

Welcome from the Principal

Welcome to Langley Fundamental Middle and Secondary School. For those of you, who are returning for another year, welcome back. For those of you who are new to this school, I hope that you feel welcomed and important.

This agenda book should be an important tool for you to use. If used as intended, it will contribute to your academic success. Read the pages related to our philosophy, guidelines and general information.

Reflect on the key aspects of our statement of philosophy and look for ways to apply the following attributes:

- 1) Respect**
- 2) Responsibility for one's actions**
- 3) Purposefulness**
- 4) Concern for others**
- 5) A sense of one's own self-worth**

Have a great school year! You have probably heard the statement, "you get out of it what you put into it." This statement applies to this school year. Put yourself "into it". Get involved, do your best, make new friends and get to know our staff members.

Mr. Mark Rempel, Principal

STATEMENT OF PHILOSOPHY, GOALS AND OBJECTIVES FOR LANGLEY FUNDAMENTAL MIDDLE AND SECONDARY SCHOOL

- 1) The Fundamental Alternate program shall be an integral part of the existing school system.
- 2) The program shall not teach any doctrinal religious beliefs (its philosophy includes tolerance and respect of others.) The program(s) shall operate with a focus and emphasis upon a clearly defined set of goals, objectives, and standards of behaviour, which have traditionally been regarded as foundational to our Canadian society.
- 3) Specific rules of conduct and behaviour shall not be arbitrarily imposed on pupils without provision being made for them to understand the reasons for and purpose of those rules.
- 4) The philosophy shall include:
 - i) **Respect** for fellow students, teachers, and parents. This comprises respect for human and property rights of others, respect for roles of legitimate authority in home, community, and country, and respect for the contributions of those more or less capable than oneself in given areas.
 - ii) **Responsibility for one's actions.** The student shall receive more responsibility as he/she exhibits mature attitudes and self-discipline.
 - iii) **Purposefulness** - The teachers shall be responsible for setting worthwhile goals, challenging yet consistent with the individual's potential, to advance the highest possible intellectual, creative, physical, social, and ethical development of the students. They shall assist students to understand the purpose of the goals and encourage the students to work towards them. Students shall be helped to learn how to set worthwhile goals for themselves, and to recognize that effort towards such goals is essential and satisfying.
 - iv) **Concern for others** - This shall include helpfulness in school and community; co-operation and harmony between individuals and groups throughout the school; tolerance towards those with whose ideas one disagrees; politeness and kindness. It precludes all kinds of violence, ridicule, and rude, profane or obscene language.
 - v) **A sense of one's own self-worth** - This shall involve developing an awareness; in each student of the unique contribution he/she can make to his/her own well-being, and that of society, by fulfilling his/her capacity for clear, honest thinking, bodily fitness, and appreciation for non-materialistic concepts such as beauty, truth, creativity, and sensitivity to the needs of others.
- 5) The discipline within the program shall be of such as will arise from the practical and consistent application of this philosophy to the school society. The school shall provide an orderly, friendly, and just environment. The emphasis shall be upon discipline that is fair, firm and loving, consistent and purposeful, not arbitrary; self-discipline shall be the goal, but sufficient externally-imposed control shall be used to allow all students to develop the objectives set forth for the school. Every effort shall be made to ensure that the students understand the need for all rules and procedures, and their relationship to the promotion of the program's objectives. Many types of teaching methods and techniques are consistent with the concept of the Fundamental Alternate program, and we feel flexibility in this area should be left up to the professional judgment of the principal and teachers. However, it should be noted that our concern with purposeful goals set by teachers (see section 4: iii) and with the right of each pupil to an environment where he/she is enabled to best put forth effort toward that goal, will inevitably foster considerable attention to carefully planned, structured learning experiences, and to the importance of acquiring basic skills in a systematic, sequential manner.

- 6) The principal and teaching staff must be fully aware of, and committed to, the objectives of the Fundamental Alternate program philosophy. They shall freely choose to teach within the Fundamental Alternate program. Students can be encouraged to respect, affirm, and act upon those principles for which the program stands only if the teachers themselves by discussion and example affirm them. Likewise, it is obvious that practical and specific application of these principles and standards can be successfully agreed upon and consistently implemented only by those teachers who themselves respect, affirm and act upon them.
- 7) The principal selected to this school must have the respect and support of the parents registering their son/daughter in the school. Unless this is so, the whole purpose of establishing the Fundamental Alternate program is negated.
- 8) The school shall have no set "catchment area". Parents in any part of the district may register their son/daughter here, provided that they are prepared to support its goals and objectives. Parents of prospective students shall be provided with all available information about the school so that principles and philosophies are fully understood prior to registration. The principal shall maintain a registration list within the school. The registration procedure shall be as follows:
 - a. Siblings to be admitted first.
 - b. Registration on first come first accepted basis.

LANGLEY FUNDAMENTAL SCHOOL GUIDELINES

"Families, Schools and Communities are most effective if they have overlapping or shared goals, missions and responsibilities for children." Epstein & Hollifield 1996

A high standard of behaviour is expected from our students. They are expected to:

- ☆ **Exhibit positive work habits**
- ☆ **Be courteous and polite**
- ☆ **Speak respectfully to teachers, adults, and fellow students**
- ☆ **Be respectful to others and their property**
- ☆ **Exhibit good sportsmanship**
- ☆ **Avoid use of foul language and swearing**
- ☆ **Above all, exhibit self-discipline**

It is important to impress on our students that common sense in behaviour, courtesy and manners are expected at all times. In addition to above areas, several rules must be stated in order for a school to run efficiently. Severity and frequency of unacceptable conduct as well as age and maturity is considered in determining appropriate disciplinary action.

Closed Campus

LFMSS is a closed campus to all students; however special permission can be obtained by grade 11 & 12 students with the signing of an "Open Campus" contract in October by parents, teachers and administration. Students are not permitted to leave the school property at lunch unless accompanied by an authorized adult. If students are required to leave during the school day, parents **MUST** notify their son/daughter's homeroom advisor and/or the school office. Students must leave the school by 3:30 p.m. unless they are working with a teacher or a coach.

HALLS

- ☆ Running or pushing is not permitted
- ☆ Keeping this area tidy is the responsibility of all students
- ☆ Soccer cleats are not to be worn in the school.
- ☆ All items left on the floor will be placed in the lost and found at the end of the day

CLASSROOMS

- ☆ Keep the room and desk area tidy
- ☆ Wear proper footwear (not just socks or bare feet in classroom)
- ☆ Students must be at their desks and ready to begin their studies at the bell

LIBRARY

- ☆ Library is a quiet work area
- ☆ The room off the library is for small group work
- ☆ Disruptive students will be asked to leave
- ☆ No food or drink in the library
- ☆ Students must be supervised at all times
- ☆ Students may have 4 books out at one time

COMPUTER LAB

- ☆ Respect the equipment
- ☆ No games, videos or music videos etc.
- ☆ No food, drinks, gum or candy allowed
- ☆ Do not play with computer settings and security
- ☆ Do not share or use others passwords
- ☆ You are responsible for what happens to the computer when logged on under your name
- ☆ If using Internet you must have a staff member present
- ☆ Internet research and publishing purposes only. Appropriate sites only
- ☆ Need permission from staff member to print or download from the Internet
- ☆ Not allowed to access on-line games
- ☆ Before printing from the Internet first copy and print to a word document
- ☆ iNet35 email only

OTHER ROOMS

- ☆ No loitering or eating in washrooms
- ☆ Gym is out of bounds to students unless accompanied by a teacher (with the exception of equipment room monitors). For PE classes in the gym students must wear only designated footwear
- ☆ The band room is out of bounds during break periods unless teacher permission has been granted

SCHOOL FUNCTIONS OFF CAMPUS

- ☆ Students must demonstrate the schools high standard of behaviour and respect
- ☆ Langley Fundamental Middle and Secondary School Guidelines, Code of Conduct and General Rules apply while attending any function affiliated with LFMSS

GROUNDS

- ☆ Keep the school and playground clean, throwing all garbage into the waste baskets
- ☆ Rough games, where clothes may be torn, or students may be physically harmed, are not permitted
- ☆ Pupils are not allowed near the cars
- ☆ The ravine is out of bounds, unless under the supervision of a teacher
- ☆ The playground equipment and field closest to the school are reserved for Middle School students during school hours

TRAFFIC

- ☆ Middle School students can be dropped off or picked up in the North parking lot, Secondary students **Must** be dropped off in the West parking lot
- ☆ Keep bicycles in the racks, not against walls or on the grounds
- ☆ Bicycle and car areas are out of bounds during the school day

EATING TIME/CANTEEN

- ☆ Students should use the washrooms during breaks
- ☆ Students are required to clean up after themselves
- ☆ Students need to respect the rights of others. The noise level needs to be kept in check. The noise level needs to be kept in check.
- ☆ It is a privilege to use the canteen. Students not behaving responsibly will not be allowed to use this facility.

DRESS CODE

We ask that students come to school dressed in a fashion that reflects our purpose of learning. School represents the students' "workplace" and as such it is expected that they arrive in attire that is appropriate to this purpose. Clothing which detracts or distracts from this purpose should not be worn. "Beach wear" or clothing which reveals students under garments is not permitted.

When issues arise related to dress code it creates an awkward situation for the students, staff, and the families involved. It is important to note however that if students come dressed inappropriately they will be asked to change, or failing this, parents will be contacted to bring appropriate attire to the students.

- ☆ Clothing should be worn so that no midriiffs are showing when standing, sitting or stretching
- ☆ Tops should have wide shoulder straps (no spaghetti straps or tube tops)
- ☆ Necklines should be modest (front and back)
- ☆ Students are not to wear short shorts and no short skirts (must be within hand width of the knee)
- ☆ Covered underwear
- ☆ **Hats and hoods** are **not** to be **worn inside** the school (except on special days as announced)
- ☆ Logos on clothes or bags are not to be offensive in any way (Playboy, French Connection UK, etc.)
- ☆ No liquor, narcotics, or tobacco products advertising
- ☆ No slogans promoting hate, violence or derogatory comments toward individuals or groups
- ☆ No slogans or graphics that contain sexual innuendo, or sexually suggestive expressions
- ☆ Tight, form-fitting clothing (shorts and tops) is not permitted

NO TRESPASSING

- ☆ Our students may not enter any building or be on the property of any other school, elementary or secondary, at any time, without obtaining prior approval from a Vice-Principal or Principal at that school.

RULES IN GENERAL

- ☆ Speak politely and use proper language.
 - ☆ Show courtesy to all school visitors.
 - ☆ Complete silence during a fire drill or earthquake drill is expected – listen to your teacher’s instruction
 - ☆ The telephone is to be used only for emergency calls. Hall passes are required during class time.
 - ☆ Use extreme caution when walking between the buildings or to and from parents’ cars
 - ☆ Student cell phones **MUST BE TURNED OFF INSIDE** the school
 - ☆ Students will **NOT** wear head phones or I pods during class time
 - ☆ Disruption of the learning environment is not tolerated
- These are examples of unacceptable behaviours and not an all-inclusive list.

NOTIFICATION/CONSEQUENCES

☆ School officials have the responsibility to advise parents of offenders and parents of victims when a serious breach of the school code of conduct has occurred. School District officials will be contacted as required by school district policy, police and other agencies will be notified as required by law. The age and maturity of students should be considered in determining appropriate disciplinary action.

GENERAL INFORMATION

ASSEMBLIES

Assemblies are held at various times throughout the year. Students should remain in their assigned seating. Whether being presented with information from staff, fellow students, hosting a guest speaker or performer, or holding a PAC event, appropriate audience behaviour is expected. Performers and guests should be treated with politeness and respect at all times.

GYMNASIUM

Food is not allowed in the gym. All users are expected to wear proper gym strip. Street shoes should not be worn in gym.

FIRE/EMERGENCY DRILLS

Fire and Earthquake procedures will be posted in all classrooms. Once the alarm sounds all students must leave the building promptly and quietly using the nearest exit route as directed. Once outside, students must move well away from buildings and roadways in order to permit the entrance of emergency vehicles.

LFMSS EVACUATION PROCEDURES

If a situation arises necessitating the evacuation of LFMSS, normal fire drill procedures are to be followed.

WHEN STUDENTS ARE LATE

Students arriving late for school must report to the front office.

WHEN STUDENTS ARE ILL

In fairness to all, please do not send your son/daughter to school if there are definite signs of ill health in the morning. Good health is necessary for effective learning. Students who become ill during the day should go directly to their teacher. It is important that parents keep work and emergency phone numbers current. If students must be sent home, parents will be contacted. If parents cannot be reached, the school will contact the appropriate emergency phone number.

LOST AND FOUND

Lost and Found items should be brought to the bin located in the hallway. Any questions should be directed to the secretary.

Students are reminded not to bring large sums of money or valuables to school. In particular, items such as watches and iPods should be locked in lockers during PE class and not left in pockets and purses in the changing room. Students are responsible for the care and safety of all of their personal belongings. **The school will not accept responsibility for lost or stolen articles.**

SCHOOL AFTER HOURS

A teacher should directly supervise students in the building after regular school hours or on weekends. Students planning any activities should ensure that there is a sponsor teacher present. PAC sponsored events must be supervised by parents.

S.A.L.T.

Our Student Advisory Leadership Team is an elected body of students consisting of class representatives and an executive. We will have A Junior Council for grades 6-8 and a Senior Council for 9-12 students. The two councils will work together with the following 5 goals:

- 1) to assume a leadership role and to model leadership within the school
- 2) to promote school spirit
- 3) to assume an advisory role to PAC and staff/administration
- 4) to provide a student voice within the school and with respect to school issues
- 5) to foster connections with the community.

TEXTBOOKS

Textbooks are issued by the subject teacher. Some are issued for course duration, others on a rotation basis. **Students are responsible for their textbooks and must ensure that these are kept in good condition** and "checked in" at the appropriate time. If a text is lost or damaged, the student's family will be billed for the replacement cost. Textbooks are very costly. Please treat them with care.

STUDENT SUPPLIES

Students will provide certain personal use items such as gym strip, notebooks, pens, and pencils. Subject teachers will advise of particular requirements.

LOCKS AND LOCKERS

The use of lockers is a privilege - not a right. Classroom teachers will make assignment on the first day of school for Grade 8-12 students. Care and maintenance is a student responsibility. Please keep the locker free from writing or damage and keep your combination confidential. Locks may be purchased from the school. The school administration has the right to enter and inspect lockers at any time. Students who damage or deface lockers will be assessed repair/cleaning up charges. If students do not maintain lockers in a reasonable, clean fashion, they may lose the privilege of having one.

ATHLETICS

LFMSS has an excellent athletic program, which will enable students to develop skills and a level of excellence in a sequential manner through grades 8, 9, 10, 11 & 12. Team participation involves a commitment in time and energy as well as a responsibility to the team and school. The rewards are great. The various teams may include volleyball, basketball, soccer and track & field.

PRINCIPAL'S LIST AND HONOUR ROLL

Academic achievement is highly valued at LFMSS. Students enrolling in a full course of studies may qualify for the LFMSS Principal's List and Honour Roll, which are determined after each reporting period. Students achieving an overall 'A' average will qualify for the Principal's List. Students achieving an overall 'B' average will qualify for Honour Roll standing. Student academic achievement will be recognized after each reporting period and at the School Awards Ceremony at year-end.

PASSPORT TO EDUCATION

At the end of each year The B.C. Ministry of Education, Skills and Training recognizes the achievement and effort of top students throughout the province. Beginning in grade 9, the top 30% of students in each grade receive monetary credit toward post secondary education and training. Academic achievement, effort, service, and citizenship are considered. Students will be given specific, detailed information about this program during the school year.