Consultations" tab www.sd35.bc.ca/consultations. Feedback can be provided to the District at any time via feedback@sd35.bc.ca.

At the May 30, 2017, Regular Meeting of the Board of Education, based on the feedback received, staff will bring forward to the Board of Education recommendations for the implementation of middle school programming District-wide as part of the revision to the District's Long Term Facilities Plan. The earliest school year that changes will be made to current school configurations will depend on the extent of the facility changes coming from the recommendations, but in no case will it be for the 2017-18 school year. Recommendations brought forward will be unique to each community involved.

The District is committed to working with the community in an open, honest and transparent manner to seek the best possible solutions for children.

Sincerely,

Gord Stewart
A/Superintendent of Schools
December 7, 2016

To the Parent/Guardians of the Fundamental Family of Schools:

The Board of Education passed a motion at their October 25, 2016 Regular Meeting supporting the establishment of a District-wide middle school model as part of the Long Term Facilities Plan and directed staff to undertake a consultation with the Brookswood, DW Poppy and Walnut Grove communities regarding the transition to a middle school model.

The District is now looking to engage your community in a consultation process regarding middle school programming in the Fundamental Program and has planned a series of three community meetings. The purpose of the first meeting is to provide information specific to your schools in regards to current facilities as well as current and projected enrolments; the second meeting will be an opportunity for the community to consider various options, specific to their circumstances, for implementation of middle school programming. At the third community meeting, District staff will discuss the draft recommendations going forward to the Board of Education for their consideration at the Regular Meeting at the end of May. As has been the case in recent consultations, staff will take input and feedback from the community at each step in the process and is open to other ideas that individuals may have.

The three Community Consultation meetings for the Fundamental community will be held:

- Thursday, January 26th, 7pm at Coghlan Fundamental Elementary (4452 256th Street)
- Thursday, March 2nd, 7pm at Langley Fundamental Middle/Secondary School (21250 42nd Avenue)
- Monday, May 8th, 7pm at Langley Fundamental Middle/Secondary School (21250 42nd Avenue)

The information provided at each meeting will be translated for our ELL (English Language Learners) community members. Settlement Workers in Schools (SWIS) will be in attendance and will arrange follow-up meetings as necessary. Child minding will be provided.

For those community members who would like more information on middle school philosophy, a panel discussion with current and past middle school administrators, parents and students has been planned for 6pm on January 11th in the Library at DW Poppy Secondary School. Members of the Fundamental community are welcome to attend the DW Poppy Community Consultation meeting being held later that evening in the school gym beginning at 7pm.

A series of similar meetings will be held in the Brookswood, DW Poppy and Walnut Grove regions of the District. Families are welcome to attend any of the meetings, however, information provided will be specific to those communities. Information will be posted on the District's website throughout this process, under the "Consultations" tab www.sd35.bc.ca/consultations. Feedback can be provided to the District at any time via feedback@sd35.bc.ca.

At the May 30, 2017, Regular Meeting of the Board of Education, based on the feedback received, staff will bring forward to the Board of Education recommendations for the implementation of middle school programming District-wide as part of the revision to the District's Long Term Facilities Plan. The earliest school year that changes will be made to current school configurations will depend on the extent of the facility changes coming from the recommendations, but in no case will it be for the 2017-18 school year. Recommendations brought forward will be unique to each community involved.

The District is committed to working with the community in an open, honest and transparent manner to seek the best possible solutions for children.

Sincerely,

Gord Stewart
A/Superintendent of Schools
December 7, 2016

To the Parent/Guardians of the Walnut Grove Family of Schools:

The Board of Education passed a motion at their October 25, 2016 Regular Meeting supporting the establishment of a District-wide middle school model as part of the Long Term Facilities Plan and directed staff to undertake a consultation with the Brookwood, DW Poppy and Walnut Grove communities regarding the transition to a middle school model.

The District is now looking to engage your community in a consultation process regarding middle school programming in the Walnut Grove region and has planned a series of three community meetings. The purpose of the first meeting is to provide information specific to your community in regards to current facilities as well as current and projected enrolments; the second meeting will be an opportunity for the community to consider various options, specific to their circumstances, for implementation of middle school programming. At the third community meeting, District staff will discuss the draft recommendations going forward to the Board of Education for their consideration at the Regular Meeting at the end of May. As has been the case in recent consultations, staff will take input and feedback from the community at each step in the process and is open to other ideas that individuals may have.

The three Community Consultation meetings in the Walnut Grove region will be held at Walnut Grove Secondary School (8919 Walnut Grove Drive) beginning at 7pm on Tuesday, January 31st, Monday, February 27th and Tuesday, May 2nd.

The information provided at each meeting will be translated for our ELL (English Language Learners) community members. Settlement Workers in Schools (SWIS) will be in attendance and will arrange follow-up meetings as necessary. Child minding will be provided.

For those community members who would like more information on middle school philosophy, a panel discussion with current and past middle school administrators, parents and students has been planned for 6pm on January 31st in the Library at Walnut Grove Secondary School.

A series of similar meetings will be held in the Brookwood and DW Poppy regions of the District, as well as with the Fundamental community. Families are welcome to attend any of the meetings, however, information provided will be specific to those communities. Information will be posted on the District’s website throughout this process, under the “Consultations” tab www.sd35.bc.ca/consultations. Feedback can be provided to the District at any time via feedback@sd35.bc.ca.

At the May 30, 2017, Regular Meeting of the Board of Education, based on the feedback received, staff will bring forward to the Board of Education recommendations for the implementation of middle school programming District-wide as part of the revision to the District’s Long Term Facilities Plan. The earliest school year that changes will be made to current school configurations will depend on the extent of the facility changes coming from the recommendations, but in no case will it be for the 2017-18 school year. Recommendations brought forward will be unique to each community involved.

The District is committed to working with the community in an open, honest and transparent manner to seek the best possible solutions for children.

Sincerely,

Gord Stewart
A/Superintendent of Schools
APPENDIX IV

LETTER TO PARENTS/GUARDIANS OF THE BROOKSWOOD FAMILY OF SCHOOLS REGARDING ADJUSTED TIMELINE FOR COMMUNITY CONSULTATION – MARCH 6, 2017
March 6, 2017

To the Parent/Guardians of the Brookswood Family of Schools:

District staff have completed two of the scheduled consultation meetings pertaining to the implementation of middle school programming in the Brookswood community. Three options were provided to those in attendance at the second meeting on February 22, 2017:

1. A single-track French Immersion school, Kindergarten to Grade 5, at Alice Brown; a dual-track middle school at Noel Booth; with single-track English schools, Kindergarten to Grade 5, at Belmont and Glenwood.

2. A single-track French Immersion school, Kindergarten to Grade 5, at Alice Brown; a dual-track middle school, grades 6 to 8, at Belmont; with single-track English schools, Kindergarten to Grade 5, at Noel Booth and Glenwood.

3. Temporary stand alone dual-track school, Grades 6 and 7, at Noel Booth; a single-track French Immersion school, Kindergarten to Grade 5, at Alice Brown; with single-track English schools, Kindergarten to Grade 5, at Belmont and Glenwood.

During the community meeting on February 22nd, a fourth option was generated by parents that proposes two dual-track English/French Immersion schools, Kindergarten to Grade 5, at Alice Brown and Noel Booth; a single-track English school, Kindergarten to Grade 5, at Glenwood; and the conversion of Belmont to a dual-track middle school, Grades 6 to 8.

Staff will consider the feedback on all four options and assess the timeline, enrolment patterns, and financial viability of each option prior to the third consultation meeting.

The community meeting scheduled for April 26th has been delayed until the Fall when the District Leadership Team hopes to have more information pertaining to the Brookwood-Fernridge Community Development Plan. We understand that the Brookswood community would appreciate knowing the impact on future student enrolment associated with this development and how this may impact current school sites and potential new school building projects.

At the Regular Meeting of the Board of Education on May 30, 2017, the Long Term Facilities Plan recommendation will state that the Brookswood community will require additional time to generate a plan for the implementation of middle school programming in the region until the Development Plan is determined.

Thank you for your thoughtful and respectful participation in this process. We look forward to continuing our work with the community to generate a middle school structure that benefits students.

Sincerely,

[Signature]
Gord Stewart
A/Superintendent of Schools
**STAFF REPORT**

**DATE:** May 30, 2017  
**TO:** Board of Education  
**FROM:** J. David Green, Secretary Treasurer  
**SUBJECT:** Annual Budget Bylaw 2017/2018 (First and Second Reading)

**RECOMMENDED MOTION:**

That the School District No. 35 (Langley) 2017/2018 Annual Budget Bylaw in the amount of $225,732,520 be given first reading.

That the School District No. 35 (Langley) 2017/2018 Annual Budget Bylaw in the amount of $225,732,520 be given second reading.

**BACKGROUND:**

Boards of Education are required to adopt an Annual Budget on or before June 30\(^{th}\) of each year for the next fiscal year. The adopting of an Annual Budget is by Bylaw. The adoption of the Annual Budget Bylaw is one of a Board of Education’s significant responsibilities as a Board and is specifically required under the *School Act* (Sub-section 113(1)). Three readings of the Bylaw are required. The first two readings are presented to the Board for approval at tonight’s meeting. The third and final reading of the Bylaw will be presented to the Board at the June 20\(^{th}\) Regular Meeting.

The *School Act* also requires a Board of Education to prepare the Annual Budget for the next fiscal year in the form required by the Minister of Education and containing the content specified by the Minister of Education (Sub-section 111(2)). For fiscal years beginning after December 31, 2011 the form and content required by the Minister is that described under the Public Sector Accounting Board (“PSAB”) framework.

The attached Annual Budget Bylaw for the 2017/2018 Annual Budget, has been prepared under the new PSAB guidelines. The PSAB framework requires a Board’s Annual Budget to contain the financial information of all funds for which the Board is responsible. These include the Operating Fund, the Capital Fund and all the Special Purpose Funds under the Board’s charge.
The Annual Budget Bylaw amount of $225,732,520 for 2017/2018 is the sum of the expenses and capital purchases in each of these funds and is summarized as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Operating</th>
<th>SPF</th>
<th>Capital</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Fund - Total Expense</td>
<td>$193,293,790</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Purpose Fund - Total Expense</td>
<td>72,827,723</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Purpose Fund - Capital Assets Purchased</td>
<td>45,000</td>
<td></td>
<td>45,000</td>
<td></td>
</tr>
<tr>
<td>Capital Fund - Total Expense</td>
<td>9,488,007</td>
<td></td>
<td>9,488,007</td>
<td></td>
</tr>
<tr>
<td>Capital Fund - Capital Assets Purchased from Local Capital</td>
<td>151,000</td>
<td></td>
<td>151,000</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$225,732,520</td>
<td>$225,732,520</td>
<td>$225,732,520</td>
<td>$225,732,520</td>
</tr>
</tbody>
</table>

**Special Purpose Fund Changes**

The Annual Budget for 2017/2018 contains a new Special Purpose Fund, the Classroom Enhancement Fund, which was established by the Provincial Government in response to the Memorandum of Agreement reached between the Government and the BCTF after the Supreme Court of Canada ruled in favour of the BCTF in November 2016, restoring provincial collective agreement language that was removed in 2001. The amount of funding provided to the District for 2017/2018 to restore the collective agreement language and included in the Annual Budget Bylaw is $11,660,199 of which $10,763,741 is intended for teacher staffing and $896,458 is intended to cover overhead costs of restoring the previous language. In addition, the estimated $590,000 balance of another Special Purpose Fund, the Priority Measures Fund, which was established in January 2017 as an interim measure for the 2016/2017 fiscal year to respond to the Supreme Court decision, is included in the Annual Budget Bylaw amount. The two amounts specifically directed to staffing totaling $11,353,741 are meant to enable the District to restore the previous language. However, the District has local collective agreement language that is “superior” in some aspects to the provincial language and the District has estimated the amount required to restore the previous language is approximately $20.6 million. The District is currently working with the provincial parties to determine whether that superior language would apply and be funded. Any funding change required as a result of those discussions will be reflected in the Amended Annual Budget for 2017/2018.

**Operating Fund**

The majority of the Board’s financial operations is included in the Operating Fund. For 2017/2018 the Annual Budget Bylaw contains an Operating Fund deficit of $899,442 which will be offset by an appropriation of prior years’ surpluses to produce a balanced budget position in this fund. This will require a Board motion prior to the third reading of the Bylaw on June 20th.
Annual Budget

School District No. 35 (Langley)

June 30, 2018
School District No. 35 (Langley)
June 30, 2018

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.
ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 35 (LANGLEY) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2017/2018 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.

2. This bylaw may be cited as School District No. 35 (Langley) Annual Budget Bylaw for fiscal year 2017/2018.

3. The attached Statement 2 showing the estimated revenue and expense for the 2017/2018 fiscal year and the total budget bylaw amount of $225,732,520 for the 2017/2018 fiscal year was prepared in accordance with the Act.

4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2017/2018.

READ A FIRST TIME THE _____ DAY OF __________________, 2017;

READ A SECOND TIME THE _____ DAY OF __________________, 2017;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF __________________, 2017;

__________________________
Chairperson of the Board

( Corporate Seal )

__________________________
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 35 (Langley) Annual Budget Bylaw 2017/2018, adopted by the Board the _____ DAY OF __________________, 2017.

__________________________
Secretary Treasurer
## School District No. 35 (Langley)

**Annual Budget - Revenue and Expense**

**Year Ended June 30, 2018**

<table>
<thead>
<tr>
<th></th>
<th>2018 Annual Budget</th>
<th>2017 Amended Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Ministry Operating Grant Funded FTE's</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>School-Age</td>
<td>20,766,369</td>
<td>20,456,813</td>
</tr>
<tr>
<td>Adult</td>
<td>82,000</td>
<td>83,625</td>
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<tr>
<td><strong>Total Ministry Operating Grant Funded FTE's</strong></td>
<td><strong>20,848,369</strong></td>
<td><strong>20,540,438</strong></td>
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<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
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<tr>
<td>Provincial Grants</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Ministry of Education</td>
<td>192,423,840</td>
<td>178,836,587</td>
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<tr>
<td>Other</td>
<td>689,906</td>
<td>703,407</td>
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<tr>
<td>Tuition</td>
<td>14,143,375</td>
<td>13,489,808</td>
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<tr>
<td>Other Revenue</td>
<td>6,948,968</td>
<td>6,574,139</td>
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<tr>
<td>Rentals and Leases</td>
<td>922,681</td>
<td>964,241</td>
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<td>Investment Income</td>
<td>653,267</td>
<td>574,634</td>
</tr>
<tr>
<td>Gain (Loss) on Disposal of Tangible Capital Assets</td>
<td></td>
<td>5,727,761</td>
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<tr>
<td>Amortization of Deferred Capital Revenue</td>
<td>7,049,041</td>
<td>6,908,017</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>222,831,078</strong></td>
<td><strong>213,778,594</strong></td>
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<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
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<tr>
<td>Instruction</td>
<td>185,741,399</td>
<td>171,908,261</td>
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<tr>
<td>District Administration</td>
<td>6,981,687</td>
<td>6,495,935</td>
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<tr>
<td>Operations and Maintenance</td>
<td>30,407,068</td>
<td>30,378,958</td>
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<td>Transportation and Housing</td>
<td>2,406,366</td>
<td>2,375,044</td>
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<tr>
<td>Debt Services</td>
<td>74,649</td>
<td></td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td><strong>225,536,520</strong></td>
<td><strong>211,232,847</strong></td>
</tr>
<tr>
<td><strong>Net Revenue (Expense)</strong></td>
<td>(2,705,442)</td>
<td>2,545,747</td>
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<tr>
<td><strong>Budgeted Allocation (Retirement) of Surplus (Deficit)</strong></td>
<td>899,442</td>
<td>2,097,942</td>
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<tr>
<td><strong>Budgeted Surplus (Deficit), for the year</strong></td>
<td>(1,806,000)</td>
<td>4,643,689</td>
</tr>
</tbody>
</table>

**Budgeted Surplus (Deficit), for the year comprised of:**

- Operating Fund Surplus (Deficit)
- Special Purpose Fund Surplus (Deficit)
- Capital Fund Surplus (Deficit)

**Budgeted Surplus (Deficit), for the year**

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Fund Surplus (Deficit)</strong></td>
<td>(1,806,000)</td>
<td>4,643,689</td>
</tr>
<tr>
<td><strong>Special Purpose Fund Surplus (Deficit)</strong></td>
<td>(1,806,000)</td>
<td>4,643,689</td>
</tr>
</tbody>
</table>

**Budgeted Surplus (Deficit), for the year**

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Capital Fund Surplus (Deficit)</strong></td>
<td>(1,806,000)</td>
<td>4,643,689</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>(1,806,000)</td>
<td>4,643,689</td>
</tr>
</tbody>
</table>
School District No. 35 (Langley)
Annual Budget - Revenue and Expense
Year Ended June 30, 2018

<table>
<thead>
<tr>
<th>Budget Bylaw Amount</th>
<th>2018 Annual Budget</th>
<th>2017 Amended Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating - Total Expense</td>
<td>193,220,790</td>
<td>188,393,758</td>
</tr>
<tr>
<td>Special Purpose Funds - Total Expense</td>
<td>22,827,723</td>
<td>13,120,411</td>
</tr>
<tr>
<td>Special Purpose Funds - Tangible Capital Assets Purchased</td>
<td>45,000</td>
<td>41,842</td>
</tr>
<tr>
<td>Capital Fund - Total Expense</td>
<td>9,488,007</td>
<td>9,718,678</td>
</tr>
<tr>
<td>Capital Fund - Tangible Capital Assets Purchased from Local Capital</td>
<td>151,000</td>
<td>1,364,188</td>
</tr>
<tr>
<td>Total Budget Bylaw Amount</td>
<td>225,732,520</td>
<td>212,638,877</td>
</tr>
</tbody>
</table>

Approved by the Board

Signature of the Chairperson of the Board of Education Date Signed

Signature of the Superintendent Date Signed

Signature of the Secretary Treasurer Date Signed
School District No. 35 (Langley)  
Annual Budget - Changes in Net Financial Assets (Debt)  
Year Ended June 30, 2018

<table>
<thead>
<tr>
<th></th>
<th>2018 Annual Budget</th>
<th>2017 Amended Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surplus (Deficit) for the year</td>
<td>(2,705,442)</td>
<td>2,545,747</td>
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<tr>
<td><strong>Effect of change in Tangible Capital Assets</strong></td>
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<tr>
<td>Acquisition of Tangible Capital Assets</td>
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<tr>
<td>From Operating and Special Purpose Funds</td>
<td>(45,000)</td>
<td>(41,842)</td>
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<tr>
<td>From Local Capital</td>
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<td>(1,364,188)</td>
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<tr>
<td>From Deferred Capital Revenue</td>
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<td>Other Capital</td>
<td>(457,000)</td>
<td>(282,050)</td>
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<td>Med Restricted Capital</td>
<td>(9,642,408)</td>
<td>(13,236,043)</td>
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<td><strong>Total Acquisition of Tangible Capital Assets</strong></td>
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<td>(22,339,965)</td>
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<td>Amortization of Tangible Capital Assets</td>
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<td>Net carrying value of Tangible Capital Assets disposed of</td>
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<tr>
<td><strong>Total Effect of change in Tangible Capital Assets</strong></td>
<td>(13,583,294)</td>
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<td><strong>(Increase) Decrease in Net Financial Assets (Debt)</strong></td>
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<tr>
<td></td>
<td>(16,288,736)</td>
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School District No. 35 (Langley)
Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2018

<table>
<thead>
<tr>
<th></th>
<th>2018 Annual Budget</th>
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<tbody>
<tr>
<td><strong>Revenues</strong></td>
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<tr>
<td>Provincial Grants</td>
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<tr>
<td>Ministry of Education</td>
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<td>171,380,360</td>
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<tr>
<td>Other</td>
<td>276,159</td>
<td>261,359</td>
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<tr>
<td>Tuition</td>
<td>14,143,375</td>
<td>13,489,808</td>
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<tr>
<td>Other Revenue</td>
<td>890,968</td>
<td>869,468</td>
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<tr>
<td>Rentals and Leases</td>
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<td>964,241</td>
</tr>
<tr>
<td>Investment Income</td>
<td>600,000</td>
<td>540,000</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>192,472,348</td>
<td>187,505,236</td>
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<tr>
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</tr>
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<td><strong>Expenses</strong></td>
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<td><strong>Net Revenue (Expense)</strong></td>
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<td>Budgeted Prior Year Surplus Appropriation</td>
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<td></td>
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<td><strong>Net Transfers (to) from other funds</strong></td>
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<td>2017 Amended Annual Budget</td>
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<td><strong>Provincial Grants - Other</strong></td>
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<td>964,241</td>
</tr>
<tr>
<td><strong>Investment Income</strong></td>
<td>600,000</td>
<td>540,000</td>
</tr>
<tr>
<td><strong>Total Operating Revenue</strong></td>
<td>192,472,348</td>
<td>187,505,236</td>
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<tr>
<td></td>
<td>2018 Annual Budget</td>
<td>2017 Amended Annual Budget</td>
</tr>
<tr>
<td>--------------------------------</td>
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<tr>
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<td><strong>Total Services and Supplies</strong></td>
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<tr>
<td></td>
<td>17,924,969</td>
<td>17,749,697</td>
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<td><strong>Total Operating Expense</strong></td>
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<tr>
<td></td>
<td>193,220,790</td>
<td>188,393,758</td>
</tr>
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</table>
School District No. 35 (Langley)
Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2018

<table>
<thead>
<tr>
<th>Function Description</th>
<th>Teachers Salaries</th>
<th>Principals and Vice Principals Salaries</th>
<th>Educational Assistants Salaries</th>
<th>Support Staff Salaries</th>
<th>Other Professionals Salaries</th>
<th>Substitutes Salaries</th>
<th>Total Salaries</th>
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<tbody>
<tr>
<td>1 Instruction</td>
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<td></td>
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<td>1,069,970</td>
<td>43,220</td>
<td>4,740,649</td>
<td>77,802,569</td>
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<td>189,722</td>
<td>38,105</td>
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<td>561,009</td>
<td>555,736</td>
<td>6,568</td>
<td>9,826</td>
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<td>1,567,296</td>
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<td>7 Transportation and Housing</td>
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DRAFT - Not Finalized
May 23, 2017 11:24
## School District No. 35 (Langley)
### Annual Budget - Operating Expense by Function, Program and Object
#### Year Ended June 30, 2018

<table>
<thead>
<tr>
<th></th>
<th>Total Salaries</th>
<th>Employee Benefits</th>
<th>Total Salaries and Benefits</th>
<th>Services and Supplies</th>
<th>2018 Annual Budget</th>
<th>2017 Amended Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1 Instruction</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>1.02 Regular Instruction</td>
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<td>126,740</td>
<td>1,529,592</td>
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<td>355,151</td>
<td>31,668,563</td>
<td>30,262,391</td>
</tr>
<tr>
<td>1.30 English Language Learning</td>
<td>1,832,810</td>
<td>415,037</td>
<td>2,247,847</td>
<td>66,310</td>
<td>2,314,157</td>
<td>2,321,710</td>
</tr>
<tr>
<td>1.31 Aboriginal Education</td>
<td>1,567,296</td>
<td>363,996</td>
<td>1,931,292</td>
<td>320,936</td>
<td>2,252,228</td>
<td>2,281,735</td>
</tr>
<tr>
<td>1.41 School Administration</td>
<td>9,708,706</td>
<td>2,287,239</td>
<td>11,995,945</td>
<td>466,466</td>
<td>12,462,411</td>
<td>12,089,943</td>
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<tr>
<td>1.60 Summer School</td>
<td>934,669</td>
<td>166,453</td>
<td>1,101,122</td>
<td>20,426</td>
<td>1,121,548</td>
<td>1,121,548</td>
</tr>
<tr>
<td>1.62 International and Out of Province Students</td>
<td>2,873,331</td>
<td>636,635</td>
<td>3,509,966</td>
<td>2,100,026</td>
<td>5,609,992</td>
<td>5,351,931</td>
</tr>
<tr>
<td>1.64 Other</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>4,500</td>
<td>4,500</td>
<td>4,500</td>
</tr>
<tr>
<td><strong>Total Function 1</strong></td>
<td>125,180,378</td>
<td>30,784,910</td>
<td>155,965,288</td>
<td>7,762,589</td>
<td>163,727,877</td>
<td>159,606,006</td>
</tr>
</tbody>
</table>

| **4 District Administration** |               |                  |                            |                       |                    |                          |
| 4.11 Educational Administration | 903,750       | 213,351          | 1,117,101                  | 235,450               | 1,352,551         | 1,287,391                |
| 4.40 School District Governance | 153,395       | 3,849            | 157,244                    | 103,900               | 261,144           | 261,150                  |
| 4.41 Business Administration | 2,689,663     | 600,593          | 3,290,256                  | 1,943,713             | 5,233,969         | 4,867,314                |
| **Total Function 4**      | 3,746,808     | 817,793          | 4,564,601                  | 2,283,063             | 6,847,664         | 6,415,855                |

| **5 Operations and Maintenance** |               |                  |                            |                       |                    |                          |
| 5.41 Operations and Maintenance Administration | 734,534       | 150,009          | 884,543                    | 1,350,742             | 2,235,285         | 2,345,817                |
| 5.50 Maintenance Operations | 9,627,720     | 2,086,709        | 11,714,429                 | 2,942,540             | 14,656,969        | 14,517,555               |
| 5.52 Maintenance of Grounds | 491,919       | 94,121           | 586,040                    | 185,000               | 771,040           | 746,517                  |
| 5.56 Utilities           | -             | -                | -                          | 2,830,000             | 2,830,000         | 2,620,000                |
| **Total Function 5**     | 10,854,173    | 2,330,839        | 13,185,012                 | 7,308,282             | 20,493,294        | 20,229,889               |

| **7 Transportation and Housing** |               |                  |                            |                       |                    |                          |
| 7.41 Transportation and Housing Administration | 181,953       | 38,875           | 220,828                    | 5,400                 | 226,228           | 237,685                  |
| 7.70 Student Transportation | 1,117,639     | 242,453          | 1,360,092                  | 565,635               | 1,925,727        | 1,904,323                |
| **Total Function 7**      | 1,299,592     | 281,328          | 1,580,920                  | 571,035               | 2,151,955        | 2,142,008                |

| **9 Debt Services**       |               |                  |                            |                       |                    |                          |
| **Total Function 9**      | -             | -                | -                          | -                     | -                  | -                        |

| **Total Functions 1 - 9** | 141,080,951   | 34,214,870      | 175,295,821                | 17,924,969            | 193,220,790       | 188,393,758              |
School District No. 35 (Langley)
Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2018

<table>
<thead>
<tr>
<th></th>
<th>2018 Annual Budget</th>
<th>2017 Amended Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provincial Grants</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ministry of Education</td>
<td>16,400,976</td>
<td>7,015,534</td>
</tr>
<tr>
<td>Other</td>
<td>413,747</td>
<td>442,048</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>6,058,000</td>
<td>5,704,671</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>22,872,723</td>
<td>13,162,253</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>22,013,522</td>
<td>12,302,255</td>
</tr>
<tr>
<td>District Administration</td>
<td>134,023</td>
<td>80,080</td>
</tr>
<tr>
<td>Operations and Maintenance</td>
<td>680,178</td>
<td>738,076</td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td>22,827,723</td>
<td>13,120,411</td>
</tr>
<tr>
<td><strong>Net Revenue (Expense)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>45,000</td>
<td>41,842</td>
</tr>
<tr>
<td><strong>Net Transfers (to) from other funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tangible Capital Assets Purchased</td>
<td>(45,000)</td>
<td>(41,842)</td>
</tr>
<tr>
<td><strong>Total Net Transfers</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(45,000)</td>
<td>(41,842)</td>
</tr>
<tr>
<td><strong>Budgeted Surplus (Deficit), for the year</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### School District No. 35 (Langley)

**Annual Budget - Changes in Special Purpose Funds**

**Year Ended June 30, 2018**

<table>
<thead>
<tr>
<th></th>
<th>Annual Facility Grant</th>
<th>Learning Improvement Fund</th>
<th>Special Education Equipment</th>
<th>Service Delivery Transformation</th>
<th>School Generated Funds</th>
<th>Strong Start</th>
<th>Ready, Set, Learn</th>
<th>OLEP</th>
<th>CommunityLINK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deferred Revenue, beginning of year</td>
<td>$ -</td>
<td>$ 82,429</td>
<td>$ 63,576</td>
<td>$ 325,944</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Add: Restricted Grants

- Provincial Grants - Ministry of Education
- Provincial Grants - Other
- Other

<table>
<thead>
<tr>
<th></th>
<th>680,178</th>
<th>696,984</th>
<th>45,000</th>
<th>288,000</th>
<th>71,050</th>
<th>210,848</th>
<th>1,972,436</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th></th>
<th>680,178</th>
<th>696,984</th>
<th>45,000</th>
<th>6,058,000</th>
<th>288,000</th>
<th>71,050</th>
<th>210,848</th>
<th>1,972,436</th>
</tr>
</thead>
</table>

#### Less: Allocated to Revenue

<table>
<thead>
<tr>
<th></th>
<th>680,178</th>
<th>696,984</th>
<th>45,000</th>
<th>63,576</th>
<th>6,058,000</th>
<th>288,000</th>
<th>71,050</th>
<th>210,848</th>
<th>1,972,436</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th></th>
<th>-</th>
<th>-</th>
<th>82,429</th>
<th>-</th>
<th>317,944</th>
<th>-</th>
<th>-</th>
<th>-</th>
<th>-</th>
</tr>
</thead>
</table>

#### Deferred Revenue, end of year

<table>
<thead>
<tr>
<th></th>
<th>680,178</th>
<th>696,984</th>
<th>45,000</th>
<th>63,576</th>
<th>6,058,000</th>
<th>288,000</th>
<th>71,050</th>
<th>210,848</th>
<th>1,972,436</th>
</tr>
</thead>
</table>

#### Revenues

- Provincial Grants - Ministry of Education
- Provincial Grants - Other
- Other Revenue

<table>
<thead>
<tr>
<th></th>
<th>680,178</th>
<th>696,984</th>
<th>45,000</th>
<th>63,576</th>
<th>6,058,000</th>
<th>288,000</th>
<th>71,050</th>
<th>210,848</th>
<th>1,972,436</th>
</tr>
</thead>
</table>

#### Expenses

- Salaries
  - Teachers
  - Educational Assistants
  - Support Staff
  - Other Professionals
  - Substitutes

<table>
<thead>
<tr>
<th></th>
<th>231,244</th>
<th>540,945</th>
<th></th>
<th>22,836</th>
<th>29,863</th>
<th>54,606</th>
<th>262,772</th>
<th>1,233,933</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th></th>
<th>231,244</th>
<th>540,945</th>
<th>-</th>
<th>-</th>
<th>215,687</th>
<th>29,863</th>
<th>63,606</th>
<th>1,505,183</th>
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</thead>
</table>

- Employee Benefits
- Services and Supplies

<table>
<thead>
<tr>
<th></th>
<th>53,206</th>
<th>156,039</th>
<th>63,576</th>
<th>6,058,000</th>
<th>20,368</th>
<th>34,310</th>
<th>134,666</th>
<th>95,120</th>
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</table>

<table>
<thead>
<tr>
<th></th>
<th>680,178</th>
<th>696,984</th>
<th>45,000</th>
<th>63,576</th>
<th>6,058,000</th>
<th>288,000</th>
<th>71,050</th>
<th>210,848</th>
<th>1,972,436</th>
</tr>
</thead>
</table>

#### Net Revenue (Expense) before Interfund Transfers

<table>
<thead>
<tr>
<th></th>
<th>-</th>
<th>-</th>
<th>45,000</th>
<th>-</th>
<th>-</th>
<th>-</th>
<th>-</th>
<th>-</th>
</tr>
</thead>
</table>

#### Interfund Transfers

- Tangible Capital Assets Purchased

<table>
<thead>
<tr>
<th></th>
<th>-</th>
<th>-</th>
<th>(45,000)</th>
<th>-</th>
<th>-</th>
<th>-</th>
<th>-</th>
<th>-</th>
</tr>
</thead>
</table>

#### Net Revenue (Expense)
## School District No. 35 (Langley)

**Annual Budget - Changes in Special Purpose Funds**

**Year Ended June 30, 2018**

<table>
<thead>
<tr>
<th></th>
<th>Coining and Curriculum Implementation</th>
<th>Priority Measures</th>
<th>Classroom Enhancement Fund</th>
<th>SWIS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Deferred Revenue, beginning of year</strong></td>
<td>$122,705</td>
<td>$90,000</td>
<td>$</td>
<td>$</td>
<td>1,184,654</td>
</tr>
<tr>
<td><strong>Add:</strong> Restricted Grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provincial Grants - Ministry of Education</td>
<td>11,660,199</td>
<td>413,747</td>
<td>413,747</td>
<td>6,050,000</td>
<td></td>
</tr>
<tr>
<td>Provincial Grants - Other</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>-</td>
<td>-</td>
<td>11,660,199</td>
<td>413,747</td>
<td>22,088,442</td>
</tr>
<tr>
<td><strong>Less:</strong> Allocated to Revenue</td>
<td>122,705</td>
<td>90,000</td>
<td>11,660,199</td>
<td>413,747</td>
<td>22,872,723</td>
</tr>
<tr>
<td><strong>Deferred Revenue, end of year</strong></td>
<td>-</td>
<td>-</td>
<td>11,660,199</td>
<td>413,747</td>
<td>400,373</td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td>122,705</td>
<td>90,000</td>
<td>11,660,199</td>
<td>413,747</td>
<td>16,400,976</td>
</tr>
<tr>
<td>Provincial Grants - Ministry of Education</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provincial Grants - Other</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Revenue</td>
<td>122,705</td>
<td>90,000</td>
<td>11,660,199</td>
<td>413,747</td>
<td>6,058,000</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td>91,012</td>
<td>477,551</td>
<td>8,749,163</td>
<td>413,747</td>
<td>9,689,803</td>
</tr>
<tr>
<td>Salaries</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teachers</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educational Assistants</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Support Staff</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Professionals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Substitutes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>91,012</td>
<td>477,551</td>
<td>8,749,163</td>
<td>306,048</td>
<td>12,212,302</td>
<td></td>
</tr>
<tr>
<td>Employee Benefits</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Services and Supplies</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20,960</td>
<td>110,449</td>
<td>2,014,578</td>
<td>74,349</td>
<td>2,873,112</td>
<td></td>
</tr>
<tr>
<td>10,733</td>
<td>896,659</td>
<td>33,350</td>
<td>7,742,309</td>
<td></td>
<td></td>
</tr>
<tr>
<td>123,705</td>
<td>90,000</td>
<td>11,660,199</td>
<td>413,747</td>
<td>22,872,723</td>
<td></td>
</tr>
<tr>
<td><strong>Net Revenue (Expense) before Interfund Transfers</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>45,000</td>
</tr>
<tr>
<td><strong>Interfund Transfers</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(45,000)</td>
<td>(45,000)</td>
</tr>
<tr>
<td>Tangible Capital Assets Purchased</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Net Revenue (Expense)</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
### 2018 Annual Budget

<table>
<thead>
<tr>
<th>Invested in Tangible Capital Assets</th>
<th>Local Capital</th>
<th>Fund Balance</th>
<th>2017 Amended Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

### Revenues

- Provincial Grants
  - Ministry of Education: 383,699
  - Investment Income: 53,267
  - Gain (Loss) on Disposal of Tangible Capital Assets: -
  - Amortization of Deferred Capital Revenue: 7,049,041

**Total Revenue**: 7,432,740

### Expenses

- Operations and Maintenance: 383,699
- Amortization of Tangible Capital Assets: 8,849,897
  - Operations and Maintenance: 254,411
  - Transportation and Housing: -
- Debt Services
  - Capital Loan Interest: 74,649

**Total Expense**: 9,488,007

### Net Revenue (Expense)

**Net (2,055,267)**

### Net Transfers (to) from other funds

- **Tangible Capital Assets Purchased**: 45,000
- **Local Capital**: 151,000
- **Capital Lease Payment**: -

**Total Net Transfers**: 45,000

### Other Adjustments to Fund Balances

- **Tangible Capital Assets Purchased from Local Capital**: 151,000
- **Total Other Adjustments to Fund Balances**: 151,000

### Budgeted Surplus (Deficit), for the year

**Budgeted Surplus**: (1,859,267)
ANNUAL BUDGET BYLAW 2017/2018

A BYLAW of the BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 35 (LANGLEY) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2017/2018 pursuant to section 113 of the School Act, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.

2. This bylaw may be cited as School District No. 35 (LANGLEY) Annual Budget Bylaw for fiscal year 2017/2018.

3. The attached Statement 2 showing the estimated revenue and expense for the 2017/2018 fiscal year and the total budget bylaw amount of $225,732,520 for the 2017/2018 fiscal year was prepared in accordance with the Act.

4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2017/2018.

READ A FIRST TIME THE 30TH DAY OF MAY, 2017;

READ A SECOND TIME THE 30TH DAY OF MAY, 2017;


_________________________________
Trustee Robert McFarlane
Board Chair

_________________________________
J. David Green, CPA, CA
Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 35 (LANGLEY) Annual Budget Bylaw 2017/2018, adopted by the Board the 20th day of JUNE, 2017.

_________________________________
J. David Green, CPA, CA
Secretary-Treasurer
STAFF REPORT

DATE: May 30, 2017
TO: Board of Education
FROM: Gord Stewart, A/Superintendent of Schools
J. David Green, Secretary-Treasurer
RESOURCE: Mal Gill, Assistant Superintendent
SUBJECT: RC Garnett Construction Update

RECOMMENDED MOTION:
That the Board of Education receives the RC Garnett Construction Update for information, as presented.

BACKGROUND:

Project Timeline
The RC Garnett Demonstration Elementary addition is currently underway. The District has moved three portables onto the west staff parking lot to accommodate students displaced by the construction. The project’s scheduled completion date is December 2017. Students and staff will move into the new wing in January of 2018. The details and required supports for the move will be discussed with RC Garnett (RCG) community during the Fall of 2017.

Portables
The portables on the west parking lot will be moved from the RCG site upon completion of the project. The daycare, currently occupying the multi-purpose room at RCG, will be moved back to its portable located on the north east side of the building. The future use and/or location of the four portables on the south side of the building currently occupied by RCG students will be determined by the District during the Spring of 2018.

RC Garnett Parent Advisory Committee (PAC) Concerns
The RC Garnett PAC has expressed concern that potential developments in the catchment would put undue pressure on the school’s infrastructure. Specific areas of concern outlined are the playgrounds, gym, parking, traffic and learning commons. The request from the PAC is that the District not exceed the ministry capacity of 510 spaces.
Upon project completion, the District will submit to the ministry a school capacity of 510 students. The ministry capacity does not include the portables currently on site. The District will, therefore, utilize the 510 capacity figure for RCG to determine actual space available for potential development in the school district. The projected enrolment for RCG for September 2017 is expected to be 469 students.

**Township of Langley Potential Development**

Should an application for development in the RCG current school boundaries be considered, the District would follow regular procedure, as outlined below:

- the District would review the proposal presented and calculate the approximate number of students generated by the proposal;
- the District would determine if there is sufficient capacity within the School District to enrol the students.

The District commits to make every effort to enrol students in catchment schools, however, this may not be possible.
STAFF REPORT

DATE: May 30, 2017
TO: Board of Education
FROM: J. David Green, Secretary Treasurer
SUBJECT: Communications Plan Update

BACKGROUND:

At the Finance and Facilities Committee meeting held on May 16, 2017 the Communications Manager provided an update on the District Communication Plan. One of the points presented was the previous discussion on telecasting Board meetings. For the Board's information, the following is the history of Board reports and motions covering this discussion:

- September 18, 2012 - Planning Committee meeting - the Communications report was presented to the Committee

- September 25, 2012 – Regular Board Meeting – the Communications report was approved. Included in the report was a list of strategies, one of which read “Initiate a dialogue with the Board and the District Leadership Team on the feasibility of web streaming and/or video archiving of Board meetings.”

- May 28, 2013 – Regular Board Meeting – the NOM – Video Telecasting of Board Meetings was moved/seconded stating:

  “That the BOE direct staff to undertake an analysis of the costs and feasibility of installing video telecast capabilities for our meetings to be shown over the internet similar to the system used at the Township of Langley and to report back at the September 2013 public meeting.”

This motion was not voted on but was postponed with the following motion:

“That the motion be postponed until next month’s Regular meeting” which was moved/seconded and carried unanimously.
June 18, 2013 – Regular Board Meeting – the May 28, 2013 motion was withdrawn as follows:

“That the BOE direct staff to undertake an analysis of the costs and feasibility of installing video telecast capabilities for our meetings to be shown over the internet similar to the system used at the Township of Langley and to report back at the September 2013 public meeting, be withdrawn.”

It was moved/seconded and carried unanimously.
**District Name:** Langley School District  
**District Number:** SD #35  
**Developed by:** George Wilander and David Thomas  
**Date Developed:** April 2017  
**School Name:** Langley Education Center  
**Principal’s Name:** Ron Stare  
**Course Name:** Aviation Explorations  
**Grade Level of Course:** 12  
**Number of Course Credits:** 4  
**Hours of Instruction:** 102 hours  
**Prerequisite(s):** None  

**Special Training, Facilities or Equipment Required**  
A chart ruler and E6B-style flight calculator is required for the navigation component of the course. Students will experience place-based, on-site learning opportunities arranged by the instructor at local aviation related locations such as local airports, (Langley, Abbotsford, Vancouver), aviation related businesses and post-secondary aviation programs. The teacher will require knowledge and experience in the aviation industry.

**Course Synopsis**  
The aviation industry offers rewarding and challenging career opportunities for young people. Aviation Explorations 12 (BAA) provides students with the foundational knowledge of aviation theory and exposes them to a multitude of related career opportunities. Students are introduced to the skills and knowledge required for careers in Air Traffic Controlling, Piloting (fixed wing and rotary aircraft), aviation maintenance and manufacturing, airport management, aerospace engineering and other aviation specific services and businesses. The course covers some components of the curriculum from ground school training necessary to obtain a private pilot license and it provides hands-on and place-based learning opportunities to supplement the content and skills learned.
Aviation Explorations 12 will encourage students to:
- Explore careers in aviation and aerospace careers.
- Develop technical skills and knowledge to support future success in an aviation training program.

**Rationale**

Langley has a busy regional airport with numerous businesses willing to provide opportunities for high school students to learn about current and future aviation careers. This airport is situated across the road from the Langley Education Center. The proximity to the airport will enable students to have regular fieldtrips to air traffic control towers, pilot training businesses, manufacturing and local aviation maintenance businesses and the Canadian Museum of Flight.

Local post-secondary institutions such as BCIT and KPU have expressed an interest in establishing partnerships with the Langley School District to provide a pathway for young people interested in post-secondary training in aviation.

**Course Organization**

The course will be a combination of direct instruction and practical, experiential and place-based aviation learning opportunities. Learning activities will include project work, guest speakers, site visits, in-class discussion, cooperative learning projects and analysis of displays. Students will be exposed to similar content to that which pilots complete in ground school training. Students interested in pursuing their private pilot license will be able to continue this pathway on their own, while students interested in other aspects of the aviation field (e.g. air traffic control, manufacturing/maintenance, airport management, aviation services) will have a foundation of knowledge on which to build from.

**Organizational Structure**

<table>
<thead>
<tr>
<th>Unit</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>History of Flight</td>
<td>9</td>
</tr>
<tr>
<td>2</td>
<td>Airframes, Power plants, and Instrumentation</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>Theory of Flight</td>
<td>12</td>
</tr>
<tr>
<td>4</td>
<td>Intro to Meteorology</td>
<td>9</td>
</tr>
<tr>
<td>5</td>
<td>Intro to Navigation</td>
<td>9</td>
</tr>
<tr>
<td>6</td>
<td>Safety Management and Air Law</td>
<td>15</td>
</tr>
<tr>
<td>7</td>
<td>Aviation Career Explorations</td>
<td>15</td>
</tr>
<tr>
<td>8</td>
<td>Self-Directed Project</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td><strong>Total Hours</strong></td>
<td><strong>102</strong></td>
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</table>
Unit / Topic / Module Descriptions

Unit 1: History of Flight

In this unit students explore the history of flight from da Vinci to Elon Musk and how people that were willing to think outside the box changed the way we see ourselves, our world and our future. Learning is supported through lecture, readings, and film clips.

Curriculum Organizers and Learning Outcomes

It is expected that students will:
- Identify the key mileposts in the evolution of flight
- Identify the barriers that aviation pioneers faced in the evolution of flight
- Identify and explain forces that support innovation
- Support an argument for near future advances in aviation based on known needs and challenges.

Unit 2: Airframes, Power plants, and Instrumentation

In this unit students explore the various airframes, power plants and instrumentation associated with airplane, helicopter and glider category aircraft. Exploration of other aircraft categories may be introduced based on student interest. Learning is supported through lecture, multi-media, hands-on experimentation and site visits.

Curriculum Organizers and Learning Outcomes

It is expected that students will:
- Build a lexicon of aviation terms necessary for further discourse in aviation
- Understand and describe the differences between aircraft categories, classes and types
- Understand and describe the differences between various power plant types, e.g. horizontally opposed, radial, turbo-prop, turbo-jet
- Identify and classify various aircraft types and explain rationale
- Explain the operation of select aircraft instruments and their respective limitations
- Construct a simple, working, instrument model and explain its operation

Unit 3: Theory of Flight

In this unit students explore the theories that describe how flight—both lighter and heavier than air—is possible. Learning is supported through lecture, multi-media and hands-on experimentation/modelling.

Curriculum Organizers and Learning Outcomes

It is expected that students will:
- Understand and describe the mechanics of lift, drag, thrust and weight
- Analyze airfoil shapes for fitment with specific applications
- Analyze specific aircraft for specific roles
Unit 4: Intro to Meteorology

In this unit students explore meteorology as experienced in Canada including pressure and wind, humidity, temperature and air mass stability, precipitation and fog, fronts and frontal weather patterns, and an introduction to aviation weather services.

Curriculum Organizers and Learning Outcomes

It is expected that students will:
- Understand the lexicon associated with meteorology
- Understand how weather systems develop
- Understand and explain how weather affects flight planning
- Analyze and interpret weather reports and forecasts
- Analyze how various weather situations might affect various aircraft types and operations

Unit 5: Intro to Navigation

In this unit students explore short and medium range navigation including the planning and execution of a flight plan. Learning will be supported by lecture, multi-media, and small-group hands-on navigation planning using real aviation navigation charts and planning tools.

Curriculum Organizers and Learning Outcomes

It is expected that students will:
- Understand the lexicon associated with navigation
- Analyze a proposed route and create a suitable flight plan
- Describe how aircraft type, weather, airspace and topography affect flight planning
- Understand and describe how dead-reckoning, pilotage and instrument navigation contribute to flight operations

Unit 6: Safety Management and Air Law

In this unit students explore the Canadian Aviation Regulations as they pertain to the careers explored in this course - flight, maintenance, management, and air traffic control. Additionally, students will explore the elements of an effective safety management program. Learning is supported through lecture, multi-media, case studies, guest-speakers and group projects.

Curriculum Organizers and Learning Outcomes

It is expected that students will:
- Have a working knowledge of the body of aviation law in Canada
- Correlate specific regulations with various aircraft operations
- Analyze a case study and create recommendations for new standard operating procedures (SOP) to reduce or mitigate future flight risk.
Unit 7: Aviation Career Explorations

In this unit students explore careers available in aviation including flight, maintenance, management and air traffic control. Career path options, training and experience requirements and networking are discussed. Learning is supported through lecture, multi-media, field trips and guest speakers.

Curriculum Organizers and Learning Outcomes

It is expected that students will:
- Describe the breadth of aviation careers available
- Evaluate various career options based on personal preference, experience and required training
- Calculate the cost of training required for a chosen career choice and estimate the expected remuneration
- Create a resume and cover-letter appropriate to a chosen career choice

Unit 8: Self-Directed Project

In this unit students explore an aviation topic of their choice at significantly greater depth than is covered in the course. Introduced at the beginning of this course, students will work on their project throughout the course and provide a capstone presentation upon completion. This unit will require a substantial amount of individual research. Learning is supported through teacher conferencing throughout the term.

Curriculum Organizers and Learning Outcomes

It is expected that students will use multiple sources and demonstrate analysis, synthesis and evaluation in a presentation modality that fits their specific area of study.

Instructional Component

While many think of aviation as just flying, the breadth of available careers in aviation is difficult to measure. Likewise, the range of those drawn to careers in aviation is diverse. For this reason, Aviation Explorations 12 is intentionally general with a great deal of flexibility to allow for personalization based on student interests.

Curriculum will be delivered through:

- Direct instruction
- Interactive instruction
- In-class discussion, group interaction and cooperative learning
- Place-based learning
- Project-based learning
- Hands on opportunities, inspection and analysis
- Aviation related guest speakers
- Guided independent investigation
- LMS support for class notes, assignments, and a-synchronous teacher support.
Assessment Component

Formative assessment, both formal and informal, is key to student success in this course. The teacher will assess classroom participation, written quizzes, project work, etc. to support learning. The personalized capstone project will form a significant portion of the summative assessment in this course.

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>Quizzes and Tests</td>
<td>30%</td>
</tr>
<tr>
<td>Assignments and Projects</td>
<td>30%</td>
</tr>
<tr>
<td>Capstone Project</td>
<td>40%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
</tr>
</tbody>
</table>

Learning Resources

Online resources:
- LEC Online Learning Management System (Moodle)
- Study and Reference for the Canadian Private Pilot License (This site shows the material required for the Canadian private pilot license.) [http://www.tc.gc.ca/eng/civilaviation/publications/tp12880-menu-5523.htm](http://www.tc.gc.ca/eng/civilaviation/publications/tp12880-menu-5523.htm)

Print Resources:
- From the Ground Up, Aviation Publishers Co. Ltd.
- Vancouver VTA (AIR 1901), (aviation chart, 250,000:1)
- Vancouver VNC (AIR 5004), (aviation chart, 500,000:1)