

Recommended Application Protocols

Coghlan Fundamental Elementary School

Beginning 2004 04 28, applications will be taken in the following priority order:

Protocol	Procedure
One	Students on the wait list for Langley Fundamental Elementary School on or before March 30, 2004.
Two	Coghlan Fundamental School Waitlist – in effect April 1, 2004.

- ❖ *Siblings have priority over non-siblings. The sibling must be enrolled in the program as of February 1 of the year that the applicant is being considered for entry.*
- ❖ *Date of application will also determine acceptance order.*

- Applications for registration (waitlists) are being taken all year round at the school board office for preschoolers. Parents/guardians must provide proof of residency in Langley before February 1 of the entry year.
- For students currently in Grades K-7, waitlist applications are taken throughout the year at the school.
- Seats will be awarded during the school year at the principal's discretion after consideration of the size and composition of the class affected.
- If your child/family happens to be on the waitlist, please be advised that you only need to complete the waitlist application for Coghlan Fundamental once, not each year.
- Once enrolled, all families will be required to sign the "Letters of Understanding" that outlines the tenets of the school.



Please Note: the above procedures are subject to School Board Review and change.