

School District No. 35 (Langley)

Board of Education
2015-2016 Preliminary Budget
April 28, 2015

AGENDA

- Budget Principles, Beliefs and Values
- Budget Timeline
- Status Quo Approach
- Enrolment Projections
- Projected Funding
- Status of Budget Development
- DDM Allocations
- Cost Pressures
- Next Steps

Budget Development

Guiding Principle & Purpose

- **Overall Guiding Principle**

School District No. 35 is an innovative, inspiring and unified learning community.

- **Our purpose is to**

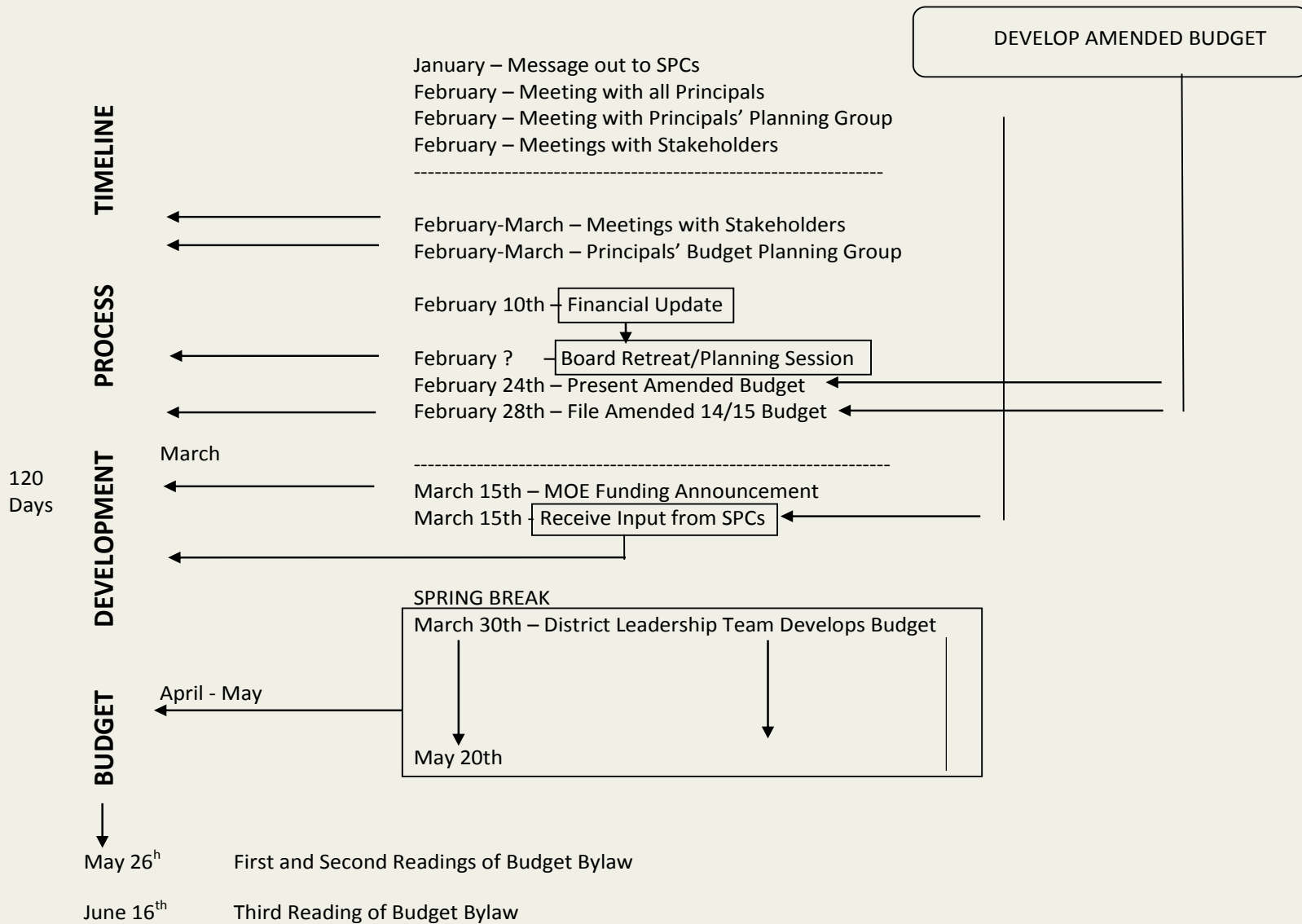
Inspire all learners to reach their full potential and create a positive legacy for the future

Budget Beliefs and Values

- Decisions regarding our students are made with **integrity**.
- We believe learning is a life-long process
- The pursuit of **excellence** in teaching and learning is valued
- Education is a shared responsibility among school, home and **community**.
- The dedication (**courage**) of our educators and support staff is valued.
- The accomplishments of our learners are celebrated.
- Safe and healthy environments contribute to student learning.

BUDGET TIMELINES (TENTATIVE)

January 27, 2015



Status Quo Budget Concept

- The Amended Budget serves as base
- Provides same level of services and programs
- Takes into account enrolment changes
- Incorporates known cost increases
- Removes one-time amended budget items
- Impacted by Ministry funding formula changes
- Impacted by local revenue decisions

Status Quo Budget Concept

Amended Budget Expenditures

- +/- Cost Pressures
- +/- One-time Items
- +/- Enrolment Changes

equals

Status Quo Budget Expenditures

plus

Preliminary Funding Estimate

equals

Status Quo Budget Position

Preliminary Funding Estimate

- Provincial Grants
 - Ministry of Education
 - Main driver is the enrolment projection
 - Other provincial grants
- Tuition
- Rentals and Leases
- Investment Income
- Other Income

Enrolment Projections

- Required to be filed with Ministry by February 15th for upcoming school year
- Three year projections
- Starts with Summer Learning
- All categories of students expected for September 30
- Includes special needs growth for following February
- Includes DL and Continuing Ed for February and May
- All based on FTE

Enrolment Projections

- Conservative approach
- Rolled forward early February 2015 actual headcount enrolments by school
- For elementary schools
 - Applied a growth factor for Willoughby Slope schools
 - Added Kindergarten numbers from Baragar
- For secondary schools applied historical averages for conversion to FTE

	Projected Enrolment					
	2015/16		2016/17		2017/18	
	District	Ministry*	District	Ministry*	District	Ministry*
July Enrolment Count						
Summer Learning: Grades 1-7 Headcount Enrolment	1,600	1,470	1,600	1,470	1,600	1,470
Summer Learning: Grades 8-9 Course Enrolment	350	324	350	324	350	324
Summer Learning: Grades 10-12 Course Enrolment	850	811	850	811	850	811
Grade 8 & 9 Cross-Enrolment	3	5	3	5	3	5
September Enrolment Count						
K-12 Standard (Regular) Schools FTE (School-Age)	18,510.2220	18,530.4584	18,688.6235	18,831.4982	18,728.2072	19,210.2257
Continuing Education FTE (School-Age)	28.0000	27.3750	28.0000	27.3750	28.0000	27.3750
Alternate Schools FTE (School-Age)	364.0000	355.0000	364.0000	355.0000	364.0000	355.0000
Distributed Learning FTE (School-Age)	183.8750	173.1250	191.6250	173.1250	182.1250	173.1250
Level 1 Special Needs FTE	13	13	13	13	13	13
Level 2 Special Needs FTE	748	704	748	704	748	704
Level 3 Special Needs FTE	226	212	226	212	226	212
English Language Learning FTE	974	959	974	959	974	959
Aboriginal Education FTE	1,780	1,787	1,780	1,787	1,780	1,787
Adult Education FTE (Non-Graduates only)	23.0000	33.0000	23.0000	33.0000	23.0000	33.0000
February Enrolment Count - Continuing Education, Distributed Learning, Special Needs Growth and Newcomer Refugees						
Continuing Education FTE - School-Age	26.0000	31.0000	26.0000	31.0000	26.0000	31.0000
Continuing Education FTE - Non-Graduate Adults	14.0000	18.0000	14.0000	18.0000	14.0000	18.0000
Distributed Learning FTE K-Grade 9 (School-Age)	12.0000	12.0000	12.0000	12.0000	12.0000	12.0000
Distributed Learning FTE Grades 10-12 (School-Age)	24.0000	25.0000	24.0000	25.0000	24.0000	25.0000
Distributed Learning FTE - Non-Graduate Adults	23.0000	18.0000	23.0000	18.0000	23.0000	18.0000
Level 1 Special Needs FTE Growth (All Schools)	0	0	0	0	0	0
Level 2 Special Needs FTE Growth (All Schools)	8	8	8	8	8	8
Level 3 Special Needs FTE Growth (All Schools)	13	11	13	11	13	11
Newcomer Refugees FTE (Standard & Alternate only)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
ELL FTE (applies to Newcomer Refugees only)	0	0	0	0	0	0
May Enrolment Count - Continuing Education and Distributed Learning						
Continuing Education FTE - School-Age	0.0000	2.0000	0.0000	2.0000	0.0000	2.0000
Continuing Education FTE - Non-Graduate Adults	0.0000	2.0000	0.0000	2.0000	0.0000	2.0000
Distributed Learning FTE K-Grade 9 (School-Age)	2.0000	1.0000	2.0000	1.0000	2.0000	1.0000
Distributed Learning FTE Grades 10-12 (School-Age)	21.0000	23.0000	21.0000	23.0000	21.0000	23.0000
Distributed Learning FTE - Non-Graduate Adults	14.0000	15.0000	14.0000	15.0000	14.0000	15.0000

Ministry Funding - Basic

- Ministry has changed all the funding allocations for 2015-2016 to incorporate funding for wage lifts for teachers and support staff
- Basic FTE funding for school-aged students has increased to \$7,158 for all non-distance learners and to \$6,030 level for Grade 10-12 and Adult distance Learners;

Ministry Supplementary Funding for Unique Student Needs

- Supplementary funding (per FTE) has also increased:
 - Level 1 Special Needs Students \$37,700
 - Level 11 Special Needs Students \$18,850
 - Level 111 Special Needs Students \$ 9,500
 - Aboriginal Students \$ 1,195
 - ELL Students \$ 1,380
 - Adult Students \$ 4,565

Ministry Funding – February and May Enrolment Counts

- For Distributed Learning students
 - February Count for K-9 students - \$3,015 per FTE
 - February and May Count for 10-12 students - \$6,030 per FTE
 - February and May Count for Adult Students - \$4,565 per FTE
 - May Count for K-9 students - \$2,010
- For February Count Special Needs Growth
 - Level 1 funding is \$18,850
 - Level 2 funding is \$9,425
 - Level 3 funding is \$4,750
- For Continuing Education Students (school age and adults the funding for both counts is \$7,158 and \$4,565 respectively per FTE

Ministry Other Enrolment Funding

- Summer Learning (based on courses taken)
 - K-7 courses – funding is \$206 per course
 - 8-9 Courses – funding is \$206 per course
 - 10-12 Courses – funding is \$412 per course
- Other Funding
 - Home Schooled funding is \$250
 - Courses Challenges funding is \$224
 - Special Needs students in summer learning (total is estimated)
 - Grade 8 and 9 Cross enrolled students (July count only) funding is \$412 per student.

MOE Enrolment Based Funding (September)

	2015/16 Spring Budget		2014/15 Fall Budget		Change			
	Enrollment	Total Funding	Enrollment	Total Funding	Enrollment	Due to Enrolment Change	Due to Funding Increase	Total Funding
Enrollment Based Funding (September)								
School Age FTE:								
Standard (Regular) Schools	18,510.2220	132,496,169	18,328.4704	126,466,446	181.7516	1,254,086	4,775,637	6,029,723
Continuing Education	28.0000	200,424	27.3750	188,888	0.6250	4,313	7,224	11,536
Alternate Schools - Total School Age FTE	364.0000	2,605,512	355.0000	2,449,500	9.0000	62,100	93,912	156,012
Distributed Learning (September)- School Age FTE	183.8750	1,108,766	173.1250	1,012,954	10.7500	62,898	32,914	95,812
Course Challenges	57.0000	12,768	57.0000	12,312	-	-	456	456
Home School students (September):	12.0000	3,000	12.0000	3,000	-	-	-	-
Total Enrollment Based Funding (September)		136,426,639		130,133,100		1,383,397	4,910,143	6,293,539
Unique Student Needs Funding								
English as a Second Language	974.0000	1,344,120	959.0000	1,285,060	15.0000	20,100	38,960	59,060
Aboriginal Education	1,780.0000	2,127,100	1,787.0000	2,072,920	(7.0000)	(8,120)	62,300	54,180
Special Education:								
Level 1:	13.0000	490,100	13.0000	475,800	-	-	14,300	14,300
Level 2:	748.0000	14,099,800	704.0000	12,883,200	44.0000	805,200	411,400	1,216,600
Level 3:	226.0000	2,147,000	212.0000	1,950,400	14.0000	128,800	67,800	196,600
Adult Education (September):	23.0000	104,995	33.0000	146,190	(10.0000)	(44,300)	3,105	(41,195)
Total Unique Student Needs Funding		20,313,115		18,813,570		901,680	597,865	1,499,545
Summer Learning		790,852		2,000				788,852
Total September Enrolment Funding		157,530,606		148,948,670		2,285,077	5,508,008	8,581,936

MOE Enrolment Based Funding (February & May & Total)

	2015/16 Spring Budget		2014/15 Fall Budget		Change			
	Enrollment	Total Funding	Enrollment	Total Funding	Enrollment	Due to Enrolment Change	Due to Funding Increase	Total Funding
February and May Enrolment Funding Projected								
Special Needs Enrolment Growth (February)								
Level 1:	-	-	-	-	-	-	-	-
Level 2:	8.0000	75,400	8.0000	73,200	-	-	2,200	2,200
Level 3:	13.0000	61,750	11.0000	50,600	2.0000	9,200	1,950	11,150
Total Special Needs Growth February		137,150		123,800		9,200	4,150	13,350
Enrolment Based Funding (February)								
Distributed Learning								
School Age k- gr 9	12.0000	36,180	12.0000	35,112	-	-	1,068	1,068
School Age gr 10-12	24.0000	144,720	25.0000	146,275	(1.0000)	(5,851)	4,296	(1,555)
Adult	23.0000	104,995	18.0000	79,740	5.0000	22,150	3,105	25,255
Continuing Education								
School Age	26.0000	186,108	31.0000	213,900	(5.0000)	(34,500)	6,708	(27,792)
Adult	14.0000	63,910	18.0000	79,740	(4.0000)	(17,720)	1,890	(15,830)
Total February Enrolment Based Funding		535,913		554,767		(35,921)	17,067	(18,854)
Enrolment Based Funding (May)								
Distributed Learning								
School Age k- gr 9	2.0000	4,020	1.0000	1,950	1.0000	1,950	120	2,070
School Age gr 10-12	21.0000	126,630	23.0000	134,573	(2.0000)	(11,702)	3,759	(7,943)
Adult	14.0000	63,910	15.0000	66,450	(1.0000)	(4,430)	1,890	(2,540)
Continuing Education								
School Age	-	-	2.0000	13,800	(2.0000)	(13,800)	-	(13,800)
Adult	-	-	2.0000	8,860	(2.0000)	(8,860)	-	(8,860)
Total Enrolment Based Funding (May)		194,560		225,633		(36,842)	5,769	(31,073)
Total MOE Enrolment Based Grant Funding		158,398,229		149,852,870		2,221,514	5,534,994	8,545,359

Ministry Other Supplementary Funding

- Supplement for Teacher Salary Differential
- Supplement for Unique Geographic Factors
- Supplement for the Education Plan
- Holdback Supplement

Ministry Other Supplementary Funding

	2015/16 Spring Budget			2014/15 Fall Budget			Change	
	Enrollment	Funding	Total Funding	Enrollment	Funding	Total Funding	Enrollment	Total Funding
		Level			Level			
Supplements and other funding:								
Salary Differential:			1,314,216			1,301,003		13,213
Unique Geographic Factors:			2,223,377			2,157,818		65,559
Suppliment for Education plan			377,679			375,843		1,836
Holdback Supplement						1,954,066		(1,954,066)
Total Supplements and other funding:			3,915,272			5,788,730		(1,873,458)
Estimated September Funding			160,655,026			154,735,400		5,919,626

Projected Ministry Funding

	2015/16	2015/15	
	Preliminary	Amended	Change
September Enrolment Funding	157,530,606	148,948,670	8,581,936
February Enrolment Funding	673,063	678,567	(5,504)
May Enrolment Funding	194,560	225,633	(31,073)
Supplementary Funding	3,915,272	5,788,730	(1,873,458)
Administrative Savings	(982,005)		(982,005)
Strike Savings		(5,705,980)	5,705,980
Wage Settlement Funding		3,200,509	(3,200,509)
AANDC Recovery	(161,878)	(143,468)	(18,410)
	<u>161,169,618</u>	<u>152,992,661</u>	<u>8,176,957</u>

Other Funding

	2015/16 Preliminary	2015/15 Amended	Change
MOE - Pay Equity	551,875	551,875	-
MOE - Education Guarantee	315,986	315,986	-
MOE - Carbon Tax	145,000	145,000	-
MOE- Marking	18,840	18,840	-
Other MOE Grants	1,031,701	1,031,701	-
Other Provincial Grants	258,559	280,284	(21,725)
Tuition			
International Student Program	9,800,765	8,583,765	1,217,000
Continuing Education	77,000	78,500	(1,500)
Tuition Total	9,877,765	8,662,265	1,215,500

Projected Funding

	2015/16	2014/15	
	Preliminary	Amended	Change
MOE Enrolment Funding	\$ 161,169,618	\$152,992,661	\$ 8,176,957
Other MOE Funding	1,031,701	1,031,701	-
Other Provincial Grants	246,159	280,284	(34,125)
Tuition	9,877,765	8,662,265	1,215,500
Other Revenue	1,394,478	1,363,668	30,810
Leases and Rentals	814,161	760,842	53,319
Investment Income	500,000	450,000	50,000
Total Estimated Revenue	\$ 175,033,882	\$165,541,421	\$ 9,492,461

Current Status of Budget Development

- Preliminary budgets are prepared in April in order to meet the collective agreement requirements to surplus staff.
- Budget preparations differs among our schools.

How School Budgets are Developed

- Elementary and Secondary schools receive DDM allocations in order to prepare their budgets
- Meetings are held with six “central” schools to determine their budget needs and then a funding allocation is given to create a balanced budget
 - Lochiel
 - Vanguard Secondary
 - Langley Education Center
 - Betty Gilbert Middle School
 - H.D. Stafford Middle School
 - Yorkson Creek Middle School

DDM Allocations

- Form the basis of funding for our elementary and secondary schools.
- Funding is provided in accordance with the parameters and schools create budgets.
- Many parameters are the same for our elementary and secondary schools but some are different.
- Common parameters have different dollar values

Common DDM Parameters

- Base Allocation per school
- Per student FTE Allocation
- Community LINK – Youth Care Worker Allocation
- Learning Assistance/Resource staffing Allocation
- French Immersion Allocation
- SEA Allocation
- SEA substitute Allocation for sick days
- Low Incidence – District Program Allocation
- Rentals and Leases Allocation
- Movie Rental Allocation

Unique Elementary DDM Parameters

- Class Allocation
- Teacher Prep Time Allocation
- Prep on Prep Time Allocation (not for all schools)
- Reading Recovery Allocation
- Early Literacy Allocation
- Clerical Allocation

Unique Secondary DDM Allocations

- **Small School Allocation**
 - \$600 per Grade 11 & 12 students to support schools with fewer than 250 grade 11 & 12 students
- **ELL Supplement Allocation**
 - To purchase supplies for the ELL Program (\$900 per ELL student)
- **Program Subsidies**
 - To support the IB Program at REMSS (\$151,830 for 1/2 teacher and a flat allocation of \$105,000)
- **District Initiatives**
 - To support on-site alternate programs at ACSS (Advance) and LSS (Focus). \$93,660 per school (Average Teacher Salary Cost)
- **Small Secondary School Support Allocation**
 - To support secondary schools with enrolments less than 800

Common DDM Parameters with Different Monetary Values

- Base allocation per school
 - \$323,754 for secondary schools
 - \$112,191 for elementary schools
- Per student FTE allocation
 - Secondary - \$4,294.56 per Ministry Funded student
 - Elementary - \$119.17 per all students plus \$159.56 for students over 338
- Learning Assistance/Resource Staffing Allocation
 - Secondary is calculated by teacher block cost of \$13,380
 - Elementary is calculated by teacher FTE cost of \$93,660

Community LINK Funding

- Community LINK is a special purpose fund and is not part of the operating budget but is allocated in the DDM process.
- Annual Grant of \$1,943,248.

YOUTH CARE WORKER TIME

- Youth Care Worker time is allocated centrally for elementary schools by the Learning Services Department
- Five of the “central” schools are given Youth Care Worker time that they staff themselves.
- Vanguard is given a staffing allocation for a Family Support Worker
- A DDM allocation is given to each secondary school to hire Youth Care Worker time.

Community LINK (con't)

LEARNING ASSISTANCE TIME

- LSS is provided funding for a learning assistance teacher

Elementary counseling

- 2 FTE for Elementary Schools has been provided centrally to be split amount the schools

GREATER NEEDS

- A central fund has been created to provide additional funding that can be used for SEA time, meals programs and supplies to support vulnerable students.

French Immersion & Core French

- Funding to support French Immersion and Core French programs is also a Special Purpose Fund.
- At Elementary schools we have early French immersion at Belmont and James Kennedy and late French immersion at Alex Hope and Noel Booth.
- All students in grades 5 – 9 take core French.
- We have three secondary French immersion programs at ACSS, BSS and WGSS (with a total projected enrolment of 554 – 543 this year)

French Immersion & Core French

- The immersion allocation for 2015 – 2016 has been reduced to establish a central fund that all schools can request funding from.
 - From \$75 to \$56 per FTE for Early Immersion
 - From \$100 to \$75 per FTE for Late Immersion
- The core allocation for 2015 – 2016 has been removed to establish a central fund that all schools can request funding from (used to be \$8 for FTE)

Elementary DDM Other

- \$180,000 supplement to the Fine Arts School
 - To provide counseling/teacher time to the senior program
- \$30,795 Prep time Adjustment for LFMSS
 - Elementary teachers receive secondary prep of 12.5%
- \$34,200 allocation for LFMSS
 - School does not receive an elementary base allocation
- \$10,400 to supplement the extra two weeks that Douglas Park does in July

Secondary DDM Other

- School Fees - \$444,500 in total
 - To compensate for fees previously collected from students
- Teacher Staffing to ACSS - \$294,360
 - To provide 22 blocks of teaching time so provide explorations for Betty Gilbert students
- AVID Support - \$12,000
 - Funding (\$6,000 per school) provided to ACSS and LSS to licensing and miscellaneous costs for the AVID program
- \$100,000 Custodial Adjustments for ACSS and LSS
 - \$50,000 to each school for unknown reasons

Secondary DDM Other (con't)

- Teacher Tech Support at Brookswood – (\$40,000)
- Teacher Librarian Grievance Settlement at Langley Secondary – (\$80,000)
- Counseling Block at DW Poppy – (\$13,400)

International Student Program

- Secondary
 - Detailed staffing calculations for coordinator time, ISP/ELL teaching time, teaching assistant time, supplies and miscellaneous costs
 - A per FTE Allocation
- Elementary
 - No specific allocation to schools
 - A central budget of \$10,000 is held in the ISP Department to support specific initiatives

ISP Per Student FTE Allocation

Revenue:	
Annual tuition fee	12,500
Administrative Savings (additional revenue)	(500)
Payment for technology plan	(833)
ISP Department expenses and regular teaching	(3,770)
Gross Allocation ot Schools	7,397
Commission Expense	(800)
Net Allocation to Schools	6,597
Formula Driven Expenses	3,372
Net per FTE Allocation to Schools	3,226

ISP Teacher Staffing Allocations

- ISP Coordinator Blocks - Every school gets one block as a base then one block for every 25 students or portion thereof
- ISP/ELL Teaching blocks

4 blocks for 1 to 25 students
5 blocks for 26 to 40 students
7 blocks for 41 to 55 students
9 blocks for 56 to 75 students
11 blocks for 76 to 100 students
13 blocks for greater than 100 students

ISP Other Allocations

- Educational Assistants

18 hours per week for up to 25 students
24 hours per week for 26-40 students
30 hours per week for 41-55 students
35 hours per week for 56 to 80 students
65 hours per week for greater 80 students

- Supplies

\$2,000 for 1 to 20 students
\$4,000 for 21 to 40 students
\$6,000 for 41 to 60 students
\$8,000 for 61 to 80 students
\$10,000 for equal to or greater than 81

- Miscellaneous (TTOC Days)

6 TTOC days for up to 40 students
8 TTOC days for 41 to 50 students
10 TTOC days for 51 to 60 students
12 TTOC days for greater than 60 students

Higher Pension/Benefits Costs

	<i>Teachers</i>	<i>Admin</i>	<i>Support</i>	<i>Total</i>
CPP	2,715	3,995	868	7,578
EI	8,117	1,941	-	10,058
WCB	9,888	1,272	3,248	14,408
PENSION	-	17,008	174,438	191,446
BC MEDICAL	26,325	3,808	24,816	54,949
EXTENDED HEALTH	192,361	38,483	(52,795)	178,049
DENTAL	57,021	72	(21,124)	35,969
LIFE INSURANCE	6,712	1,370	(7,045)	1,037
Grand Total	303,139	67,949	122,406	493,494

Known & Estimated Cost Pressures

Summer school	750,000	
Computer lease increase	145,000	
Grid contingency 4	374,640	
SEA contingency	500,000	▼
SEA move from schools to central April 16	261,996	
Initiatives fund		
Athletics central Fund	150,000	
Facility changes central Fund		
Technology		
Yorkson 3 more divisions	280,980	
Total Cost pressures		(2,462,616)

Potential Cost Savings

Cost Savings

Technology tablets CC 112	126,000	
Technology Projectors CC 114	253,000	
Technology wireless CC 114 \$475K		
Admin savings - target less \$500 ISP savings	547,000	
Trustee Election	75,000	
Total Cost Savings		1,001,000

Next Steps

- Review of Central Costs Centers
 - To remove one-time items
 - To finalize the utilities budget
 - To identify possible additions
- Meet with Central Schools
- Meet with Secondary Principals – April 27th
- Meet with Partner Groups
- Meet with Board again

Funded Enrolment Trend

