

School District No. 35 (Langley)

2015-2016 Annual Budget

June 16, 2015

Legislative Authority

- Sub-section 113(1) of the *School Act* requires a Board of Education to adopt an Annual Budget on or before June 30th of each year for the next fiscal year
- Sub-section 111(2) of the *School Act* requires a Board of education to prepare an annual budget in the form and containing the content specified by the Minister
- That form and content is now PSAB

Public Sector Accounting Standards Requirement

- Districts are part of the Government Reporting Entity (GRE)
- Treasury Board in 2010 directed districts to follow the revised Public Sector Accounting Board (PSAB) framework
- For fiscal years commencing after December 31, 2011
- PSAB Framework requires budgets to include elements of all funds, not just the operating fund.

Annual Budget - Revised Format

- Statement 2 – Revenue and Expense
- Statement 4 – Change in Net Financial Assets (Debt)
- Schedule 2 – Operating Revenue and Expense
- Schedule 2A – Schedule of Operating Revenue by Source
- Schedule 2B – Schedule of Operating Expense by Source
- Schedule 2C – Operating Expense by Function, Program and Object
- Schedule 3 – Special Purpose Revenue and Expense
- Schedule 3A – Changes in Special Purpose Funds
- Schedule 4 – Capital Revenue and Expense

2015/2016 Annual Budget Statement 2

	2015/2016 Preliminary	2014/2015 Amended
Total Revenues	\$ 195,379,812	\$ 185,239,301
Total Expenses	196,852,423	187,219,199
Net Revenue (Expense)	(1,472,611)	(1,979,898)
Budgeted Allocation (Retirement) of Surplus (Deficit)		960,509
Budgeted Surplus (Deficit) for the Year	\$ (1,472,611)	\$ (1,019,389)
Budgeted Surplus (Deficit) for the Year, Comprised of:		
Operating Fund Surplus (Deficit)	0	0
Special Purpose Fund Surplus (Deficit)	0	0
Capital Fund Surplus (Deficit)	(1,472,611)	(1,019,389)
Budgeted Surplus (Deficit) for the Year	\$ (1,472,611)	\$ (1,019,389)

2015/2016 Annual Budget

Statement 2 Surplus (Deficit) by Fund

	Operating	SPF	Capital	Total
Revenues	\$ 175,629,013	\$ 12,491,684	\$ 7,259,115	\$ 195,379,812
Expenses	174,875,993	12,491,684	9,484,746	196,852,423
Net Revenue (Expense)	753,020	-	(2,225,631)	(1,472,611)
Budgeted Appropriation of Surplus				-
Capital Assets Purchased			-	-
Transfer to the Capital Fund	(407,000)		407,000	-
Other	(346,020)		346,020	-
Budgeted Surplus (Deficit)	\$ 0	\$ 0	\$ (1,472,611)	\$ (1,472,611)

2015/16 Annual Budget

Total Revenues

	Operating	SPF	Capital	Total
Ministry of Education	\$ 162,634,477	\$ 6,637,448	\$ 403,600	\$ 169,675,525
Other Provincial Revenue	258,559	254,236		512,795
Tuition	10,151,500			10,151,500
Other Revenue	1,270,316	5,600,000		6,870,316
Rentals and Leases	814,161			814,161
Investment Income	500,000		13,614	513,614
Amortization of Deferred Capital Revenue			6,841,901	6,841,901
	\$ 175,629,013	\$ 12,491,684	\$ 7,259,115	\$ 195,379,812

2015/2016 Annual Budget

Total Expenses by Function

	Operating	SPF	Capital	Total
Instruction	\$ 148,107,979	\$ 11,753,607	\$ 0	\$ 159,861,586
District Administration	5,657,803			5,657,803
Operations and Maintenance	19,036,930	738,077	403,600	20,178,607
Transportation and Housing	2,073,281		213,362	2,286,643
Interest	-		74,649	74,649
Amortization of Capital Assest			8,793,135	8,793,135
	\$ 174,875,993	\$ 12,491,684	\$ 9,484,746	\$ 196,852,423

2015/2016 Annual Budget

Budget Bylaw Amount

	<u>Operating</u>	<u>SPF</u>	<u>Capital</u>	<u>Total</u>
Operating Fund - Total Expense	\$ 174,875,993			\$ 174,875,993
Special Purpose Fund - Total Expense		12,491,684		12,491,684
Special Purpose Fund - Capital Assets Purchased		-		-
Capital Fund - Total Expense			9,484,746	9,484,746
Capital Fund - Capital Assets Purchased from Local Capital			407,000	407,000
	<u>\$ 174,875,993</u>	<u>\$ 12,491,684</u>	<u>\$ 9,891,746</u>	<u>\$ 197,259,423</u>

Schedules 2, 2A, 2B and 2C Operating Revenue and Expense

- Represent the activity in the operating fund
 - Schedule 2 – Operating Revenue and Expense
 - Schedule 2A – Schedule of Operating Revenue by Source
 - Schedule 2B – Schedule of Operating Expense by Source
 - Schedule 2C – Operating Expense by Function, Program and Object

2015/16 Balanced Budget Position

Operating Fund – Schedule 2

	2015/2016	2014/2015	
	Preliminary	Amended	Change
Total Revenues	\$ 175,629,013	\$ 165,504,996	\$ 10,124,017
Total Expenditures	174,875,993	165,373,485	9,502,508
Operating Surplus (Deficit)	753,020	131,511	621,509
Appropriation of Prior Year's Surplus	-	960,509	(960,509)
Interfund Transfer to Local Capital	(753,020)	(1,092,020)	339,000
Budgeted Balance	\$ -	\$ -	\$ -

2015/16 Preliminary Funding Schedule 2A

	2015/2016 Preliminary	2014/2015 Amended	Change
MOE Operating Grant (Estimated)	162,634,477	154,024,362	8,610,115
Other Provincial Grants	258,559	243,859	14,700
Tuition	10,151,500	8,662,265	1,489,235
Other Revenue	1,270,316	1,363,668	(93,352)
Leases and Rentals	814,161	760,842	53,319
Investment Income	500,000	450,000	50,000
Total Estimated Revenue	\$ 175,629,013	\$ 165,504,996	\$ 10,124,017

Schedule 2A

Provincial Grants – MOE

	2015/2016	2014/2015	
	Preliminary	Amended	Change
Ministry Operating Grant			
Enrolment based funding	\$ 136,426,639	\$ 130,133,100	\$ 6,293,539
Unique students needs	20,313,115	18,813,570	1,499,545
Supplements - other	3,915,272	3,834,664	80,608
Holdback		1,454,066	(1,454,066)
Summer School	790,852	2,000	788,852
	<u>161,445,878</u>	<u>154,237,400</u>	<u>7,208,478</u>
Estimated funding for February & May	867,623	904,200	(36,577)
Total Ministry Operating Grant	<u>162,313,501</u>	<u>155,141,600</u>	<u>7,171,901</u>
Other Ministry Grants			
Recovery of AANDC/LEA Funds	(161,878)	(143,468)	(18,410)
Education Guarantee	107,773	315,986	(208,213)
Pay Equity	551,875	551,875	-
Carbon Tax	145,000	145,000	-
Anticipated Enrolment Growth		500,000	(500,000)
Strike Savings		(5,705,980)	5,705,980
Labour Settlement Funding		3,200,509	(3,200,509)
Admin Savings	(982,005)		(982,005)
Holdback - NGN	641,371		641,371
Other	18,840	18,840	-
Total Other Ministry Grants	<u>320,976</u>	<u>(1,117,238)</u>	<u>1,438,214</u>
Provincial Grants - Ministry of Education	<u>\$ 162,634,477</u>	<u>\$ 154,024,362</u>	<u>\$ 8,610,115</u>

Schedule 2B

Expenses by Source

	2015/2016 Preliminary	2014/2015 Amended	Change
Salaries:			
Teachers	\$ 81,042,523	\$ 74,181,989	\$ 6,860,534
Principals and Vice Principals	8,992,642	8,910,879	81,763
Educational Assistants	14,573,608	13,649,549	924,059
Support Staff	14,438,114	14,212,937	225,177
Other Professionals	3,557,949	3,506,598	51,351
Substitutes	5,444,061	5,582,714	(138,653)
Total Salaries	128,048,897	120,044,666	8,004,231
Employee Benefits	31,736,184	29,895,704	1,840,480
Total Salaries and Benefits	159,785,081	149,940,370	9,844,711
Services and Supplies	15,090,912	15,433,115	(342,203)
Total Expenditures	\$ 174,875,993	\$ 165,373,485	\$ 9,502,508

Substitutes

	2015/2016	2014/2015	
	Preliminary	Amended	Change
Casual Replacement for CUPE	1,300,101	1,567,302	(267,201)
District Subs	15,000	15,000	-
Joint Pro D Funds	100,000	100,000	-
Support >3 Days Illness	50,000	50,000	-
Strike savings CUPE		(106,998)	106,998
TOC > 3 Days Illness	3,550,000	3,420,000	130,000
Strike savings Teachers		(214,083)	214,083
TOC for Vacancies	8,614	266,164	(257,550)
Spring Break savings Teachers	(147,000)	(147,000)	-
Spring Break savings Teachers CUPE	(41,500)	(41,500)	
TOC Instructional Service	42,500	42,500	-
TOC Non Contractual and Other	566,346	631,329	(64,983)
	<u>5,444,061</u>	<u>5,582,714</u>	<u>(138,653)</u>

Schedule 2C

Expenses by Function & Program

	2015/2016	2014/2015	
	Preliminary	Amended	Change
Function Program			
Instruction	\$ 148,107,979	\$ 139,675,484	\$ 8,432,495
District Administration	5,657,803	5,351,693	306,110
Operations and Maintenance	19,036,930	18,218,239	818,691
Transportation and Housing	2,073,281	2,128,069	(54,788)
Debt Service			-
Total Expenditures	\$ 174,875,993	\$ 165,373,485	\$ 9,502,508

Instruction Function Expenses

	2015/2016	2014/2015	
	Preliminary	Amended	Change
Teachers	\$ 81,042,523	\$ 74,181,989	\$ 6,860,534
Principals and Vice Principals	8,773,129	8,691,366	81,763
Educational Assistants	14,477,940	13,553,770	924,170
Support Staff	3,814,904	4,094,053	(279,149)
Other Professionals	496,618	496,618	-
Substitutes	4,647,868	4,742,174	(94,306)
Employee Benefits	28,525,906	26,818,311	1,707,595
Supplies	6,329,091	7,097,203	(768,112)
	<u>\$ 148,107,979</u>	<u>\$ 139,675,484</u>	<u>\$ 8,432,495</u>

Increase in Teacher Salary Cost

Teacher strike savings	4,365,434
9 FTE in schools	842,940
Summer school teachers	537,277
ISP summer school teachers	121,836
Teacher contingency	224,157
Central WEX position	75,000
0.2 FTE Instructional Services	16,000
0.4 FTE Librarian	30,000
Full year impact of raises and salary increments	647,890

\$ 6,860,534

Increase in Education Assistants

Increase in SEA Contingency	\$	500,000
Increase in SEA positions		206,199
Vacation and Sick Day Payout		133,659
Wage increase		135,538
ISP support staff in schools		62,224
Youth Care Worker Reduction		(91,296)
Miscellaneous		(22,153)
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	\$	<u>924,170</u>

Decrease in Support Staff

Reclass from Instruction to District Admin	\$ (251,067)
Decreases at Schools	(67,121)
Misc	39,039
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	<u>\$ (279,149)</u>

Increase (Decrease) in Supplies

Computers, Software and FF&E	(274,676)
Tablets	(125,000)
Increase in ISP commissions	159,530
Professional Services Literacy initiative	60,000
Photocopying	(37,707)
Reduction in ISP expenses	(112,600)
Summer school program not run in 14/15	58,792
School supply budgets	(163,765)
Telephones	(30,795)
ISP summer school from Third party cost due to Strike	(293,890)
Increase in Employee Assistance Program	25,000
Misc	(33,001)
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	<u>\$ (768,112)</u>

District Administration Function Expenses

Computer laptop leases	\$ 144,225
Trustee Election costs	(75,000)
Full year impact for vacancies	60,679
Legal	(30,000)
Office services reorganization	(120,575)
Misc	12,947
Reclass from Instruction to District Admin - Benefits	62,767
Reclass from Instruction to District Admin - Salary	251,067
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	\$ 306,110
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Operations and Maintenance Function Expenses

Next Generation Network	641,371
Casual Replacement	(23,847)
Custodial support staff increases	126,500
Custodial Wage increase	85,000
Employee Benefits due to more staff and wage increases	87,771
Facilities support staff Wage increase	59,387
Increase Energy Specialist to full time	40,000
Full year impact of Utilities staff salaries	23,200
Full year impact of IT support salaries	34,186
Lochiel move costs	12,000
Increased waste tipping fees	15,000
Misc	39,951
School maintenance request	(88,828)
Utilities decrease	<u>(233,000)</u>
	<u>\$ 818,691</u>

Transportation Function Expenses

Reduction in gas costs	\$ (30,000)
Miscellaneous	(24,788)
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	<u>\$ (54,788)</u>

Schedule 3

Special Purpose Funds

- Under PSA standards any monetary contribution from an external source that meets the definition of a liability under PSAB has to be reported in the Special Purpose Fund.

Budgeted Special Purpose Funds

- Annual Facilities Grant
- Special Education Equipment Grant
- Provincial Resource Program Grant
- Aboriginal Education Technology Grant
- School Generated Funds
- Learning Improvement Fund
- Community LINK Grant
- Settlement Workers in Schools Grant
- Strong Start Center Grants
- Ready Set Learn Grants
- Official Languages in Education French Programs Grant

Schedule 3

Revenue and Expenses

	2015/2016 Preliminary	2014/2015 Amended	Change
REVENUES			
Ministry of Education Grants	\$ 6,637,448	\$ 6,860,306	\$ (222,858)
Other Provincial Grants	254,236	311,481	(57,245)
School Generated Funds	5,600,000	5,878,483	(278,483)
	12,491,684	13,050,270	(558,586)
EXPENSES			
Instruction	11,753,607	12,288,352	(534,745)
Operations and Maintenance	738,077	738,077	-
	12,491,684	13,026,429	(534,745)
Net Revenue (Expense)	-	23,841	(23,841)
Transfer to Capital Fund	-	(23,841)	23,841
Budgeted Surplus (Deficit)	\$ -	\$ -	\$ -

Schedule 3

Revenues

	2015/2016 Preliminary	2014/2015 Amended	Change
Ministry of Education Grants			
Annual Facilities Grant	\$ 738,077	\$ 738,077	\$ -
Learning Improvement Fund	3,386,225	3,139,530	246,695
Special Education Equipment	-	23,841	(23,841)
Provincial Resource Program	-	232,484	(232,484)
Strong Start Program	288,000	303,634	(15,634)
Ready Set Learn Program	71,050	127,425	(56,375)
Official Languages (OLEP)	210,848	330,694	(119,846)
Community LINK	1,943,248	1,964,621	(21,373)
Total Ministry of Education Grants	6,637,448	6,860,306	(222,858)
Other Provincial Grants	254,236	311,481	(57,245)
School Generated Funds	5,600,000	5,878,483	(278,483)
Special Purpose Funds Revenues	\$ 12,491,684	\$ 13,050,270	\$ (558,586)

Schedule 3 – Expenses by Source

	2015/2016 Preliminary	2014/2015 Amended	Change
Salaries:			
Teachers	\$ 2,475,210	\$ 2,482,863	\$ (7,653)
Principals and Vice Principals	18,788	35,992	(17,204)
Educational Assistants	2,038,929	1,981,289	57,640
Support Staff	11,330	248,391	(237,061)
Other Professionals	-	-	-
Substitutes	45,656	7,296	38,360
Total Salaries	4,589,913	4,755,831	(165,918)
Employee Benefits	1,196,278	1,217,364	(21,086)
Total Salaries and Benefits	5,786,191	5,973,195	(187,004)
Services and Supplies	6,705,493	7,053,234	(347,741)
Total Expenditures	\$ 12,491,684	\$ 13,026,429	\$ (534,745)

Schedule 4

- Under PSA standards we will now have to budget for transactions in the capital fund in accordance with whether the revenue and expense is related to local capital or invested in capital assets

Capital – funded from operating

	2015/2016	2014/2015	
	Preliminary	Amended	Change
Switch upgrades	250,000		250,000
Wireless for schools phase 1		475,000	(475,000)
Wireless for schools phase 2	81,000		81,000
School servers	50,000	10,000	40,000
Management Appliance for Firewalls - for NGN	19,000		19,000
Schools	7,000	8,000	(1,000)
Projectors		253,000	(253,000)
	407,000	746,000	(339,000)

Administrative Savings

	2015/2016	2016/2017	2 Year Total
Target	982,005	846,557	1,828,562
Admin Savings Plan			
ISP fee increase of \$500 per FTE	360,000	27,500	387,500
ISP program growth		387,011	387,011
Net Lochiel site closure savings	178,239	45,431	223,670
Office services reorganization	120,575		120,575
ST Cost Center Consultation Expense	30,000		30,000
Reduced Data Comm position	79,000		79,000
Legal fees	40,000		40,000
Energy savings plan electrical and gas	150,000		150,000
Cancellation of SD 23 Worksafe Contract	20,625	28,875	49,500
Assistant Superintendant not replaced	170,310		170,310
Reduced Cost in ISP	190,996		190,996
Total Admin Savings	1,339,745	488,817	1,828,562
Excess/(Shortfall)	357,740	(357,740)	-
Carry Forward amount to second year	(357,740)	357,740	-
Above target/(Below target)	-	-	-