

# Bi-Monthly Student Report Template

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Bi-Monthly reports will be used to evaluate your team’s performance at the end of the school year. The winning teams will be awarded a prize and recognition for their achievements. So try your best to complete all the parts correctly and submit your report on time. Please hand in this report to your administrator member to email to us.

**Good Luck!**

<b>School name:</b>	
<b>Date:</b>	
<b>Teacher Signature:</b>	

## Existing Members:

Please list all existing members of your team and what they do at the school. By this we mean are they a Teacher, Custodian, student or other such as PAC.

<b>Green Team Members</b>	<b>As of date:</b>
<b>Name:</b>	<b>Relationship to School</b>
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

## New Members

If new members joined your team in the last two months, make sure you add their names and they sign in as it helps us track your numbers. Record the number of existing members then record the new members to the team in the last two month and have them print their names and sign in and tell us is they are a student, PAC member, Teacher etc.

<b>Number of existing members:</b>		
<b>Number of new members:</b>		
<b>Total:</b>		
<b>Name of new members(Please Print)</b>	<b>Signature</b>	<b>Relationship to School</b>
1-		
2-		
3.		
4.		
5.		
6.		
7.		
8.		

## Initiation and programs

You have a couple of options to have an impact in your community. If your team has taken actions in one of the following categories in the last two months, please check off one or more below:

Awareness Campaign

Internal Educational Event

Competition

Other:

<b>Start Date</b>		<b>Expected End Date</b>	
<b>Target Group</b>		<b>Number of People in your Target Group</b>	

Please explain in a maximum of two paragraphs about your methods, plans, and expected results of this program:

**Note:** if you have mentioned this program in a previous report and it is still running, you should report it again in this section and explain the progress made in the current month.

## External Educational Program

There are some external opportunities that you can choose to take with the help of your teacher. If you are taking any, please let us know here.

<b>Name of the Program</b>	
<b>Organization</b>	
<b>Start Date</b>	
<b>Expected End Date</b>	
<b>Number of Participant</b>	

Please explain about the objective of this program in one paragraph:

Please explain about the progress and achievement in this program for the last two months in one paragraph:

## **Teacher Satisfaction Factor**

On a scale 1-10, with 10 being high, please indicate your overall evaluation of the Green Team for the last month:

Comments on their performance:

## **Research Reports**

Learning new things will help your team grow. If you have researched on a topic in the field of sustainability, please share it with us and get credit for it!

**Research Topic:**

**Prepared by:**

Please attach a brief report on the topic.

## **Comments and Suggestion**

We would like to know if you have any related concerns or suggestions that you would like to share with us.